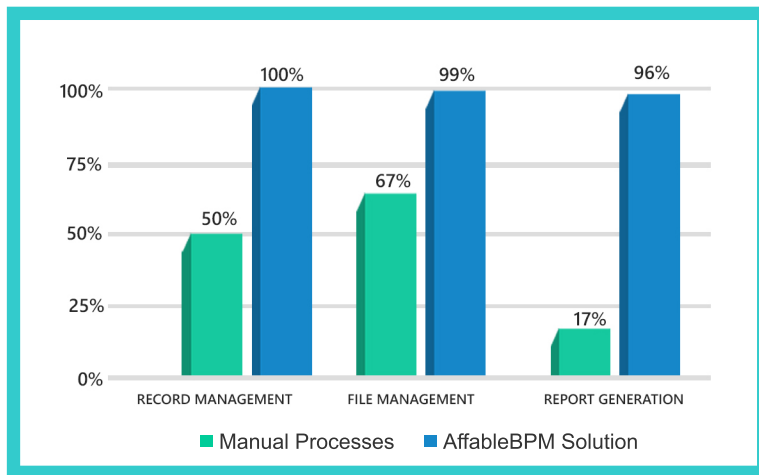# AffableBPM

# Efficiently Optimize Your
# Contract Management Workflow

## Contract Management Software for Small Business to Enterprise

**Easy-to-use**, **customizable,** and **affordable** contract management software for businesses of all sizes. **Keep and quickly find** your contract documents in a secure cloud based centralized storage.



Chart showing comparison between Manual Processes and AffableBPM Solution:
- RECORD MANAGEMENT: Manual 50%, AffableBPM 100%
- FILE MANAGEMENT: Manual 67%, AffableBPM 99%
- REPORT GENERATION: Manual 17%, AffableBPM 96%

■ Manual Processes  ■ AffableBPM Solution

**Automate** Organization & Processes by Reducing Manual & Paper Efforts to Achieve Better Results.

- Multiple ways to store, migrate, and archive contract documents
- Effectively manage contract draft creation, amendments, renewal or termination
- Speed-up contract approval through automated routing and notifications
- Stay ahead of contract reviews, deadlines, outdated agreements, and expirations through alerts and reminders
- Collaborate with your contract parties anytime anywhere

- Sign unlimited documents/contracts using e-signature
- Track contract accomplishments through dashboards and time scheduled reports
- HIPAA Compliance and Security features to keep your data safe
- Robust reporting to analyze and support business decisions
- Utilize MS Word for redlining and updating your contracts
- Scan and upload your existing contracts to transition into a paperless office
- Optical Character Recognition (OCR) to utilize powerful search

**Benefits experienced by one of our large healthcare customers:**

1)  Their vendor contract approval process now take 30-40 days compared to manual processes which took 140-160 days.
2)  Timely notifications helped not miss the deadlines for contracts/compliances which could have created penalties for more than $300K in fines.

## REQUEST A DEMO

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