UNIVERGE BLUE®

UNIVERGE BLUE®
SMART ACCESS

Transform employee and visitor experience

UNIVERGE BLUE SMART ACCESS provides an easy-to-use, automated, private and touch-free self-service that guides employees, visitor or guests through the check in/check out process normally provided at a reception desk. A person's identity is verified, reservation information is retrieved and an entry badge and information supporting a person's stay are automatically issued.

The service not only transforms the visitor experience and enhances staff and employee efficiency, it also reduces waiting times and boosts safety and security.

AT A GLANCE

- Transforms the experience for all those that enter a business
- Touchless or touch modes that are intuitive and easy-to-use
- Visitors/employees/others will be sent an email from the UNIVERGE BLUE Smart Access application inviting them to preregister and sign off on customizable policies and agreements
- Preregistration includes QR Code Recognition resulting in a touchless check in experience
- Preregistration speeds up check in/out process
- Integrated thermal scanning option scans visitors for elevated body temperature
- Dashboard access to view all current and remaining check in capacity limits per specified location or all defined office locations

- Email/SMS notifications for completed registrations, check ins, check outs, abnormal temperature scans, and defined capacity limits reached
- Creates detailed reports that include check in/out times, and signed agreements when applicable
- Print visitor badges with customized company logo
- Available from Google Play® for Android tablets and from the NEC Application store

Telpo

Android tablet

GT890

www.univergeblue.com

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In today's security and health conscious environment, businesses want to provide a safe and comfortable experience for employees returning to work, visitors, guests, contractors, delivery personnel, customers, patients, members of a gym, students... This includes defining the number of individuals allowed into the facility, capturing individuals' temperatures, and presenting company compliance agreements. Employers also want to track and monitor access to their facility and even keep a record of their time spent on the premises. The majority of this is now done manually and compiled from paper sign-in/out logs, time clock records and receptionist files. Visitors are usually provided with a generic "Visitor" badge to identify themselves while on premises. Wouldn't it be great if all of this was automated and touchless? With UNIVERGE BLUE SMART ACCESS – you can!

Additionally, many businesses are screening the temperature of employees and visitors to help detect and identify those that have fevers and may be sick - another high contact labor-intensive task. With SMART ACCESS, this can now be automated, private and touchfree. QR codes and thermal integration allow for an automated, touchless employee and visitor check in/out workflow process which then archives information for easy retrieval.

TRANSFORM VISITOR AND EMPLOYEE EXPERIENCE

UNIVERGE BLUE SMART ACCESS transforms employee and visitor experience. With this application on an Android tablet and/or thermal Android tablet positioned at your entry/exit point(s), an employee or visitor simply walks up to the tablet and the application guides them through the process.

Those employees or visitors who have preregistered and been assigned QR codes simply display their code to the tablet's camera to be read. The application also allows walk-in visitors to check-in. Upon check in, an Email and/or SMS notification can be sent to the person that they have come to meet with.

This complete solution includes the SMART ACCESS application software that you can customize with your logo, integrated QR code handling that streamlines the process, enhances security, and provides a touchless experience, and a badge printer.

When the visitor engages the applicatiion, here are some of the steps and easy to use screens they will go through to check-in:
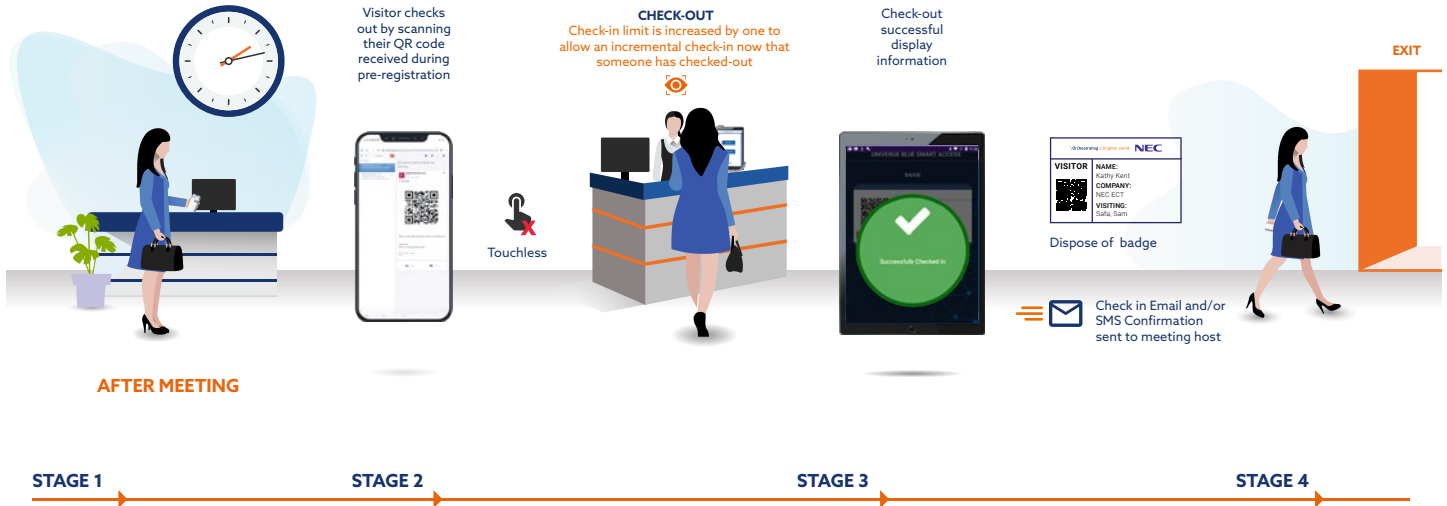
TOUCHLESS CHECK-IN WITH PRE-REGISTRATION (SCAN QR-CODE)

Touchless

Email link
Pre-Registration

Capacity Check and
Optional Temperature Scan

01

02

03

04

Print and Collect
your badge

Check in Email and/or
SMS Confirmation
sent to meeting host

MEETING

STAGE 1   STAGE 2   STAGE 3   STAGE 4

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VISITOR CHECK-OUT (TOUCHLESS)

Visitor checks out by scanning their QR code received during pre-registration

Touchless

CHECK-OUT
Check-in limit is increased by one to allow an incremental check-in now that someone has checked-out

Check-out successful display information

EXIT

VISITOR
NAME: Kathy Kent
COMPANY: NEC ECT
VISITING: Safa, Sam

Dispose of badge

Check in Email and/or SMS Confirmation sent to meeting host

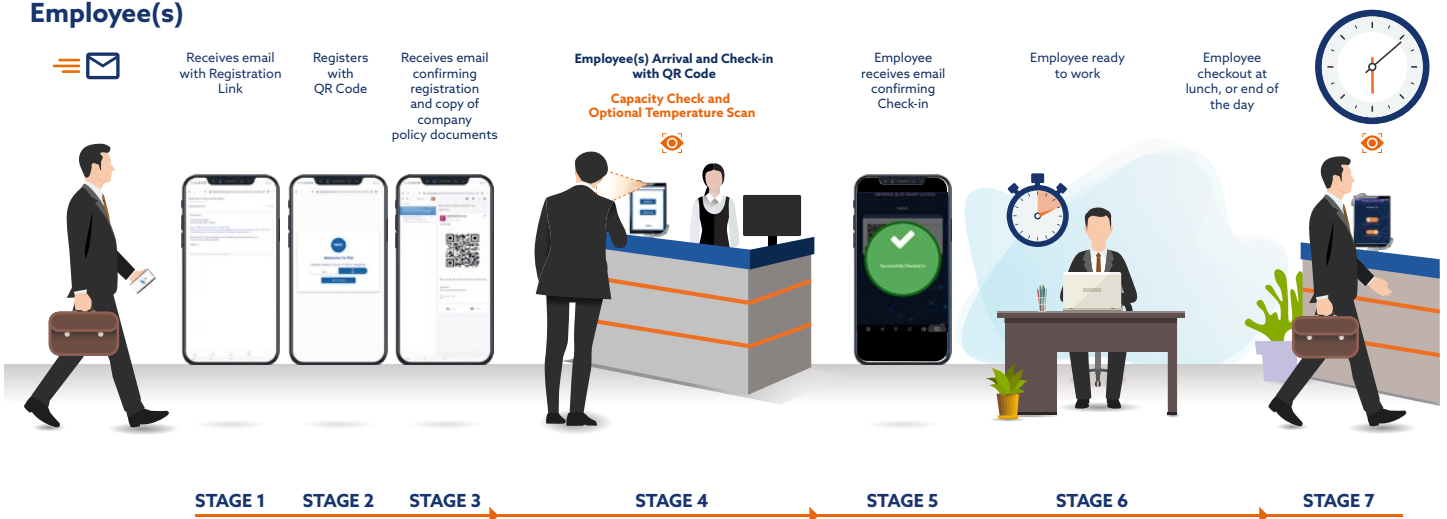**AFTER MEETING**

STAGE 1   STAGE 2   STAGE 3   STAGE 4

When visitors have finished with their meetings and head out of the office, they simply stop by the SMART ACCESS tablet on their way out, hand in their badge if applicable, pull up their profile by using their QR code, and it will automatically check them out.

As with check in, once a visitor has checked out, a notification can be sent to the person they were visiting. The application also automatically records check-in and out times. You also have the option to automatically check-out all visitors who fail to check-out by the configurable Auto Check-out time set by the Smart Access Administrator.

EMPLOYEE PRE-REGISTRATION & CHECK-IN FLOW

Employee(s)

Receives email with Registration Link

Registers with QR Code

Receives email confirming registration and copy of company policy documents

Employee(s) Arrival and Check-in with QR Code

Capacity Check and Optional Temperature Scan

Employee receives email confirming Check-in

Employee ready to work

Employee checkout at lunch, or end of the day

STAGE 1   STAGE 2   STAGE 3   STAGE 4   STAGE 5   STAGE 6   STAGE 7

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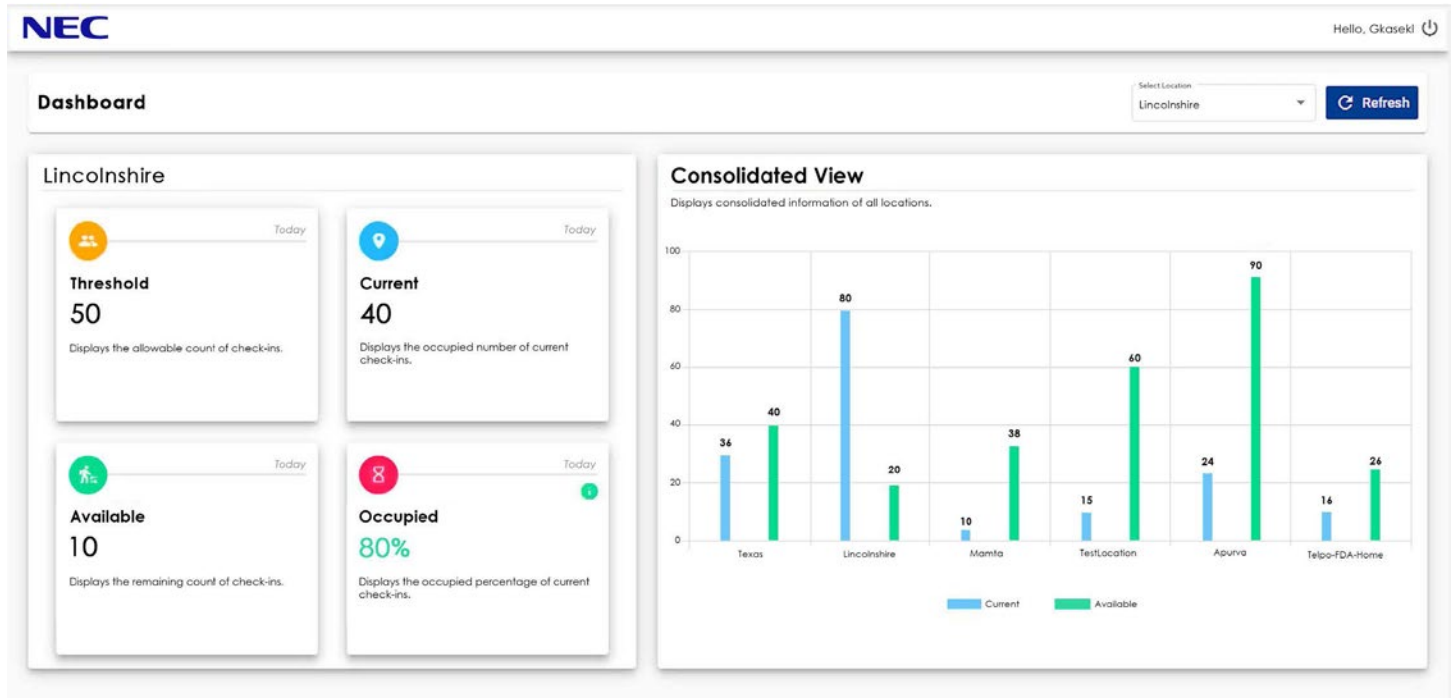## SMART ACCESS

VISITOR AND EMPLOYEE LOGS AND REPORTS

UNIVERGE BLUE SMART ACCESS records all visitors and employees entries and lets you easily download a detailed report in Excel. You are able to keep a history of all visitors and employees. Also, a real-time dashboard provides a quick look at capacity limit tracking across all locations.

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