5 Day Advanced eDiscovery POC

Agenda Overview

Day 1

In depth demonstration of Core and Advanced eDiscovery features and capabilities of M365

Day 2

Discussion surrounding M365 Security and Compliance access, permissions and roles, review of Core vs Advanced eDiscovery features.

Designing and conducting **Core eDiscovery** Lab Work.

Epiq designs 5 sets of specific Lab Work for your team. This provide hands on utilization of the tools identified. Held via virtual working sessions over Teams.

Core eDiscovery - **Lab Work 1**
Case Creation / Permissions and Legal Hold

Core eDiscovery - **Lab Work 2**
Search & Exports

Day 3-4

Exploring further into **Advanced eDiscovery** Case Creation, Settings, Custodians and communications.

Advanced eDiscovery **Lab Work 3**
Search, Review Set and Analytics

Advanced eDiscovery **Lab Work 4**
Queries and Tags. Review of work process and options.

Advanced eDiscovery **Lab Work 5**
Final Review Set and Export Process

Day 5

Utilization of the software and go forward workflow process

- Review lab work and answering questions/concerns

- Review desired workflow from Lab Work sessions

- Compare with capabilities of solution to determine best practice

- Formalize go forward workflow

- Identify any additional training requirements for future