THEMIS RM

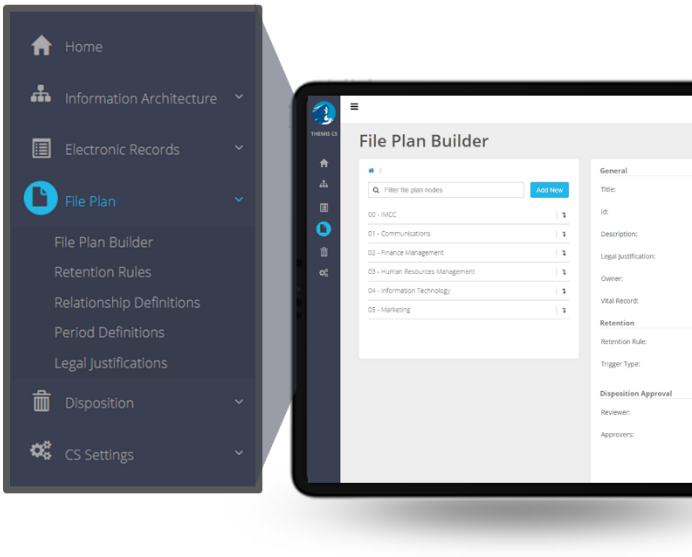
Records Management **Simplified**

The hassle-free solution for information and records management on Office 365

THEMIS RM OVERVIEW

No matter where your records live, THEMIS RM ensures compliance throughout your entire organization without the complexity or cost of comparable solutions.

By integrating with all of your content repositories, THEMIS RM manages all your records and information collectively, without having to transfer them to different location.



THE THEMIS RM Features

- **File Plan Builder**
- **Federated Records Management**
- **Policy Engine**
- **Informaiton Artchieture**
- **Retention Rules**
- **Disposition Workflow**
- **Auditing & Reporting**
- **Legal Holds**
- **Automated Classification**
- **Lifecycle Management**
- **Case Management**
- **Defensible Disposition**

THEMIS RM Bookends Office 365 Content Lifecycle

A foundation of well-organized and structured content is the key to an Office 365 system that is broadly accepted by users and one that sits on the shelf. THEMIS RM provides an essential foundation for your Office 365 content by turning your unstructured, siloed content into findable, reusable content. THEMIS RM is also the foundation for a great corporate governance program.

NEXT STEPS

CONTACT US

sales@heluxsystems.com
+1 (613) 291-2683
2280 Walkley Road, Suite 208 Ottawa,
ON K1G 6B1

SCHEDULE A DEMO

sales@heluxsystems.com
+1 (613) 291-2683