



Undo History

User Guide

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Introduction

Undo History is an add-on for Dynamics 365 Common Data Service and Model Driven Power Apps that records updates to records and allows users to undo any mistakes they make.

This document assumes that the administration guide has been followed and Undo History has been enabled on an entity. For the rest of this document we will be using the Account Entity.

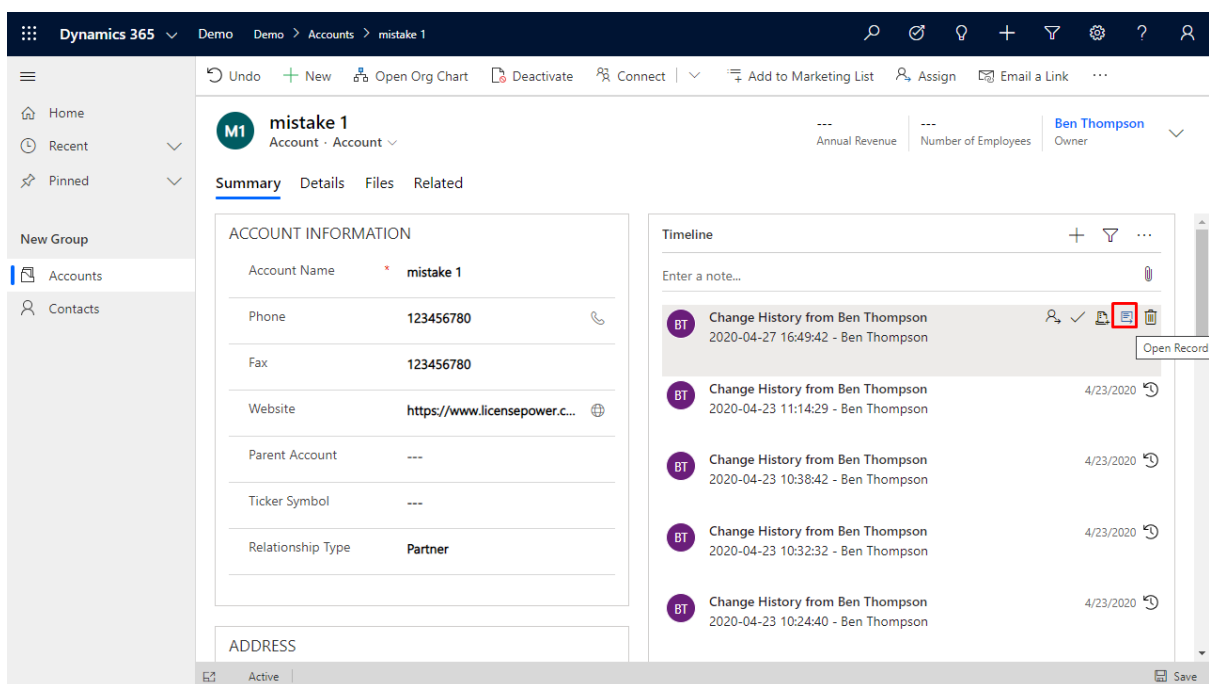
Undo History

Undo history watches as records are updated, captures the changes and creates a history record that records the new and existing / previous values for all changes made to a record. These history records appear in the record's timeline to allow users to quickly see when and what changes were made.

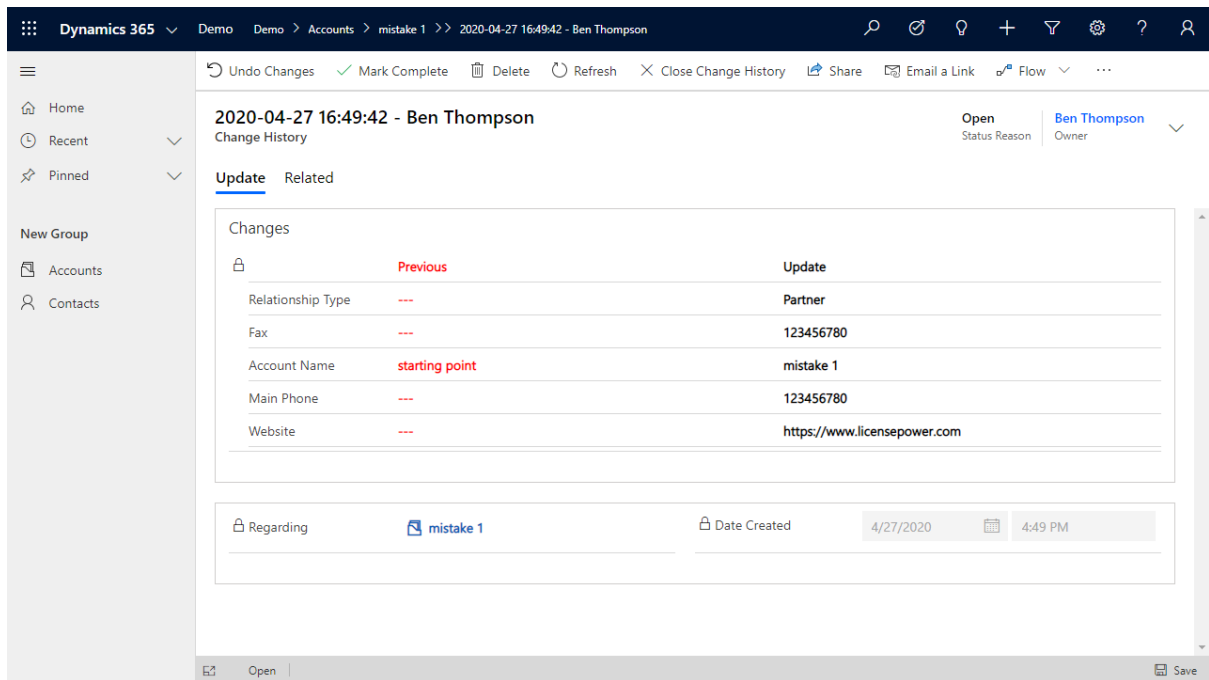
Alongside the history records the software identifies when changes have been made and adds an undo button to the ribbon bar of the newly updated record.

History Record

History records appear alongside other activity records in the timeline history window of most entities. To access the record just click the open record link on the most recent history record



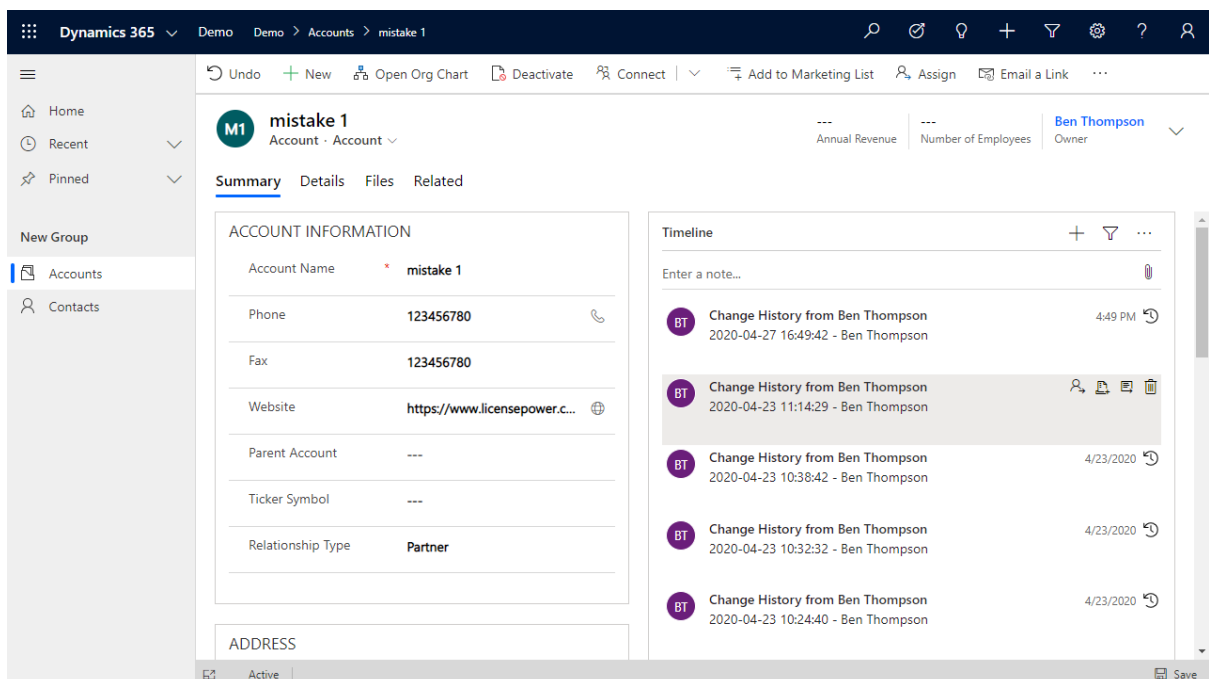
This will open up the history record which will look like this.



If it is the most recent update an “Undo Changes” button will be visible on the ribbon, otherwise the record will be marked as Completed.

Undo Button

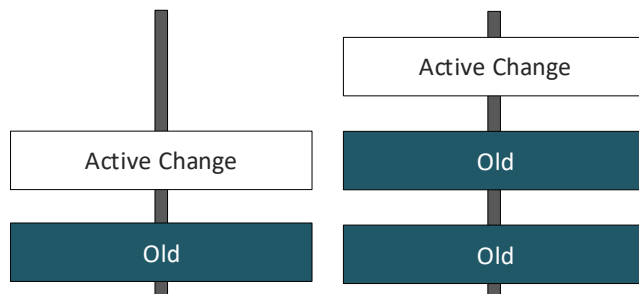
An Undo button automatically appears on the ribbon bar of any record where updates have been made. To use it simply click the undo button and the record will be set to its previous state.



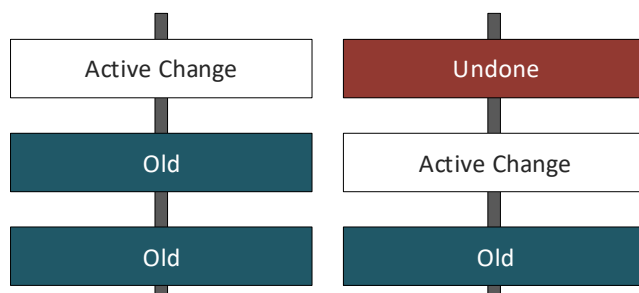
Multi undo

To allow users to return to older versions of a record, Undo History retains all changes to a record.

While only the most recent change is active at any time, older records are retained in case the information is subsequently required



When the most recent record is undone / reverted the previous History record is re-activated.



This allows users to return a record to any previous version if required regardless of whether 1 or 15 updates have been made to the record since.

