

Overview

Chrome Infosoft Solutions Pvt. Ltd. is a Technology Startup formed in 2014

with clear focus on Information Technology Solutions for Businesses

We have extensive domain knowledge in Document Management and Records Management







DocPro is suite of products for:

- Document Management
- Workflow Management
- Accounts Payable Automation
- Records Management
- Document Processing and Digitization





We will provide solutions that deliver tangible value to our customers

by leveraging and developing our people in an exuberant work environment

Values





The following values define the rules by which we conduct our business:

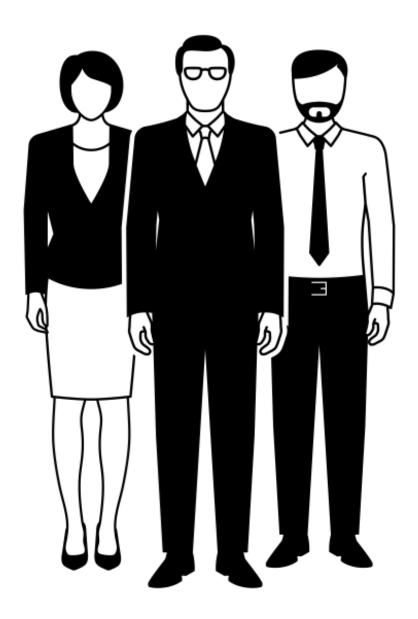
- ✓ Always strive to increase business value for our customers
- ✓ Create long term partnerships with our customers
- ✓ Conduct ourselves with the highest sense of integrity
- ✓ Value individual employee contribution but with greater prominence on teamwork
- ✓ Enable employees to rise to full potential and reward with wealth creation
- ✓ Create an Organization based on learning, innovation and quality
- ✓ Have a work environment based on empowerment, synergy, ethics, fun, discipline and professionalism



About Us







More than 15 decades of Cumulative Experience

- ✓ Core Team consists of IIM-A graduate
- ✓ Highly motivated team with expertise in Application Development, Maintenance and Performance Tuning and specialized domain knowledge on Document Management and Workflow Systems
- ✓ Team that has clear focus on
 - ✓ Understanding customer business processes
 - ✓ Customer collaboration
 - ✓ Providing holistic solutions

DocPro





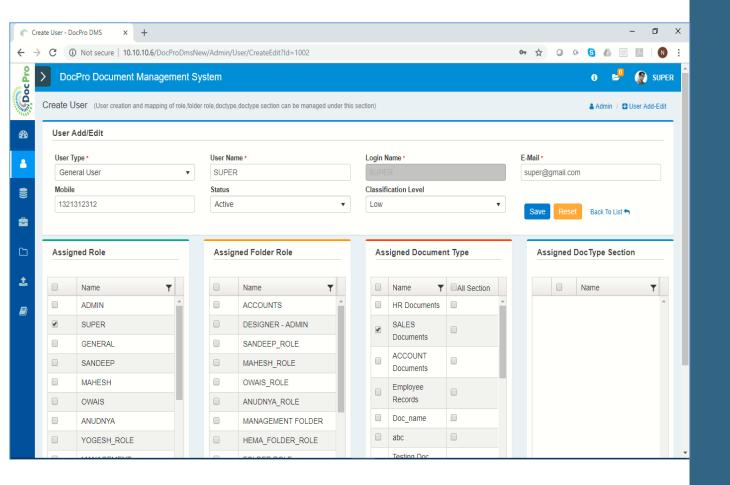


DocPro is suite of products for Document Management, Workflow Management, Accounts Payable Automation, Records Management and Document Processing

- ✓ DocPro is an intuitive Documents Management Software Solution which empowers business organizations to get a complete control over their documents and ensures quick retrieval of content
- ✓ DocPro has multi-location, multi-user environment with workflow automation, version control, Full-Text indexing, search, collaboration features and much more
- ✓ DocPro is currently being used in Telecom, BFSI, Defense and Government Organizations







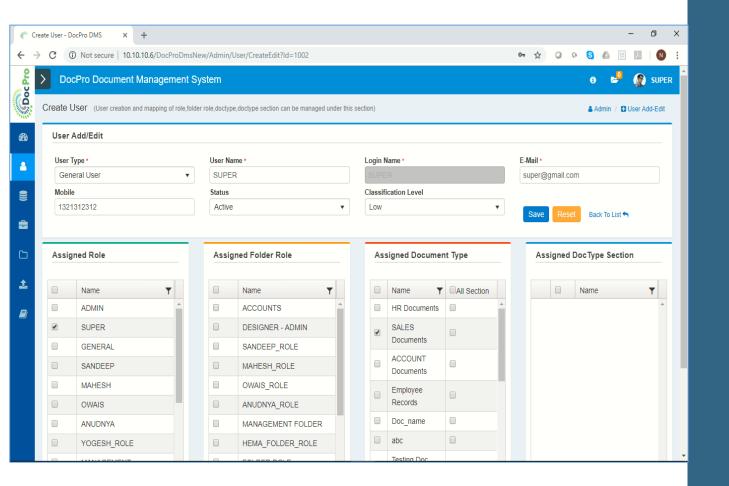
High Security: Access Control and Configuration Module

The Admin module has a full-fledged Access Control which allows the administrator to do the following:

- Create users
- Create roles
- Assign rights to the roles
- Assign roles to the users





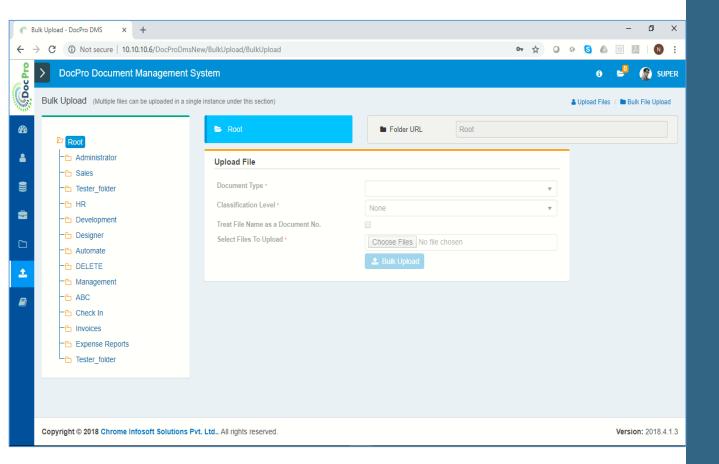


Easy Upload: Document Upload Interface

- ✓ The document upload interface is provided on the web-based application
- ✓ The scanned documents along with the indexes will be uploaded into DocPro system.
- ✓ Maximum 30 index fields are available
- ✓ Pre-defined format for metadata upload







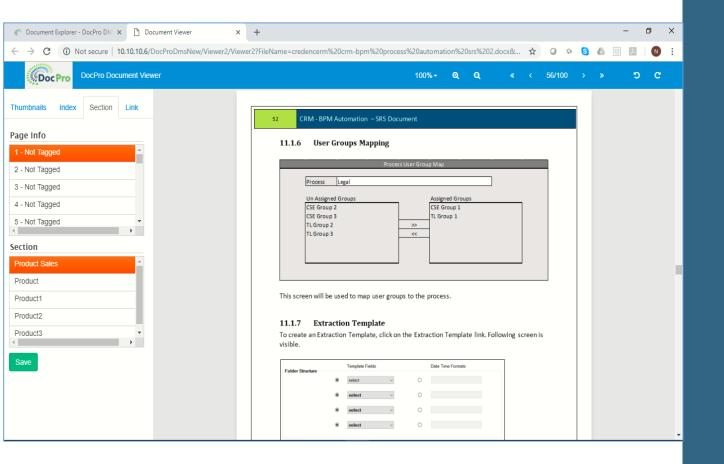
Save upload time: Bulk Upload:

DocPro gives users easy and quick tool to upload multiple documents in one go

- 1. Multiple upload of files.
- 2. User must have Add permissions enabled
- 3. Upload status
- 4. Bulk upload of index information







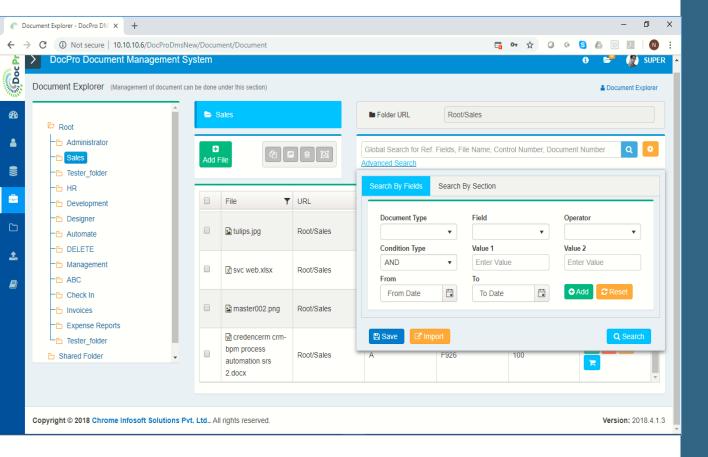
Page Level identification: Sections Feature

DocPro Document Management System also supports identification of individual pages within a document by using the sections feature.

Document Sections allow users to retrieve certain pages from within the documents. Sections also help in access control to restrict user access to sensitive information.







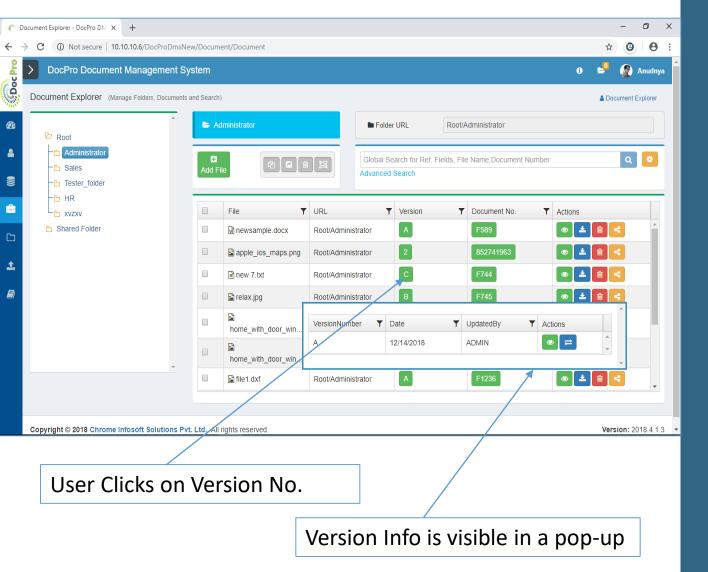
Strong Search Capabilities: Search Module

DocPro has strong search capabilities to help you get the documents you want at the click of the button.

- 1. Search on information such as document type from the drop-down list available.
- Search fields dependent upon the document type selected. The search fields are the index fields that are available in the indexing module.
- 3. Full text search.
- Quick retrieval of records based on search criteria.
- 5. Global Search: for quick search based on limited data known to the user.
- 6. Advanced Search: For more granular search when the user knows more details about the document s/he wants.







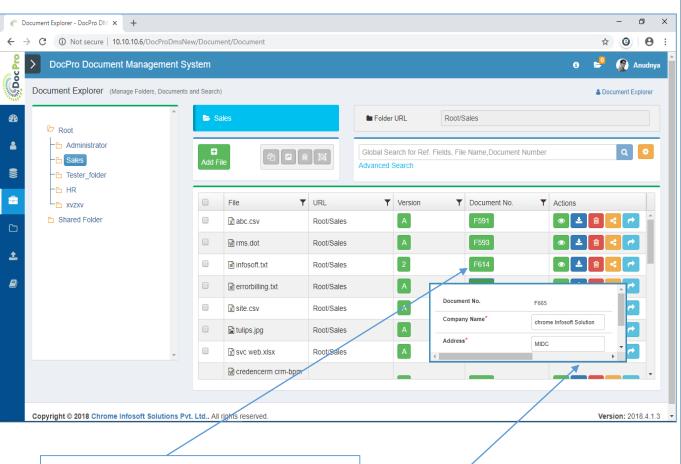
View Previous Version Of Document: Compare Documents

User can view the previous versions by clicking on the Version No. in the grid.

To compare versions the user can use the comparison button.







User Clicks on Document No.

Index Info is visible in a pop-up

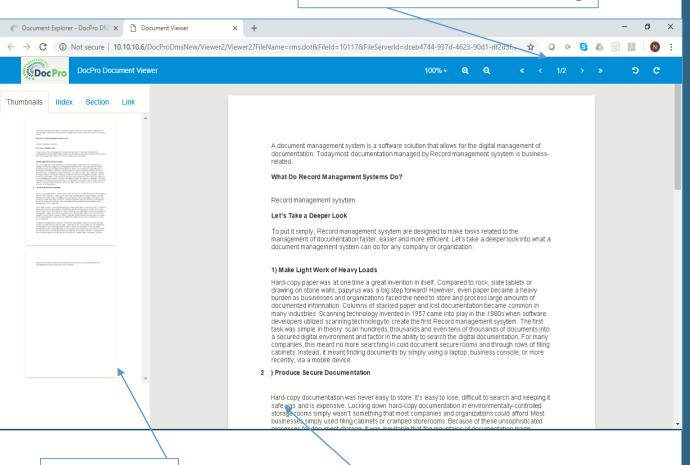
View Index Information

User will able to view index information on single click without opening the document in the viewer. Document index information is visible in popup when the user clicks on the Document No.





Tools for document handling



Thumbnails

Document Viewer

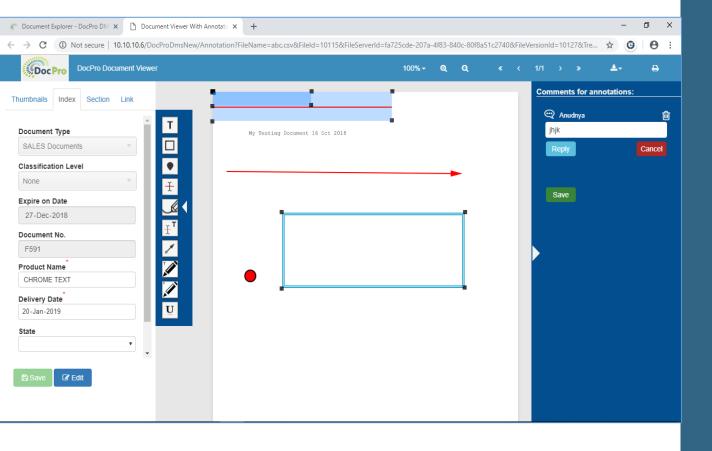
Simple easy-to-use Document Viewer

Document viewer allows users to see an image of any document without the need to have the native software installed on their computer.

- 1. View industry standard documents right within your web-browser.
- 2. Use thumbnails to see what's inside each page without opening.
- 3. Zoom/Pan/Rotate Documents
- 4. Print documents







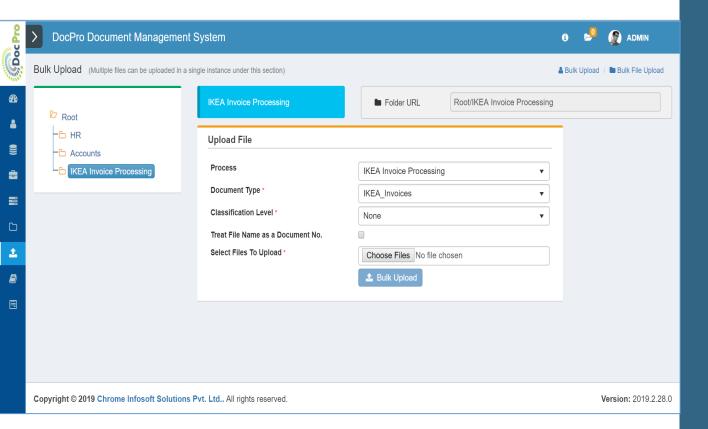
Annotations and Collaboration

DocPro allows users to highlight areas in the documents and give their comments. Other users can view the comments and reply.

- 1. User can annotate using below options:
 - Text
 - Area
 - Point
 - Strikeout
 - Polyline
 - Text Replacement
 - Arrow
 - Text Redaction
 - Resource Redaction
 - Underline Text
- 2. Users write comments on the annotation
- 3. Users can reply on comments







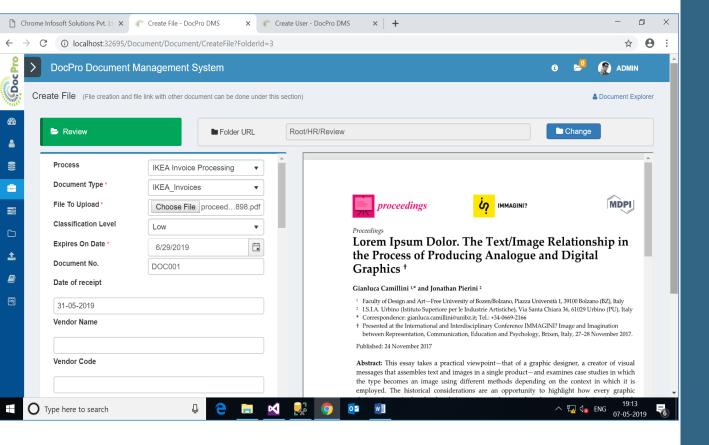
User Bulk Upload

Users can upload documents in bulk for a workflow as shown in the adjoining screen.

The files will be uploaded into the first bucket of the workflow process.







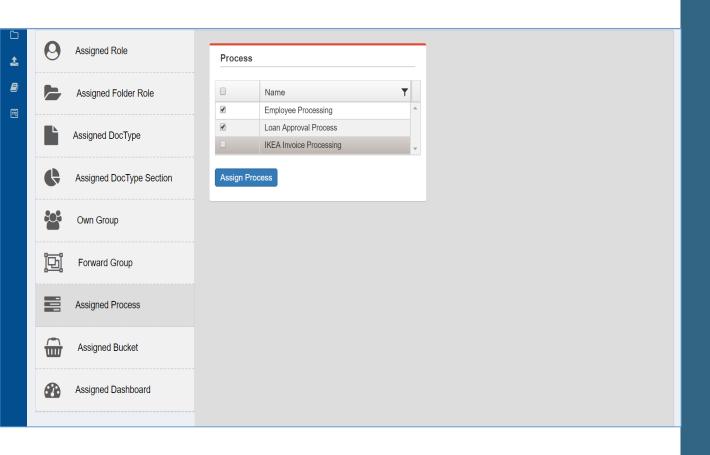
Document Add File:

Users can add single file to a workflow as shown in the screen.

The file will be available in the first bucket of the workflow.





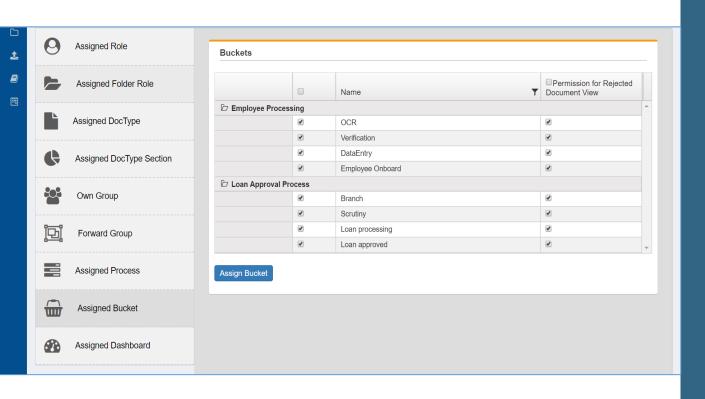


User Process Mapping:

Users that will be using a workflow process will be mapped using the User-Process mapping tab in the User Rights screen







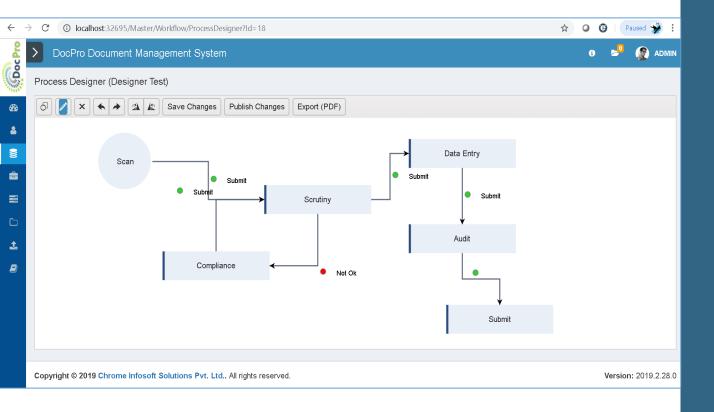
User Bucket Mapping:

A workflow process consists of various buckets through which the document will flow.

Users can be assigned to work on specific buckets using the User-Bucket map tab in the User Rights screen.





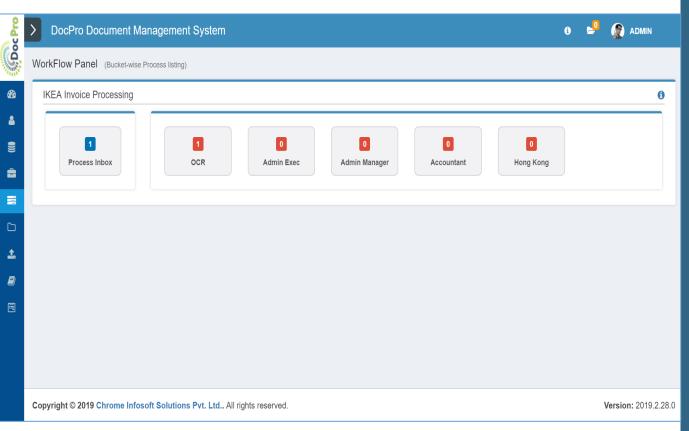


Workflow – Designer

User friendly designer with easy drag-n-drop and configuration features.







Workflow – Process and Bucket Listing Screen

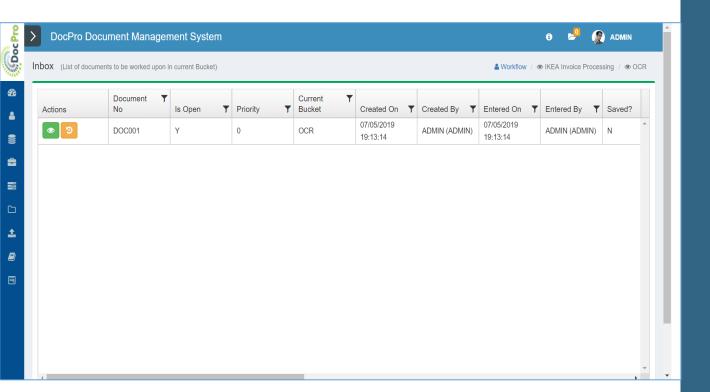
Users get to see the count of documents in each bucket of the process. Only the buckets that are assigned to the user are visible to her.

Adjoining screen shows an example of the process described below:

- OCR: All invoices uploaded (Single/Bulk) will first move into the OCR bucket. The OCR Engine will capture the invoice information and update the respective fields.
- Admin Exec: The invoice along-with the captured information will be available in this bucket to the Admin Executive. The user can edit the information if required.
- Admin Manager: After the Admin executive saves the invoice it is available in the Admin Manager bucket. In this bucket the user will verify the information. User can edit information if required.
- Accountant: The accountant will enter Tax details and codes.
 After the user saves in this bucket the invoice is available for payment.
- Users can view the invoices and create reports (Customized report as per the format required)







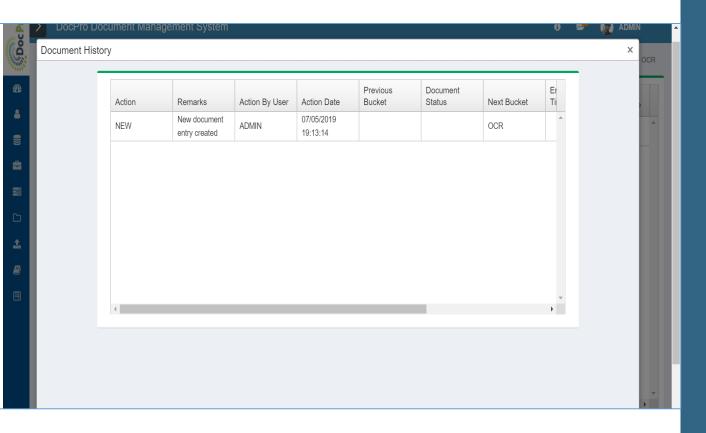
Workflow – Bucket - File Listing

Users can view the documents that they have to work on in a particular bucket by clicking on the Bucket. The list of documents in that bucket will be visible to the user as shown in the adjoining screen.

The user can take choose to work on a document from the list. The user can also view the document history.







Workflow – Bucket Document History

The user can view the document history with the following details:

Action

Remarks

User

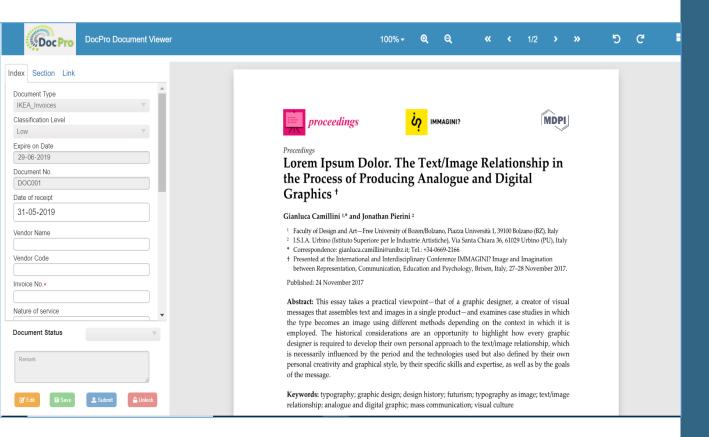
Previous Bucket

Document Status

Next Bucket etc.







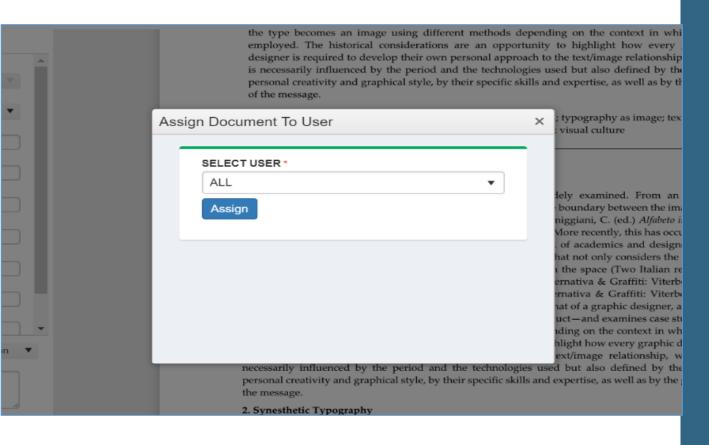
Workflow – Document Viewer

Users can take on the document in the bucket by opening the document, as shown in the adjoining screen.

The document will move to another bucket depending on the value selected in the Status dropdown field.



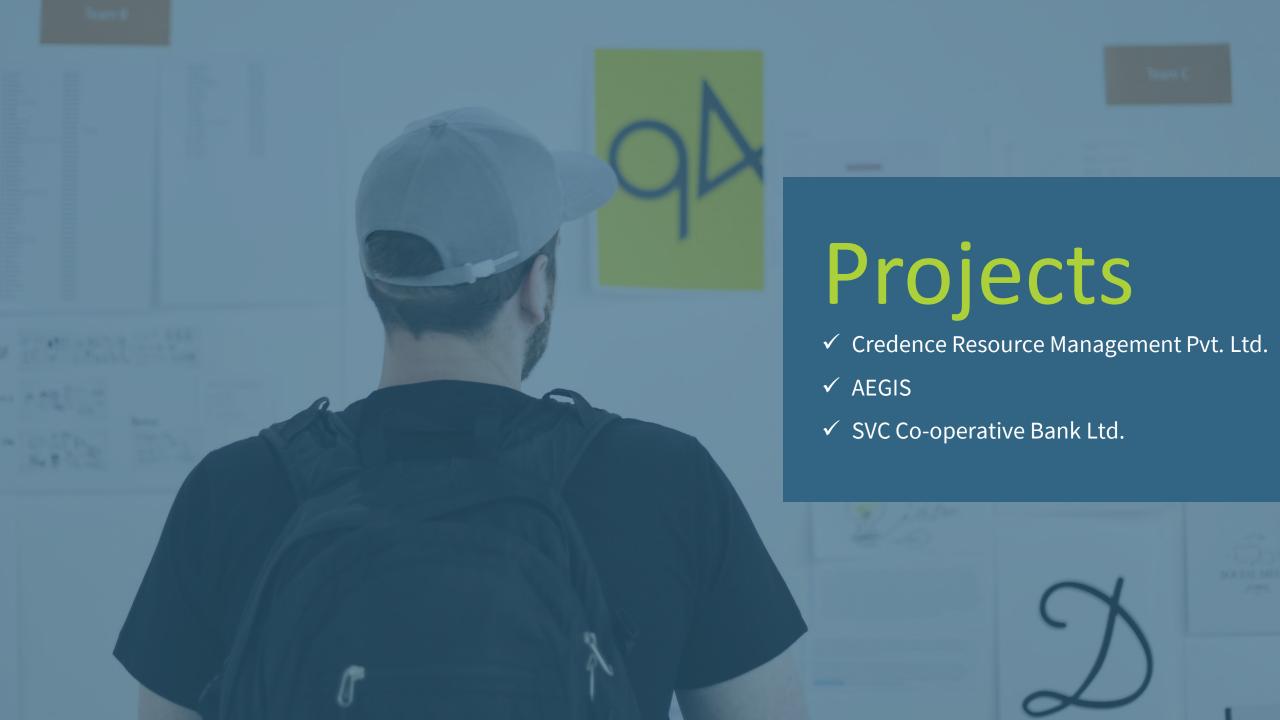




Workflow – Document Viewer – submit document to single user or All Users

After the user submits the document in a bucket depending on the configuration, DocPro will show a pop-up screen shown where the user can select a single user in the subsequent bucket to whom the document ill be assigned for further action or the user can choose All in which case the document will be available to all users n the subsequent bucket.

Any one user can then select the document in subsequent bucket.





Credence RM is an ITES company providing outsourcing services in the domain of Accounts Payable, Accounts Receivable and other accounting services

- ✓ Configurable

 Workflow System
- ✓ Accounts Payable
- ✓ Vendor Management
- ✓ and T&E

- ✓ DocPro helps Credence RM to turn around the AP process within the SLA agreed with it's customers.
- Credence RM gets end-to-end visibility for the entire process, which gives it the capability to identify and correct any bottlenecks.
- ✓ DocPro allows Credence to continuously monitor the productivity of its agents and take corrective action as required.





AEGIS, a wholly owned subsidiary of Essar group, is a USD 27 billion conglomerate. Aegis is a leading global business services provider and a global leader across outsourcing and technology

- ✓ Configurable

 Workflow System
- ✓ Accounts Payable
- ✓ Vendor Management
- ✓ and T&E

- ✓ DocPro allows Aegis to configure the AP workflow as per their customer requirement.
- ✓ DocPro gives Aegis the capability to monitor process efficiency and take corrective actions on time.
- ✓ AEGIS customers can monitor the process and give approval where required using the DocPro web application





SVC Bank is a leading name in the cooperative banking sector with more than 200 branches across India

- ✓ Configurable
 Workflow System
- ✓ Accounts OpeningForm Automation
- ✓ Retail BankingWorkflowAutomation etc.

- ✓ SVC Bank has recently selectedDocPro as the work flow solutionfor various processes.
- ✓ DocPro provides responsive work flow automation solution for various processes across its branch network.
- ✓ DocPro will be used for Account
 Opening Form processing and for
 other workflows



Writer Data Management Services is in the business of providing document digitization services to its customers. Their customers include telecom companies like Reliance, Airtel etc, Financial services companies like Religare, SBI and other organizations from various industry verticals.

- ✓ System for managing operations at various locations across India
- ✓ Fully configurable system for setting various operations parameters centrally
- ✓ Scalable and Robust system for handling millions of transactions
- ✓ Distributed Disconnected system consisting of
- ✓ Operations system for various locations
- ✓ Central Server system
- ✓ Synchronization Engine
- ✓ Various modules in the location operations system which can be configured centrally
 - ✓ Inward of Documents
 - ✓ Scanning Module
 - ✓ Data Entry Module, Audit/QC Module
 - ✓ Outward Module

Writer Data Management Services

Continuous Long term engagement for providing development services and support for Digitization projects



Partial Client List

- ✓ IKEA (DocPro DMS for Invoice processing workflow)
- ✓ Acetech (DocPro DMS, Workflow, KMS for a smart city project)
- ✓ Conneqt Business Solutions Pvt. Ltd. (formerly Tata Business Solutions) (DocPro DMS, Workflow) Multiple Projects
- ✓ Credence RM LLC (Accounts Payable Automation & Workflow System)
- ✓ Aegis BPO (Accounts Payable Automation & Workflow System)
- ✓ SVC Co-op Bank Ltd. (DocPro Workflow System and DMS)
- ✓ Ironmountain Services Pvt. Ltd. (Customer Application Process & Workflow System) Multiple Projects
- ✓ P. N. Writer & Co. Pvt. Ltd. (Workflow Systems, Document Digitization, Records Management) Multiple Projects
- ✓ Recall India Pvt. Ltd (DocPro RMS)
- ✓ Mahindra & Mahindra (Digitization Services)
- ✓ Gunnebo India Pvt. Ltd. (Digitization Services)





Partial Client List (Contd.)

- ✓ TSR Darashaw Pvt. Ltd. (DocPro DMS)
- ✓ OEC Records Management (DocPro DMS)
- ✓ The Great Eastern Shipping Co. Ltd. (Digitization Services)
- ✓ Nitco Ltd. (Business Intelligence Implementation)
- ✓ Mahindra Logistics Ltd. (Operations, Contract Mgmt. & Billing system)
- ✓ Allanasons Ltd. (Business Intelligence)
- ✓ Capita India Pvt. Ltd. (Business Intelligence Implementation)
- ✓ The Great Eastern Shipping Co. Ltd. (Business Intelligence Implementation)
- ✓ Patel Integrated Logistics Ltd.
- ✓ PayEzy (www.payezy.in)
- ✓ Neterson Technologies Pvt. Ltd.
- ✓ Indian Overseas Tours and Travels
- ✓ Skynet Worldwide Express Pvt. Ltd





WE JUST WANT TO SAY... THANK YOU!





+91 - 22 - 62368629/30/31

info@chromeinfosoft.com

www. chromeinfosoft.com

Head Office

Sabnam House, A-15/16, Central Cross Road B, MIDC, Near MIDC Police Station, Andheri East - 400093