
USER GUIDE (BASICS) COOL PLATFORM

JUNE 2020



V. 20200501

Content

Navigate directly to:

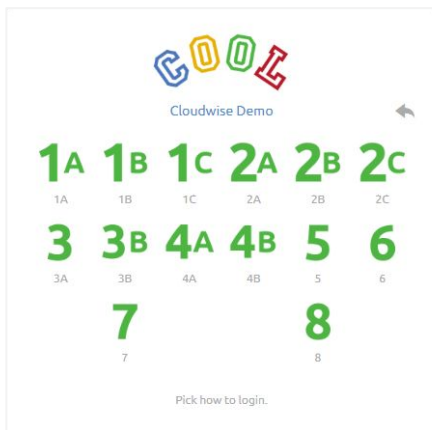
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Picture login

1. Choose a class
2. Select your name or avatar
3. Select a picture as a password
4. The COOL Platform will open

Note: If you don't use 'Picture login', you can go to '[Username login](#)'

1



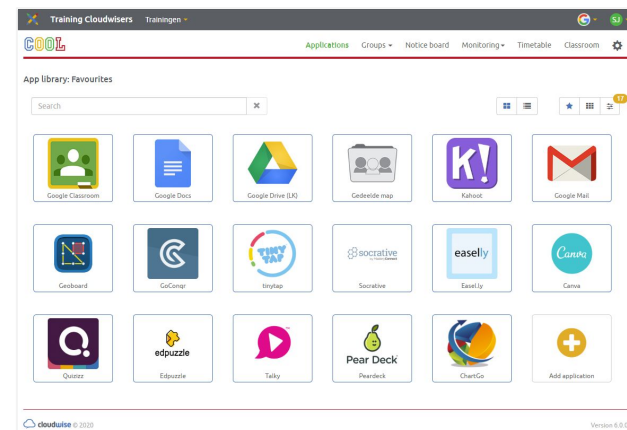
2



3



4

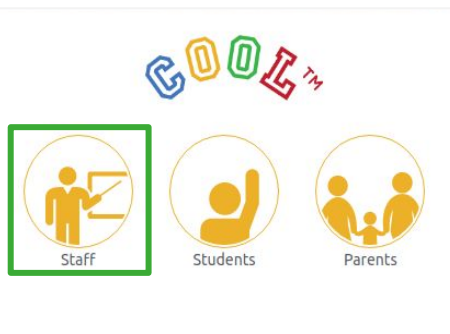


Username login

1. Choose 'Staff' or 'Student'
2. Fill in your username
3. Fill in your password
4. The COOL Platform will open

Note: If you don't use 'Username login', you can go to ['Picture login'](#)

1



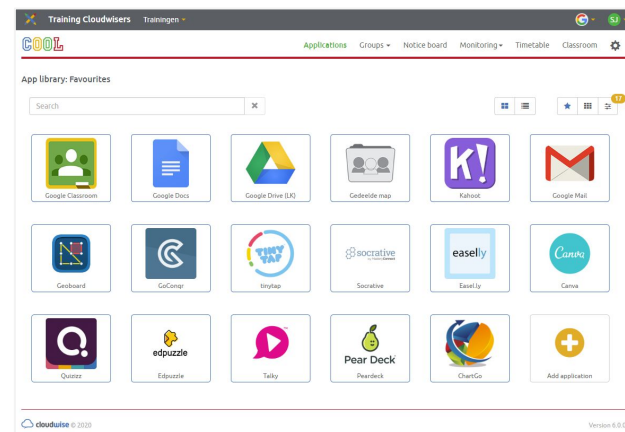
2

This is a Google login verification screen. It shows the Google logo, the name 'Bart Bakker', and the email address 'b.bakker@cloudwiser.nl'. Below this, it says 'To continue, first verify that it's you' and 'Enter your password'. There is a password input field with a 'Next' button to the right. At the bottom, there is a 'Forgot password?' link and another 'Next' button.

3

This is a Google sign-in screen. It shows the Google logo and the text 'Sign in Use your Google Account'. There is an input field for 'Email or phone'. Below this, there is a 'Forgot email?' link. At the bottom, there is a 'Create account' link and a 'Next' button.

4



Personal settings

Click your profile picture (or initials) to go to 'My profile', 'Settings' or to 'Logout'

The screenshot displays the COOL training platform interface. At the top right, a user profile picture with initials 'BB' is highlighted with a green box. A dropdown menu is open, listing the following options: 'Bart Bakker', 'My profile', 'Settings', 'Support portal', and 'Logout'. The 'Settings' option is highlighted in green. Below the menu, the 'App library: Favourites' section is visible, featuring a search bar and a grid of application icons. The icons include Cloudwiser, Support, mijnKlas (Basispoort), Bas Gaat Digitaal, iPockets, Gynzy Kids, ncb, Afas, Google Classroom, Google Drive, SchoolTV, Google Presentation (S...), Basispoort, Agteres Digitale Atlas, CITO, Rekenen 1, Google Mail, Ambrasoft Schoolpakket 10, Alles telt! Groep 1/2, Logo 3000, and an 'Add application' button.

Applications

1. By default you start on the 'Favourites' page
2. Clicking on 'Other Applications' will show a different overview that can be used to store apps you don't use every day
3. Click 'Organise Applications' to get an overview of all your applications

The screenshot shows the 'Applications' page in the Training Cloudwisers interface. The header includes the 'COOL' logo, navigation links for 'Applications', 'Groups', 'Notice board', 'Monitoring', 'Timetable', and 'Classroom', and a settings gear icon. The main content area is titled 'App library: Favourites' and features a search bar, a grid of app icons, and a notification badge with the number 17. The app icons are arranged in two rows of six.

Training Cloudwisers Trainingen

COOL Applications Groups Notice board Monitoring Timetable Classroom

App library: Favourites

Search

1 2 3 17

Google Classroom

Google Docs

Google Drive (LK)

Gedeelde map

Kahoot

Google Mail

Geoboard

GoConqr

tinypap

Socrative

Easel.ly

Canva

Organize your applications

1. Clicking on 'Organise Applications' gives you an overview that allows you to assign an application to 'Favourites' or 'Other Applications'

The screenshot shows the 'Training Cloudwisers' interface. At the top, there's a navigation bar with 'Training Cloudwisers' and 'Trainingen'. The main area is titled 'Where do you want to see these applications?' and contains a list of applications with options to assign them to 'Favourites' (star icon) or 'Other Applications' (grid icon). The '123 Zing' application has both icons selected. To the right of the list are 'New' buttons for each application. At the bottom of the dialog are 'Cancel' and 'Save' buttons. On the left side, there's an 'App library: Favourites' section with a search bar and icons for 'Google Classroom' and 'Geoboard'. On the right side, there's a 'Timetable Classroom' section with a settings gear, a notification badge '17', and icons for 'Google Mail' and 'Canva'.

Training Cloudwisers Trainingen

COOL

Where do you want to see these applications?

123 Zing

7/43

AaBeeCee

ClassDojo

Google Classroom

Google Classroom

Google Drive

Veilig leren lezen kim-versie Leerlingsoftware

New

New

New

New

New

New

Cancel Save

App library: Favourites

Search

Google Classroom

Geoboard

Timetable Classroom

Google Mail

Canva

Groups

1. Click 'Groups' and select your group
2. You can send direct messages to all students or teachers



App library ▾ **Groups ▾** Notice board Monitoring ▾ Classroom ⚙

1

Groep 1A
Groep 1B
Groep 1C
Groep 2A
Groep 2B
Groep 2C
Groep 3A
Groep 3B
Groep 4A
Groep 4B
Groep 5
Groep 6
Groep 7
Groep 8

Post message

2 Post message

Groups: Groep 4A

Teachers



Students



Notice board (1)

1. Send new messages with the 'Notice board'
2. Filter messages
3. As the sender of a message you can turn comments on or off

The screenshot displays the COOL Notice board interface. At the top, the navigation bar includes 'Training Cloudwisers', 'Trainingen', and user avatars. The main navigation menu contains 'Applications', 'Groups', 'Notice board' (highlighted with a green box and a '1' in a green circle), 'Monitoring', 'Timetable', 'Classroom', and a settings gear. Below the navigation, the page title is 'Notice board: One message'. Navigation controls include '« First', '< Previous', and 'Next >'. A refresh icon is followed by a dropdown menu 'All messages' (highlighted with a green box and a '2' in a green circle). A blue 'New post' button is on the right. The message content shows a user 'Bart Bakker' with a timestamp '13-01-2020 12:44:03', the subject 'Swimming', and the text 'Do not forget your swimsuits tomorrow!'. Action icons for locking (highlighted with a green box and a '3' in a green circle), editing, and deleting are visible. The footer contains the 'cloudwise © 2020' logo and 'Version 5.2.322'.

Notice board (2)

1. If you click 'Send message', a new screen appears
2. You can choose to send a message as the teacher of your group or with your own name
3. Turn comments on or off

Training Cloudwisers Trainingen

COOL

Notice board: O

« First < Pre

« First < Pre

cloudwise © 20

Classroom

New post

Version 5.2.322

Edit forum post

Title:

2 Send as:

Send to:

Image:

Message:

B *I* U ~~S~~ A T

↻

Do not forget your swimsuits tomorrow!

39

Comments 3

Google Classroom

Create announcements, assignments and questions for your class. Anything that you post appears in the stream.



































See work across all of your classes, your calendar or quickly get to another stream.

Training Cloudwisers Trainingen

COOL Applications Groups Notice board Monitoring Timetable Classroom

Classroom: All courses


Search

Name ^	Section	Owner	Participants	
1A Engels 2019-2020	Engels	Sjoerd Pol	1A	 
1B - NED - 2019/2020		Sjoerd Pol	1B	 
1B-Bio-2019-2020		Hanneke Karsten	1B, 2B	 
2		Sjoerd Pol	2A	 
2A 2019/2020		Sjoerd Pol	2A	 
AK H1A 2018/2019		Nelleke Koning	8	 
AK H1a 2019-2020	Periode 1	Nelleke Koning	7	 
BHC Educator level 1 (Jan 2020)	Januari 2020	Karin van der Marel	BHC-gcel-januari2020, Danielle de Vries, Fra...	 
Biologie		Bart Bakker	1A	 
Biologie		Nelleke Koning	7	 
CW - GCE1	sep/okt 2019	Karin van der Marel	cw-gcel september 2019	 
Engels H3a (2019-2020)		Hanneke Karsten	3A, Nelleke Koning	 
Engels H3a (2020-2021)		Hanneke Karsten	3A	 
GCE1 CW - donderdagavond nov. 2019		Karin van der Marel	Carla de Graaf, David Baarspul, Margriet van ...	 
Geschiedenis		Nelleke Koning	7	 
Geschiedenis groep 6		Henk Vliet	6	 
Groep 5		Bart Bakker	training.5@cloudwiser.nl	 

Application management

1. Click the 'gear wheel' to go to 'Application management'. Here you see an overview of all applications which are visible for the groups to which you are assigned to.
2. Click 'Add application' to add an application which is not visible in the application overview yet
3. Click the green icon to switch off the application
4. Click the gray icon to switch on the application













































































































































Training Cloudwisers Trainingen

COOL App library Groups Synchronization Settings Logs  1

Settings: App library

Search x

2 Add application Parameters ▾

Application	Me	1A	1B	1C	2A	2B	2C	3A	3B	4A	4B
 123 Zing  											
 7/43  											
 AaBeeCee  											
 Aap Noot Muis  											
 Aap Noot Muis...   3											
 Abelli Fotoboek  											
 Afas   4											
 Agteres Digita...  											
 Alle Tijd  											
 Alles telt 1-2  											

Add new application

1. Click 'Add application' to add an application which is not yet visible in the application overview
2. Search for an application in the App Library
3. Click next to add the application

The screenshot shows the 'Activate applications' dialog box in the COOL app library. The dialog has a search bar at the top with the text 'Ambrasoft' and a green circle '2' next to it. Below the search bar is a list of applications with checkboxes. The 'Ambrasoft Login' application is selected with a checked checkbox. At the bottom of the dialog, there are 'Cancel' and 'Next' buttons, with a green circle '3' next to the 'Next' button. In the background, the 'Settings: App library' page is visible, showing a grid of application cards. The 'Add application' button is highlighted with a green circle '1'.

Training Cloudwisers Trainingen

COOL

Settings: App library

Search

2 Ambrasoft

Applications

- Ambrasoft DataManager
- Ambrasoft Login
- Ambrasoft Schoolpakket 10 - Database Manager
- Ambrasoft Schoolpakket 10 - RekenBLAD
- Ambrasoft Schoolpakket 10 - Speelkwartier
- Ambrasoft Schoolpakket 10 - Speelkwartier
- Ambrasoft Schoolpakket 10 - Spelletjeskaart
- Ambrasoft Schoolpakket 10 - Tafel Totaal
- Ambrasoft Schoolpakket 10 - Woorden Totaal
- Ambrasoft Schoolpakket 10 - WoordenBLAD
- Ambrasoft Schoolpakket 1112

Cancel Next 3

Add application 1

3B 4A 4B

Passwords students (1)

1. At 'Groups' you can see and/or change the passwords of your group(s)
2. Click the icon in the Password column to see the (temporary) passwords of the students
3. Click the home button to return to the 'My applications' page

Training Cloudwisers Trainingen

COOL App library **Groups** Synchronization Settings Logs **Home**

Settings: Groups















































Search
















Student groups Organisation groups Parent groups

Image	Name	E-mail	Year	Password	Enabled	Edit
1	1A	training.1a@cloudwiser.nl	1		<input checked="" type="checkbox"/>	
1	1B	training.1b@cloudwiser.nl	2		<input checked="" type="checkbox"/>	
1	1C	training.1c@cloudwiser.nl	1		<input checked="" type="checkbox"/>	
2	2A	training.2a@cloudwiser.nl	2		<input checked="" type="checkbox"/>	
2	2B	training.2b@cloudwiser.nl	2		<input checked="" type="checkbox"/>	
2	2C	training.2c@cloudwiser.nl	2		<input checked="" type="checkbox"/>	
3	3A	training.3a@cloudwiser.nl	3		<input checked="" type="checkbox"/>	
3	3B	training.3b@cloudwiser.nl	3		<input checked="" type="checkbox"/>	
4	4A	training.4a@cloudwiser.nl	4		<input checked="" type="checkbox"/>	
4	4B	training.4b@cloudwiser.nl	4		<input checked="" type="checkbox"/>	
5	5	training.5@cloudwiser.nl	5	*	<input type="checkbox"/>	
6	6	training.6@cloudwiser.nl	2	*	<input checked="" type="checkbox"/>	
7	7	training.7@cloudwiser.nl	7	*	<input checked="" type="checkbox"/>	
8	8	training.8@cloudwiser.nl	8	*	<input checked="" type="checkbox"/>	

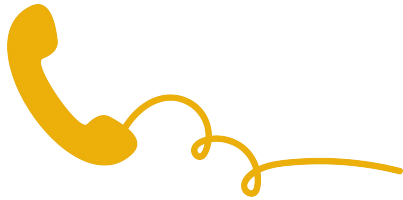
Passwords students (2)

Click on the pencil icon to change the password of the student. You can only do this for the groups, to which you are assigned to.

Passwords: Groep 4A	
Login images	Passwords
User	Login images
Carlijn van Ieper carlijn.v.ieper@edu.cloudwise.nl	   
Chris Kwats chris.kwats@edu.cloudwise.nl	  
Dianne Stalkenburg dianne.stalkenburg@edu.cloudwise.nl	  
Elieke Blok elieke.blok@edu.cloudwise.nl	  
Erian Nubeling erian.nubeling@edu.cloudwise.nl	  
Isabelle de Reel isabelle.d.reel@edu.cloudwise.nl	  
Isis Klaassens isis.klaassens@edu.cloudwise.nl	  
Jeraymo Tipkesma jeraymo.tipkesma@edu.cloudwise.nl	  
Jorrit Glinster jorrit.glinster@edu.cloudwise.nl	  
Linde Blijlevens linde.blijlevens@edu.cloudwise.nl	  
Mika Safier mika.safier@edu.cloudwise.nl	  
Natasha van Briersloot natasha.v.briersloot@edu.cloudwise.nl	  
Niek van Rilsteren niek.v.rilsteren@edu.cloudwise.nl	  
Rebecca van Briersloot rebecca.v.briersloot@edu.cloudwise.nl	  
Rosanne Draaijens rosanne.draaijens@edu.cloudwise.nl	  

Passwords: Groep 4A	
Login images	Passwords
User	Temporary password
Carlijn van Ieper carlijn.v.ieper@edu.cloudwise.nl	*** 
Chris Kwats chris.kwats@edu.cloudwise.nl	*** 
Dianne Stalkenburg dianne.stalkenburg@edu.cloudwise.nl	*** 
Elieke Blok elieke.blok@edu.cloudwise.nl	*** 
Erian Nubeling erian.nubeling@edu.cloudwise.nl	*** 
Isabelle de Reel isabelle.d.reel@edu.cloudwise.nl	*** 
Isis Klaassens isis.klaassens@edu.cloudwise.nl	*** 
Jeraymo Tipkesma jeraymo.tipkesma@edu.cloudwise.nl	*** 
Jorrit Glinster jorrit.glinster@edu.cloudwise.nl	*** 
Linde Blijlevens linde.blijlevens@edu.cloudwise.nl	*** 
Mika Safier mika.safier@edu.cloudwise.nl	*** 
Natasha van Briersloot natasha.v.briersloot@edu.cloudwise.nl	*** 
Niek van Rilsteren niek.v.rilsteren@edu.cloudwise.nl	*** 
Rebecca van Briersloot rebecca.v.briersloot@edu.cloudwise.nl	*** 
Rosanne Draaijens rosanne.draaijens@edu.cloudwise.nl	*** 

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COOL support

support@cloudwise.cool

[Frequently asked questions](#)

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