

# Collaboration & Communication

## CloudWay Services

Secure Productivity happens **in the cloud**

we will help you on your **way**, the **CloudWay**



Microsoft  
Partner



- Gold Cloud Productivity
- Gold Enterprise Mobility Management
- Gold Communications
- Gold Windows and Devices
- Gold Collaboration and Content
- Gold Datacenter
- Gold Project and Portfolio Management
- Silver Messaging
- Silver Cloud Platform
- Silver Small and Midmarket Cloud Solution

# Collaboration & Communication

Secure Productivity  
happens in the **Cloud**  
we will help you on your **Way**

## 1 Day



## Workshop



Microsoft  
Partner



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# Collaboration and Communication for the Employee Experience

Empower people to be their best version of themselves and have a good time at work

When I love  
my job, I  
want to help  
others feel  
the same



When you help me,  
I get more done and  
feel inspired to help  
others too

#BETTERTOGETHER #HAPPY@WORK #PAYITFORWARD

# The Employee Experience Opportunity

Research has shown...

HIGHLY ENGAGED EMPLOYEES = 21% GREATER PROFITABILITY



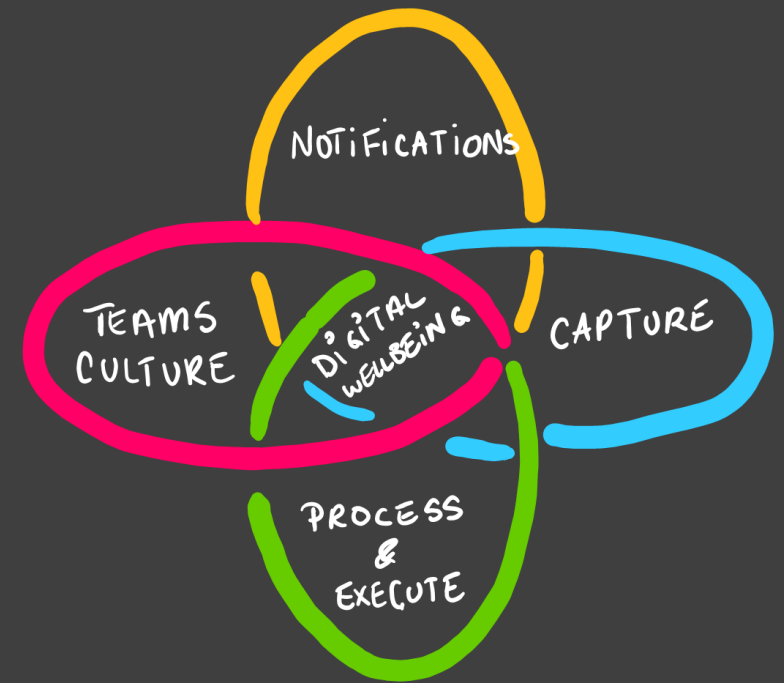
= 12% BETTER RETENTION



# The Employee Experience starts with Digital Wellbeing

- Digital Wellbeing nurtures individual productivity, collaboration and an empathic culture. This may not be a brand new philosophy but it has a new level of importance and recent research makes it clear how empathy is the leadership competency to develop and demonstrate now and in the future of work as contributes to positive relationships.

- Save your thoughts, ideas and tasks in Microsoft To Do
- Organise your tasks in lists and prioritise
- Reserve time to focus on doing one task at a time
- Learn good a Teams Culture for chat, channel conversations and meetings
- Take control over notifications and get them at the right time
- Collaborate effectively on content, such as documents, lists, and more
- Improve structure and run better meetings



## The modules

- Capture
- Process & Execute
- Teams Culture
- Notifications

## The tools

- Microsoft To Do
- Planner
- OneNote
- Microsoft Viva Insights
- Microsoft Viva
- Microsoft Teams
- Quiet Hours on Mobile
- Microsoft 365

## The start of the journey

Digital Wellbeing needs to be taught as the basis for what you need to get better at, to improve the Employee Experience in your organisation

[Watch the explainer video](#)



# The Employee Experience Journey

Understand that **Digital Wellbeing** needs to be taught to employees

Understand how **Microsoft Viva Learning**, **Microsoft Viva Topics** and **Microsoft Viva Connections** creates employee engagement and awareness

Understand how **Microsoft Viva Insights** can help you measure **Digital Wellbeing** culture success KPIs

Understand this enables leaders to practise **Empathic Leadership**



Use a **Champion network** to drive **Digital Wellbeing** adoption over time



# The Employee Experience and how CloudWay can get you started

Choose 

You may start with a workshop, moving into an assessment, then a few proof of concepts leading into projects, or choose any, or combination, of these services, depending on what is most relevant for your organization.

	1-day Workshops	3-days Assessment	2 to 5-days Proof of Concepts	1 to 8-week Projects
	<ul style="list-style-type: none"> <li>✓ <a href="#">Digital Wellbeing</a></li> <li>✓ <a href="#">Microsoft Viva</a></li> <li>✓ <a href="#">Microsoft Viva Insights</a></li> <li>✓ <a href="#">Microsoft Viva Engage</a></li> <li>✓ <a href="#">Good practice Adoption</a></li> <li>✓ Enable Frontline Workers</li> <li>○ <a href="#">Champions and adoption</a></li> <li>○ <a href="#">Empathic Leadership</a></li> <li>○ <a href="#">Microsoft 365 Sales</a></li> <li>○ <a href="#">Microsoft 365 Productivity</a></li> <li>○ <a href="#">Modernize Communications</a></li> <li>○ <a href="#">M365 Networking Optimization</a></li> </ul>	<p><b><a href="#">Microsoft 365</a></b>  <u>Assessment with focus on productivity and <b>collaboration culture maturity</b></u></p> <p><u>Will provide a report with recommendations</u></p>	<p>Hands-on engagements to help you get started with <b>Employee Experience</b> features in</p> <ul style="list-style-type: none"> <li>• <a href="#">Microsoft Viva Connections</a></li> <li>• <a href="#">Microsoft Viva Learning</a></li> <li>• <a href="#">Microsoft Viva Topics</a></li> <li>• <a href="#">Microsoft Viva Insights</a></li> <li>• <a href="#">Microsoft Viva Goals</a></li> <li>• <a href="#">And other Microsoft Viva modules</a></li> <li>• <a href="#">Microsoft 365</a></li> </ul>	<p><u>CloudWay can implement <b>Collaboration and Communication tools in your organisation as technical project managers, hands-on, training and as trouble-shooters</b></u></p>
To 	<b>Learn</b>	<b>Assess</b>	<b>Explore</b>	<b>Deploy</b>
 Get	Report & Recommendations	Findings report with actionable and prioritised recommendations	Proof of Concept solution	Establishment of a process and network for on-going adoption processes with prioritised direction for next steps

✓ = Service offer is available and published  
 ○ = Service is available – Service offer in progress

# Collaboration & Communication – Available workshops

Choose from a selection of workshops



[Digital Wellbeing](#)



[Microsoft Engage](#)



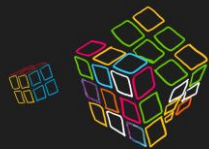
[Microsoft Viva Insights](#)



[Hybrid Meetings and Rooms](#)



[Enable Frontline Workers \(FLWs\)](#)



[Microsoft Viva](#)



[Empathic Leadership](#)



[Good Practice Adoption](#)

Collaboration & Communication

More Collaboration and Communication workshops are available and will be added to the Microsoft App Source – Consulting Services later  
Click the links and learn more about each workshop on <https://cloudway.com/what-we-do/>







## 1 day Workshop

### Good practice adoption of Microsoft 365 and Microsoft Viva

Implementing new digital tools is achieved when the employees of a company are choosing and using the tools as a natural part of their workday.



- The possibilities with Microsoft 365 and Microsoft Viva
- What are Microsoft 365 and Microsoft Viva and when to use what and why
- How to organise your team and prepare them for tomorrow, with the tools you already have, or are planning to implement
- How to pick some low hanging fruits, get started today



#### Target audience

- HR
- Change & Adoption
- Competency & Organization development
- Communications
- IT
- All staff (high level)



LEARN

#### Current challenges addressed

What is:

- Fragmented
  - Culture "how we do things round here"
  - Learning and adoption of new tools
  - Digital competency
  - Use of digital tools and shadow IT
  - Structure of content and where to work with documents and other content
- New tools not adopted properly or not clear purpose
- Too many channels of collaboration and communications

#### Topics Covered

- See the possibilities with Microsoft 365 & Microsoft Viva
- What to think about when implementing a new collaboration and/or communication solution:
  - Technology choices
  - People and digital competency
  - Ownership and management
  - Infrastructure and legacy
- How to build a culture of sharing
- How to work with and plan for continuously changing technology

#### Outcome

By the end of this Workshop, you will have:

- Recommendations of what to use when and why of the Microsoft 365 and Microsoft Viva tools
- A roadmap for next steps for
  - Technology choices, infrastructure and structure
  - Roles and responsibilities
  - Training and competencies
  - Where to start and run adoption in the organization

#### Next step:

##### Book:

- An assessment
- A Proof of Concept
- A Project
- A combination of all



## Experienced thought leaders, subject matter experts and Microsoft Influencers

Employees at CloudWay are [Microsoft Most Valuable Professionals \(MVP\)](#) with decades of experience with Microsoft Technology. With Public speakers, bloggers, YouTubers and podcasters you are guaranteed to learn from the best in the business. Read more at <https://cloudway.com/events/>

# Customers who have attended workshops



**Per Kopperdal**

Konsulent IT-drift i Sparebanken  
Sogn og Fjordane



**Why do you think a workshop with CloudWay is useful?**

We believe CloudWay has a high knowledge of the technology in question and the workshops are very on-point and lead to concrete results.

**What did you change/improve in your company as a result of the workshop experience and why did you make that change/improvement?**

The changes are an ongoing process, but mainly we (IT) made changes in security that most employees does not see/feel but still improved their security at work. We are also implementing a new way to handle planned tasks within IT.



# Customers who have attended workshops



**Trond Kristiansen**

IKT Arkitekt/Rådgiver i MODUM  
KOMMUNE



Modum kommune



**Why do you think a workshop with CloudWay is useful?**

We have been through several workshops with CloudWay and what they all have in common is that they have raised the IT department's understanding of cloud and Microsoft 365. This in turn has led to increased focus on routines, increased competence and the need for culture building for the use of digital tools both internally at the IT Department and into the organization.

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## Customers who have attended workshops



**Maia Sargenius Holthe**  
Leder styringsstøtte hos Ruter AS



### Why do you think a workshop with CloudWay is useful?

The top management in Ruter wanted to be good at digital collaboration, as this will be a competitive advantage in the future. In this connection, we came in contact with CloudWay, and have conducted five workshops together with Ståle Hansen. Particularly useful was the session on culture for Notifications, chat and channels in Teams, and the session on culture in meetings, role distribution and planning for success.

### What did you change/improve in your company as a result of the workshop experience and why did you make that change/improvement?

We have been inspired to look for good solutions for both hybrid meetings, digital interaction both in and before / after meetings. And

We have received a joint competence boost in the area, and we at Ruter will now look at how the culture in the company can change in step with a more hybrid working day.





If you want to work in a modern way with modern technology, then **book a meeting, a workshop or an assessment** with CloudWay today!

## Contact us:

- [Book an initial meeting](#)
- [Book a workshop](#)
- [Book an assessment](#)
- Learn more: <https://cloudway.com/what-we-do/>

We help customers and partners succeed with Digital Wellbeing and understanding how to use the Microsoft Viva Suite can add value to the process

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Partner



Microsoft

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