

# The Trivadis Digital Workplace Basic

DIGITAL  
WORK  
PLACE



With the Trivadis Digital Workplace Basic, you enable your employees to collaborate independently of time and place, make information available centrally, and connect employees better, even across departments.

When building the Trivadis Digital Workplace Basic, we rely on **Wizdom**, the leading framework for intelligent intranets. As a result, you benefit from faster project implementation, a substantially extended range of functions and lower project costs.

The Trivadis Digital Workplace Basic can be used on all devices as an app. It consists of three basic elements, which we configure to suit your company's needs and which we accompany and introduce with business adoption measures:



## Collaboration Platform

- Exchange and editing of documents
- Chats on topics and collaborative spaces
- Coordination of appointments and planning of meetings
- Integration of MS Teams telecommunications and conferencing (incl. streaming)
- Department-specific manuals (e.g. HR and Finance) with must-read and publication functions



## Intranet with News Portal

- Central communication hub with configurable channels
- News feed, search and archive
- Integration of external feeds (e.g. Facebook and Instagram)
- Blogs and Wikis
- Personalization & Multilinguality
- Comprehensive navigation



## Corporate Social Network

- Establishment of internal communities
- Integration of external interest groups
- Commenting and liking posts
- Creating surveys



## Business Adoption

- DWP Strategy Consulting
- Embedding the DWP in organizational processes
- Change management measures
- Training and know-how building for involved stakeholders
- Company specific design (CI/CD)

## Our services

The Digital Workplace is not just about technology, but about the combination of new work concepts that are supported by suitable IT solutions. Trivadis therefore offers not only a technological solution, but advises and accompanies you in concept design, the introduction of the Digital Workplace and the increase of user acceptance as well as with support and operation.

On the way to your Trivadis Digital Workplace Basic you will benefit from the following services:

### Set-up

- Assessment of existing (collaborative) systems and applications with regard to functionality, cost, user friendliness and satisfaction and security
- Review of your Office 365 configurations
- Preparation of target image including roadmap and budget
- Derivation and implementation of recommendations for action
- Development and implementation of change management and training measures
- Definition of governance for content and cooperation
- Development of communication concepts

### Implementation

- Evaluation of voice and telecommunications solutions and other Apps (Microsoft and Third Party)
- Deployment, configuration of Microsoft Teams with basic components – implementation of security and compliance requirements
- Deployment, configuration and integration of SharePoint Online and Microsoft Yammer incl. integration of external sources such as social media
- Rollout of the Trivadis Digital Workplace Basic



We can take over all these tasks completely or we can divide them – just as it suits you.

Together, we can build a Digital Workplace that will help your business move forward the fastest and best way possible.



### Your contact

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[trivadis.com/en/digital-workplace#basic](https://trivadis.com/en/digital-workplace#basic)

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