



# Quick Specification Overview

## Solutions

- SigniFlow Digital Signature Workflow.
- AppFlow Onboarding Automation.
- DocFlow Process Automation.



Management  
System  
ISO 9001:2015



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*SigniFlow digital signatures utilises the latest integrated personal X.509 digital certificate technologies to sign documents and embed authentication. User accounts, private keys and digital certificates are centrally created, stored and managed in our world-class PKI with highly secure FIPS140-2 Level-3 infrastructure.*

# SigniFlow Digital Signature Workflow

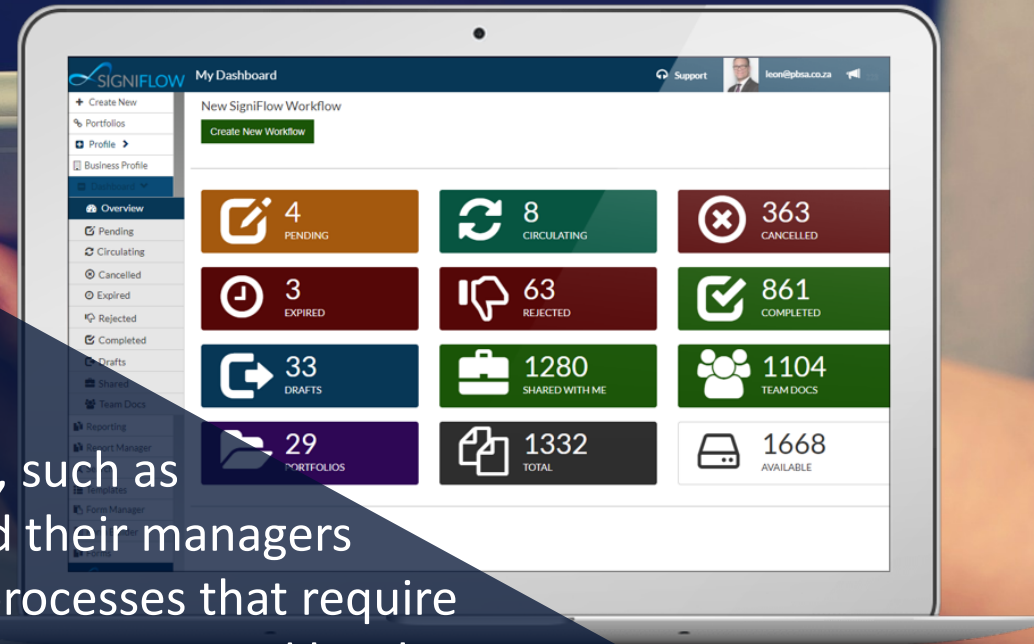
When only the highest global standards will do.



An effective workflow creation tool that allows for all types of approvals and eSigning scenarios.

SigniFlow™ is digital signature workflow software that enhances and fully digitises any process that requires a document to be signed or approved.

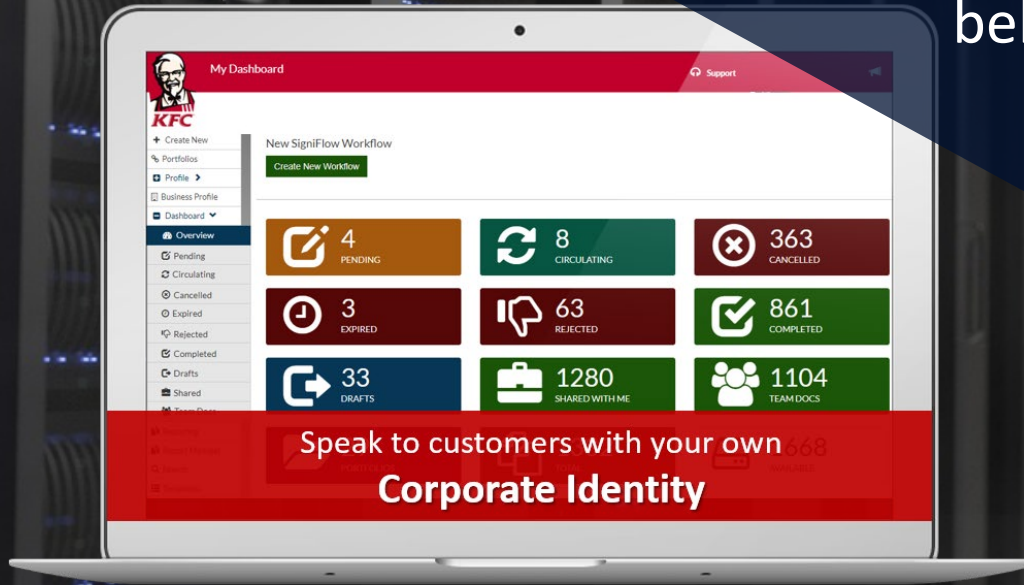
For anything from the most basic requirements, such as employees having to sign leave applications and their managers approving or rejecting them, to ultra-complex processes that require both internal and external parties to sign highly sensitive and legal documents, SigniFlow has the solution.



PARALLEL, SEQUENTIAL OR A COMBINATION OF THE DIFFERENT WORKFLOWS.

TAKING HI-TECH TECHNOLOGY TO THE NEXT LEVEL...

Whether you choose our cloud as your Software as a Service (SaaS) solution, or opt to deploy SigniFlow behind your firewall to comply with your stringent document policies, IT policies or organisational legal requirements, we have the solution.



*Brand it your way!*

*\*KFC® is a registered Trademark of KFC Corporation*

On-premise Hybrid Server models:

- Enterprise License
- Enterprise Open License

POWERED BY  
**SIGNIFLOW.COM**

# THE SIGNIFLOW WORKFLOW ENGINE

## Signers

Add yourself, colleagues and customers who you require to sign your document, form or contract in a sequential workflow.

## Approvers

Mix process or document approvers with eSigners in a single sequential workflow configuration.

## Viewers

Give someone total visibility of your document and workflow process, without requiring them to perform any actions.

## Group Signing

Create a parallel workflow to send an instruction simultaneously to a group of signers. Mix parallel and sequential workflows in a single workflow configuration.

## Face-to-Face (in-person) Signing

Have your contracts, job cards or invoices signed by anyone on any device, without the need for them to sign up or have an email account.

## Service-Oriented Architecture

Create any workflow configuration, from any application, with an array of APIs.

**A WORKHORSE.**

## Dashboard.

All your documents, neatly in one workspace, for easy workflow execution.

## Audit Trail.

Comprehensive audit log to provide documentary evidence of all transactions.

## Compliance.

Compliant with European, US, South African and international regulations for electronic transactions and trust services.

## PDF Portfolio.

Create customer portals to group, upload, workflow & store multiple documents, in a single location.

## Geolocation

Audit log the geolocation of signatories to boost non-repudiation in a court of law.

## Single-click Signing

Design and save your graphic electronic signature for a beautiful user experience that saves time as it allows to simply click, and its signed.

 SIGNIFLOW

NARROWING THE GAP BETWEEN SECURITY AND EASE OF USE.

# Compliance

COMPLIANCE WITH INTERNATIONAL E-SIGN AND PRIVACY PROTECTION REGULATIONS.



## CERTIFICATE AUTHORITIES (CA)

Use your favourite Certificate Authority or let SigniFlow assist you with the best in-country, qualified solution.



## HIGH-TRUST

Fully compliant with integrated Advanced Electronic Signatures (AES) and eIDAS Qualified Signatures.



## LONG-TERM VALIDATION

Embedded OCSP information ensures your digital signatures remain valid on documents for 10+ years.



## ON-PREMISE OR IN-COUNTRY SERVERS

Host SigniFlow in your country or in your private data centre or hosting environment for ultimate compliance.



## PRIVATE KEY AGNOSTIC

Store your private key material in your own data centre PKI, or make use of ours, or any other approved international key vault.



## ANTI-MONEY LAUNDERING (AML) AND KYC

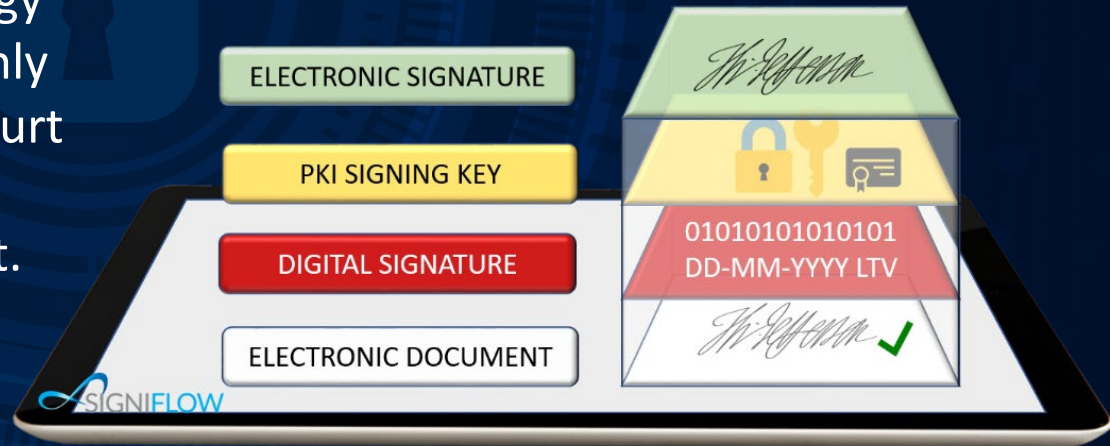
Let SigniFlow digitise your customer on-boarding and assist you with regulatory compliance for AML, such as FICA and KYC.

# TRUSTED DIGITAL SIGNATURES

Also known as **Advanced Electronic Signatures (AES)**, or **Qualified Electronic Signatures (QES)**.

Across the world, digital signatures are fast becoming the only legally accepted replacement for handwritten signatures, because they offer inherent security - something that cannot be found in either handwritten or electronic signatures.

Digital signatures make use of a technology known as public-key cryptography. Not only does this address non-repudiation in a court of law, it also protects the integrity of documents, making them tamper-evident.





# Secure, Digital Signing.

SIGNIFLOW IS A LEADING PROVIDER OF IDENTITY-BASED SECURITY SOLUTIONS IN SOUTH AFRICA, EUROPE AND LATIN AMERICA.



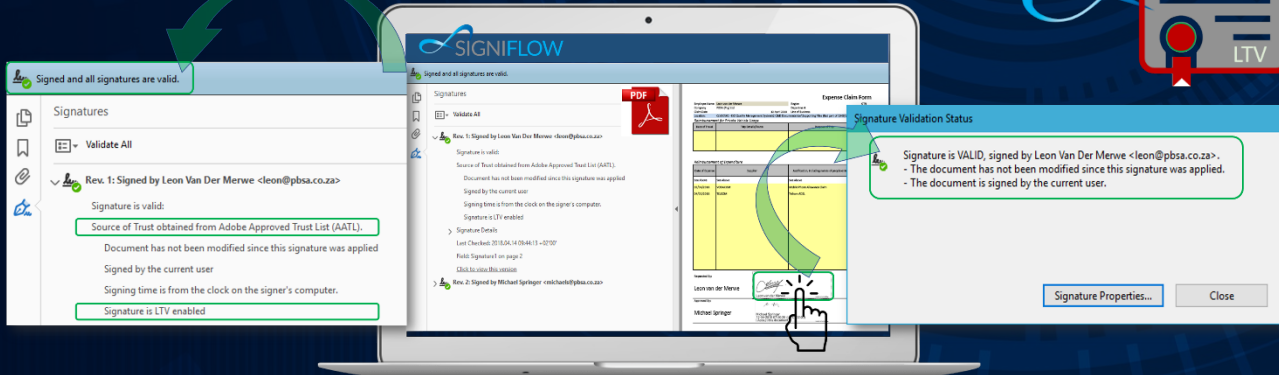
SigniFlow digital signatures are created using digital X.509 certificates with built-in Private/Public Key Infrastructure (PKI) capabilities, which are verifiable using free Adobe Acrobat® visual-trust indicators.



Although most certificates are only valid for one year, you need to prove that the certificate was valid at the time of signing. SigniFlow digital signatures authenticate validity and revocation status for 10+ years.



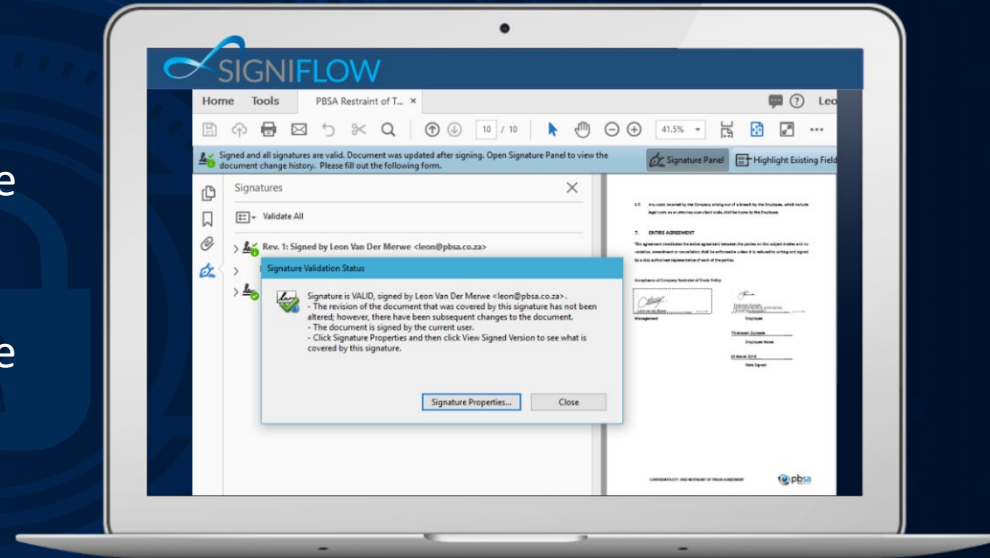
As every user signs, SigniFlow applies the latest security protocols, cryptographic algorithms and key lengths endorsed by governments and banks, to protect the content of the document and make every transaction tamper-evident.



# DIGITAL SIGNATURE VALIDATION

Verifying a digital signature created by SigniFlow requires minimal effort.

Open the document in Adobe Acrobat® Reader. The top bar (left) will indicate the validity of the signature. If the document has changed, the signature will be declared as invalid. By opening the little pen icon in the left vertical bar, you can view additional information, like the signer's identity, email and OTP (One-Time Pin) information.



SigniFlow only uses Adobe Approved Trust List (AATL) certificates to sign documents, which means every signature of every signer in the document is a digital signature that can be verified in this way. All signatures are LTV (Long-term Validation) enabled for 10+ years of validity, even after the certificate expires.

# DOCPREPPER

THE SMOOTHEST, MOST ADVANCED DOCUMENT PREPARATION TOOL.

## ∞ TEMPLATES

Design your DocPrepper templates once and re-apply them to future documents to save time on document deliveries.

## ∞ TEXT FIELDS

Easily position your signature and text fields to the correct positions on the page to prevent users making any mistakes.

## ∞ AUTOFILL FIELDS

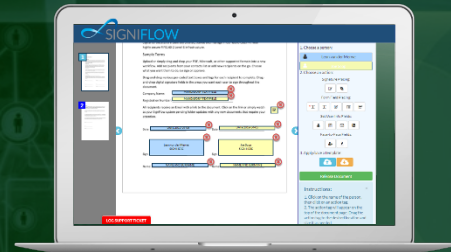
To save time, eliminate user errors and boost the user's experience, User Info fields are automatically populated in the document.

## ∞ DROP-DOWN FIELDS

Enhance the user's experience by adding drop-down choices, where needed, to any document.

## ∞ FORM FIELDS

Instantly turn your document into a fillable form by adding mandatory or non-mandatory active tick boxes, check-box groups, initial fields and adjustable text boxes to any document.



THE  SIGNIFLOW EXPERIENCE

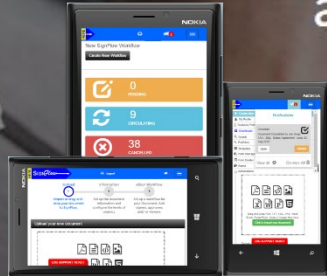
Everywhere you go.

Understanding that business is not only done in the office, we optimised our user experience, making it fully responsive on mobile devices so that you and your customers can sign any document, on any device, from anywhere.



### SigniFlow Notification

There is a new message from Joe Soap awaiting your attention in SigniFlow

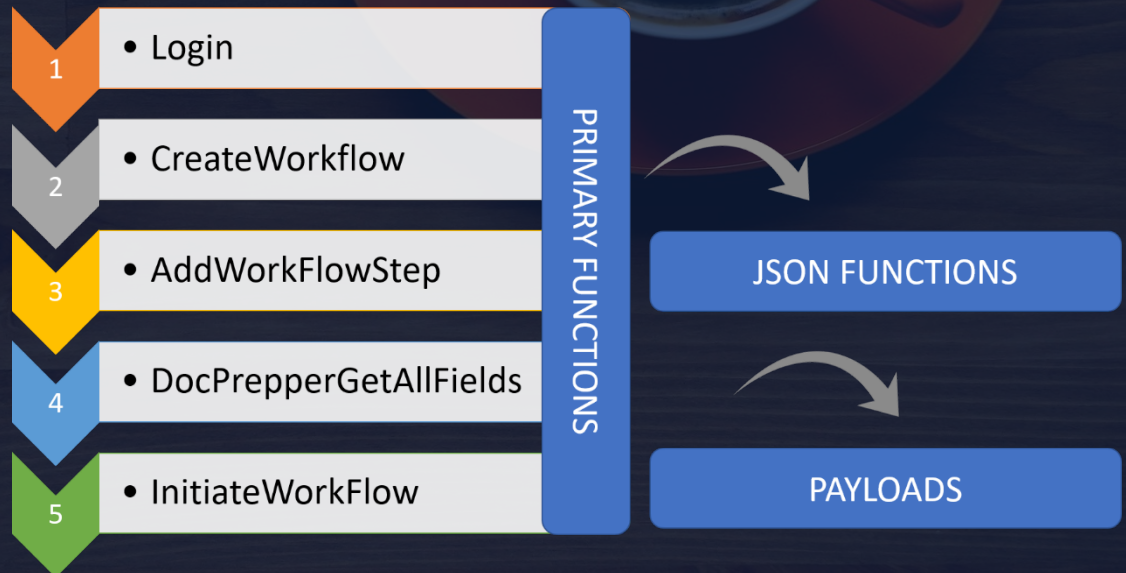


A SUPERB MOBILE EXPERIENCE THAT DOES NOT REQUIRE DOWNLOADING APPS.

# A DEVELOPER'S DREAM INTEGRATION

The SigniFlow JSON API is intended to manage the initiation, cancellation and removal of document workflows created within the SigniFlow system.

The API will also manage the security control within the SigniFlow system and generation of workflow steps.





# SIGNIFLOW ACADEMY

A comprehensive, in-depth online tool that provides assistance to users & administrators of SigniFlow across the SigniFlow platform.

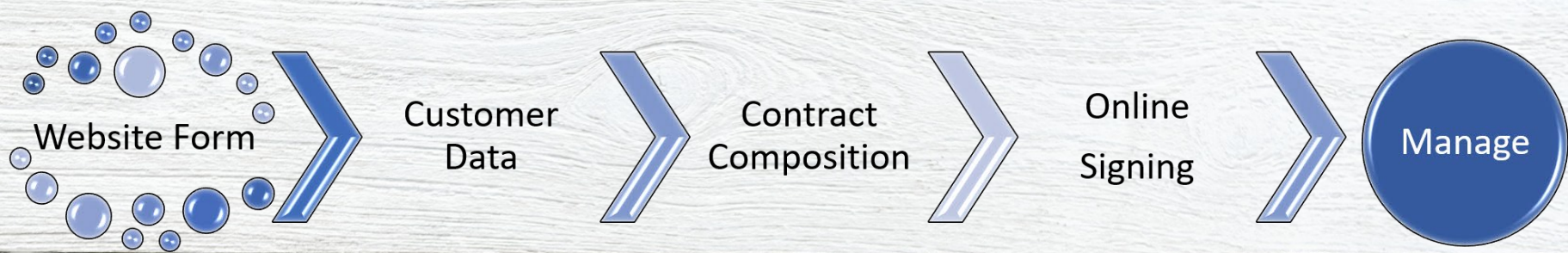
We provide on-site certified training.

# CONTROL YOUR CUSTOMER'S FIRST IMPRESSIONS OF YOUR BUSINESS.

AppFlow not only digitises your on-boarding process, it also injects intelligence into the process. Agreements and applications for credit often require data that was provided by the customer to be manually captured. This takes time and resources, and is often prone to errors.

- ✓ Automated data verifications.
- ✓ Automated document composition.
- ✓ Back-office vetting workflows.
- ✓ Automated KYC (Know Your Customer)
- ✓ Automated signature workflows.

A laptop screen displays the AppFlow "Business Information" form. The form is titled "Business Information" and includes a sub-section for "Business Details" and "Address Details". The "Business Details" section contains fields for "Full Registered Name Applicant" (PBSA (PTY)LTD), "Trading Name", and "Company Registration No" (M1998/006782/07). The "Address Details" section contains fields for "Delivery Address", "Postal Address" (P O BOX 31025, KYALAMI, KYALAMI, GAUTENG, 1584), and "Registered Address" (UNIT 9 KYALAMI CRESCENT, 44 KYALAMI BOULEVARD, KYALAMI BUSINESS PA). The form also includes a small icon of a building and a note: "Please ensure that you answer all questions accurately." The AppFlow logo is visible in the top left corner of the form.



Elegant on-boarding forms that work on any website and looks great.

Verify input data from qualified data sources at the point of entry.

Based on pre-defined rules and contract data sets, the agreement is automatically compiled while the customer completes the online form.

The agreement is automatically routed for approvals and digital signatures from your website to your customer.

The Back Office system allows for further vetting options, like credit vetting, KYC compliance checks and other automated workflows.

THIS IS  APPFLOW

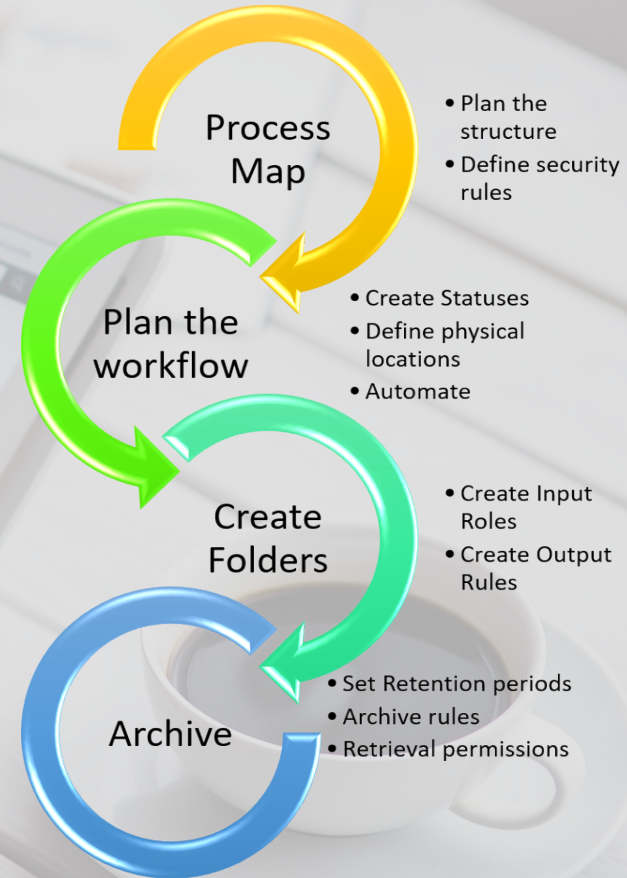




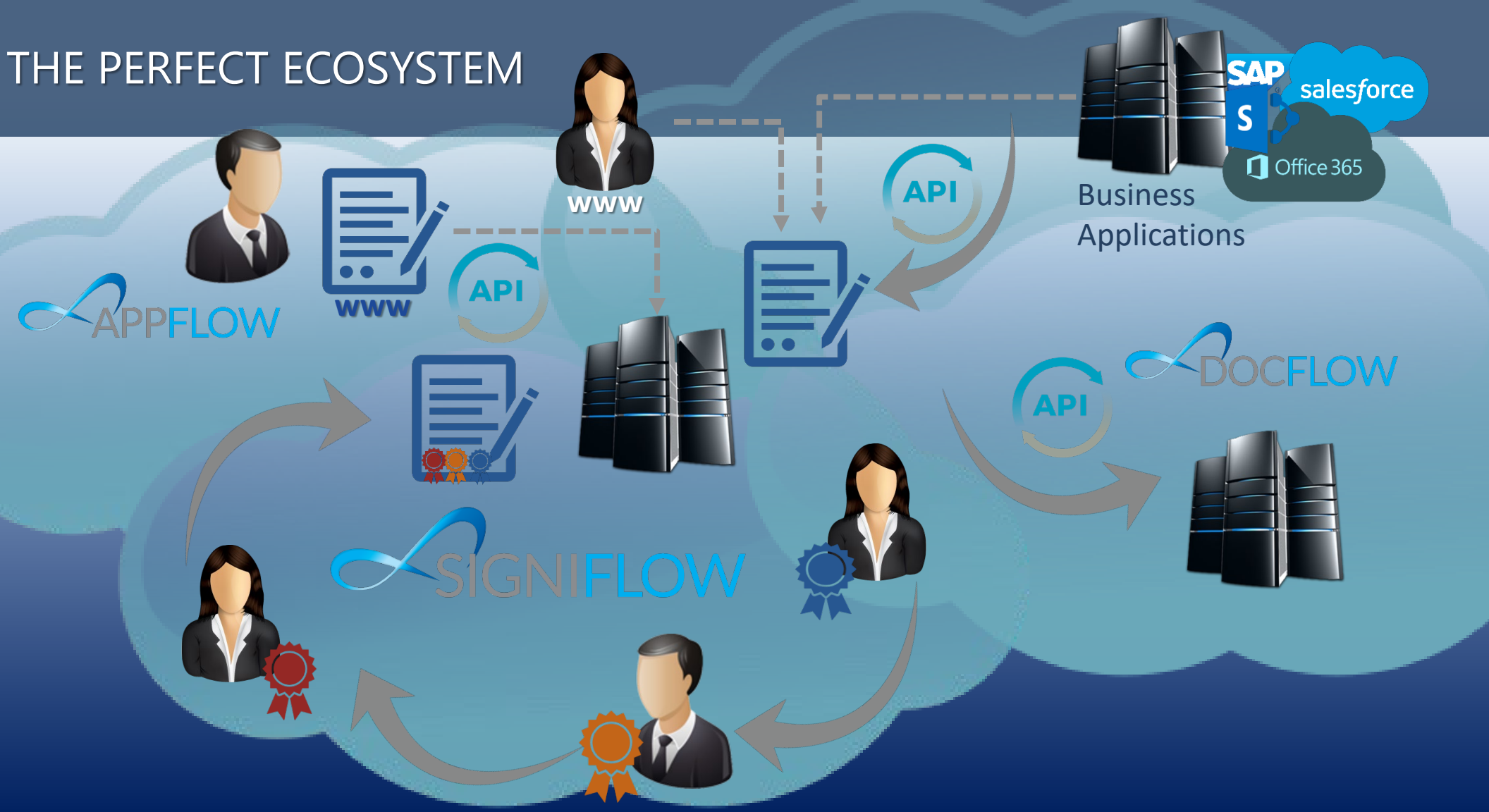
# AUTOMATE THE FLOW OF DOCUMENTS & DATA, DIGITISING COMPLEX BUSINESS PROCESSES

Created by SigniFlow engineers, DocFlow is an extension of the SigniFlow software stack.

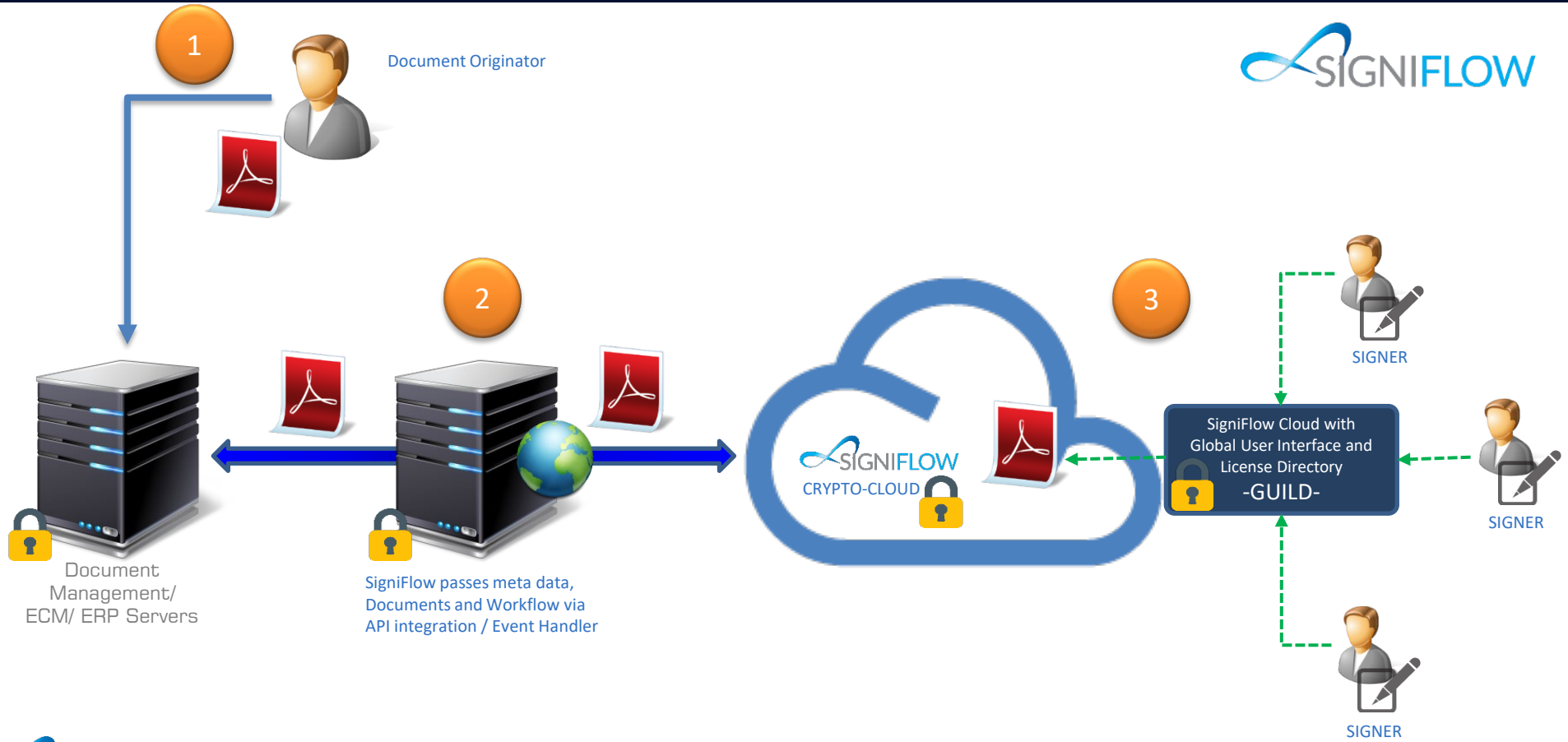
DocFlow seamlessly takes care of the A to Z when it comes to the automation of business processes. Once a business process is mapped, simply create input and output rule-based folders in DocFlow to manage the flow of data and documents from the initial input to the ultimate archiving destination.



# THE PERFECT ECOSYSTEM



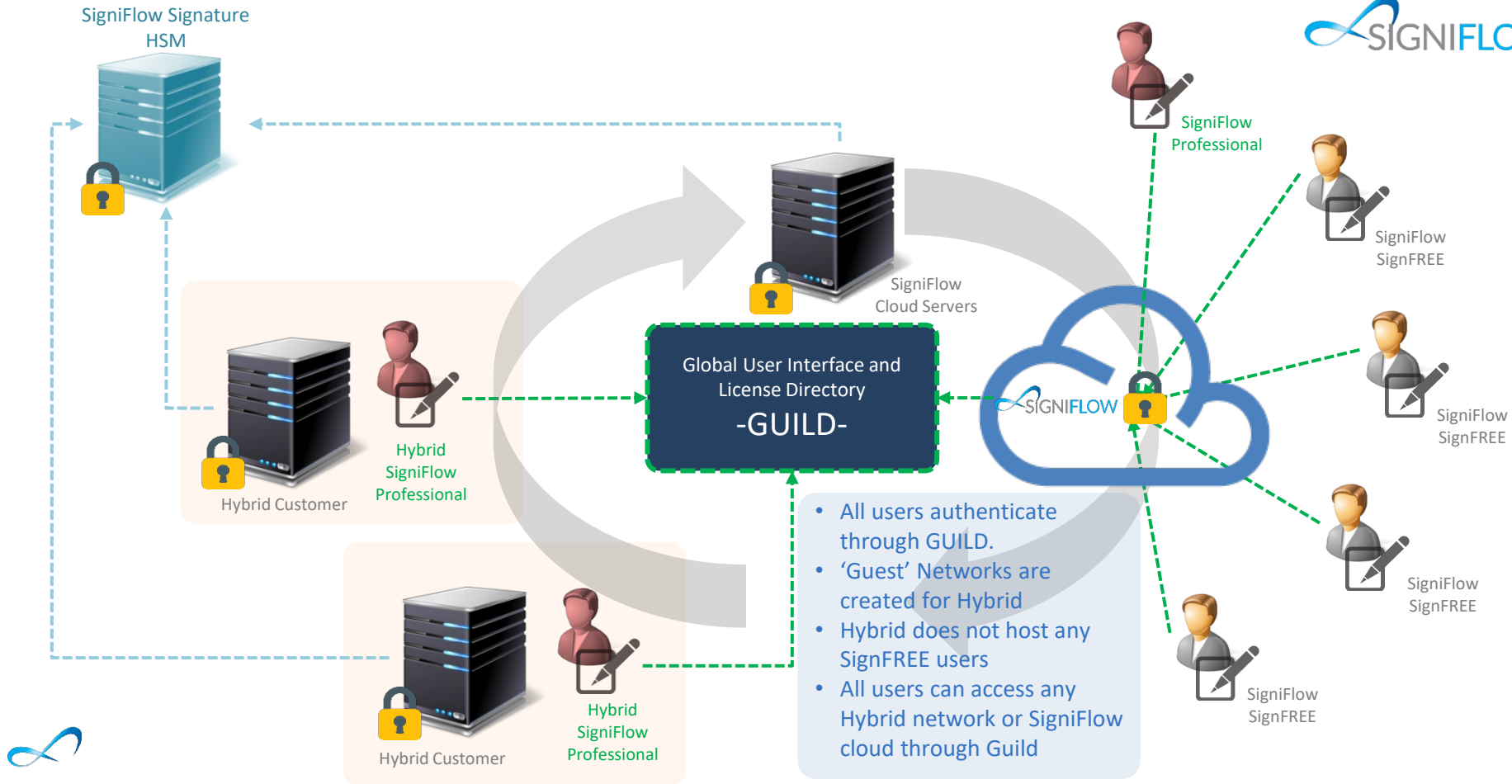
# SigniFlow Integration



SigniFlow Crypto-cloud with customer ERP/ECM integration



# SigniFlow Private Network Enterprise Hybrids





# SIGNIFLOW ENTERPRISE-WIDE SOLUTION

## Human Resources

- Employment Contracts
- Disciplinary Documents
- Finance and Credit Loans
- Claims
- Training and Certification
- Policies and Procedures


## Finance

- Supplier Agreements
- Customer Agreements
- Purchase Order Requisitions
- CAPEX Approvals
- Change Management
- High-value Approval Systems

## Secretarial

- Minutes of Meetings
- Board Packs and Documents
- TAX – SARS Approved
- Financials - Companies Act Approved
- Memorandums and Mandates

## Sales

- Quotations / Proposals
  - Customers-facing Purchase Orders
  - Official Documentation
  - Project Sign-offs
  - Non Disclosure Agreements
- 



# Our valued clients



These are multi-national customers using SigniFlow in parts of the world.  
All product and company names are trademarks™ or registered® trademarks of their respective holders.

# Our hybrid clients



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**GlobalSign**<sup>®</sup>  
GMO INTERNET GROUP

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