

Our Viva Topics Adoption Service



Change
the way
you work.

Our approach at Changing Social is to focus on the people and that's what makes Viva Topics such a powerful tool, to help transform the organisation to enhance team and employee productivity and knowledge.

Installation & Configuration

01 Installation & Configuration

- Viva Topics Install and technical upskill
- Licensing and role assignment
- Provision and configure Viva Topics Centre

Awareness & Communications

02 Awareness & Communications Planning

- Understanding the project goals and objectives
- Persona Mapping & Stakeholder Mapping
- Internal Communications Review
- Understanding the branding and tone of voice
- Developing the Communications Plan

03 Create Communications Assets

- Executive Email Awareness
- IT Communications Email
- Intranet news articles
- Yammer Campaign Posts
- Awareness Video Creation (min 8 days)

Training

04 Training Needs Analysis

- Understanding the project goals and objectives
- Persona Mapping & Stakeholder Mapping
- Training Needs Analysis
- Develop the Training Plan
- Create the Training Content

05 Delivery of Training Content

- End User Training
- Knowledge admins and knowledge manager training

Get In Touch

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Contact our team of Microsoft Adoption and Change specialists.