SweBase

Version 15.7

SweBase is an add on to Dynamics 365 Business Central, including adjustments to the Swedish market.

The documentation lists the changes and additions made to the product. The changes are presented in a modular way.

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1. General Ledger

Year End Journal

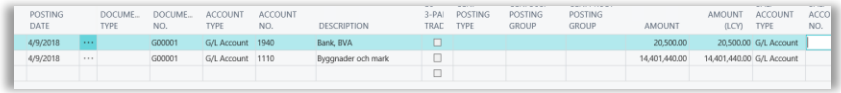
Find the function: General Journal

It is widespread practice for you to see how the results are affected by different transactions or transfers without posting. With this feature you can now simulate your balance sheet and income statement.

Use the function

Add a new Journal and name the Journal by example YEAREND

Enter the lines you like to simulate.



Note! DO NOT post the transactions

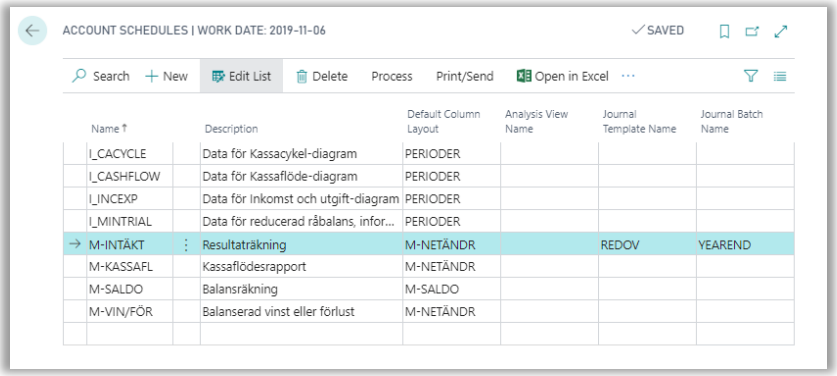
The lines that you added to the journal will be included in the following reports:

Balance Report (12048006)

Income Statement (12048007)

Account Schedule (Report 25)

If you want to print a report based on your Account Schedule, you get the transactions by entering the General Journal Name in the Journal Template Name and Journal Batch Name fields.



Field Explanation:

Field	Function
Name	The Report Name
Description	Description of the report
Default Column Layout	The Column Layout you like to have during the printout
Journal Template Name	The Journal Template you are using for the "simulation" transactions.
Journal Batch Name	The Journal name

After you have run the report post or delet the lines in the General Journal.

Post with Closing Date

In standard you will have some struggle to close the "year end" if some dimensions are mandatory.

You must remove the dimensions requirement temporary during the posting.

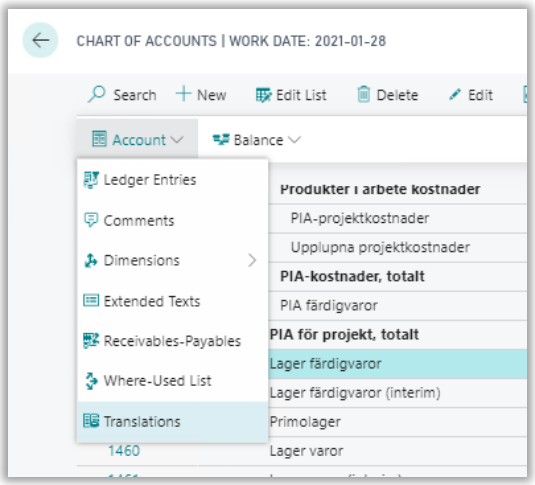
With SweBase there is no dimensions control for Closing Date.

Translation of General Accounts

Sales and Purchase document will support translations of the General Account description with this function.

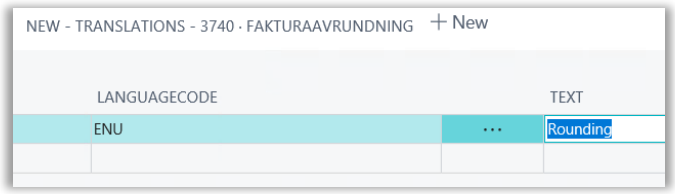
Find the function

Menu Action on the Chart of Accounts



Use the function

Use action Translate



Enter Language Code and the text for the description on documents.

You can also translate the local language which can be blank on the Customer/Vendor.

Allowed posting

On the User Setup you can limit the period for posting for a certain user to better secure posting in the right period.

Find the function: User Setup

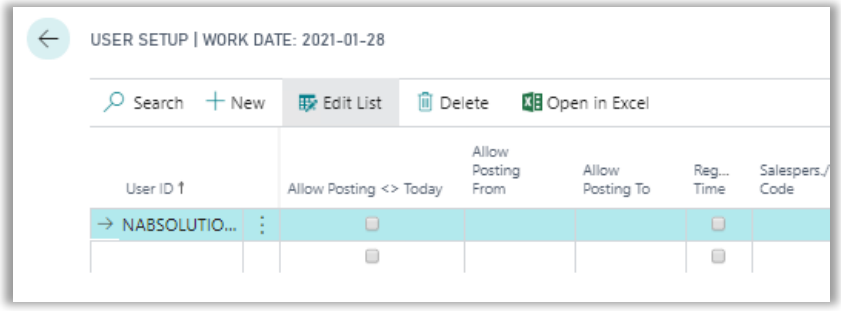
Use the function

Default the user can only post the Posting Data equal to today.

For User that need to post on other dates limited by standard date limitation.

Open the User Setup Page

Enter the User and mark the field Allow Posting <> Today



Charge Type on G/L Account

Charge Type on the G/L Account is for tracking "Rounding Amount" for documents print out.

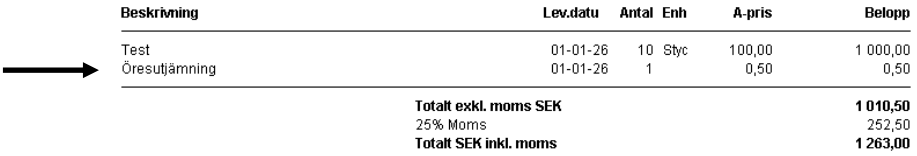
In Sweden a common way to print "Rounding Amount" is to print it in a separate field for that purpose.

Example is Invoice and Credit memo.

Find the function: Chart of Account
Edit the list and change the column Charge Type

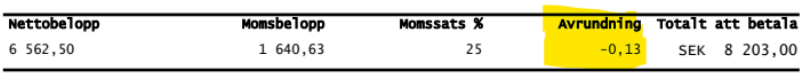
Use the function

If this field is blank it will look like this on the printed document. And because of No VAT on the Rounding line it will be a VAT specification.



Beskrivning	Lev.datu	Antal	Enh	A-pris	Belopp
Test	01-01-26	10	Styc	100,00	1 000,00
Öresutjämning	01-01-26	1		0,50	0,50
	Totalt exkl. moms SEK				**1 010,50**
	25% Moms				252,50
	Totalt SEK inkl. moms				**1 263,00**

If this field is set to "Rounding" it will look like this and no Vat speciation for the "Rounding Amount".



Nettobelopp	Momsbelopp	Momssats %	Avrundning	Totalt att betala
6 562,50	1 640,63	25	-0,13	SEK 8 203,00

It is also a opportunity to use this filed for other functions.

- Rounding
- Fright
- Service Fee
- Packing Fee

Reports including in SweBase handle "Rounding".
Other options are for the future.

Allow deletion of G/L Account

If you want to delete an G/L account, there is the field "Allow G/L Acc. Deletion Before" in the General Ledger Setup that prevents an account from being deleted if there are transactions after that date. Dynamics 365 Business Central does not check if the date is blank. SweBase requires that there is a date in the field when an account is to be deleted.

Deferral

o facilitate the work on accruals have two additions made. One supplement relates to

the date check when accounting for accruals and the other refers to a report showing accrued transactions.

The date check can be extended with a date formula where that placement is used only for periodization.

The setting for it is on the SweBase setting field "Extend Allow Posting To". If nothing is done the DYNAMICS 365 BUSINESS CENTRAL, standard test is used.

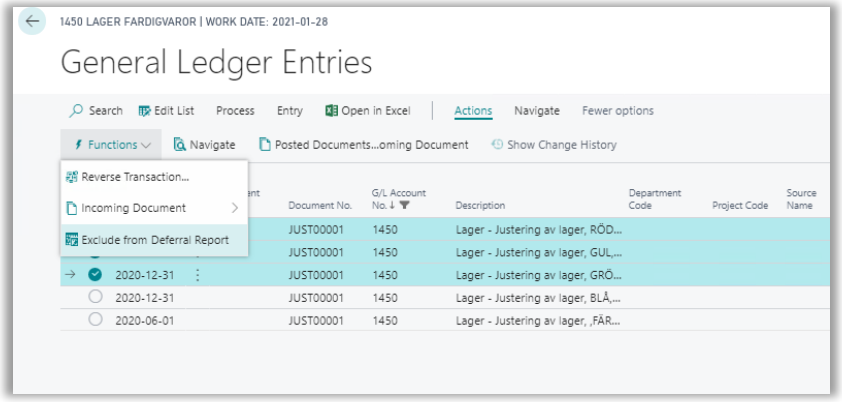
For example, enter 4Å to extend "Allow Accounting To" with four years.

Search report: Deferral Entries

The above report is based on the accrual function of DYNAMICS 365 BUSINESS CENTRAL has been used. If manually do a periodization, these transactions will not be eliminated in the report. There is a feature where you can select them accounting transactions that you do not want included in the report.

Search for function: General Ledger Entries

The Action is *Exclude from Deferral Report*



It is possible to select more than one line.

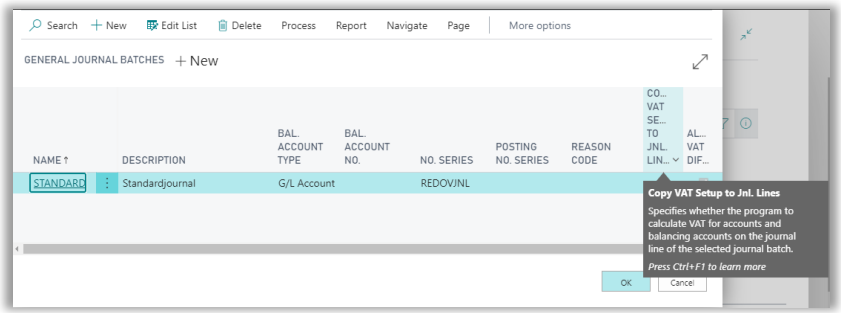
Setup of accounting templates for journal

By default, the system is set so that the templates you add to the account in the chart of accounts must be copied to the various journals. This function is overridden by this addition.

Use the function

When a new company is set up, a number of journal templates are created. The field "Copy VAT Setup to Jnl. Lines" will be set to "no" when a new company is initiated.

When you open your journal window for the first time, a standard journal is also generated. The default journal inherits the settings found on the journal template. The field "Copy VAT Setup to Jnl. Lines" will be set to "no".



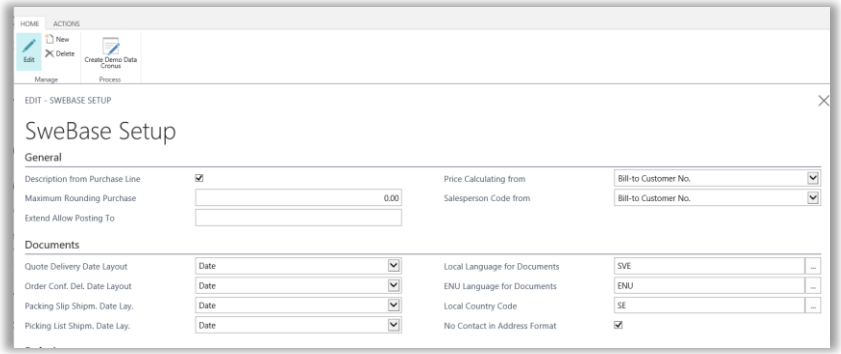
All new journals that are initiated will be set up in the same way.

Contact in Address

It is not common to have the Contact in the Address.

On SweBase setup it is possible to remove the contact from all addresses.

On SweBase Setup mark field *No Contact in Address Format*



Default Posting Groups

To make the setup easer of the Charge of Account there is a Default setting on SweBase Setup.

In standard:

Using G/L Accounts on Document Sales and Purchases it is necessary to enter *Gen. Bus. Posting Group* and *Gen. Prod. Posting Group*. On the G/L Accents.

Usually there is the same setup for nearly all G/L Accounts.

On the SweBase Setup you can enter *Def. Prod. Post. Group*

Acc. And *Def. VAT Prod. Post. Gr Acc.*

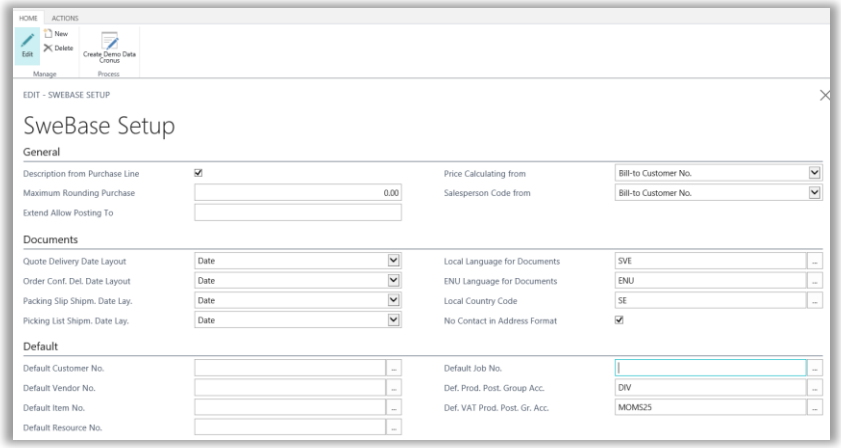
If those are filled in and it is blank on the G/L Account this value will be used. If there is a value on the G/L Account, the value from G/L Account is used instead.

Example:

In Sweden 25% VAT is the most common value.

If the Vendor Invoice has another VAT percentage, just change to the correct VAT Posting Group on the Invoice Line.

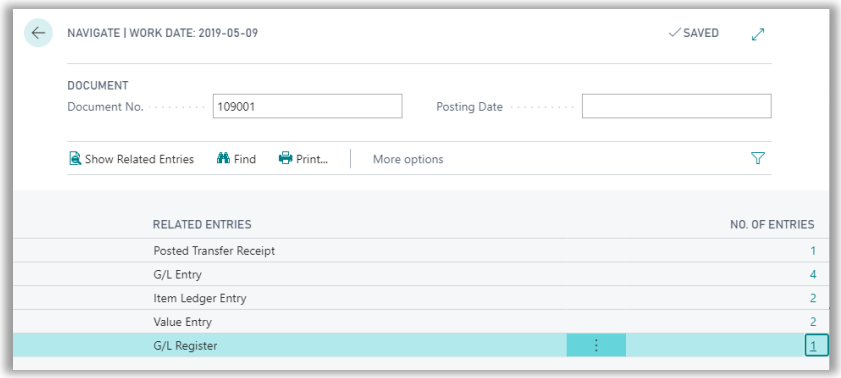
SweBase Setup



Field	Function
Def. Prod. Post. Group Acc.	Enter the default Product Posting Group being as standard used on documents line.
Def. VAT Prod. Post Gr. Acc.	Enter the default VAT Product Posting Group being as standard used on documents line.

G/L Register in Navigate

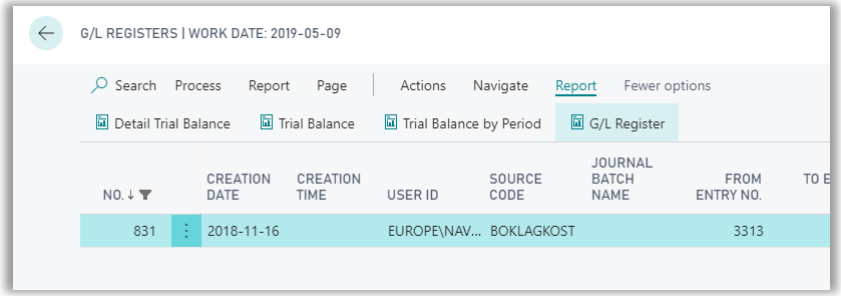
To make it easier so find the G/L Register from a Document No, then G/L Register is now included in the search,

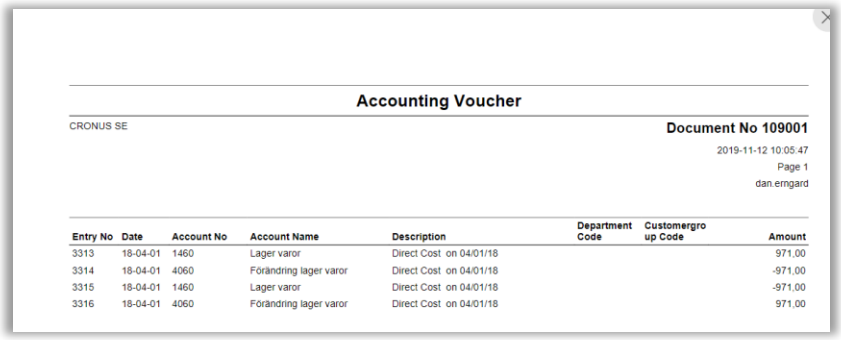


Print G/L Register

Print the G/L Register direct from the Page with the new SweBase Report with correct filter.

You Can easily find the Register by Navigate function.





Print G/L Account Description in English

The Reports: Document No. Report, Accounting Voucher, General Ledger, Daybook, Balance Report and Income statement You can print them with Description in English.

Translate all G/L Accounts to English for the Language with *windows Language Code*= 1033 English (United States).

Change the client to English (United States).

Balance Control of Document Type

When the field "Balance Document" in an General Journal template is selected, you cannot post a document without balancing the posting date, document number. and document type. If you clear the field "Balance Document" you will be able to post without any balance check at all. There is a control in SweBase that is checking that a document must balance by the posting date and document number.

2. Payment

General

This module makes it effective and easy to send a file to the bank with payments to the vendors.

Bankgiro for Sweden is supported.

Pain001 (SEPA) is supported for a lot of countries, for example SE, NO, FI and DK.

Before you start using the Banking module you have to check following setups.

Important: For a new installation or upgrade, it is very important to make testing together with the Bank (Send test files).

Merge Credit Memo with Invoice

It not possible to send Credit Memo to the bank for all New file format for example pain001.

It is only possible to send positive amount, (some domestics format support zero amount)

Because of that there is support for Merging payments in the Journal.

Merge lines together, the amount have to be positive or zero. You can also merge Invoices together to get fewer fascial payments with the bank. That will take the costs down for foreign payments.

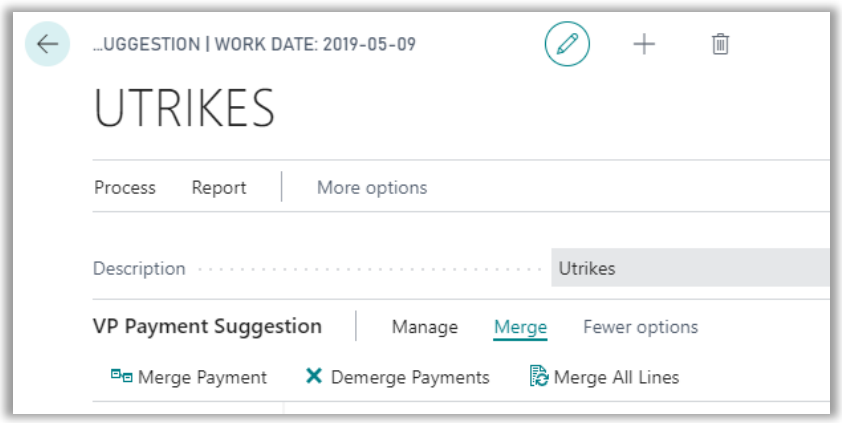
Test before using that your transactions support Merge.

Merge in the Payment Suggestion (merging)

If there is Credit Memo in the Payment Suggestion, you must use Merge to use them with Invoices.

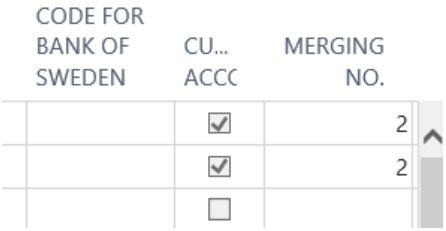
You can’t use Merge for File Type Bankgiro.

Do the merge with these functions.

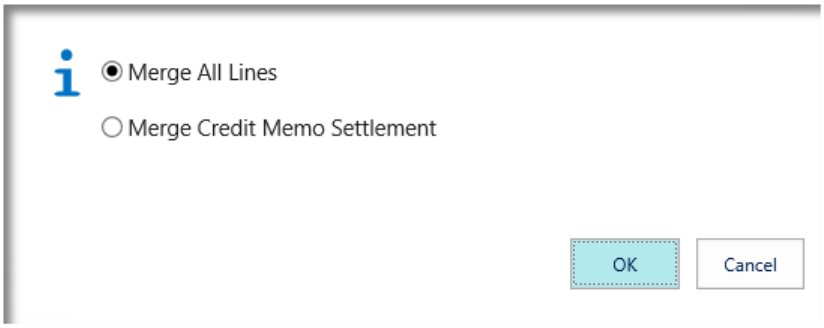


Mark lines to be Merged on click on Merge Payment.
If you like to merge All use that Action.

Lines marked with the same *Merge No*. will be Merged together in one payment to the vendor.
You can manually enter the *Merge No.*



If you want to sort all rows that are possible to sort, click on sort all rows.



Merge Invoices

This is for file Type pain001.
Some banks don't support Merge payment, the purpose is to reduce the cost per Invoice.

Just merge as many Invoices or Credit Memo You Like per vendor in the same Payment.

SEPA and foreign Payment support just 140 characters in the message to the Vendor. The resent is limitation in the pain001 format.

Our solution is to put all references in the string with separated by Comma, if it doesn't fit in the string ends with three dots …

Tell its more.

Our recommendation if there is so many per Vendor is to send an E-mail with references to the payment.

The File to Bankgiro

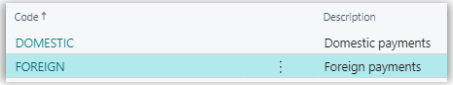
A description of the Setup follows.

Important: New installation and upgrade need careful Testing together with the Bank (send Files to the Bank).

VP Giro Type

Field	Function
Code	Enter Code Recommendation DOMESTIC
Description	Enter a description
File Name	Path to where the export file ends up. You can create file names with pack number, giro type code or date, so that the file name becomes unique. Enter: % 1 for Pack no. % 2 for Giro Type Code % 3 for Today's date Example: C: \pmt files \% 1 -% 2 -% 3
Bank Giro No.	Enter the bank giro number from which the money is to be deducted.
Codeunit No.	Number of the Codeunit used for the file format. Enter: 12048859 VP File BG Sweden

Vendor Bank Account

Field	Function
Code	Enter the same code on all vendors. E.g. VP or VENDPMT Tip. Place a bank account with the code VP on the template vendor and it will be created automatically, when setting up a new vendor.
Bank Account No.	The vendors account number for payments. The field must contain 16 characters. Start with clearing number, then fill in with zeros in front of the account number; CCCCNNNNNNNNNNN. If necessary, fill in zeros in front of the account number. When paying to Swedbank, the last digit in the clearing number should not be stated.
Plus Giro No.	The vendors plus giro number for payments.
Bank Giro No.	The vendors bank giro number for payments.
Giro Type Code	Select the file format you use to pay the vendor. Payment suggestions are made per Giro Type Code. Select DOMESTIC 
Account Payment with Advising	Check the box if you want the bank account deposit to be notified to the recipient. This field is used in combination with the payment type Account and VP Giro Type which is linked to the file format BG Sweden.

Payment order

The payment is done in this order: *Bank Giro No, Plus Giro No., Bank Account No*. and last *Giro*. The payment is made depending on what is filled in the order mentioned.

The File pain001 (SEPA)

There is some limitation in the file format pain001.

Read more:

Merge Credit Memo with Invoice

Merge Invoices

Aggregate on Debitor Level

ISO 20022 is an interface for standardized financial payments

the purpose is to simplify, facilitate and reduce the time for payments between countries that support ISO 20022..

URL to a document that shows the countries.

Banks provide an interface to business systems based on ISO 20022. Unfortunately, it seems that the interface will be different depending on the bank. There are different ways to interpret how to use the format for non-SEPA payments, such as Bankgiro, Plusgiro payments in Sweden.

There are support for most payment services through this file.
How the payment is made determines the bank based on the information contained in the file and which recipient bank it is.
The bank chooses the cheapest options for the customer.

Here are the settings that will be made for this file type.

The file supports both domestic and foreign payments. They are sent in the same file.

Important: When installing or upgrading, the first time the file format is used, always make testing together with bank (Send test files).

The file does not support all possible scenarios that the Bank supports. For example, if you wish to make payments to another country that has not previously been tested. Check with the bank and the supplier of Dynamics 365 Business Central. Then do tests together. There may be a need for adjustment and possible upgrade of the payment function. Consult your supplier concerning that issue.

Domestic	There will be a Domestic payment when country code and currency code have the same value for payers and payees. The currency code must also be the same for both countries. Currently there are support for the following countries: SE, NO, DK, FI and GB.
Paying	The country of the payer is determined by the country located on the VP Giro Type. Unless specified there, it is used on SweBase Setup under Documents, *Local Country Code*. The payer's currency code is determined by the currency code field located on the VP Giro Type. If the field is blank, use the setup for *LCY Code* on General Ledger Setup.

Receiver

The payee's country is determined by the country on *Vendor Bank Account*. If the field is blank, use the setup for *LCY Code* on General Ledger Setup.

The payee's currency code is determined by the *Currency Code* on the *Vendor Bank Account*. If the field is blank, use the setup for *LCY Code* on General Ledger Setup.

SEPA

To get a SEPA payment, the following is required:
IBAN and SWIFT must be entered on both *VP Giro Type* and the *Vendor Bank Account*. The currency must also be EUR for payees.

Foreign

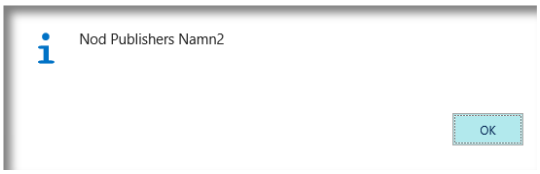
Foreign payment will be if you enter bank *Branch No.* / *SWIFT Code* and *Bank Account No*. For Bank Branch No, only numbers are used. It is important that it is the correct number of numbers.
How to use SWIFT / BIC or Bank Account No. is different for banks. Contact the bank and do tests.

For some banks, the following applies.
For the following Countries, Bank Branch No. will be used, and other countries will use SWIFT:
US, AU, CA, CN, HK, IN, NZ, RU and ZA
Other banks always want SWIFT / BIC.

Name on the Vendor

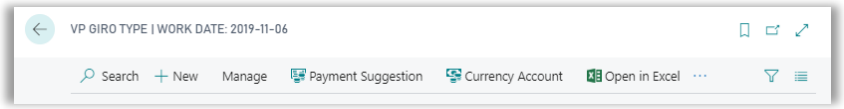
Some Vendors have very long names and the bank sometimes requires the name to be correct.
Use Name and Name2 together on the vendor they are 50 characters each, giving 100 characters in total. Keep in mind that a space last in Name comes with Name2. You can also add a space first in Name2.

To make sure the name is correct:
In *VPB Payment Suggestion* in the field name click on the Name field



Currency Account

Currency account can be specified in two ways. If the same Currency Account is to be used for all payments, it is enough to enter the currency code on the VP Giro Type. If you want currency accounts for one or more currencies that differ from those listed on the VP Giro Type, Use the Action Currency Account on VP Giro Type Page.



VP Giro Type

Field	Function
Code	Enter Code
Description	Enter Description
Filename	Default name for the file. Enter: %1 for pack no. %2 for giro type code %3 for today Example: %1 - %2 - %3
Country/Region Code	Must be specified for the country from which the payment is made. If not specified, the local country code setting will be set. Use ISO standard for country SE, DK etc.
Bank Branch No.	Enter Clearing No for the Bank Account No..
Bank Account No.	Enter Bank Account No. If IBAN is note used.
SEPA No-series for The SEPA Message	Enter number series for SEPA message. The number is used later for reference to a single payment.
IBAN	Enter IBAN number for which the money will be paid. If both bank accounts and IBAN are specified, IBAN is used.
SWIFT Code	Must be specified for the bank for which the money is paid. Mandatory when IBAN is used.
Codeunit No.	Number of the Codeunit used for the file format. Enter: To SEB No.: 12048870 VP pain.001.001.03 SEB To DNB No.: 12048871 VP pain.001.001.03 DNB If the bank is not in the list use General to for other banks No.: 12048868 VP pain.001.001.03
Currency Code	Paying currency.

	If blank, the LCY code in the General Ledger Setup is used.
SEB Sub Customer No.	Used only to Codeunit SEB. Should be four digits, 0004 or 0005. Check with the bank what to use. In the file there will be a 14digits organization number with that sub-number at the end.
Bank Agreement No.	The paying (Debitor) is usually identified with an IBAN number in combination with SWFT / BIC. There are exceptions with some banks that instead use a Agreement No. Check with the bank what to use.
Registration No.	If you enter the Registration No. here, it will be used instead from Company Information.
Org ID CUST	The field name refers to the tag in the XML file that is used in different ways depending on the bank. Check with the bank what applies. If nothing is entered in this field, the organization number found on company information will be displayed here.
Org ID BANK	The field name refers to the tag in the XML file, which is used differently depending on the bank. Check with the bank what is applicable. If it is blank Registration No. will be used for the tag in the filed instead.
Country/Region Code	Enter the Country Code for the payer (Debitor) if it differs from Local Country Code on SweBase Setup
Batch Booking	Combined amount that charges the account per account currency, etc. The support for this setting varies by bank. Check with the bank what is applicable. The tag in the XML file is BtchBookg It is just an information in the file.
Aggregate on Debitor Level	There are separate ways to structure the payments in the XML file. If this active, the Debitor part will be aggregated to the extent possible. This means there will be fewer Debitors in the file. Depending on the bank, it may be necessary as the bank may require you to accept each Debitor in the file, if there are many payments, it can be very time consuming.

What we know right now has no other effect than the interface with the bank. Check with the bank what is applicable.
NOTE! It is strongly recommended to turn on this feature for the bank Nordea. Nordea interface requires the approval per debtor.

Vendor Bank Account

Field	Function
Code	You could enter the same to all suppliers. For example. LB or LEVBET Tip. Add a Bank Account with the LB code on the default Vendor, then it will automatically be created, while enter a new vendor.
Bank Branch No.	Enter here, what the bank calls Clearing Code, such as BZ or Fedwire no. For payment to the US, called Sort-code, it will be entered with two initial slashes "//". Check with the bank how to use. It is not used together with IBAN.
Bank Account No.	enter the Vendor's account number unless IBAN is used. Swedish payments: **Nordea with bank account number:** Always start with a 4-digit clearing number. Minimum length is 11 digits and maximum length is 14 digits (including clearing number). **Nordea Private** ("personal account") the clearing code is always "3300". **Nordea PlusGiro Accounts**, the clearing code is always "9960". **Note**: Exception for payment to a Swedbank account. When the clearing code begins with an 8, the clearing code must be 5 digits and thus the maximum length will be 15 digits including clearing code.
Transit No.	For the bank SEB and on payment via a Corresponding bank, SWIFT / BIC is specified for that bank in the Transit No. Use the field at the Vendors Bank Account. It is uncertain how other banks handle it. Check with the bank.

	Example below from a supplier in India that uses Corresponding bank: Here is entered CHASUS33 in Transit No. Beneficlary Name: INDO ASIA LEISURE SERVICES LTD Beneficlary Address: 56, Institutional Area, Sector 44 Gurgaon -122002, Haryana, India USD Account No: 502000019670 " SWIFT code: HDFCINBBDEL Bank Name: HDFC BANK LTD Bank Address: E-13/29, 2nd Floor Harsha Bhavan, Connaught Place New Delhi 110001, India Corresponding bank for effecting USD Payment: Bank: JP MORGAN CHASE BANK, NEW YORK, CHIPS ABA UDI # 3S4459: A
Country/Regio n Code	Must be specified for the country in which the bank is located. Use ISO standard for country SE, DK etc. All countries are not supported, we will add more if required according to your wishes. There are different requirements per country, see what applies to each country. If left blank, it will use *Local Country Code* on *SweBase Setup*
SWIFT Code	Set for the bank for which the money is due. See the respective country what is applicable to this field. Must be specified for IBAN.
IBAN	Enter the supplier's IBAN No. If both Bank Accounts and IBAN are specified, IBAN is used.
Payment Charge Paid by	Here, you decide who or who will pay the cost of foreign payments. The debtor is the payer and the creditor is the one who gets the money in the payment order. There are three options available. SHAR shares the same between Debtor and Creditor: Sender - Cost in Sweden CRED creditor pays the full amount: Recipient DEBT Debtor pays the full amount: Sender

- all costs

Domestic/Foreign and country code

If the country code is the same in the vendor's bank account and the girotype, it is handled as a domestic payment.

A Swedish domestic payment requires that any of the following fields is filled in:
Bank giro number, Plus giro number, or account number.

If the country code is blank then it will be the country code that is located on SweBase Setup, the filed "Local Country Code".

It is important to think about which country code to use with each new vendor. Domestic or Foreign/SEPA.

Differences for countries pain001

Denmark (DK)

Local payments can be made in many ways in Denmark. To control which type is used per provider, a prefix on the Bank Account Number is added to three characters.
+01, +04, +15, +71, +73 and +75.
The code is well known to the person who makes payments in Denmark.
Example how an account number 6543433 is specified: +046543433
Bank transfer does not specify a prefix.
Some formats require OCR, and there may also be different lengths of OCR.
The control of OCR is made when the file is created.

In order to provide an opportunity to correct errors, it is possible to edit OCR in the travel account.

Sweden (SE)

There is support for entering Bankgironr, Plussgironr or Bank accounts with Bank account number (Clearing).
Bankgiro has imposed a requirement that the OCR number be used correctly. Suppliers requiring a correct OCR number must enter it in the OCR field otherwise the payment will be rejected, OCR number must also be properly filled in. The customer must deal with which providers should have OCR or not, as well as put the information in the correct place.
There is support for netting (See section netting) for Bankgiro and Plusgiro payments. Check with the bank if they support it. It is

possible to handle credit notes with structured remittance information (OCRnr), it is activated on LB Girotype "Structured Remittance Information for SE"

Norway (NO)

Here, the so-called KID code is used, it is placed in the OCR field shown on the purchase invoice. If not specified, external verification code will be used instead.

For Norway, special rules apply for the cross-border payment code (in Code Bank of Sweden).
Norway requires both the code entered in the Code Bank of Sweden code field and a description of the code. The description is placed in a table that you find at the following location.
Search for *VP Cross-Border Payment Code*
Enter the code and Description.
If there is no row in the table, only the code will be included in the file.

Finland (FI)

There is support for OCR or External Document No as a reference.
Specified OCR, it becomes a structured message otherwise an unstructured.
On the VP Giro Type, the Org ID BANK must be set.
Check with the bank what should be entered.

Differences in banks pain001

DNB Use Codeunit "VP pain.001.001.03 DNB"
Enter Subscription No. At DNB in the field Org ID CUST on VP Giro Type.
In some agreements with DNB, using Division (Divisjon) is required, put it in the *Org ID BANK* field on the *VP Giro Type*

Nordea Use Codeunit "VP pain.001.001.03 Nordea"
Enter "Signer ID" at Nordea in the Org ID CUST field and "Contract number" field in the Agreement number field with the LB girotype bank.

SEB Use Codeunit "VP pain.001.001.03 SEB"
Enter "Subscription Number" in the field SEB Subscription No. on LB Gear Type.
For foreign payments, the account number must always be supplemented with SWIFT (BIC), bank account number is not used.

Swedbank

Use Codeunit "VP pain.001.001.03 Swedbank"

Enter bank account 15 digits beginning with clearing number, enter zeroes between clearing nos and account numbers if required.
Enter "Org ID BANK" to be 06 organization numberB001.
For payments in Sweden, the bank account number is required for the debit account.
The bank cannot handle either bank account or IBAN for Swedish payments.
Enter Bankgiro number on VP Giro Type for Swedish payments.
For foreign countries, account numbers must be entered.
This means that you cannot send Swedish and foreign payments in the same file to Swedbank.
Enter "SWIFT Code"

Handelsbanken

Use Codeunit "VP pain.001.001.03 Handelsb."

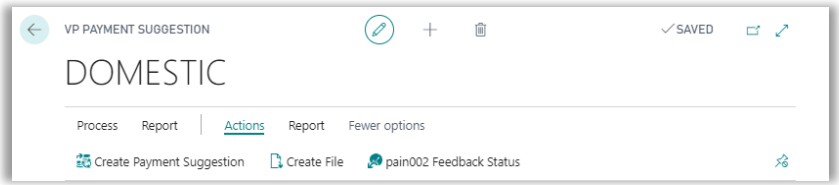
Swedbank

Use Codeunit "VP pain.001.001.03 Swedbank"

Feedback of status pain002

The pain002 file contains information about possible errors on individual payments (rejected payments). It is an XML file that you can read directly in. To facilitate troubleshooting, you can load the file into Dynamics 365 Business Central. Status pain002. The incorrect payments will receive information in the following fields on the VP Pack Entry.

- Bank Status
- Bank Status Code
- Bank Information



Payment

The VP routine's features for making payments are based on the Payment Suggestion. Here you generate and modify suggestions, printing of payment documents and creating payment files.

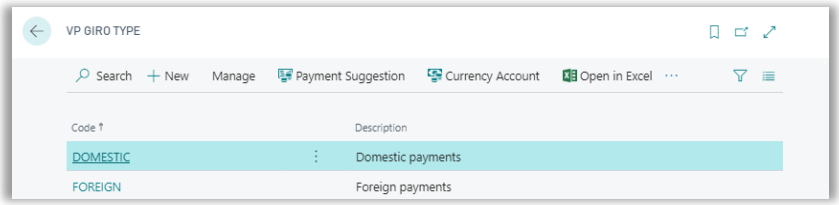
Payment suggestions are per Giro Type, which may mean that you may need to repeat the different moments.

Generate Payment Suggestion

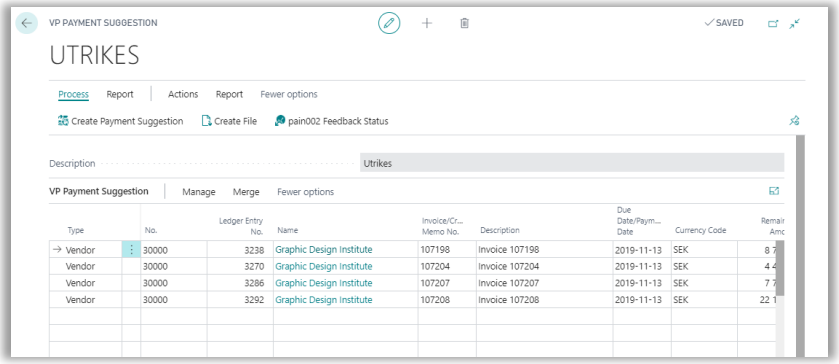
Payment files by the VP routine can be generated either through by *Create Payment Suggestion* or Manual Registration in the lines on VP Payment.

Use the function

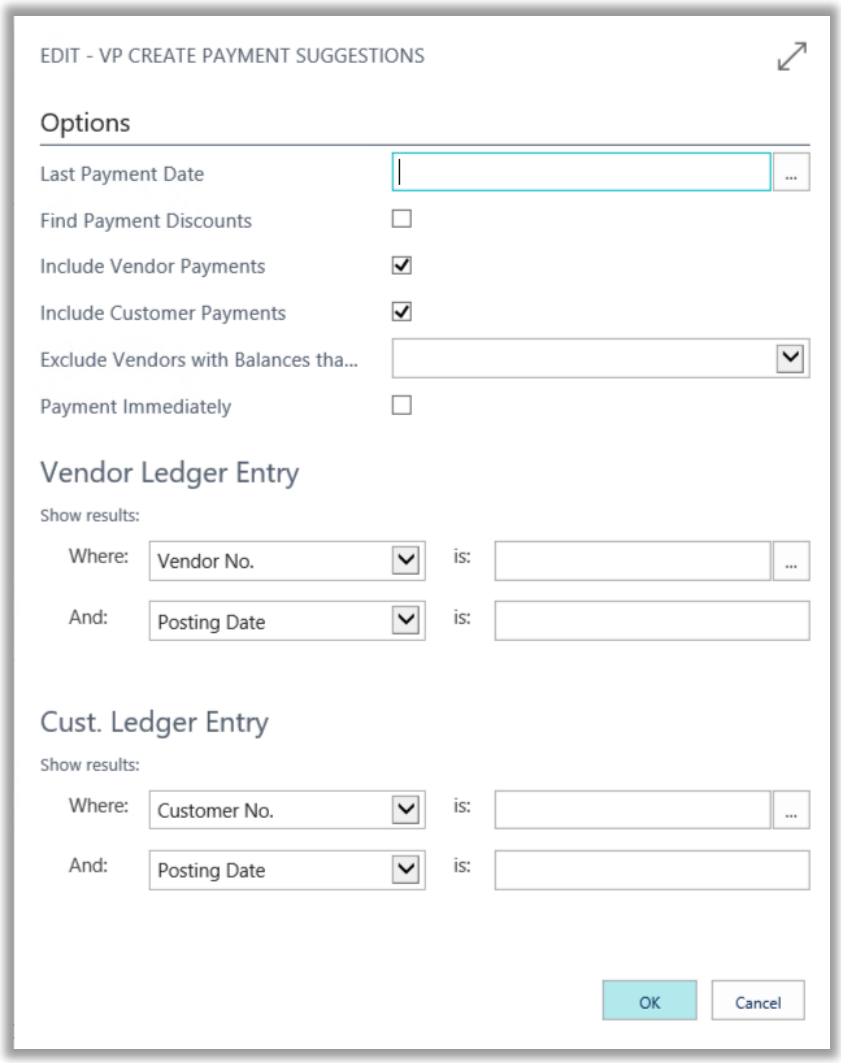
Start by choosing the desired Giro Type in the VP Giro Type list, then use Action *Payment Suggestion*. You can also use double-click on the row.



Use Action *Create Payment Suggestion*



Enter the date for which you wish to receive payment suggestions in the Last Payment Date field.

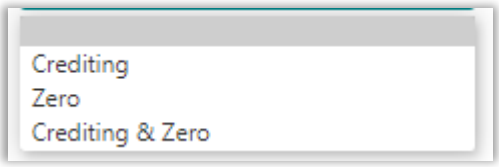


If you want to restrict which vendors and account entries to be included in the Payment Suggestion, additional filters may be specified.

Under Options you can use cash discounts. Then the latest payment date must be specified.
Payment will be made in advance if there is a cash discount to be used.

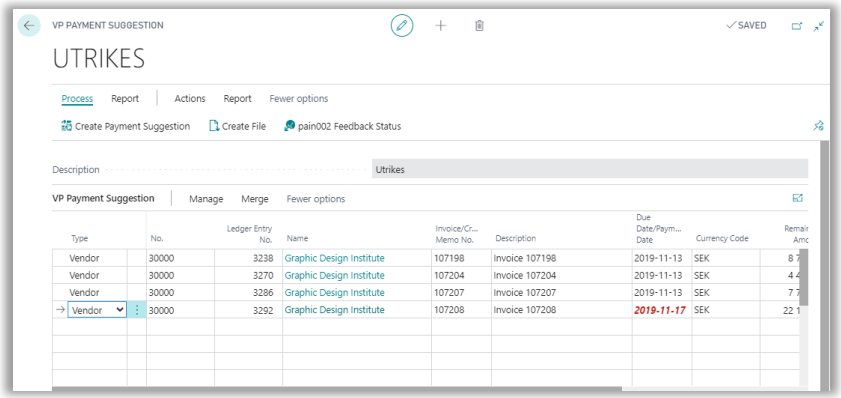
Exclude Vendors with balances that are:

Have the following choices.



VP Payment Suggestion

The top list page shows all invoices / credit notes that the proposal generated. If you want to pay an invoice, this is described below.



Due to date / payment date shown in red will occur on a "non banking day", in the field you can change the date

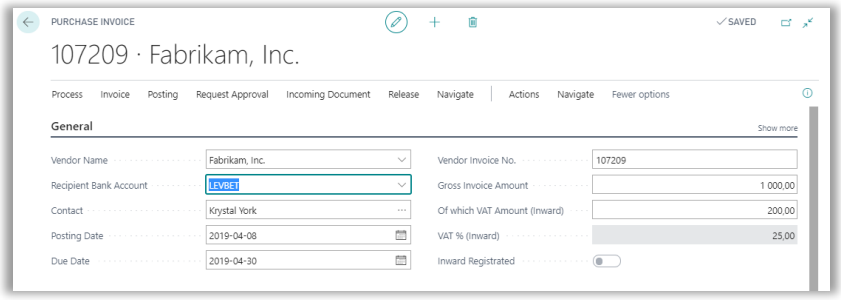
Multiple bank accounts on the Vendor (Currency Accounts)

You can add multiple bank accounts to the Vendor with the same Giro Type Code, all bank accounts must have different Currency Codes.

It have to be a bank account with blank currency code, it will be used for other currencies.

When the file is created, the bank account uses the same currency code as the payment. Bank account with blank currency code is used for other currencies.

Enter the supplier's bank account manually
You can freely choose a bank account for the Vendor during the registering of the Purchase Invoice.



Add the *Recipient Bank Account* field to your Purchase Invoice page. Here you enter the Bank Account you want for that invoice.

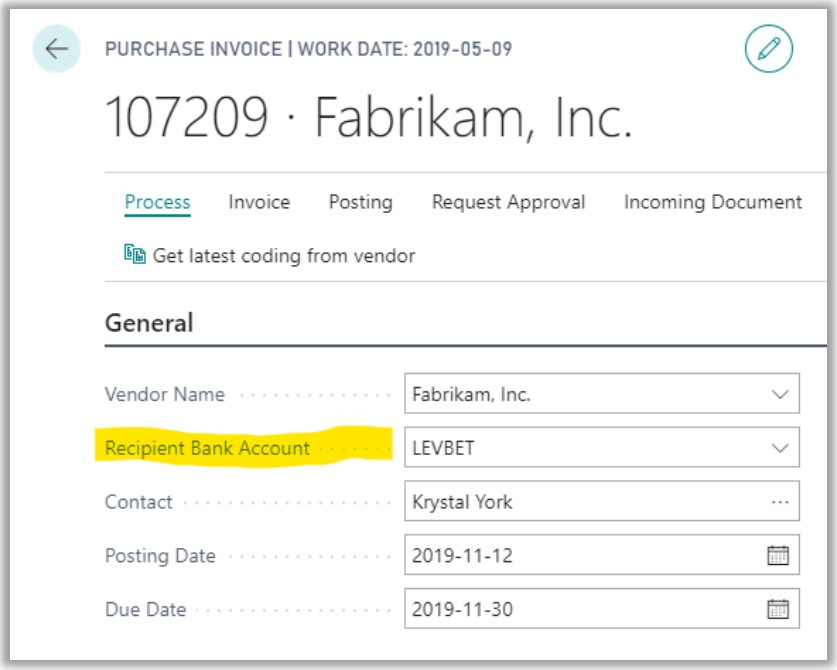
You can only choose a Bank Account with a Giro Type Code blank.

Keep in mind that there must be at least one bank account with the Giro

Type Code for the current VP Giro Type.

Enter the supplier's bank account manually

It is possible to select a bank account when registering a purchase invoice.



Add the Recipient's Bank Account field to the purchase invoice.

You can only select a bank account that has a Giro Type Code blank. Keep in mind that there must be at least one bank account with a Giro Type Code for the current VP Giro Type.

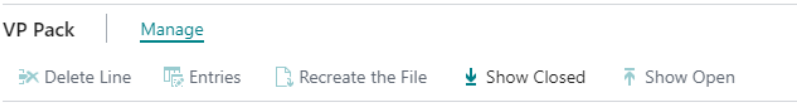
Non Banking Days

Saturday and Sunday
New Years Day
Good Friday
Easter Monday
Ascension Day
Valborg 30:th of April,
May 1:th
National Day 6:th June
Midsummer Eve
Christmas Eve
Christmas Day
Boxing Day (UK)
New Year's Eve

The VP Pack disappears from the list

When all the invoices are closed that belong to the Pack, the Pack disappears from the list.

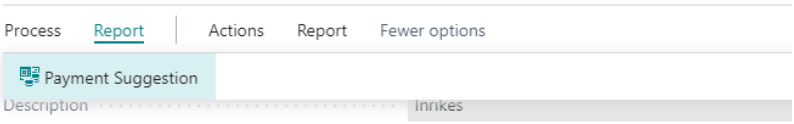
If you want to see the completed Packs, click Show Closed.



There is a status on the VP Pack and VP Pack Entries that shows the status of that line. If its closed by a payment or it has been deleted by the user.

Print Payment Suggestion

You can print out the Payment Suggestion.



Payment Suggestion 2019-11-07 13:58:55 +00:00

CRONUS SE 1

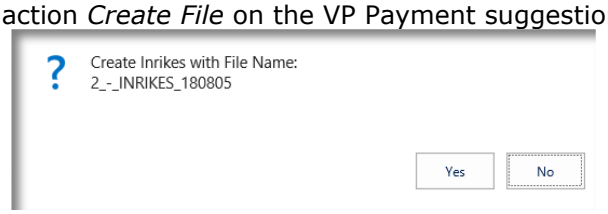
Gruppera per Due Date/Payment Date

No.	Name	Inv. No./Cr. Memo No.	Due Date/Payment Date	Currency	Remaining Amount	Remaining Amount (LCY)
10000	Fabrikam, Inc.	107201	19-11-07	SEK	12 805,00	12 805,00
10000	Fabrikam, Inc.	54657	19-11-07	SEK	5 119,00	5 119,00
10000					**17 924,00**	**17 924,00**
					17 924,00	**17 924,00**

Review your Payment Suggestion and make the adjustments required.

Create the file

Use the action *Create File* on the VP Payment suggestion.



Confirm by pressing OK.

Save the file to the appropriate location

The file is now created and you can send it to the Bank by using the appropriate Communication Software.

Created payout files is saved on the VP Pack list

In the list you can see one or more Giro Journals. They are numbered with a serial number. You can also see when the file was created and total amount.

To see what the file contains, use the Action *"Entris"* on the VP Pack.

Undo LB payment

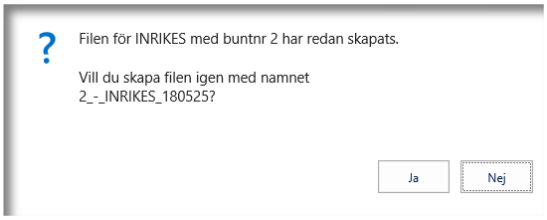
If you, after creating your file, want to redo everything from the start again, you can do it in the VP pack window. Go to the row and delete it. The entire payment has now been reset and a new payment can be made.
Important! If you delete a Pack where the file is sent to the bank, the same payment will be added again. There will be a double payment. Be careful when you change a payment.

You can also remove individual rows from the Pack. Same thing again as above, this line comes back next time as Payment Suggestion is created.

Recreate the file

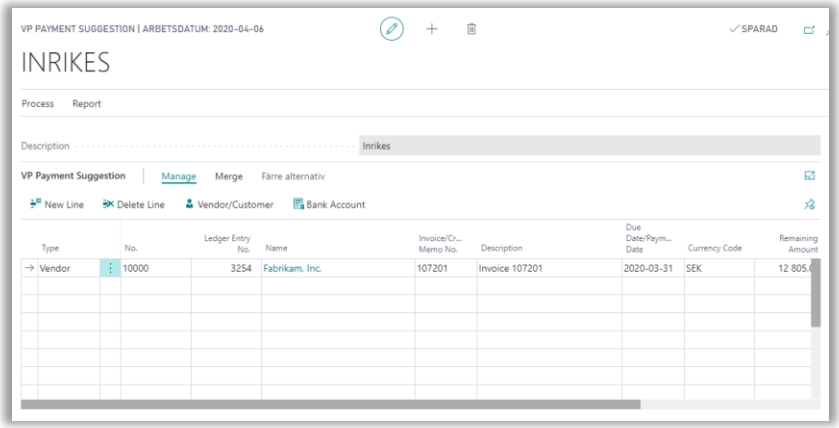
The VP Pack page allows you to export the file one more. Place on the line you want to recreate a file for, and select the Create File button.

Since the file is already created, you will be asked if you want to recreate the file.



Manual Vendor Payment

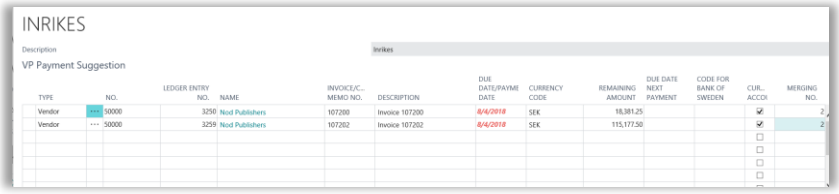
Enter the vendor number in the payout line line, enter the vendor account number. Here you select the invoice / invoices you want to manage, then you create a file.



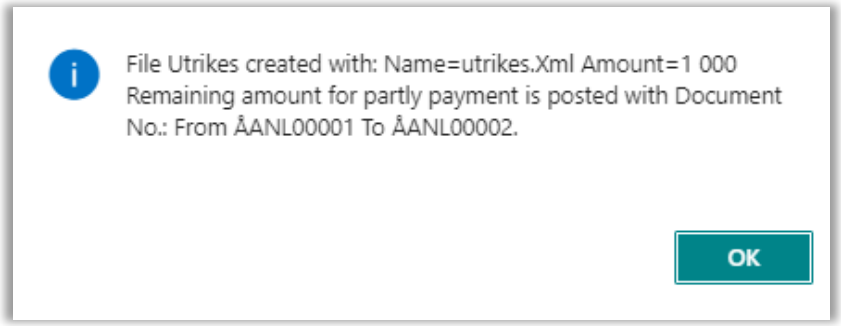
Partly Payment

If you wish to make a down payment on any suppliers invoice, you can do this directly in the Payment Suggestion Journal by changing the amount before creating the file.

When you choose to pay an invoice, you must enter the date on which the remaining amount will be paid in the "Due Date Next Payment" field.



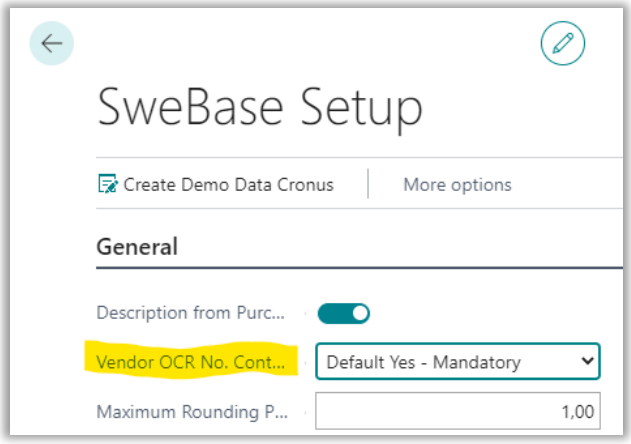
When you create the file, you will receive a message containing the Document number. created in connection with the Partly Payment.



In case of partial payment, the invoice is divided into two new invoices. An invoice with the amount to be paid and an invoice with the remaining amount. The invoice with the remaining amount will be included in the payment proposal when it is time for that payment. The Document No. of the new invoices is retrieved from the number series you have specified in the settings.

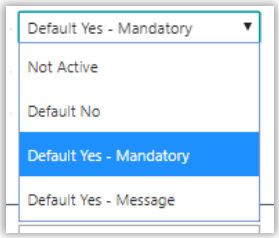
Control of OCR no.

At SweBase Setup, you select the default option for the OCR-no control on the supplier.

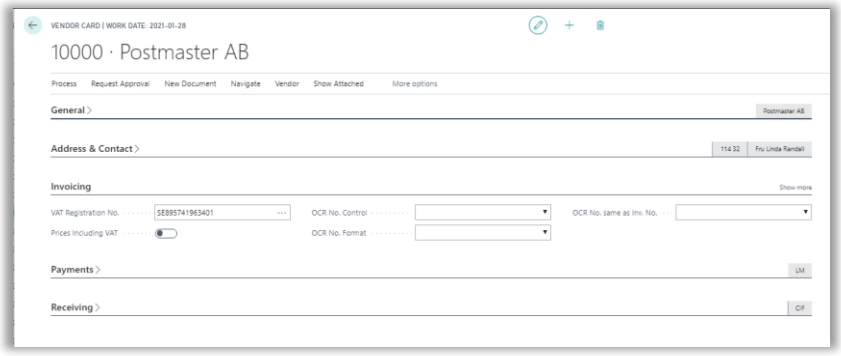


The following options exists.

Not Active:	The function is not in use
Default No:	You have to select on each vendor
Default Yes - Mandatory:	OCR no. control with errors
Default Yes - Message:	OCR no. control with message



On the vendor card:

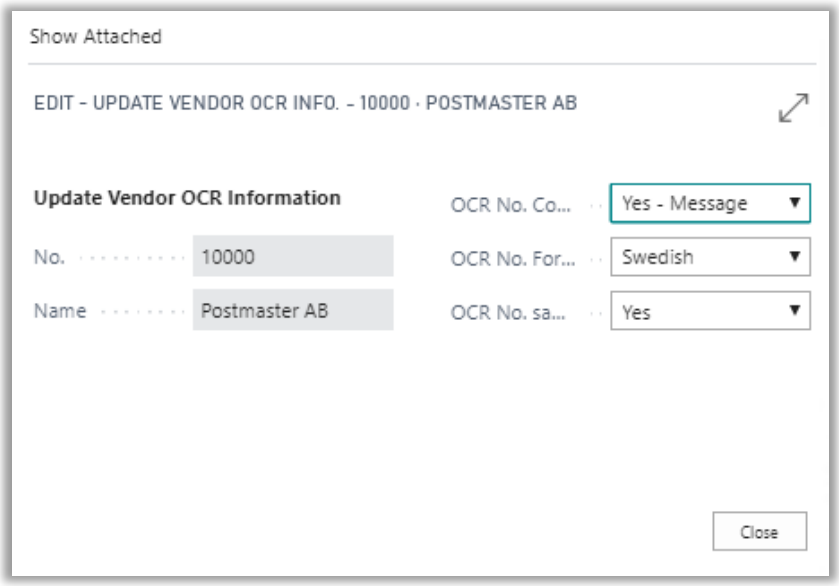


Field	Function
OCR No. Control	Type of OCR Control Blank = no selected OCR control, if the function is active, you have to do a selection. ”Yes - mandatory” = you must enter a valid OCR no. on a document for this vendor. ”Yes - message” = you will get a message if the OCR no. is invalid. ”No” = there is no OCR control on this vendor.
OCR No. format	The way to check the OCR no is different for different countries. Select Swedish, Finnish or Norwegian format.
OCR No. same as Inv. No.	The vendors invoice no. is automatically copied to the OCR No. field.

Use the function

To facilitate the choice of OCR control, the decision can be made when registering the first purchase invoice.

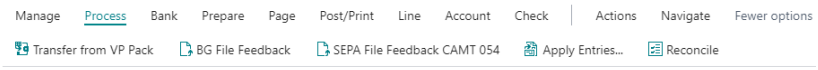
If the OCR Control setting is missing from the supplier, the following window will appear.



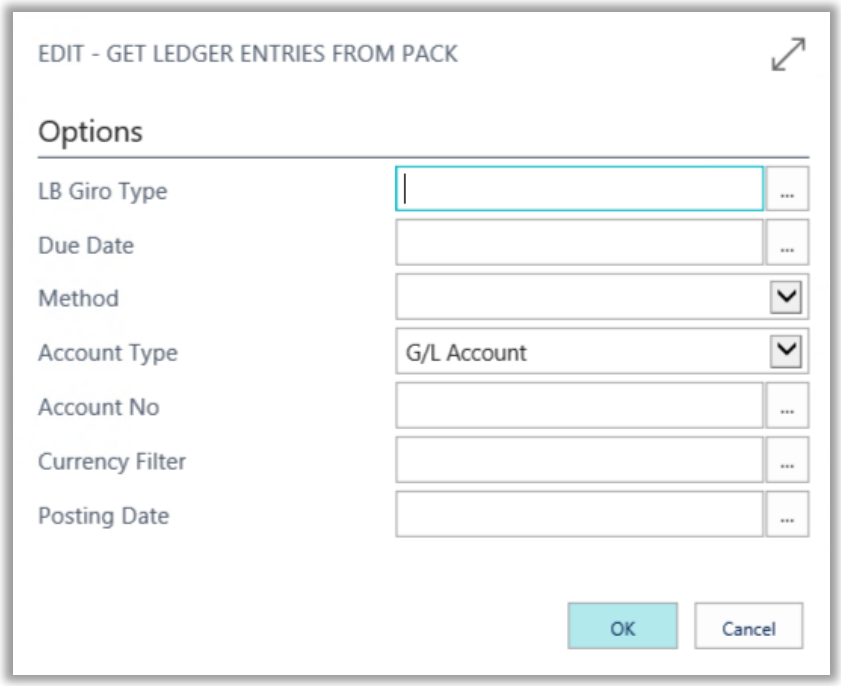
Feedback the VP Payment

When you receive your payment specification from the bank, you must book the invoices as paid in the system. You can choose to manually register the lines in the journal or choose to use this feature as a registration tool. There is another option that will bring you a file from the Bankgiro. This feature is shown below.

Search: Payment Journal.



Select the Action, *Transfer from VP Pack*.



Fill in the fields as described below.

Field Description:

Field	Function
Giro Type Code	Enter which Giro type you intend to pick payments from.
Due Date	Specify The due date (payment date) as specified in your payment specification from the Bank.
Method	Here you can choose how the payment will be posted. By Due Date If you choose this option, the program suggests that the invoices are recorded as paid on their Due Date. The bank account you choose will be offset by Due Date. All on the accounting date If you choose this option, all invoices that have expired until specified will be canceled. Due date to be entered with the payment date as specified in the Book Date field.
Account Type	Enter G/L Account if you book your payment directly to a G/L Account. If you use the Bank Account module in

	Dynamics 365 Business Central you can select Bank Account in this field.
Account No.	If you selected "Account Type" G/L Account above, enter the G/L account No. in this field. If you have selected Bank Account above, enter the Bank Account No. here.
Posting Date	Enter the date you want the payment to be posted if you have chosen the All method on the Accounting date.

If you have chosen the method By Due Date, the payment is divided by Due Date with counter transactions.

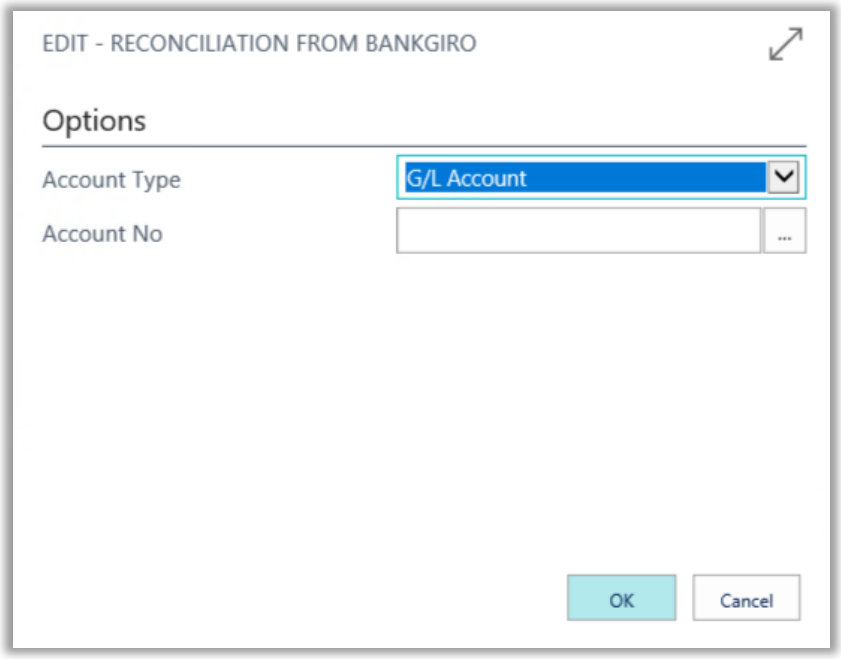
If you have chosen the method All at the Posting Date, all invoices will be entered with a single counterparty.

Reconciliation VP Payment with file

By activating the service, the bank feedback the statement for received payment by a file.

Use the Action *BG File Feedback*. When you press OK, a new dialog will appear indicating the file containing the payment information.

BGC
Reports from Bankgirot support both SEK and EUR as currency. Reports are then made in two different files. The currency is in the file name.



Enter the fields as described below.

Field Description:

Field	Function
Account Type	Enter G/L Account if you book your payment directly to G/L Account. If you use the Bank Account module in Dynamics 365 Business Central, you can select Bank Account in this field.
Account No	If you selected "Account Type" G/L Accouint above, enter the account G/L Account number in the field. If you have selected Bank account above, enter the Bank Account number in the field.

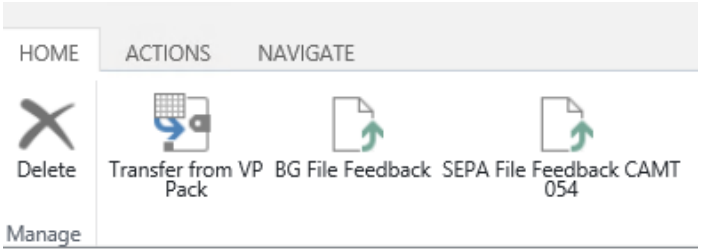
Reconciliation SEPA with the File CAMT 054

Setup.

On VP Giro Type there are the two fields Account Type Feedback and Account No. Feedback tells ware the amount should be posted.

If you use currency accounts, accounts are entered in the same way for each currency. Support is available only for debit account specified with IBAN No.

NOTE! IBAN No in this list may not contain spaces or other characters not included in IBAN No

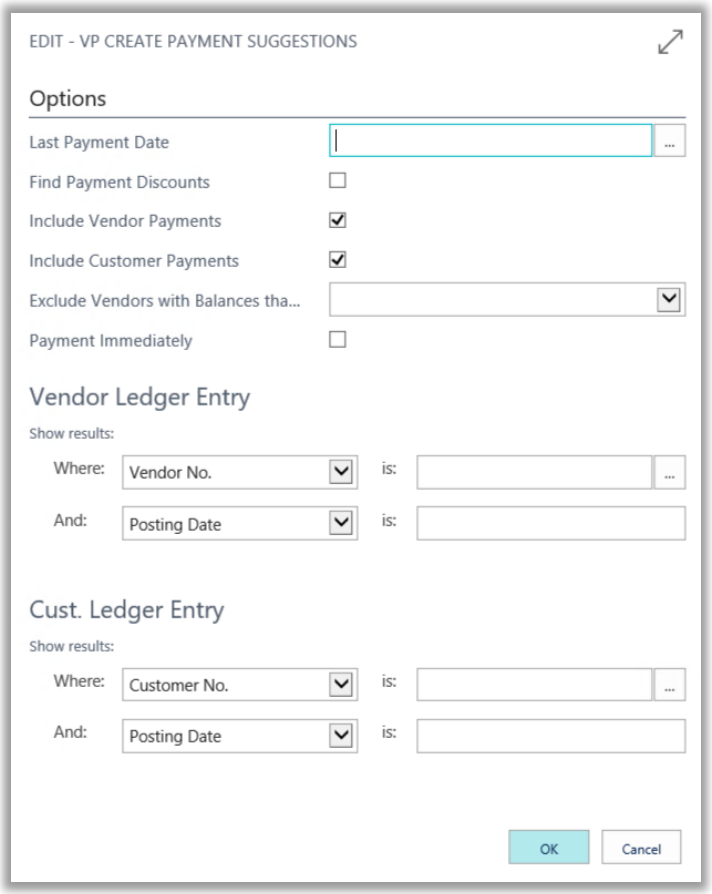


Payment of Customer Credit note

There is support for making payments By VP of a Customer Credit note.
The setting on the Customer is done in the same way as for a Vendor, setup a Bank Account on the Customer.
The support is currently available only for Bankgirot 12048859 "VP File BG Sweden".

Keep in mind that there is no requirement that External Document No. must be filled in on a Customer Document. However, it is important that there is a

description of payment filled in so that the Customer knows what the payment is about.



There are two new choices *Including Vendor Payments* and *Include Customer payments*.
Even if the Customer Payments is not in use, it's OK to always have both functions active.

3. Sales

Direct Debit

SweBase has functionality for managing Direct Debit for individuals and companies.

In short, the account holder, company or private person, gives his consent to withdraw money from their account. The receiving company then sends a payment assignment to the bank which on the due date withdraws the money, the reporting of payments made is then via BG Max.

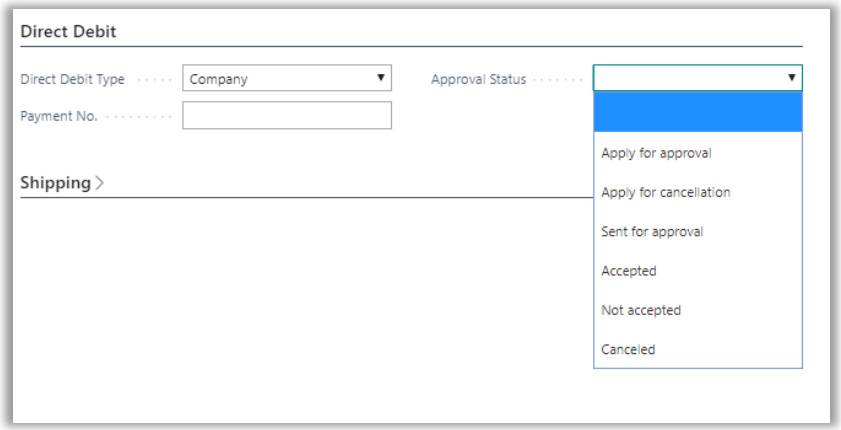
Setup

In SweBase Setup, the tab Direct Debit, you will find settings for what the file should be called, which type of payer number is used for each type (company and private person). It is also possible to control which document types are to be handled in Direct Debit.

Field	Function
File Name	Enter the name of the file to export. To make the file easy to trace in the file system, you can enter %1 and %2 in the file name. % 1 = pack number % 2 = date and time when the file is created An example: ”C:\directdebit\files\ Direct Debit - %1 - %2.txt" gives the file name ”C:\directdebit\files\ Direct Debit - 11 – 191001 14_11.txt"
Type of Payment No. (Private)	If the customer's payment number refers to a private person. Here you can choose the following: • Bank Giro No. • Registration No. • Personal No. • Bank Account No. • Other

	Check digit controlof the number is made for the choices where possible.
Type of payment number (company)	If the customer's payment number refers to a private person. Here you can choose the following: • Bank Giro No. • Registration No. • Personal No. • Bank Account No. • Other Check digit control of the number is made for the choices where possible.
Document Type Blank Allowed	Check the box for this type of document to be included in the file.
Document Type Payment Allowed	Check the box for this type of document to be included in the file.
Document Type Invoice Allowed	Check the box for this type of document to be included in the file.
Document Type Credit Memo Allowed	Check the box for this type of document to be included in the file.
Document Type Fin. Charge Memo Allowed	Check the box for this type of document to be included in the file.
Document Type Reminder Allowed	Check the box for this type of document to be included in the file.
Document Type Refund Allowed	Check the box for this type of document to be included in the file.

On the customer card under the direct debit tab indicates whether the customer has given his approval. One condition for the customer to be included in the payment assignment file is that the customer has an approved permission. Only "Approval Status" Approved will be included in the file, other options are used only to manually manage the approval process.



Field	Function
Direct Debit Type	Enter if the customer is a company or a private person.
Payment No.	Enter the number that identifies the customer. See SweBase Setup "Type of Payment No. (Company)" and (Private) to see what Payment No. means. It is checked that the number is filled in correctly, it is done depending on what the field means.
Approval Status	Only "Approval Status" Approved will be included in the file, other options are used only to manually manage the approval process.

Approval File

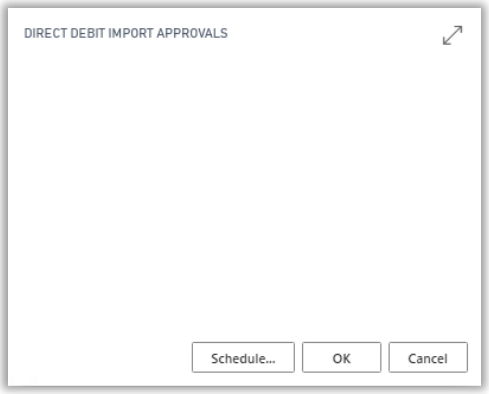
To make it easier, is it possible to import approved and canceled permissions. The file is downloaded from your bank.

Find the function

Search for Direct Debit Import Approvals

Use the function

Click OK and select the file you received from the bank. Now your customer is updated with the approval status Approved or Canceled. The Payment No. field on the customer card is used to find the right customer. If there is no hit, the permission must be handled manually.



Create Payment File

In order for the bank to receive information on what debits to be deducted from each customer, a payment file is created that is delivered to the bank.

Find the function

Search for Direct Debet Pack

Use the function

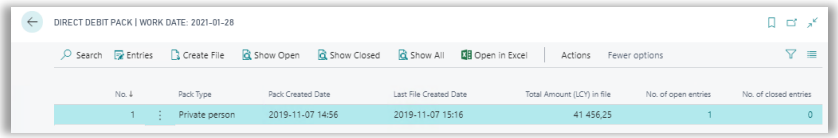
When something is to be charged to the customer, a new Direct Debit pack is created, which is done at the time of posting.

If the field "Total amount (BVA)" on the latest autogiro bundle is blank, the bundle is open and several debits are placed on it.

When the file is exported, the bundle closes and the amount is updated with the total for all charges in the file.

The field "Number of open entries" shows all invoices that are unpaid in the pack, when the field becomes blank (zero) all charges have been paid.

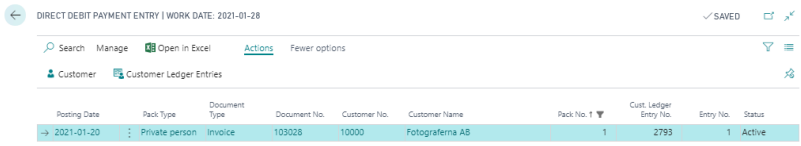
If there are customers of both types, private individuals and companies, two separate packs are created. The packs that are open should be handled separately (two files).



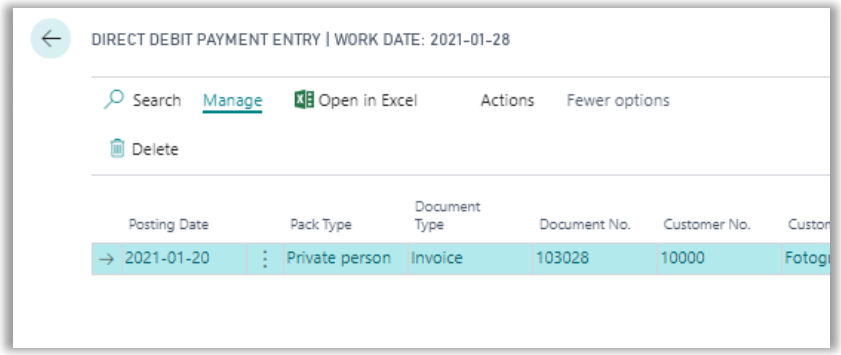
The payment file is created with menu item Create File. Deliver the file to the bank.

To see which entries that are included in the file click on

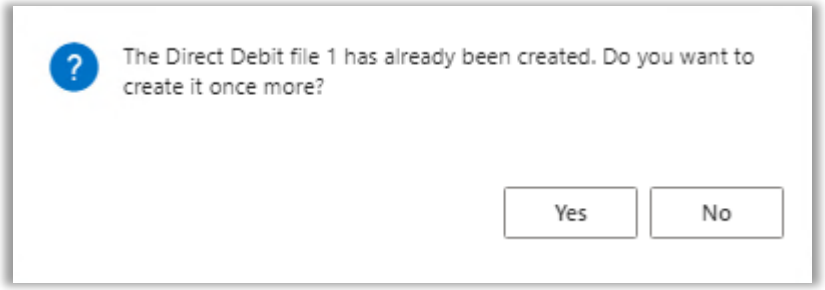
Entries. Here you can move on to the customer ledger entries and the customer card for the current line. Select menu items under the Actions tab.



To delete one or more entries that should not go with the file, select the menu item Manage and Delete.



You can create the file once more using the "Create File" menu item again in the Direct Debit Pack. A warning will then appear that it has already been exported.



Reporting of made payments

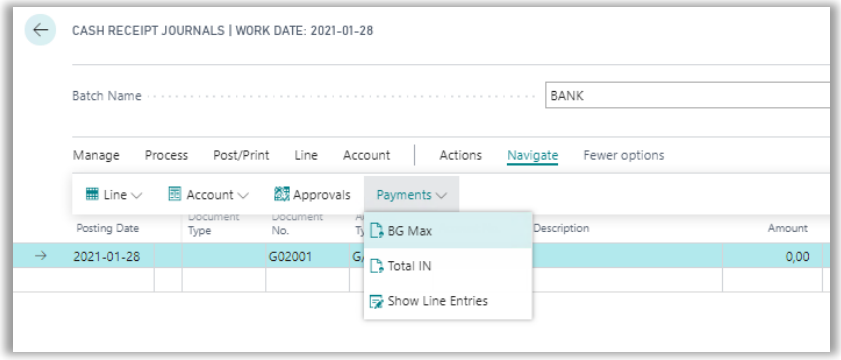
Once the customer has paid the invoices, the feedback can be used via BG Max.

Find the function

Search for Cash Receipt Journals

Use the function

See Chapter 3, Sales and BG Max and Total-In.



Add/remove Direct Debit Entry manually

If you later decide on a Direct Debit to be included in the next file, you can add it manually.

Find the function

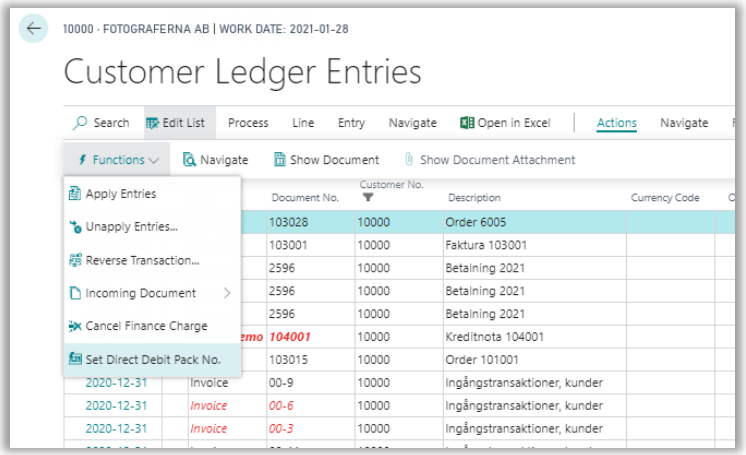
Search for Customer Ledger Entries

Use the function

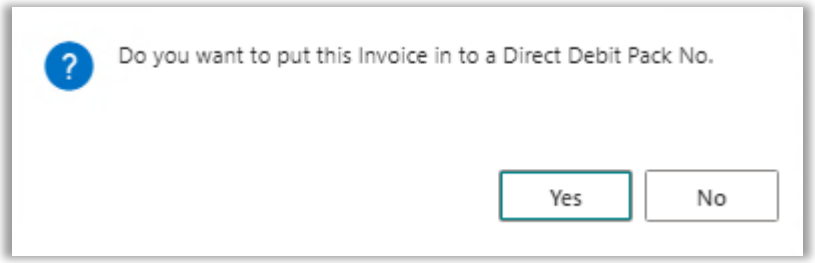
Settle on the Customer Ledger Entry, here you can remove or add it in the next Direct Debit pack.

Select the menu item Actions, Functions and Set Direct Debit Pack No. A control question comes up before you approve.

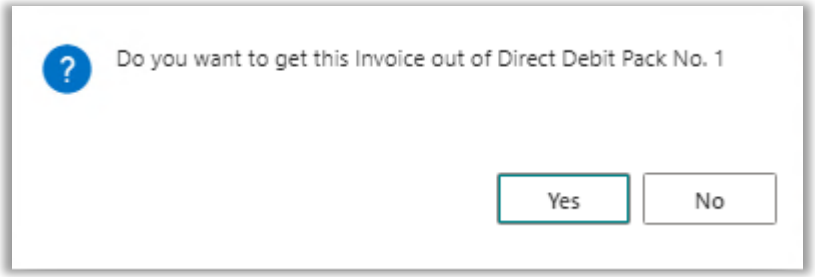
This is only possible for document types that are valid in SweBase Setup.



Add:



Remove:



Posting Date

In the standard application, you can choose whether the Posting Date of a sales document should be empty or set to "Work Date". This feature has been completed.

Find the function

1. Sales Blanket Order
2. Sales Order
3. Sales Invoice
4. Sales Return Order
5. Sales Credit note

Use the function

If the Default Posting Date is set to "No Date" on the Sales & Receivables Setup, Orders, Invoices, etc. the Posting Date will be blank for a new Document.

When the Document is Posted the Blank Posting Date will be set to "Work Date"

Note of Goods

It is common for you to mark the Sales Documents with Note of Goods. This field has

therefore been added to orders, Shipment, Invoices and Credit notes.

Find the function

1. Sales Order
2. Sales Invoice
3. Sales Credit Memo

Use the function

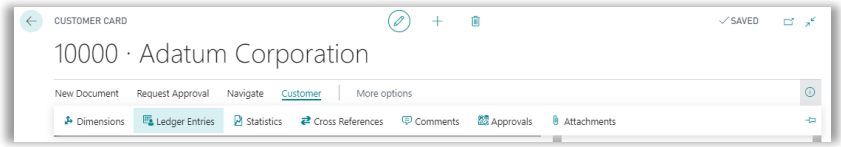
Enter the Note of Goods that the customer wishes for his documents. The Note of Goods is printed on the SweBase Document Picking list, Shipping, Invoice and so on.

Avoid Finance Charge

When you use the Create Finance Charge Invoices, the overdue payment transactions will appear on your Finance Charge Document. Sometimes you do not want the interest to be charged to the customer, removing the line on the Issued Charge Memos does not help. Next time a new running Create Finance Charge, the line is back.
How to avoid this.

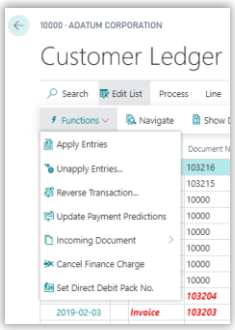
Find the function

Search for Ledger Entries



Use the function

Go to the entry you want to exclude for Finance Charge. Use Action *Cancel Finance Charge.*



Control of Quantity on G/L Account Lines

When using the Account Type G/L Account, for example, on an Purchase Invoice, it's important that you don’t forget to enter a Qty. The Qty is more o less always equal to one on a G/L Account Line. If you forget to enter a number, the amount will never be invoiced (Zero Invoice)

Find the function

1. Sales Quote
2. Sales Order
3. Sales Return Order
4. Sales Invoice
5. Sales Credit note

Use the function

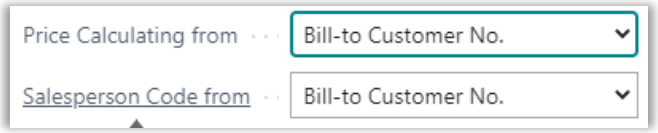
The Qty is automatically updated with 1 when using the G/L Account on the line. If the number differs from 1, you can change this manually.

Manage price calculation

In Dynamics 365 Business Central, you can usually not choose which customer will control the price calculation. On orders or invoices in case the Customer and Bill-to Customer differ it will always be Bill-to customers Price list. Using this feature, you can control which price list to use, the Customer or the Bill-to Customers

Find the function

SweBase Setup *Price Calculation from*

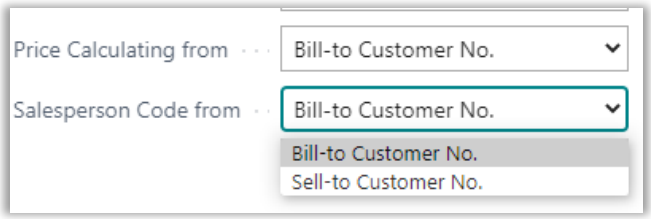


Manage Sales Person

In Dynamics 365 Business Central, you usually cannot choose which customer should control the Salesperson for order and invoice in case you have a Customer and another Bill-to Customer. Using this feature, you can control which Salesperson Code to use.

Find the function

SweBase setup *Sales Person from*



No question when changing Bill-to Vendor No.

This feature means that the confirm page you get by default when changing Bill-to Vendor No. is not active. This can cause paying the wrong Vendor.

Text Lines and Extended Text Lines

The free text lines you add to your order are usually not linked to any Item. This has, for example, caused problems with printing from orders where partial deliveries have been made.

If you subtract the lines that are missing Qty, the text lines associated with the article are still printed.

This has been solved as follows:

Function connects free test lines and extended text lines with Item lines. The connection is automatic, but you can manually remove that link.

On the SweBase Document Shipment, Picking list and Invoice. The documents are printing only text line connected to an Item has Qty.

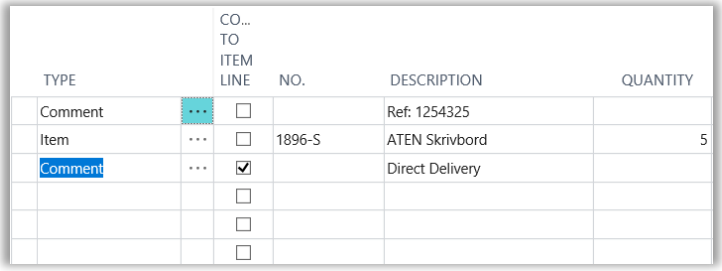
Search the function: Sales Order

Use the function

When you enter an order, all free extras that you register will be automatically connected to the next article above. The text rows above first Item will not be linked to any Item row.

There are two text lines in the picture.

At the top there is a row that is not connected and below is a line that is connected. If the row is connected or not, you can see in the link linked to the article row. If the field is marked with an √ the line is linked to the above article.



TYPE	CO... TO ITEM LINE	NO.	DESCRIPTION	QUANTITY
Comment	☐		Ref: 1254325	
Item	☐	1896-S	ATEN Skrivbord	5
Comment	☑		Direct Delivery	
	☐			
	☐			
	☐			

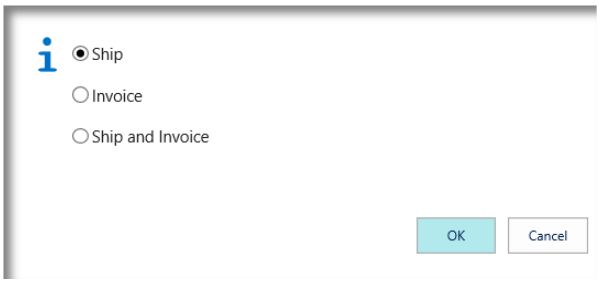
Several lines can be connected to an Item. If you do not want the line to be connected, simply uncheck *Connected to Item Line*.

1.

Default Value for Post & Print

Using Action Post or Post & Print on a Sales Order will always have the default *Ship and Invoice.*

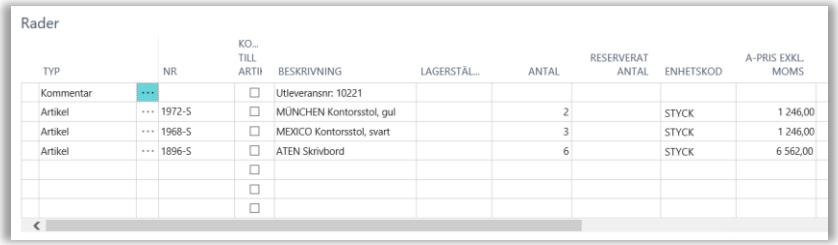
This is changes so that Combine Shipments will have Ship as Default.



This feature is used to avoid accidentally *Ship and Invoice* on an

Text line on a Combined Shipment Invoice

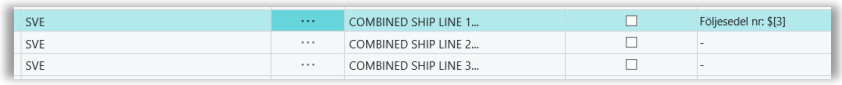
When creating a Combine Shipment Invoice, the delivery number is added as a text line in the top of the Shipment Document.


Rader

TYP	NR	KO... TILL ARTII	BESKRIVNING	LAGERSTÄL...	ANTAL	RESERVERAT ANTAL	ENHETSKOD	A-PRIS EXKL. MOMS
Kommentar		☐	Utleveransnr: 10221					
Artikel	1972-S	☐	MÜNCHEN Kontorsstol, gul		2		STYCK	1 246,00
Artikel	1968-S	☐	MEXICO Kontorsstol, svart		3		STYCK	1 246,00
Artikel	1896-S	☐	ATEN Skrivbord		6		STYCK	6 562,00
		☐						
		☐						
		☐						

This text has previously been unable to be translated into other languages or modified by the user himself. The text is now integrated with the Document Texts feature and can be controlled by the user. The following three lines are available to print the description in different

languages.



Rows that have a minus sign will not be printed. If all lines have a minus sign, the default text will be printed.

The example above prints the Shipment No on the first row. Shipment No. is field number three in the Shipment Header. You can choose freely from all fields located on the Delivery Head.

The syntax is $[FieldNo] to print a field in the text. You can also format the field $[FieldNo, FormatStr].

Examples of FormatStr '<Year4> - <Month Text>' print '201 January', see more information about the formatting on MSDN

In addition to this, you can insert the following information:

$ [C12] CompanyInformation, field no. 12

$ [COMPANYNAME] Company Name

$ [SESSIONID] Active Session

$ [SERVICE INSTANCEID] Server instance name

$ [TODAY] Today

$ [TIME] Time now

$ [BLANK] blank line

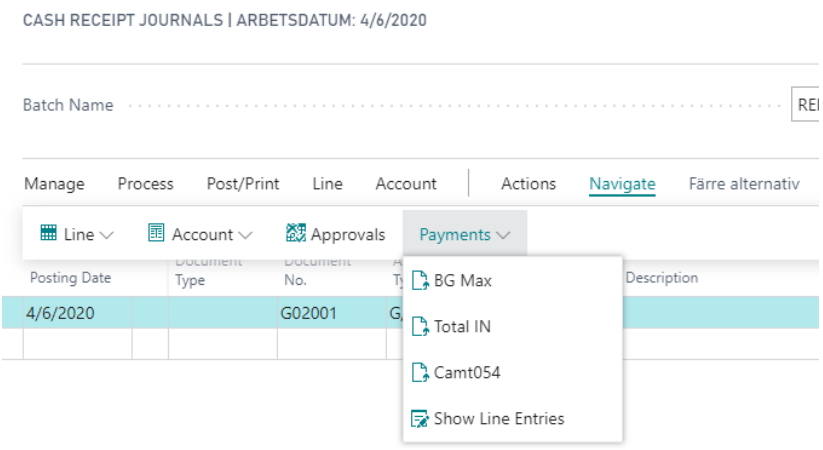
More information about how the document texts work, can be found under the Document Texts.

BG Max, Total IN and Pain054

The Bankgiro (BG Max), Plusgirot (Total IN) have a good support for matching Customer Invoices.

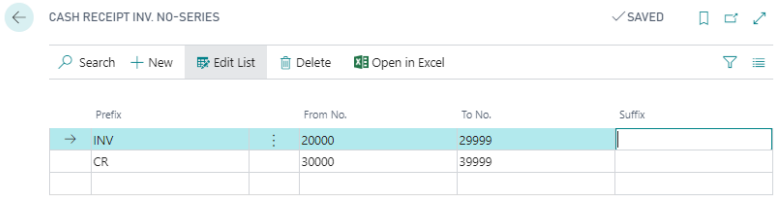
Find the function

Cash Receipt Journal



Receipt Invoice No Serie

The list is used to look for information on the text lines that are in the file from the bank.
Dynamics 365 Business Central begins by searching according to the settings in the first row, if there is an Invoice or Credit memo that fits, it is used to make a payment. If Dynamics 365 Business Central does not find anything for the first line, it goes on to the next, etc.

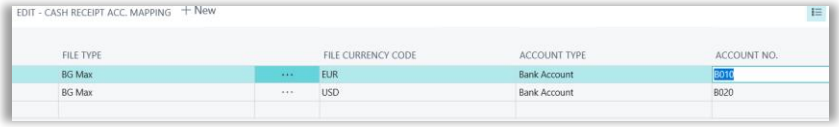


Field	Function
Prefix	If the beginning of the number contains characters other than numbers, is set here. An invoice number that Dynamics 365 Business Central finds with the example above may be KA20210
From No.	The starting value of the range at which Dynamics 365 Business Central is search for an Invoice or Credit memo.
To No.	The final value of the range at Dynamics 365 Business Central is search for an Invoice or Credit memo.
Suffix	If the end of the number contains characters other than numbers, is set here.

Receivable Account mapping

If there are several different currencies in the file, you can

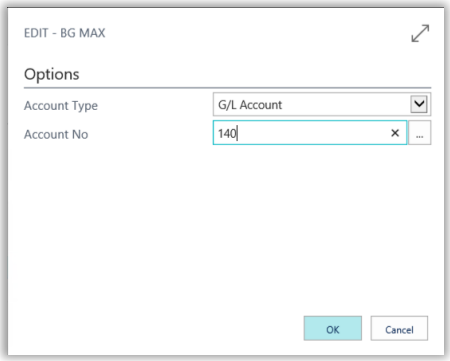
make settings to get the correct counter account for the payments.



Field	Function
Fil Type	Here you can choose BG Max. The setting is made depending on which file is used for reading.
File Currency Code	The currency code contained in the file does not have to be the same as in Dynamics 365 Business Central.
Account Type	Enter here if No should be G/L Account No or Bank Account No.
No	Enter G/L Account No or Bank Account No.

Use the function

Downloading your file from the Bank.
Find the function: Cash Receipt Journal
Use Action BG Max



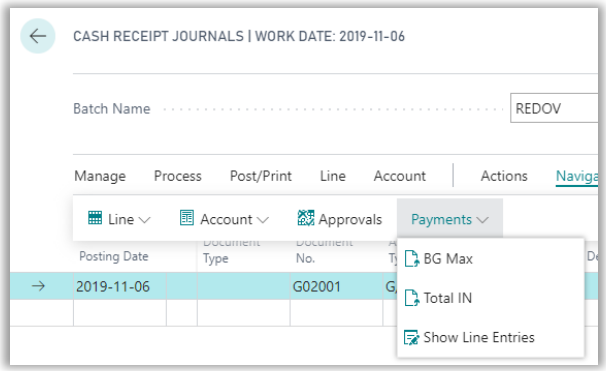
Enter the Account for the receiving Amount
Import the file.

The journal is now filled with the Invoices matched to the file.
Make sure the journal balances and post as usual.

Error Handling

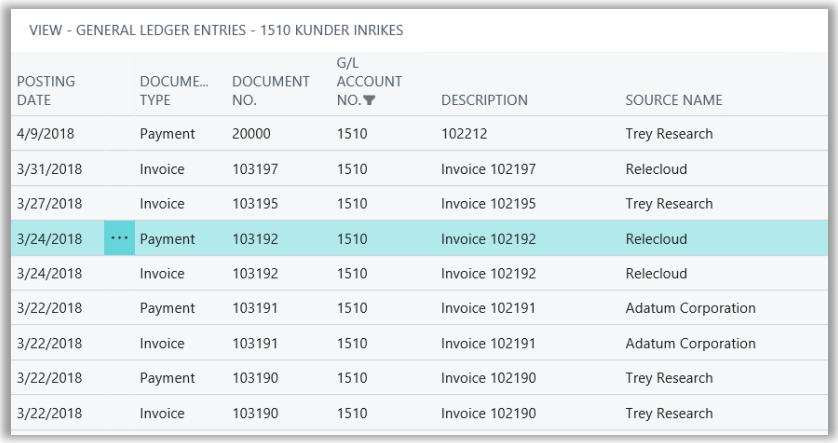
If any payment in the file cannot be matched to open Invoices, you will receive error messages.

In the journal the field Account No and Applies to Doc. No. will be blank and, in the Description, (Red text) field you will see an error message. To see what is in the file and use that information to adjust the line manually, use action Show Line Entries.



Source on the General Ledger Entries

To get a better overview and traceability from accounting transactions, Source Name is now included in the list. You can also add Source Type and Source No to list.



POSTING DATE	DOCUME... TYPE	DOCUMENT NO.	G/L ACCOUNT NO.	DESCRIPTION	SOURCE NAME
4/9/2018	Payment	20000	1510	102212	Trey Research
3/31/2018	Invoice	103197	1510	Invoice 102197	Relecloud
3/27/2018	Invoice	103195	1510	Invoice 102195	Trey Research
3/24/2018	Payment	103192	1510	Invoice 102192	Relecloud
3/24/2018	Invoice	103192	1510	Invoice 102192	Relecloud
3/22/2018	Payment	103191	1510	Invoice 102191	Adatum Corporation
3/22/2018	Invoice	103191	1510	Invoice 102191	Adatum Corporation
3/22/2018	Payment	103190	1510	Invoice 102190	Trey Research
3/22/2018	Invoice	103190	1510	Invoice 102190	Trey Research

Print OCR No on Sales Document

If you want Invoice and Credit memos No to be printed formatted as OCR.

A prerequisite is that the invoice number contains only numbers.

The invoice number is supplemented by two digits, one length digit and one modulus 10 digit.

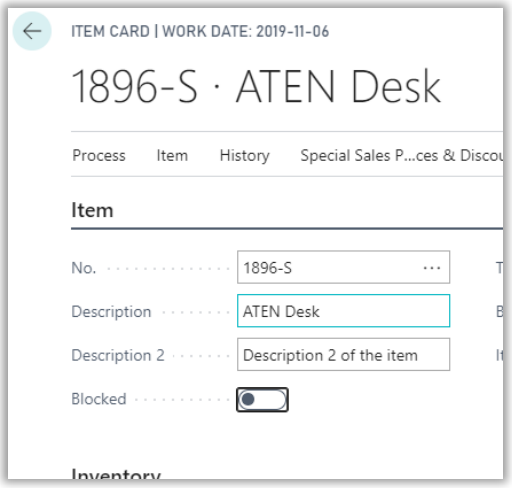
Settings: SweBase Setup

Default
Default Customer No.
Default Vendor No.
Default Item No.
Default Resource No.
Invioce
Format Invoice No. as OCR

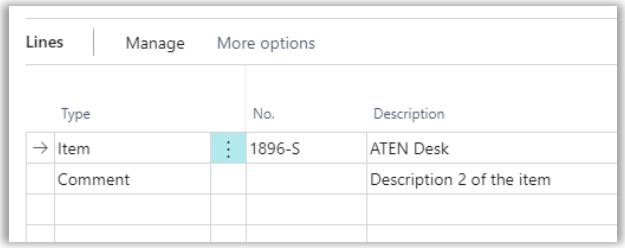
Description 2 on item to documents

Enter Description 2 on the item card.

When that item is registered on a sales document, that text is placed as a line of text under the line of the item.
Personalize the Description 2 field on the item card.



When the item is registered on a document, the text will appear as line two.



The text will then be printed on all associated documents.

No Rounding of reminders

In Dynamics 365 Business Central, a reminder is rounded to even amounts. This is not done in SweBase.

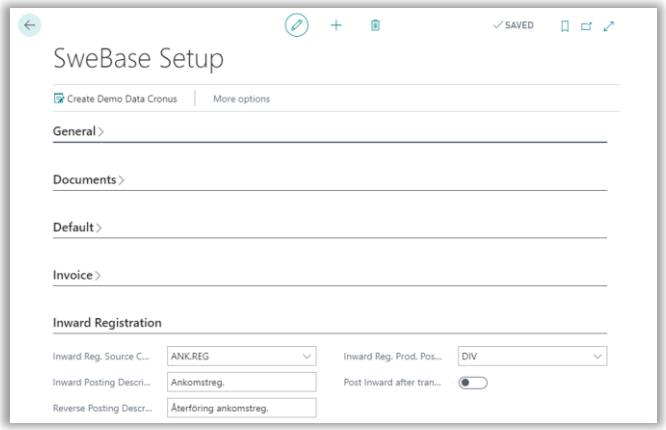
4. Purchase

Inward registration

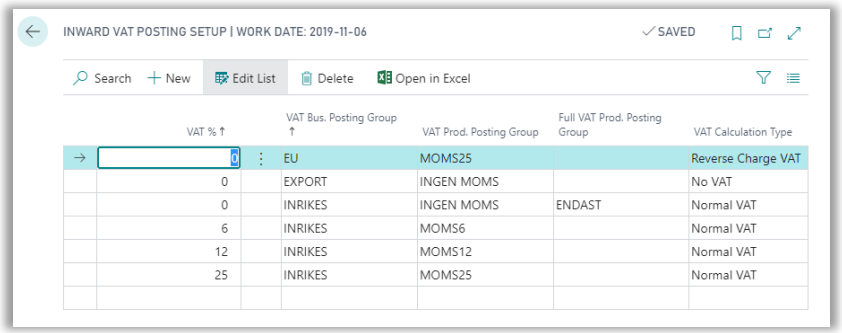
Functionality for Inward Registration of Vendor Invoices and Credit memo is developed for SweBase. This function is for an invoice or credit note which arrives at the company, it will be Inward registered. This means that G/L entries, VAT entries and Inward entries are created. When the Invoice / Credit memo is posted or deleted, the posting will be reversed. The function can only be used from Document Type Invoice and Credit memo, it does not work on Purchase Orders and Purchase Return Orders.

Setup

In SweBase Setup under the inward registration tab you will find settings for source code, posting description when the inward and return accounts are posted and the product posting group that will be used when posting the inward registration. There is also an opportunity to have the inward registration posted in connection with an incoming document being transferred to the purchase invoice / credit note.

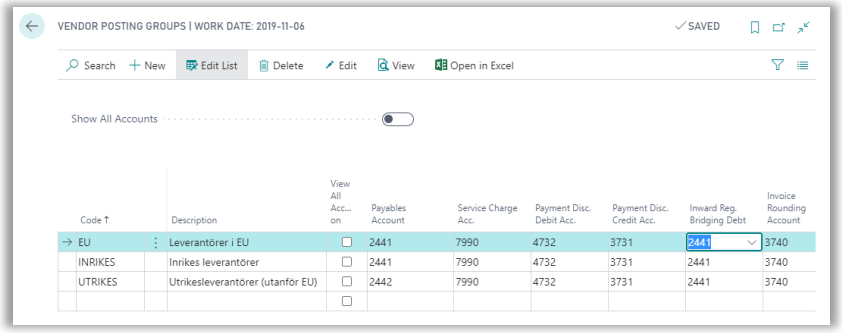


In order for the VAT to be posted with the correct template, you need to set up the system. When the Inward registration is done, the VAT Posting setup from the Vendor is used and the calculated VAT rate are used to find the correct "VAT Bus. Posting Group" on the counter transaction. You can find this setting by searching for Inward VAT Posing Setup. Examples of how to do the setup are shown below.

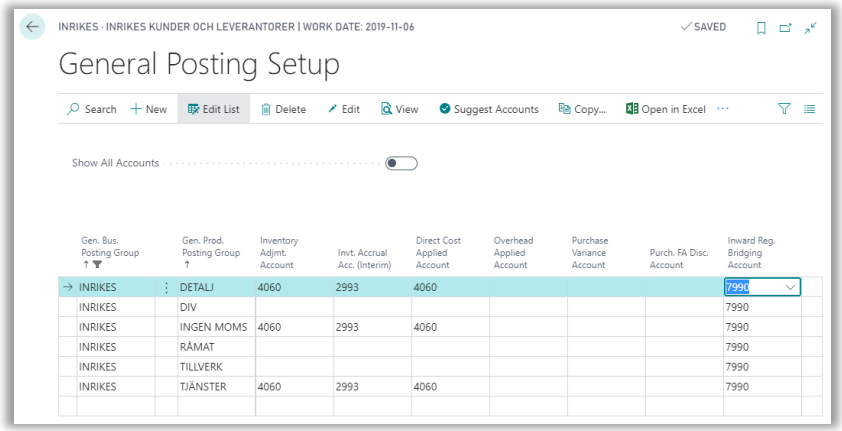


If the system finds a template that matches the percentage eg 25% then the template is used. Should it be that the VAT rate registered is not found then the system will create two "VAT entries", one with VAT only and one with no VAT.

You also need to set up a Balance account for the Inward Registration Bridging. This is done on the Vendor Posting Groups.



In addition to that account, you also need to set which balance account to receive the inward registration. Enter this G/L account in general posting setup, field "Inward Reg. Bridging Account"



Find the function

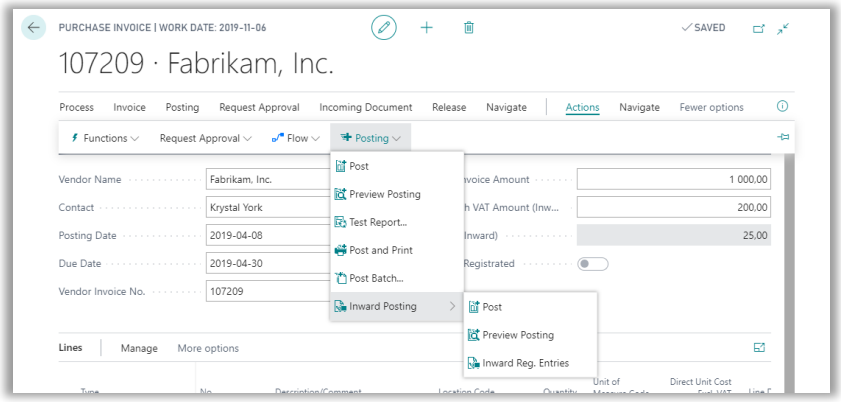
1. Purchase Invoice
2. Purchase Credit Memo
3. Inward Registration

Use the function

The function can be used in two different ways. Firstly, you can register your arrival details on a Purchase Invoice or Credit Memo, and you can post the Document directly from there. The other way is by a journal where you can Batch Post Multiple Invoices / Credit Memo at once.

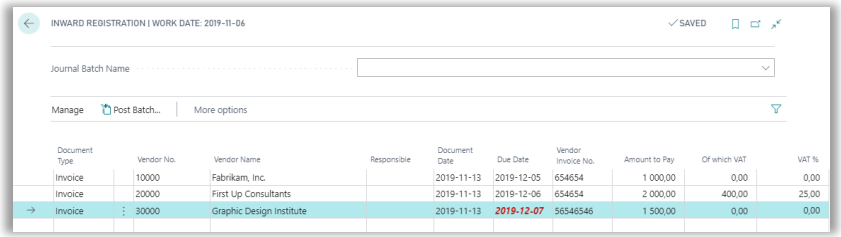
Create a new Purchase Invoice or Credit memo and select Vendor. The other fields that you need to enter in order to complete your arrival registration are:

Field	Function
Vendor Invoice No.	Enter the Invoice number you find on the Invoice from the Vendor.
Document date	Enter the Document Date, normally the day for registration.
Due date	Calculated automatically based on Document Date and the specified Payment Terms on the Vendor.
Amount to Pay	Enter the amount you will pay to the supplier.
Of Which VAT Inward	Enter the amount of VAT shown on the invoice.
VAT %	The VAT rate is calculated by the system.

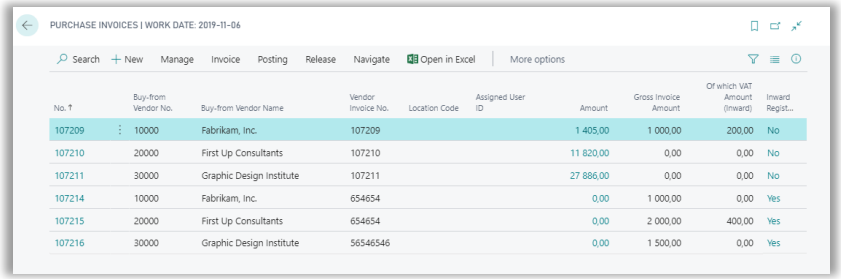


Once this is done, you can preview the Posting with Action, Preview Posting. Then you will see G/L Entries transactions and VAT Entries that will be created at the time for Posting. To post your Inward Registration, use the action post (Shift+Ctrl+F9). To view the posted inward entries, use the action Inward Reg. Entries (Ctrl+F7).

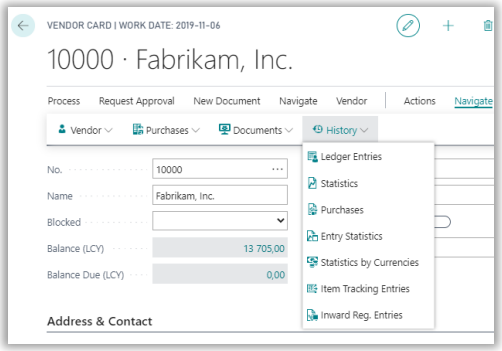
If you want to enter multiple Inward Registrations at one time, you can use the Inward Journal designed to streamline this workflow. In the Journal you will enter the same information as you do on a single Invoice / Credit Memo. The difference is that you can enter multiple documents on single lines that are posted in a batch.



When the due date is displayed in red, it means that you have registered a non-banking date, i.e. the invoice will not be paid on this day. When you are done with all Invoices and Credit Memos, use the Action Post Batch. After that, Invoice Documents have been Created and the Inward Registration has been Posted.

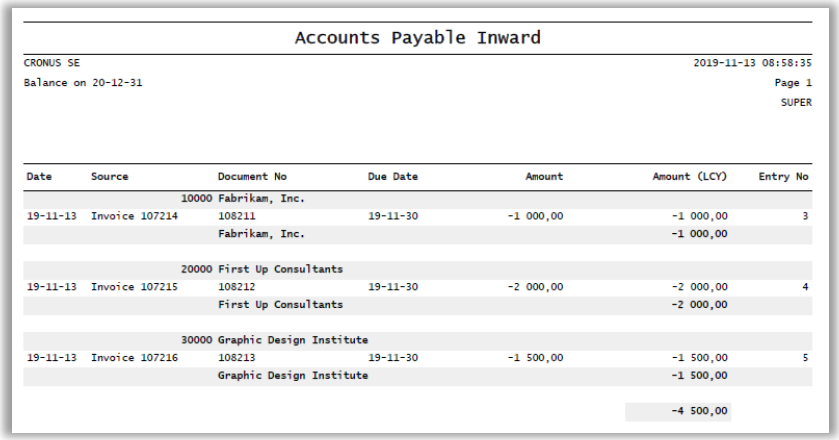


If you want to see the status of the Inward, and see which G/L Accounts and other data are posted, you will see the Inward Entries. These can be found on the invoice and credit note purchase direct from the Vendor Card under the History menu.



When you are on an Inward Reg. Entries, you can press e.g. the amount of Inward and then see the detailed entries. These entries have the same entry no. as the G/L accounting entries. This is to facilitate a possible reconciliation between the ledger and the inward entry.

In order to see the Inward postings as a whole, you can search for the Report Accounts Payable Inwards. Filter by the date you want to see the balance that date.



Accounts Payable Inward

CRONUS SE — 2019-11-13 08:58:35

Balance on 20-12-31 — Page 1

SUPER

Date	Source	Document No	Due Date	Amount	Amount (LCY)	Entry No
		10000 Fabrikam, Inc.				
19-11-13	Invoice 107214	108211	19-11-30	-1 000,00	-1 000,00	3
		Fabrikam, Inc.			-1 000,00	
		20000 First Up Consultants				
19-11-13	Invoice 107215	108212	19-11-30	-2 000,00	-2 000,00	4
		First Up Consultants			-2 000,00	
		30000 Graphic Design Institute				
19-11-13	Invoice 107216	108213	19-11-30	-1 500,00	-1 500,00	5
		Graphic Design Institute			-1 500,00	
					-4 500,00	

Webservice-API

By publishing Codeunit 12048930 PEB Inward Posting API, you can both post arrival registration and reverse an already registered transaction. The two methods available are PostInward and PostReverseInward.

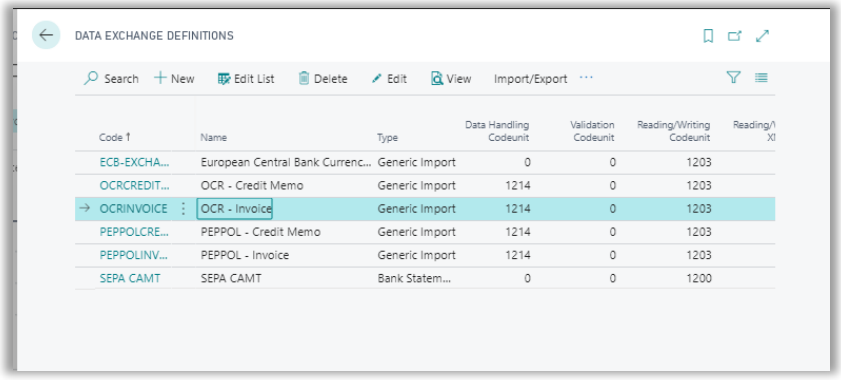
Incoming Document

To enable the integration between incoming documents and SweBase, a setting is required which specifies which Codeunit to use after the field mapping.

By making this setting, automatic updating of the fields "Gross Invoice Amount" and "Of which VAT Amount (Inward)" on the purchasing header is activated. The rounding found in SweBase for purchasing will also be activated.

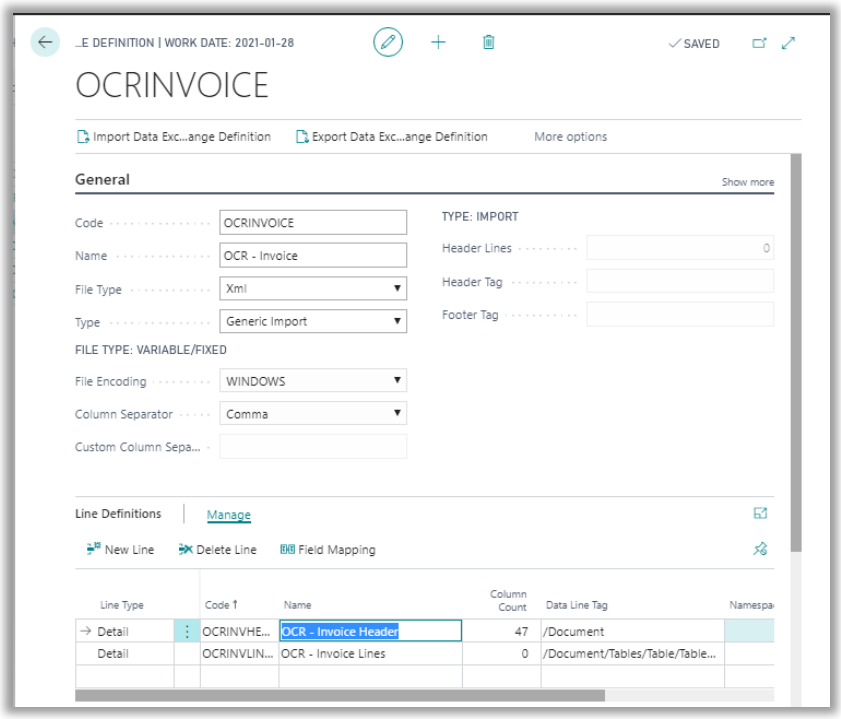
Setup

Search for" Data Exchange Definitions"

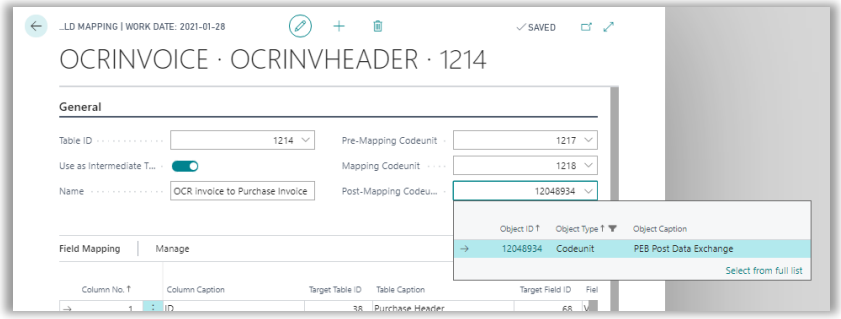


Select the line for the integration.

Press menu item Edit.



Select the line ”OCR - Invoice Header” and press menu item Field Mapping.



Enter 12048934 "PEB Post Data Exchange" in the field Post-Mapping Codeunit.

Do the same for ”OCR - Credit Memo”.

Posting Date

In the standard application, you can choose whether the accounting date of a purchase document should be empty or set to work date. This feature has been completed.

Find the function

1. Purchase Order
2. Purchase Return Order

Use the function

If in the Purchases & Payables Setup, Fields of Default Posting Date have been set to "No Date", Orders, Invoices, etc. will have blank date when creating a new Document. During the Posting the Posting Date will be set to Working Date.

If you post an Order with Backorder Qty the Posting Date will still be Blank.

Note of Goods

It is common for you to mark the Purchase Documents with Note of Goods. This field has therefore been added to orders, Shipment, Invoices and Credit memos.

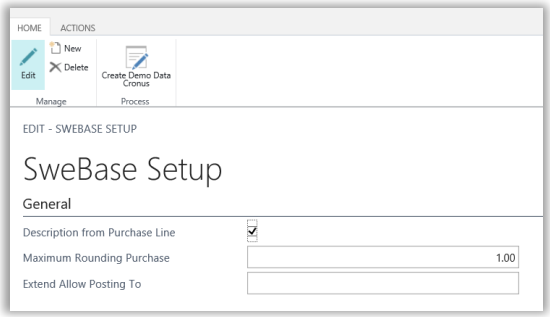
Find the function: Purchase Order

Rounding of Purchase

This feature helps you round your purchase invoices. You can choose how much rounding you will allow. The most common is a maximum of 1 krona.

Setup

How much rounding you allow, enter the SweBase settings field Maximum Rounding Purchase. In the field you enter the amount that can be rounded up automatically.



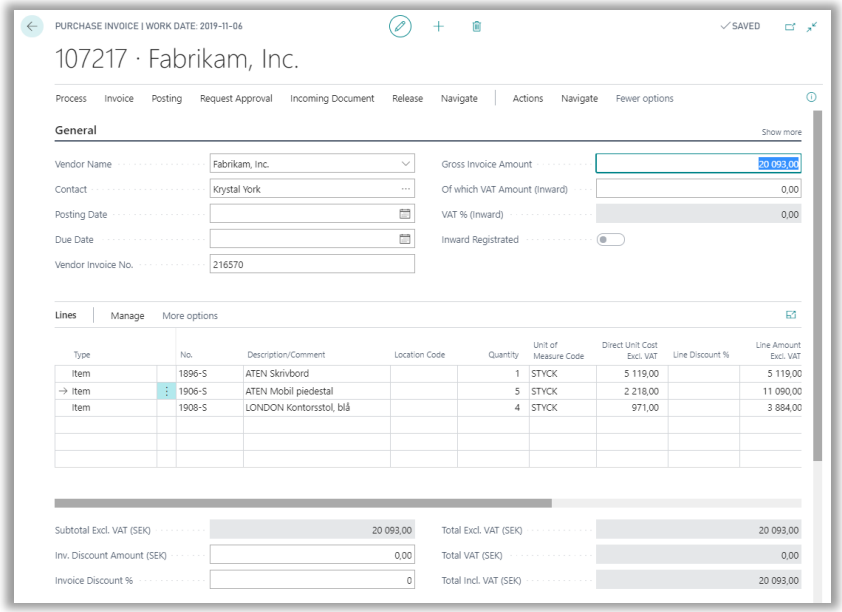
Find the function

1. Purchase Order
2. Purchase Invoice

3. Purchase Credit Memo

Use the function

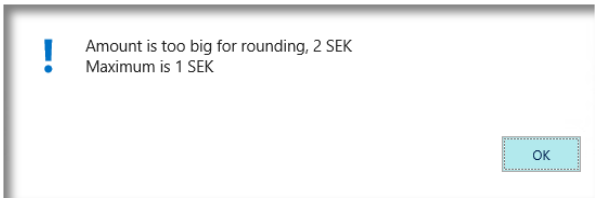
When you enter your purchase invoice, you must enter the vendor invoice amount including VAT in the "Gross Invoice Amount" field. The setup activates this function and the Gross Invoice Amount field has not to be blank.



The lines you enter on the Invoice are checked at the time of posting against the amount in the Gross Invoice Amount.

If the difference between the Gross Amount and the Total Incl. VAT is less than 1 SEK (setup), the difference will be booked as a rounding line.

If the deviation is greater than the amount in the settings, you will receive an error message in connection with the posting:



If you receive this message, you must adjust the invoice so that the amount on the lines corresponds to the amount stated in the invoice head.

Use the same External Document No more than ones

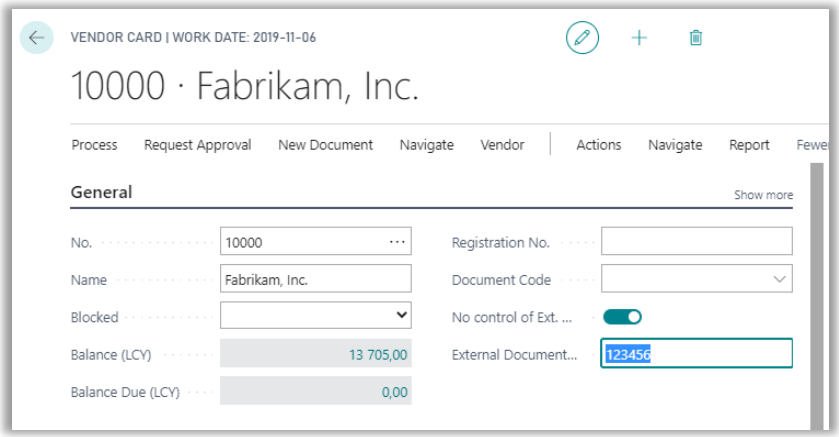
In Dynamics 365 Business Central, you can enable a check that detects if the same invoice number is used multiple times on a supplier. If the same invoice number will be used, posting with

that No cannot be done. This feature allows you to exclude certain vendors where it is correct that the invoice number is reused several times.

Examples of suppliers where the feature can be used are the tax authorities that use the registration No as invoice numbers.

Setup

On the Vendor



In the field N*o control of Ext. Doc.No.* you put an √. In the field *External Document No.,* you can enter the Invoice No to be used on the Documents.

Find the function

1. Purchase Order
2. Purchase Invoice

Use the function

When you register an invoice for this vendor, the invoice number will be suggested as the in the Supplier's invoice number field on the invoice.

Posting with the same invoice number can be made for this vendor.

No Question when chancing Bill-to Customer Number

This feature means that the confirm page you get by default when changing ”Bill-to Customer No.” is not active. This has caused paying the wrong Vendor.

Show the Document No. after posting.

If you have different number series for the Document and Posting Document, you will receive a message after the posting which shows the Document No for the Posted Invoice.

Find the function

1. Purchase Order
2. Purchase Invoice
3. Purchase Credit memo

Settings

Purchases & Payables Setup

If it is different number series, you will receive a message after the Posting with the "Invoice No".

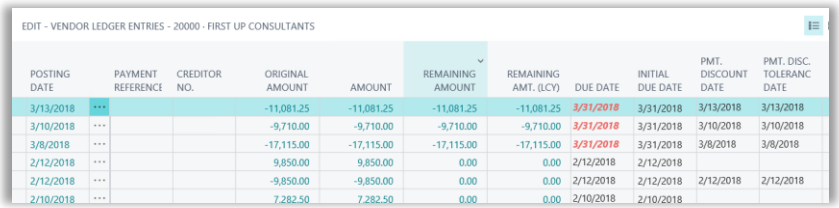
Initial Due Date on Vendor Ledger entries

The function means that you can see the Initial Due Date of a Vendor Ledger transaction. It is the Due Date at the transaction time for the posting. It is possible to change the Std. Due Date manual.

Use the function

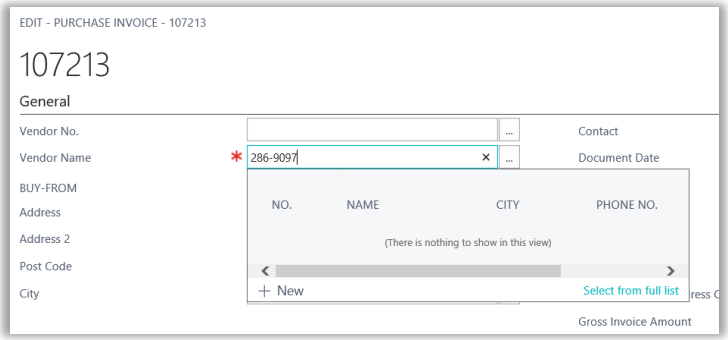
The Due Date of a Vendors Ledger can be changed after the invoice has been posted. It can be changed both manually and through the VP.

To see the due date used at the time of booking, the Initial Due Date field has been added. The field shows the Due Date specified on the posted invoice.



Extended search feature for Vendors

On the Purchase invoice in the Vendor Name, you can enter Bankgironr or Plusgironr



If you enter the number as a correct bank or plus giro with dashes, a search will be made in the bank or the plus giro column at the vendor bank account.

It provides the opportunity to find the right supplier and bank account even if you have more bank accounts for the supplier.

Control of quantity on G/L account lines

When using the account type "G/L Account", for example, on a Purchase Invoice, it's important that you don't forget to enter a quantity. The quantity is more or less always equal to one on a G/L account line. If you forget to enter a number, the amount will never be invoiced (Zero Invoice)

Find the function

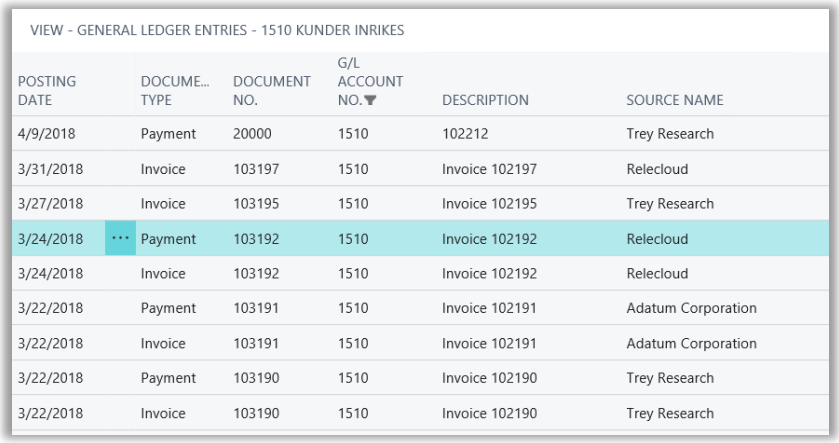
1. Purchase Quote
2. Purchase Blanket Order
3. Purchase Order
4. Purchase Invoice
5. Purchase Return Order
6. Purchase Credit Memo

Use the function

The quantity is automatically updated with 1 when using the G/L account on the line. If the number differs from 1, you can change this manually.

Source on the General Ledger Entries

To get a better overview and traceability from accounting transactions, Source Name is now included in the list. You can also add Source Type and Source No to list.



VIEW - GENERAL LEDGER ENTRIES - 1510 KUNDER INRIKES

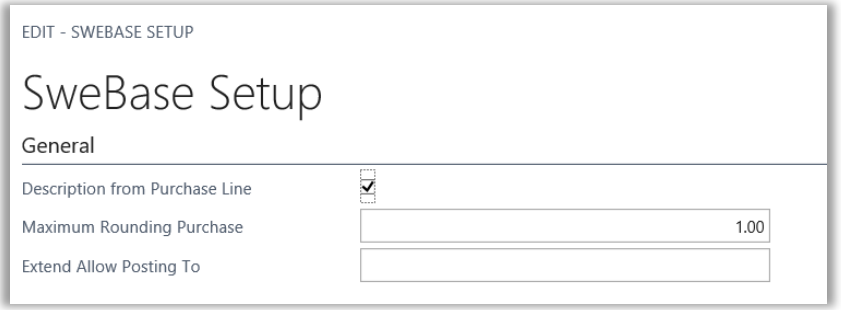
POSTING DATE	DOCUME... TYPE	DOCUMENT NO.	G/L ACCOUNT NO.	DESCRIPTION	SOURCE NAME
4/9/2018	Payment	20000	1510	102212	Trey Research
3/31/2018	Invoice	103197	1510	Invoice 102197	Relecloud
3/27/2018	Invoice	103195	1510	Invoice 102195	Trey Research
3/24/2018	Payment	103192	1510	Invoice 102192	Relecloud
3/24/2018	Invoice	103192	1510	Invoice 102192	Relecloud
3/22/2018	Payment	103191	1510	Invoice 102191	Adatum Corporation
3/22/2018	Invoice	103191	1510	Invoice 102191	Adatum Corporation
3/22/2018	Payment	103190	1510	Invoice 102190	Trey Research
3/22/2018	Invoice	103190	1510	Invoice 102190	Trey Research

Descriptions follow to G/L Entries

The description on the purchase line follows to the G/L entries.

If you do not have this function active, all purchase lines will be merged into one G/L Transaction, in this case you lose the Descriptions on the Document Lines.

SweBase Setup.



EDIT - SWEBASE SETUP

SweBase Setup

General

Description from Purchase Line ☑

Maximum Rounding Purchase 1.00

Extend Allow Posting To

5. Inventory

Default values on the Item Journal

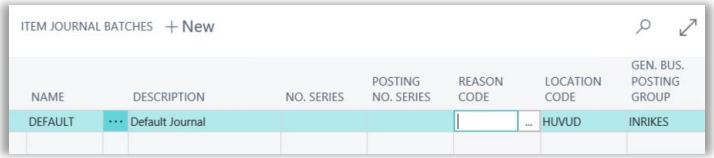
To facilitate the registration of entries in an Item Journal, we have expanded the Item Journal Batch with the *Location Code* and *"Gen. Bus. Posting Group"*.

Find the function

1. Item Journal
2. Phys. Inventory Journals

Setup

On the Item Journal Batch, you can enter *Location Code* and *Gen. Posting Group.*



In the example we have chosen HUVUD and INRIKES as the values.

Use the function

When you use a Journal with this setting, all lines will be set with those values.

6. Resources

Translate

If you use resources in the Sales and Purchasing modules as well as print documents in different languages, this feature can provide translation of your resources the same way you translate your Items into other languages.

Find the function: Resources

Use the function

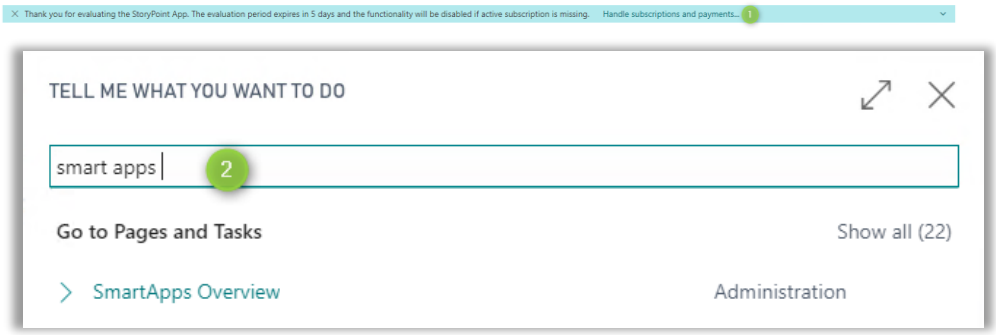
Use Action Translate on the Resources

7. Charge of the SweBase App

LicenseProvider manages the billing of all apps from SmartApps 4D365. All SmartApps can be found and managed in the "SmartApps overview" page, both installed and uninstalled.

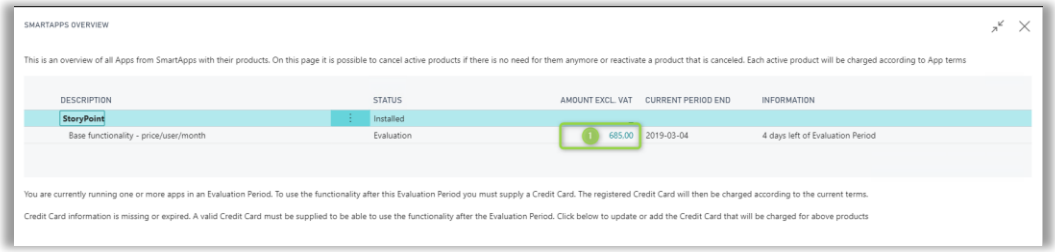
Register payment information

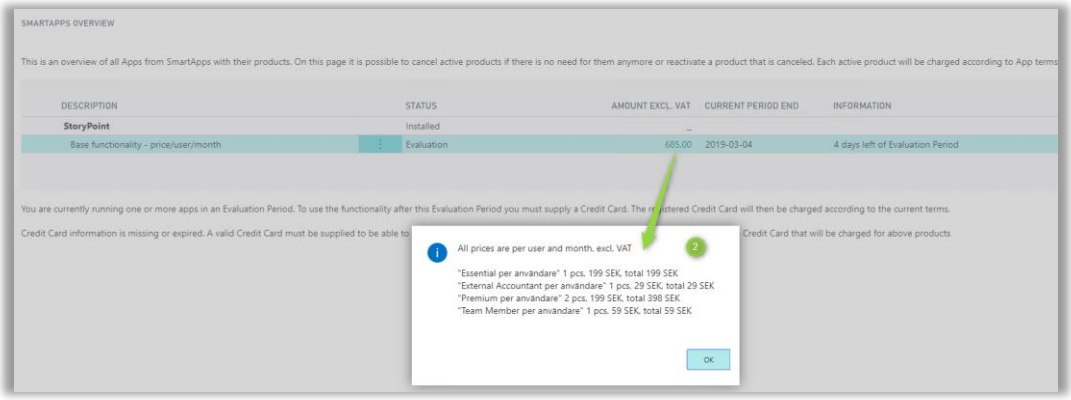
There are two ways to find the registration view for the billing information. Either click on "Manage subscriptions and payments" link in the notification text (1) which is displayed when you install an App from SmartApps or search (Alt + Q) for "SmartApps overview" (2)



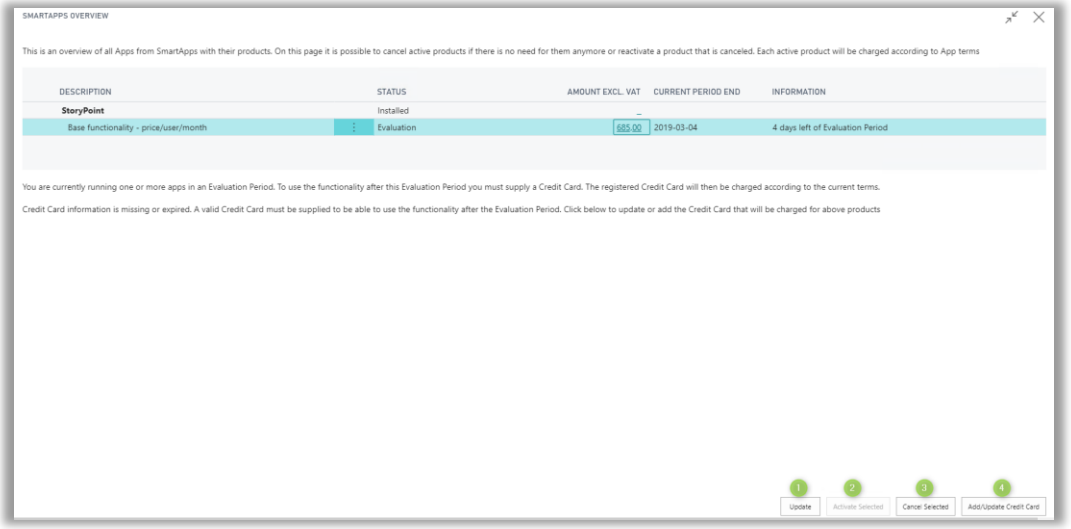
Select App

An overview and status of all apps are displayed. By clicking on the amount (1), a specification is shown of the total amount (2).





The following features are located at the bottom of the page



Update

When selecting Update (1) all information for all lines is updated from our service provider Stripe. It can be used if there is a problem to Activate or Cancel a line.

Activate selected

If a subscription has been canceled earlier, reactivation can be done by selecting Activate selected (2).

Cancel selected

When selecting Cancel Selected (3), the subscription is canceled, and the registered credit card will no longer be charged for the App selected. The app will be able to run until the end of the period.

Add/Update Credit card

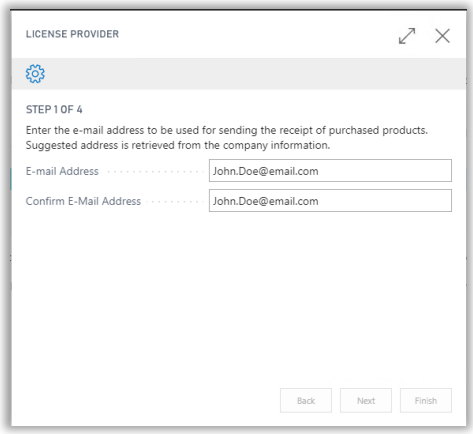
When selecting Add/Update Credit Card (4) a guide will be displayed where various tasks are to be registered when adding or updating a credit card

Registering Process

Step 1

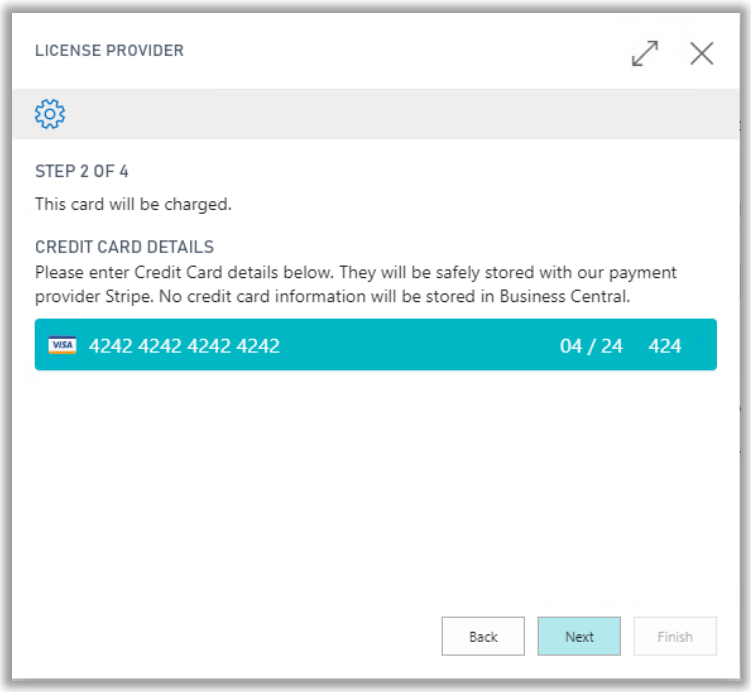
When selecting Add/Update Credit Card the first page asks for the e-mail address to be used to receive the receipt for the billed amount.

.

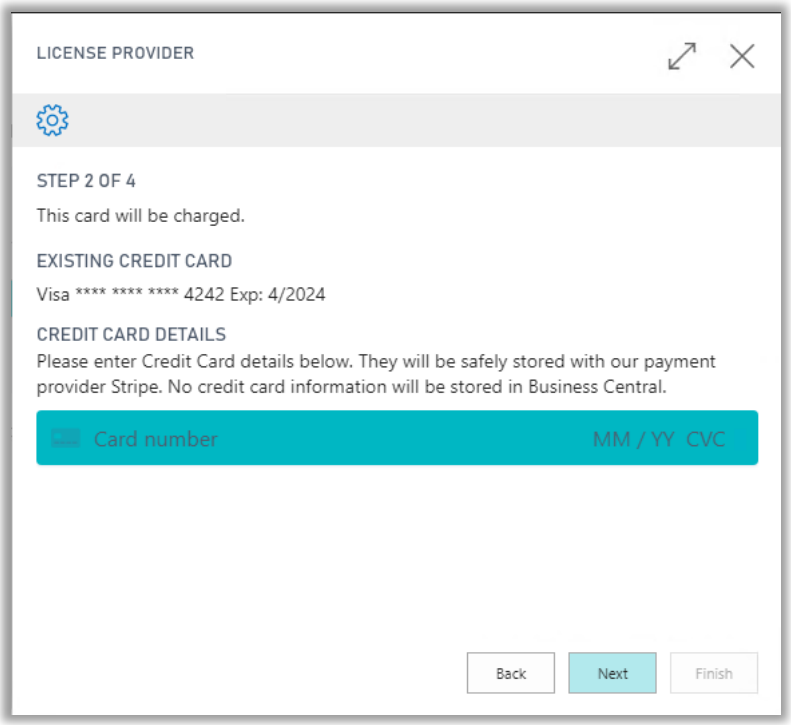


Step 2

Register credit card number, validity date and CVC code. The CVC code is located on the back of the credit card.

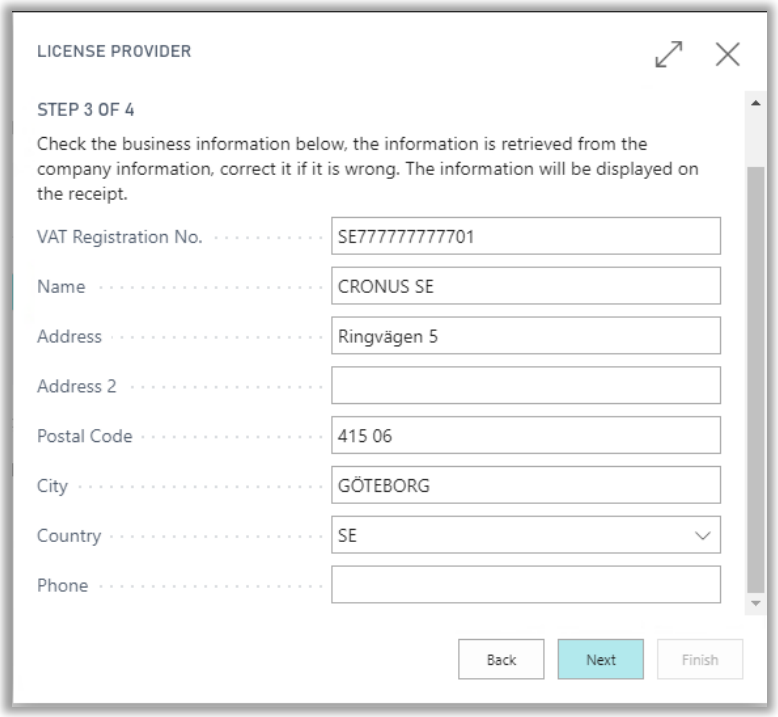


If a credit card has already been registered, the following image is displayed. Here is the opportunity to register another card or extend the period of validity.



Step 3

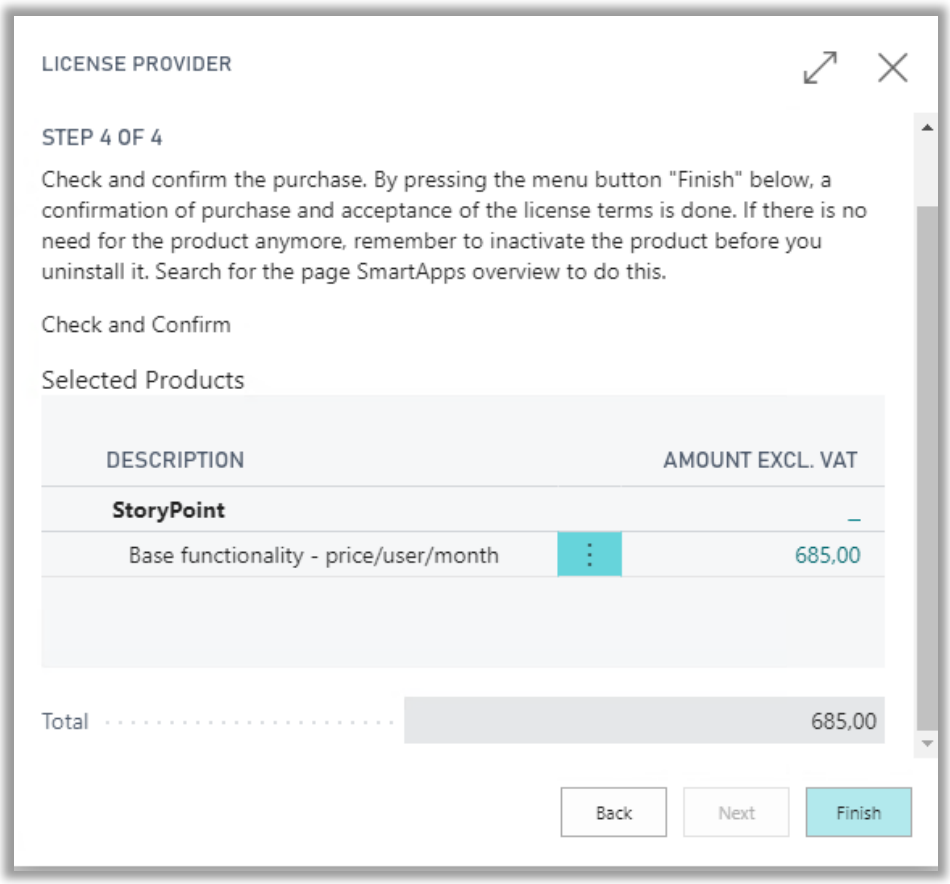
When this is ready press "Next" and a new page will be displayed with address information. These will be written on the receipt. VAT registration number is mandatory. Possibly there are pre-filled data retrieved from the company information in the system, if they are incorrect, adjust them.



Step 4

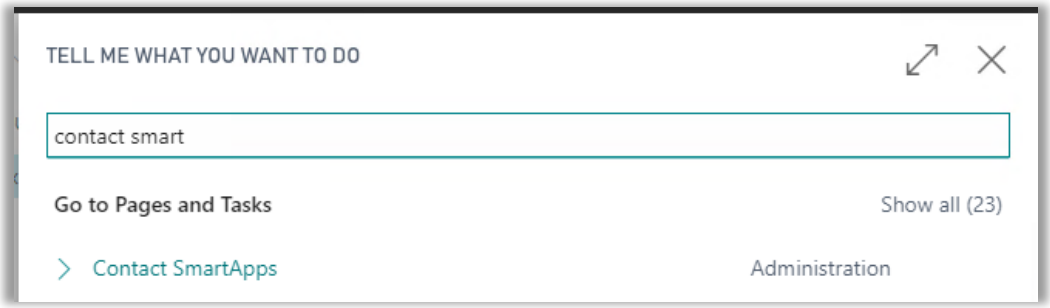
Pressing "Next" shows an overview of the Apps that are selected and a price summary of the current charge. If, for example, the price for the App is based on the total number of users, the amount charged will automatically be adjusted in the event that a new user is added.

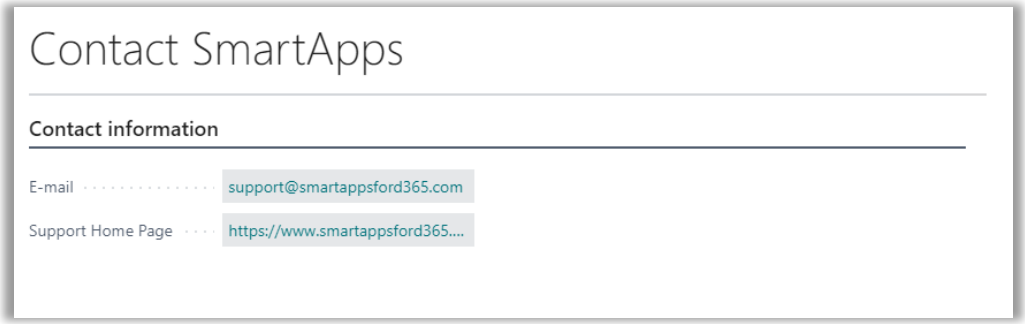
Pressing on the amount shows a specification of how the total amount is calculated. Press "Exit" to confirm the purchase.



Contact SmartApps

By searching (Alt + Q) after Contact SmartApps, our contact details are displayed.




Contact SmartApps
Contact information
E-mail
support@smartappsford365.com
Support Home Page
https://www.smartappsford365....

8. General

Permissions

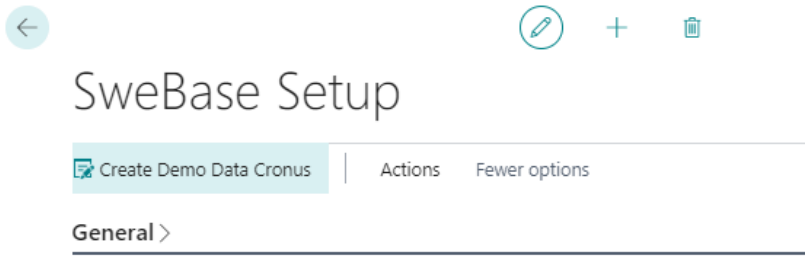
When the SweBase is installed, three permission groups are Created

BAS-BASE	Base al users
FÖRS-AG	Direct Debit
INK-LB	Banking

Demo data

On the SweBase Setup you can create Demo data in a Cronus Company

Use the Action Create Demo Data Cronus



Document tests

To control the language of headings and texts on the documents, this function is used.

The function is included in the sales and purchase documents included in SweBase. Document texts can also be used in other documents by adapting them.

Setup

Local Language

SweBase Settings for *Local Language for Documents* is used to encode blank Language Code on Customers and Vendors. SVE is recommended for Swedish.
ENU Language for Documents is recommended with ENU as Code.

On the Customer and the Vendor, you can leave the Language Code blank for your domestic Customers and Vendors.

Language

Translation can be made in any language and in any number of languages.

Find the function: Document Translation.

Use the function

Translate

Before you can translate your documents, you must have printed or previewed the document once. In connection with the printout, a table is generated containing all the headings and texts that appear in the different documents.

NOTE! If the text is missing or if you have a new language, there will be no text on the document. The text must first be translated. Minus indicate not translated (-).

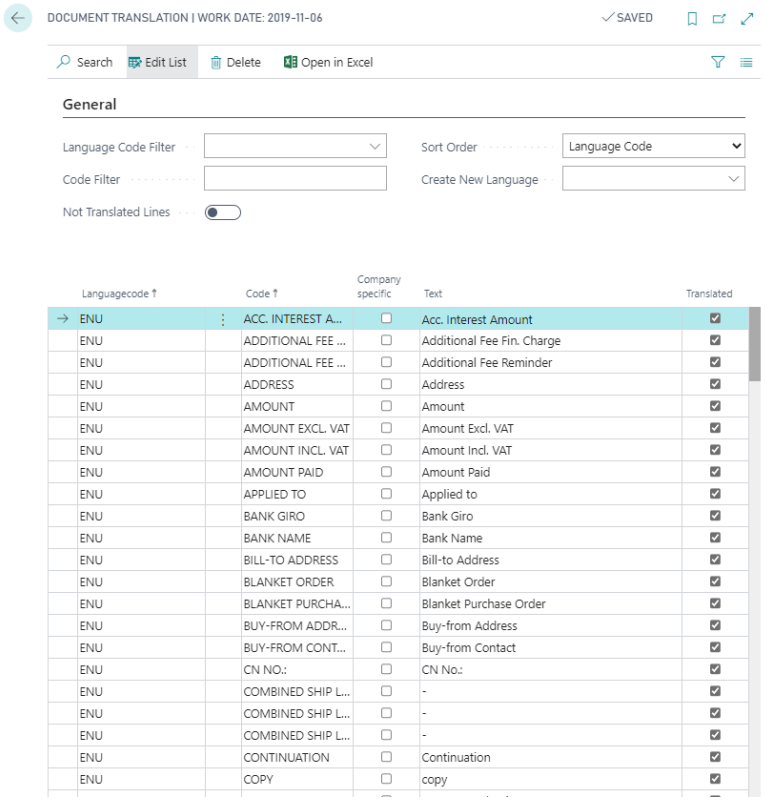
The Company-specific column is ticked for the text to be used only in the logged-in company. You can add different texts in all the companies.

Unless Company-specific is banned, the text of all companies in the database applies

To make the translation

Find the function

Document Translation



Here you will find all the different languages and texts.

In the header you can put filters on languages by selecting the desired language in the Language Code Filter field if you only want to see one language at a time. You can also filter the code you want to translate in the Code Filter field.

There is also the option to select the Not translated lines field. If the field is marked, only the fields that are missing value in the Name field are displayed.

Sort order can be set to Language Code or Code.

In the lower part of the window there are lines where translation takes place. In the first column, the language code is entered. In the second field is the field code. In the third field, enter the text you want to print on the documents.

Some texts are also corrected in Swedish. There are text lines that appear on the documents (e.g. the invoice). Total %1 ... on invoice where %1 is currency code and %2 is expiration date. There are also comment rows on the documents, such as Invoice Line1 ... o s v.

If a new language code is posted afterwards, new lines appear for that language when the document is printed or previewed. Remember to translate the new language code.

If you want to avoid writing a text, such as comments, enter a

minus sign (-) in the Text field. In the example below, the text for Quote Line1 and Quote Line2 will not be printed, no comments will be written for Quotations.

Add a new Language

If you want to add a new language code and generate lines for this language, enter the language code in the Create new language field.

Page Header and Lines

You can change what is printed in the header and the lines on the documents.

The addresses can be written in diverse ways, the location and if it is printed. You can choose between "None, General, Billing, Delivered" and where they should be printed right or left in the header. The address is taken from the tab on the page with the same name.

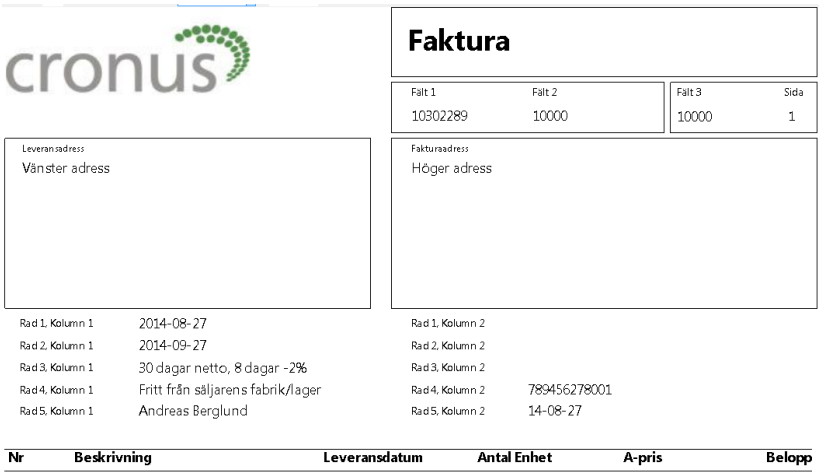
It is also possible to decide freely what is printed from the document header.

There are 13 places to print see the selected places below.

Field 1 to Field 3 is at the top.

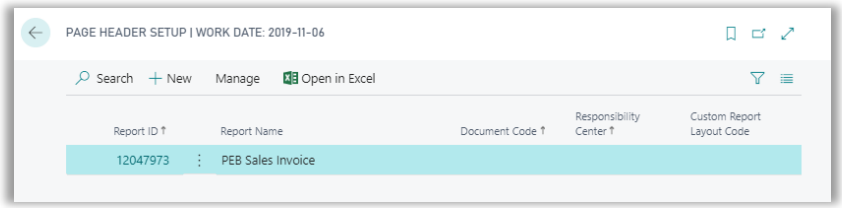
The rest of the fields are divided into 5 rows with two columns.

The rows can be changed accordingly.

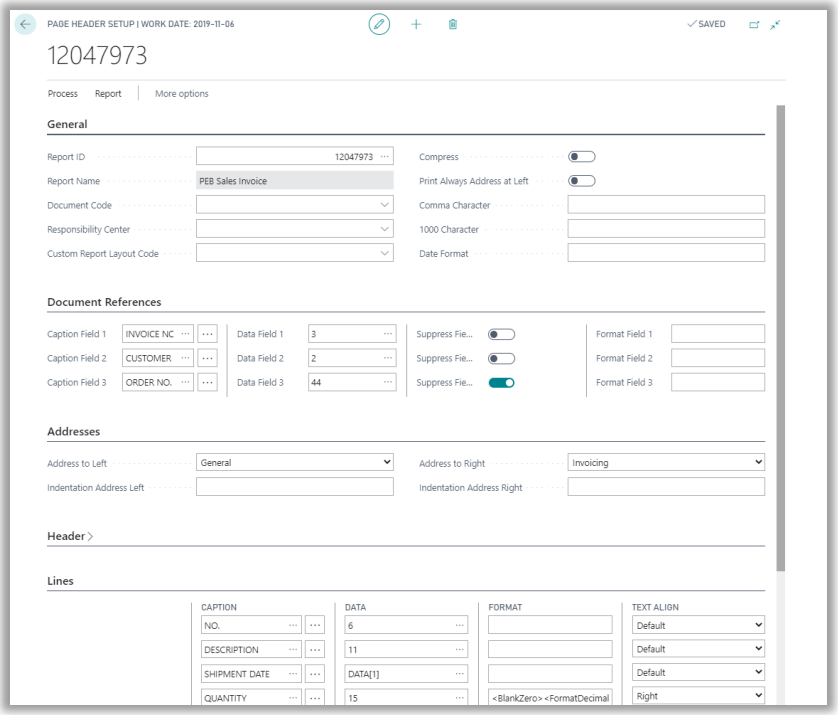


Find the function

Search for “Page Header setup”



Enter the report to the list and choose what should be printed. If the report is not included in the list, the addresses will be printed in a standard manner as we know before.



.

Field	Function
Document Code	Is designed to create free headers for print headers. Enter a code in the related table, the code can be placed on the Customer / Supplier
Responsibility Center	Can create a headline for a Customer / Vendor Responsibility Center
Custom Report Layout Code	Import and use different Report Layouts. **important:** It is not possible to change the RDLC layout in the Web client**.**

Compress	If the oppress bar is too bent, it may be blank places. Check for Compress, so all fields are moved so that there are no blank places.
Print Always Address at Left	If the address on the left is identical to the address on the right, the address to the left is not printed. Check the box to disable the function.
Indentation Address Left	Move the address to the left number of characters to the right.
Indentation Address Right	Move the address to the right number of characters to the right.
Comma Character	Enter decimal digits for all decimal fields in the document. If you specify the format on a field, it applies.
1000 Character	Enter a thousand separator for all decimal fields in the document. If you specify the format of the field, it applies.
Date Format	Enter date format for all date fields in the document.On MSDN, you can read more about the formatting.
Addresser	Enter whether and where the addresses should be placed on the document.
Lines	Specify what should be in the respective column, link text, data, format and location.

The ledger can be selected from the list, it is also possible to enter new ledger, but then it must be translated into document texts. Keep in mind that they do not show up before the first printout. Then they are marked in document texts as untranslated.

You can translate the header from the header by clicking Assist Edit for the header.

The fields "Data" specify what to print from the document header or columns on the rows.

Syntax to retrieve data

There are several ways to retrieve data.

Document Header

- f only a number is entered, data is retrieved from that field on the document header. There is a lookup on the field that shows all the fields available for the table.

- If there is a need for a customization with calculated value, DATA [11] to DATA [50] is used, the same variable for head and rows.
- Enter C-3 for field three on company information.
- COMPANYNAME gives the company name
- TODAY gives the date today.
- TIME gives the time.

Document Line

- If only a number is entered, data is retrieved from that field on the document line. There is a lookup on the field that shows all the fields available for the table.
- There may be calculated values from the document row, which are specified as DATA [1] to DATA [10]

  If there are and which ones are shown when downloading the default setting.

  The description of how it is calculated can be found in the report object.
- If there is a need for a customization with calculated value, DATA [11] to DATA [50] is used, the same variable for head and rows.

Item on the row

- Enter I-3 for box three on the item, if it is not an item on the line, it will be blank.

Resource on the row

- Enter R-3 for field three on the resource, if it is not a resource on the line, it will be blank.

G/L Account on the row

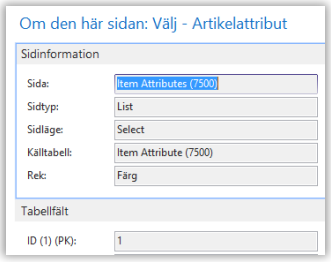
- Enter G-3 for box three in the accounting account, if it is not an account on the line, it will be blank.

Service Item on the row

- Enter SI for field three on the service item, if it is not a service item on the line it will be blank.

Attributes from the article that are on the row

- Enter IA (1) to retrieve the item's attributes. One is the attribute ID, it can be zoomed in on the page for the attributes.



Line Number

- Enter DATA [99] to print line numbers. It is a calculator that starts with one for the first line of the document and counts one. Be sure to change the row numbers if you insert a row into the document.

The *Suppress Blank* fields are checked if you do not want to print the prompt if there is no Data to print.

The Format field is used to format certain fields.

You can choose between *Short 14-08-28, Long 2014-08-28* or free format according to developer help.

<Year,2>-<Day,2>-<Month,2> 2014-08-28

<Year,2>-<Week,2> 14-45

At MSDN you can read more about the formatting.

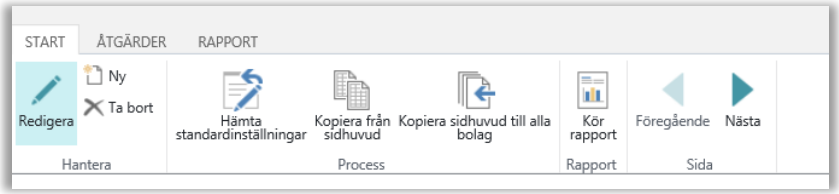
Fields that have a related table, for example, box 43 merchant code retrieves the name of the seller. If you want to print the seller code instead, enter *Code* in the *Format* field

If the *Compress* field is checked, all fields in the matrix will be collated without empty rows, row 1 to row 5 will be moved up and fill in any voids that occur when the *Suppress Blank* fields are used.

There are two functions for copying the header.

Copy from a header in the same company.

Copy the header to all companies.



OCR on Document for printout

When printing an Invoice, Credit Note, Interest Invoice, Service Invoice, and Service Credit Note, you can now enter OCR for SE, FI, NO and DK.

This is done with the codes:

DATA [70] = Swedish

DATA [71] = Danish FIK71

DATA [75] = Danish FIK75

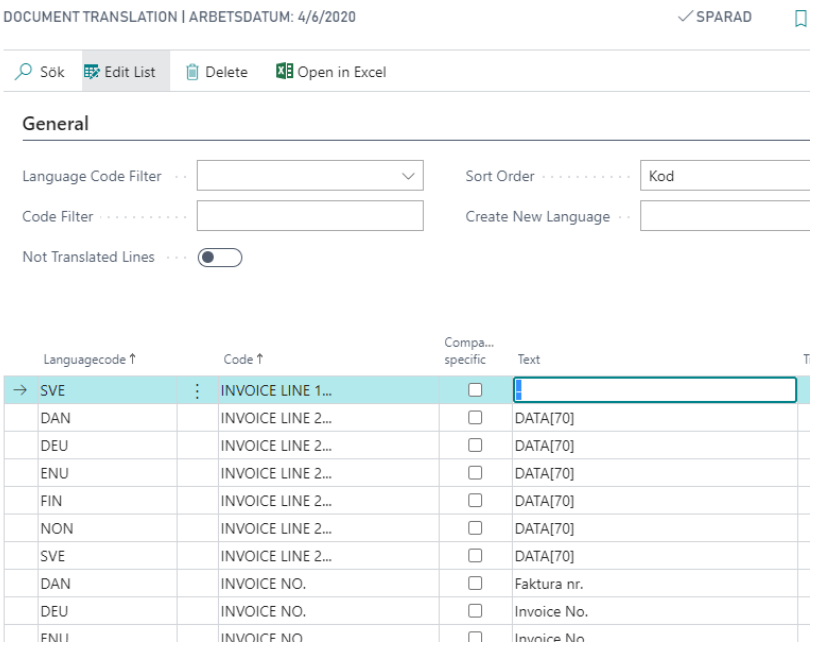
DATA [78] = English

DATA [79] = Finnish

You can place the code on the fields in the document header.

It is also possible to put the code in document texts.

The example below prints a Swedish OCR code at the bottom of the invoice.



Page Footer

The footer printed on different documents quotation, order confirmation, invoice, credit note, etc. can be adjusted. The footer can be controlled based on information on the customer or supplier. What can be used is: Currency, Country, Language and Supplier Customer No.

If not, the page footer is written in two versions, one for Swedish customers and one for foreign customers.

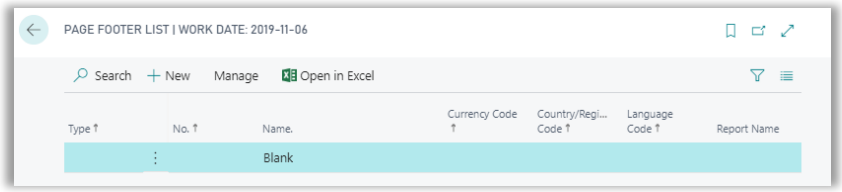
In order to handle default values that are blank or are specified with a value. For example, language code can be entered as blank or SVE, both are for Swedish. The same applies to countries and currencies. The BVA Code, Local Language, and Local Country settings are available at:

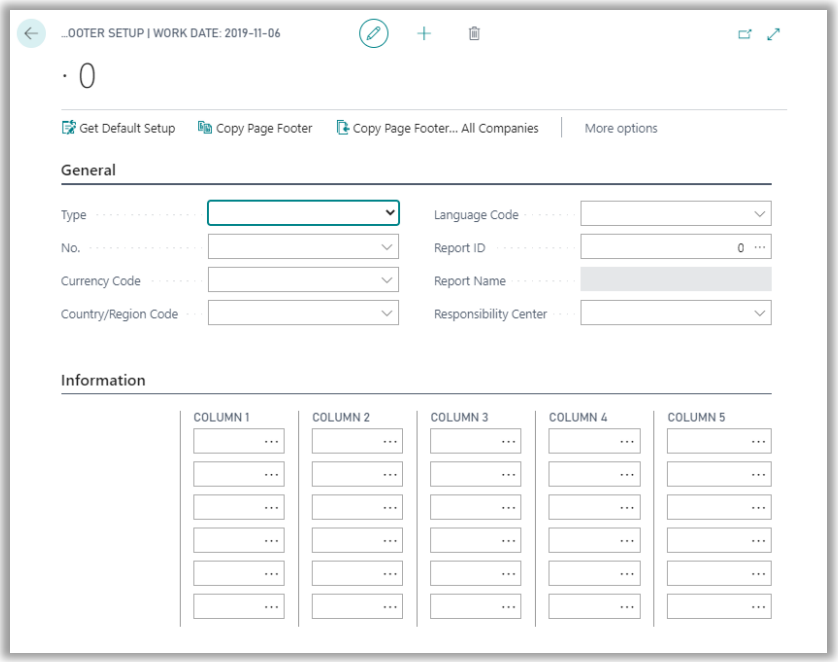
SweBase Settings and Documents.

Find the function

Search for “Page Footer List”

Setup





Enter the filter fields that you want to use for the footer. In the Type field, enter, for example, Customer and in the No. field, enter the customer number. If all other fields are left empty, the footer applies only to the registered customer. If you choose to further specify e.g. Currency code will also include it in the filter. This also applies to country/region, language, Document Code, Responsibility Center, and Report ID. Selecting Report ID will be a definite footer for that print.

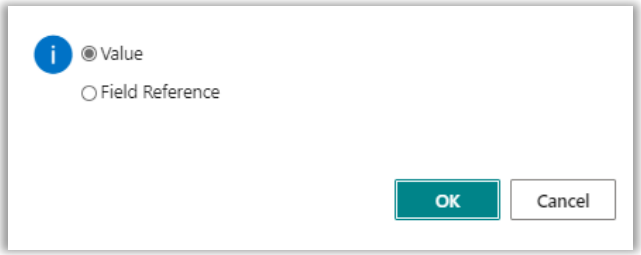
Responsibility Center comes from Customer/Supplier.

Document code is a free term that can be placed on a customer / supplier.

If you do not register any filter bar at all, this page footer will apply to all documents.

In SweBase there is a default set that is used if you have not created your own footer. These default settings allow you to copy to the new footer by pressing

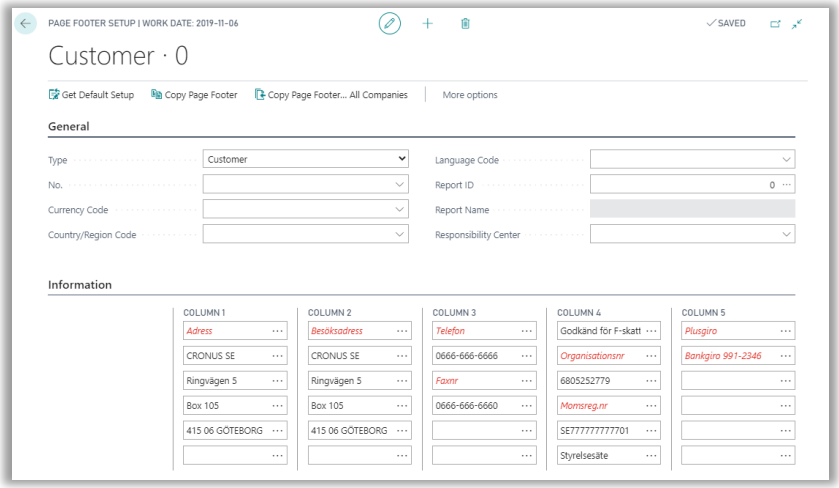
Suggest a change menu button Download default settings.



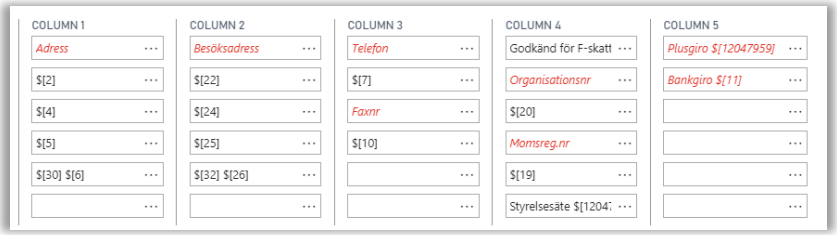
Select Value or field reference

Then adjust the fields that you want to deviate.

If you have chosen value, it looks like this



If you have chosen field preference, it looks like this



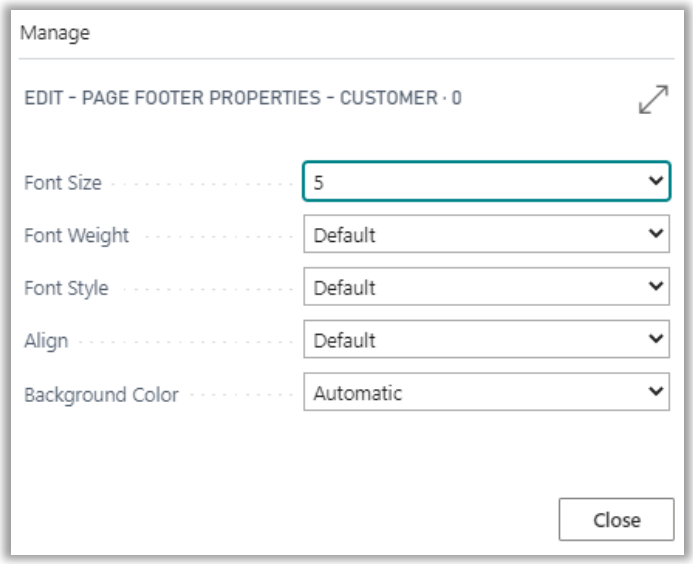
Field reference means that the value is taken from the table when the report is printed.

The field reference syntax is $ [FiledNo], FiledNo is the field number in table 79 corporate information.

Country / region code and Country / region code is not printed without the description in the related country / region table.

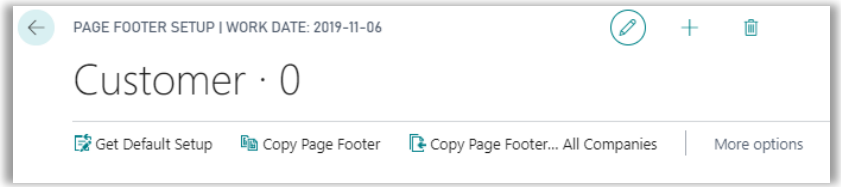
If you want to print the code for the country instead, the syntax is $ [FiledNo, Code]

The fields shown in red italic style are fields in which there any property in the field has changed. Pressing the button with the three points (AssistEdit) gives you a new page where you specify the properties that will apply to the field.



There are two functions to copy the footer.

- Copy the footer from the same company.
- Copy the footer to all companies.



Preview the Invoice

On the sales invoice there is a menu item Print Draft Billing that prints a preview of the invoice and is called Draft invoice. It has its own design that does not match the correct invoice.

There is a function for printing an invoice document that is a proper preview of the invoice.

The function creates a temporary invoice with invoice #### which is then printed with the invoice document you have chosen.

To enable the feature: select report 12047981 Preview invoice in Report Selection, Sales and Draft Invoice.

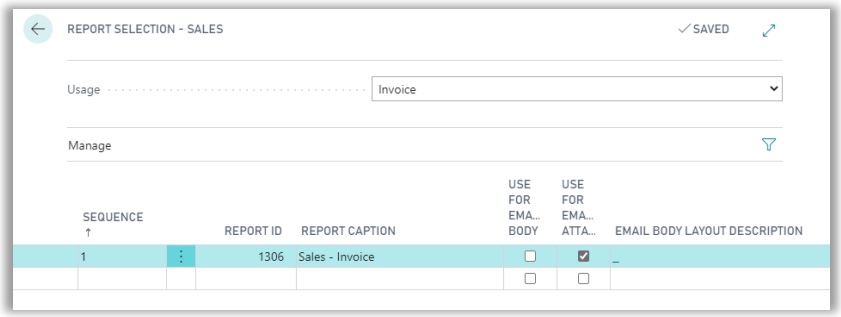
Important to note is that for a short while there is a Posted invoice with No: ##### with the name Preview. It is deleted at the same time as it is printed.

There is a small risk that the invoice with No: ##### and referred to as Preview can be printed by a print job. To avoid it, Printout is set to 1. If you have a print management customization, it should be handled with an Event contained in Report 12047981 Previewing the invoice.

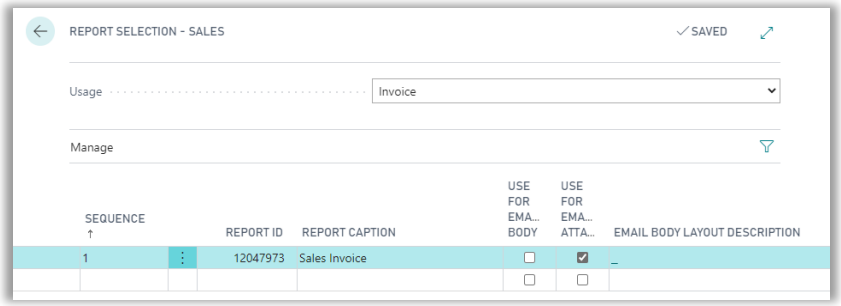
Check with your software vendor that it is OK.

Report Selection from menus

In Dynamics 365 Business Central, you can choose which document to print, this is managed by Report Selection.



The new documents are automatically redirected to the new reports the first time Dynamics 365 Business Central is started with SweBase.



It works great when you print from a posted invoice and when you post and print. But the menus still point to the original document. We have made a change so that the original document checks if there is any setting in the report selection, in which case the printout controls it instead.This means that the menu items also control with the same setting.

Default Customer , Vendor, Item, Resource, Job

To avoid entering the same basic information on all newly registered customers, articles and so forth, there is now the possibility of setting standards for these.

The example addresses the customer, but the function is the

same for the other registries.

Setup

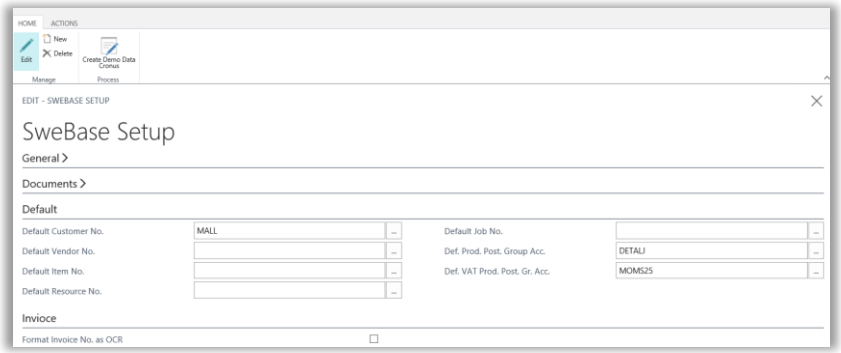
Customer

Set up a customer to use as a template when registering new customers. At the Template Customer you provide the information that is always the same for all customers. Examples of such fields may be Payment Terms, Customer Posting, and Payment Reminder Code.

Block the customer.

Setup

SweBase Setup



Search the Function

1. Vendor
2. Customer
3. Item
4. Job
5. Resource

Use the function

Once you have done your settings, the feature will be activated each time you add a new customer to the customer register. The information provided on the template is copied to the new customer, thus facilitating the registration process.

Registration no. on customer/vendor/contact

The field "Registration No." is added to the customer, vendor and contact table.

Date format on documents

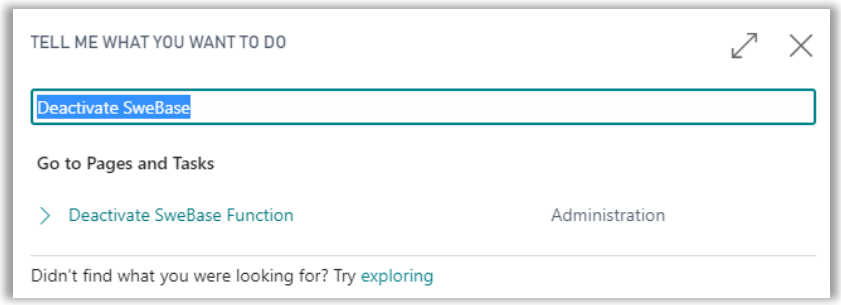
This feature allows you to control the date format of the quotation, order confirmation, delivery note and picking list. You can choose between Date (011030) and Week (01-43) formats.

Setup

SweBase setup and the documents tab you will find the fields that control the date formatting. Set the formats you want for each document.

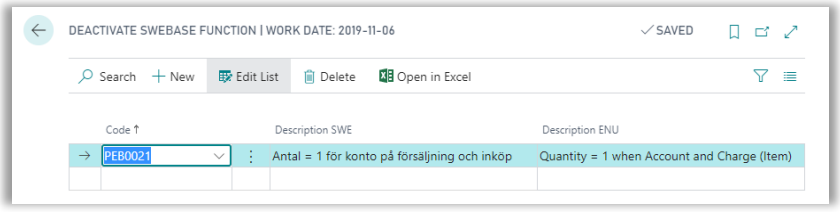
Inactivate SweBase functions

The function is used for disable one or more functions in SweBase.



Select the function (s) to be deactivated.

If the list is empty, all functions are active.



9. Rapporter

New Reports & Document

12047998	Accounting Voucher
12047999	General Ledger
12047978	Reminder
12047979	Finance Charge Memo
12048001	Accounts Receivable
12047974	Shipment
12047993	Sales Blanket Order
12048003	Accounts Payable
12048000	Purchase Quote
12047994	Purchase Blanket Order
12048010	Proforma Invoice
12047981	Preview Invoice
12047980	Quote
12047975	Order Confirmation
12047973	Sales Invoice
12047976	Credit Memo
12047977	Purchase Order
12048014	Service Order
12048013	Service Quote
12048015	Service Invoice
12048016	Service Credit Memo
12047995	Sales Return Order
12047997	Purchase Return Shipment
12047996	Purchase Return Order
12048006	Balance Report
12048007	Income Statement

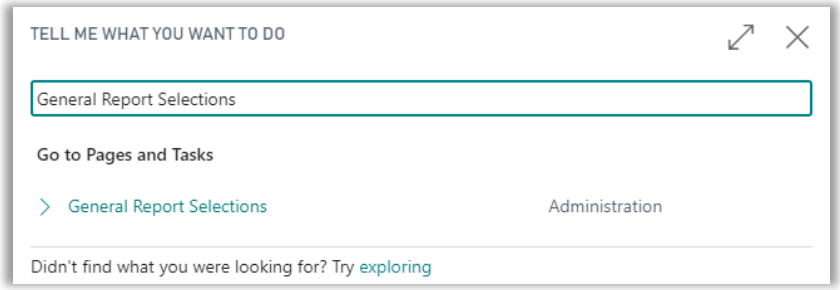
Standard reports replaced by new ones

There are a number of standard reports that have been improved. The reports are completely redesigned, which means that there may be differences from the standard reports that the customr does not want. We have therefore made it easy to exchange reports without changing the menus. There is now a function to change reports.

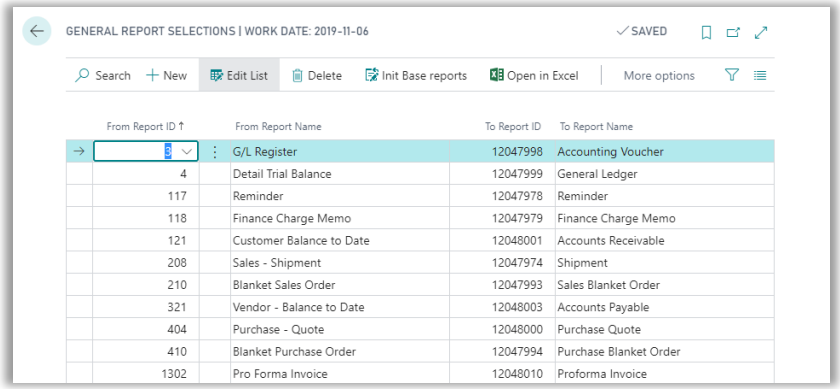
For the reports that use the new function, you can also control different reports per company and user.

Find the function

General Report Selections



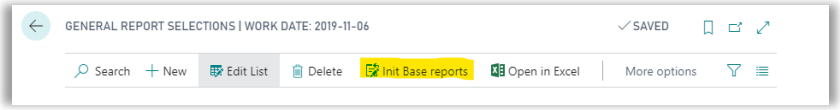
Use the function



Field	Function
Company	If the report is to be managed per company, enter the company name here. If the company is not listed then the blank line is used.
User ID	If the report is to be managed per user, the user is specified here. If the user is not present, the blank line is used.
From Report ID	Enter the standard report no. Only reports supported by the feature can be specified. To implement it for more reports see the chapter *For the developers*
To Report ID	This specifies the report to be printed instead of the standard report.

If you changed the list and want to return to the original document. Delete all rows and click menu item Init Base Reports

The reports in the list is the ones that are currently supported.

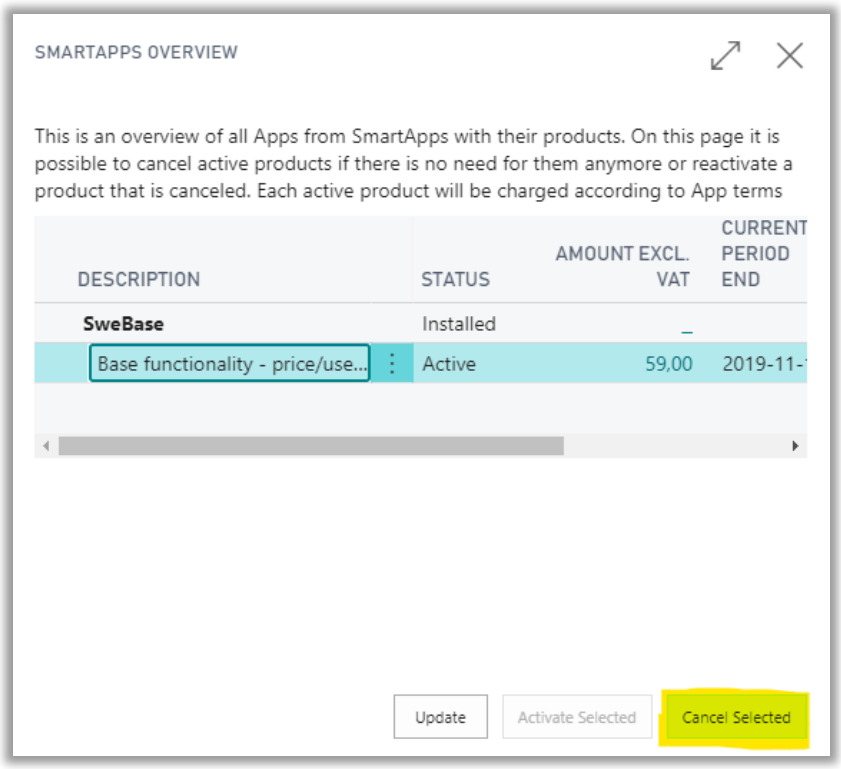


Initi Base reports is also used if the developer has supported multiple reports. Those reports will then be included in the list.

10. Miscellaneous

Important to consider when uninstalling SweBase

If it becomes relevant to uninstall SweBase, it is important to unsubscribe before uninstalling. This is done on SweBase Setup, menu item "Unsubscribe". If you miss it, you can contact support at support@smartappsford365.com

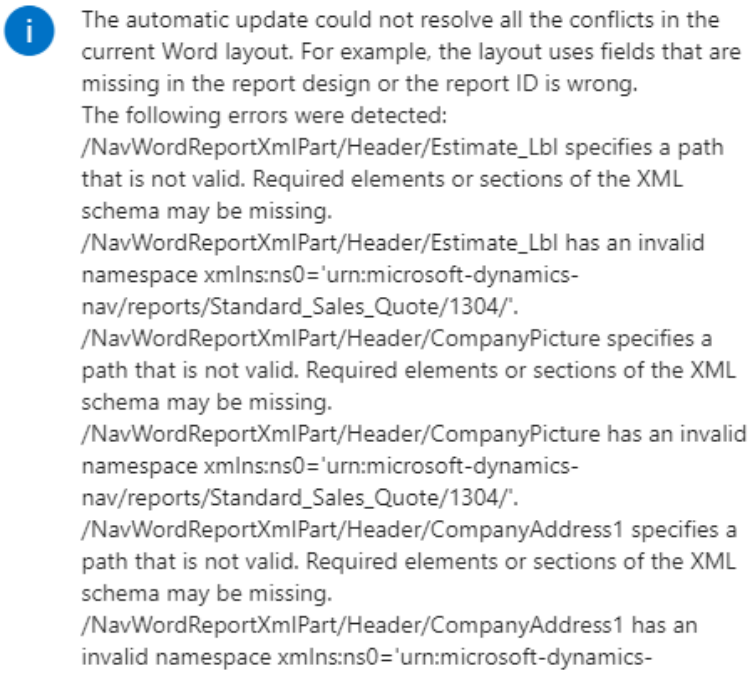


If this is not done in connection with the uninstallation, you will be charged in the future.

11. Troubleshooting

Send SweBase documents by mail

A message like this comes up when sending documents by mail.



This is because there is a standard e-mail body text.
There are two ways to solve it.

- Remove the body text
- Place the document in Report Selection.

We recommend this choice.