

Ceridian HR/Payroll



Simplify HR and payroll **processes** for you and your employees.

Ceridian makes payroll and payday easier for everyone. Since we've been helping organizations small and large effectively manage their payrolls for more than 80 years, you know Ceridian has a solution that will meet your needs.

BOOST PRODUCTIVITY. INCREASE ACCURACY.

- **Simplify payroll processing** and employee management
- **Improve compliance** by ensuring accurate, timely delivery of payroll and tax filing
- **Reduce administrative burden** so that you can focus on high-impact business needs
- **Empower employees** by providing convenient self-service access to view and update their HR/ Payroll information
- **Help the environment** and minimize paper reports with online viewing to eliminate payroll delivery by providing 100% direct deposit and/or payroll cards

TRUSTED RESULTS

- **Increase accuracy** by eliminating manual data entry and redundant processes
- **Save time** by handling the data from a single source
- **Boost productivity** by reviewing payroll in real-time
- **Streamline payroll processes** with one solution
- **Stay informed** and in compliance with the support of our knowledgeable service team

FEATURE OVERVIEW

- **HR and payroll** data in one web-based solution
- **HR management** of employee information, including benefits, workers' compensation and job history
- **Self-service** so employees and managers can update and maintain HR-centric information at any time with automated workflows to help streamline approval processes
- **Single sign-on** for convenience and administrative simplicity
- **Tax services** for federal, state and local deposits, quarterly and annual filing and reconciliation reports, and 24/7 online access to company tax information
- **Leave accrual management** to gain easy and accurate tracking of all of your accrual types
- **Payroll preview** to enable review of payroll results before submitting for processing
- **Reporting** with Report Writer, to easily access and review or download and export HR and payroll data
- **Various payment options**, such as direct deposit and payroll cards, as well as paper payroll checks and Xpresscheck for off-cycle check creation
- **Automated integration** to 401(k) administrators or other third-parties
- **Bundled options** include Ceridian Tax Service, Ceridian Payment Solutions, and Ceridian New Hire Reporting.



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