

K&S Taiwan Government Uniform Invoice (GUI)

■ After installed the "K&S Taiwan Government Uniform Invoice (GUI)" App.

Login to "Accountant" Role Center, you will see the K&S Taiwan Localization Functionality List on it.

ح (ج) الله: //d365bc-w1-tw-ks/nav/?(۲ ح ک) الله: Acco	ountant - Dynamics 365 🗙		- □ ☆☆	× ش 🥴						
Dynamics 365 Business Cen	tral	Ŷ	⊘ ?							
imes Want more? Start a free, 30-day trial to unlock advanced features and use your own company data. Start trial										
imes You can include Cortana Intelligence capa	bilities in the cash flow f Enable	e Cortana Intellige	Don't ask ag	\sim						
CRONUS International Ltd. \langle Finance \checkmark Journals \checkmark Cash Management \rangle										
Chart of Accounts Bank Accounds ● ○	Taiwan Localization Setup	Purchase Orders	More ∨	~						
ACTIONS + Sales Credit Memo + Purchase Credit Memo	🗎 GUI List	mers and Vendors eports								
 Taiwan Localization Setup Payments 		stat Accounting								
> Analysis > Tasks	 Import GUI from Excel Zero Tax List 									
Activities	🔓 GUI Media File			~						



Declaration Site Master

1-1. By clicking to enter "assisted" on the search bar to search the function "Assisted Setup"

and click it to open the Assisted Setup page.

	🔶 🐵 💠 http://d365bc-w1-tw-ks/nav/ 🖉 🗸 🖒 💠 Accountant - Dynamics 365 ×									
Dynamics 365	Business Central Q	Ø	?	0						
× Want more? Sta	TELL ME WHAT YOU WANT TO DO	<		~						
CRONU	assisted	< ow~	>	~						
Chart of A	On current page (Accountant Role Center)									
HEADLINE	HEADLINE Assisted Setup Set up core functionality such as sales tax, sending documents as email, and approval wor									
Wa	Go to Pages and Tasks									
abo	> Assisted Setup Administration									
Cer	ntral?									
0.0										

1-2. Click "Setup Site Master" on the list and open the "Site Master Assisted Setup Wizard" Page.

🗲 🛞 🥖 http://d365bc	- ロ ② ● http://d365bc-w1-tw-ks/nav/?! クマ C 愛 View - Assisted Setup - Dyn × の 分 会 後							
Dynamics 36	5 Business Central	Assisted Setup	Q	© ? 🔍				
\leftarrow								
Assi	sted Setup							
₽ Sear	ch 🛛 💶 Open in Excel	Actions	Less options					
NAME			STATUS					
Set up a p	ayment approval workflow		Not Completed	^				
Set up Dy	namics 365 for Sales connection		Not Completed					
Set up VA	т		Not Completed					
Invite Exte	ernal Accountant		Not Completed					
Set up co	nsolidation reporting		Not Completed					
Setup Site	Master		Not Completed					



1-3. Click "Next" button to start the Site Master Assisted Setup Wizard.

¢e	Attp://d365bc-w1-tw-k	ks/nav/?l 🎗 👻 🖒 🎯 View - Assisted	Setup - Dyn ×			- □ ☆☆	× 豐 戀 ?
Dy	namics 365	Business Central	Assisted Setup	Q	Ø	?	0
4	SITE MASTER ASSIS	STED SETUP GUIDE			7 ^Ľ	\times	
	ŝ						
		E SITE MASTER SETUP WIZA Ip you to setup the declarat					
	LETS GO! Choose Next so yo	ou can start to set up your G	GUI Site Master Information.	Net	d Fi	nish	
	Setup Site Mast	er		Not Completed		*	

1-4. Enter your Site Master Information.

¢	http://d365bc-w1-tw-k	cs/nav/?ł ♀ ♥ Ø View - Assisted	Setup - Dyn 🗙		-	□ × ☆ ☆
D	ynamics 365	Business Central	Assisted Setup	Q	Ô	
4	SITE MASTER ASSIS	TED SETUP GUIDE			_ ح	×
	ŝ					^
	SITE MASTER					
	Enter your Site Ma	ster Information to continu	e			
	Site Code					
	Site Name					
	Uniform Number o	of Site				~
				Back	rate Finish	



1-5. Fill in your company **Uniform Number** in the Site Code field and wizard will automatic show the default value in the other related fields.

¢	← ⑤ Ø http://d365bc-w1-tw-ks/nav/?! クマ C Ø View - Assisted Setup - Dyn × ⑥ ☆ 節									
D	ynamics 365	Business Central	Assisted Setup	Ģ	Ø	?				
4	SITE MASTER ASSIS	STED SETUP GUIDE			م ^{لا}	×				
	Enter your Site Ma	aster Information to continue	e			^				
	Site Code		28853916							
	Site Name									
	Uniform Number of	of Site	28853916							
	Taiwan Tax ID									
	Declaration Period					2				
	Actived Declaratio	n Period	10711			~				
				Back Activ	ate Fini	ish				
	Setup Site Mast	ter		: Not Completed		~				

(* Taiwan Uniform Number only allow 8 characters.)

1-6. You must fill in all the fields on this page before triggering "Activate".

- Site Name: Your company name
- Taiwan Tax ID: Taiwan VAT Register Number (9 characters).

~	http://d365bc-w1-tw-	ks/nav/?! ♀ ▾ ♂ 🦉 View - Assisted	Setup - Dyn ×		- L × 分余戀 ®
Dy	ynamics 365	Business Central	Assisted Setup	Q	© ? 🔍
4	SITE MASTER ASSIS	STED SETUP GUIDE			,,⊭ ×
	Enter your Site Ma	aster Information to continue	<u>j</u>		^
	Site Code		28853916		
	Site Name		KS Demo		
	Uniform Number of	of Site	28853916		
	Taiwan Tax ID		028853916		×
	Declaration Period				2
	Actived Declaration	n Period	10711		~
				Back	ate Finish
	Setup Site Mast	ter		: Not Completed	-



1-7. After trigger "Activate", your Site Master data has been created already.You can click "Finish" button to open the Site Master Main Page to continue.

€€	6 http://d365bc-w1-tw-k	ks/nav/?l ♀ ♂ Ø View - Assisted	Setup - Dyn ×		-	- □ ☆☆∛	× § 🙂
Dyr	namics 365	Business Central	Assisted Setup	Ģ	Ô	?	
4	SITE MASTER ASSIS	TED SETUP GUIDE			7	×	
	ŝ						
	YOU'RE DONE! Click Finish to setu	ıp your default Site Master a	and start using Site Master.	Back	Fir	ish	
1.0	Setup Site Maste	er		Not Completed		v	

1-8. Open Site Master Page.

()	http://d365bc-w1-tw-ks/na	av/?l 🔎 👻 🙆 Edit - Decla	ration Site Ma	st ×					- □ × 分分缀@
Dyna	amics 365	Business Central	Assist	ed Setup	> 288539	16	Q	Ø	?
\leftarrow	DECLARATION SITE	MASTER		+			83		
	28853916								
	Process Actions Less options								
	Site Code		2885391	6					^
	Site Name		KS Demo						
	General						1	Show more	
	Uniform Numb	28853916		ZIP Co	de · · · · · ·				
	Taiwan Tax ID	028853916		Declar	ation Typ	401		\checkmark	
	Owner			Declar	ation Per			2	~



- 1-9. Fill in the other information for Site Master.
 - Default Site Master: If your company has many declartion site master, you can create more than one in the system. But the system only allow one Site Master be set to "default".

Dynamics 365	Business Central	28853916 > 28853916	Q	Ø	?	0			
← DECLARATION S	ITE MASTER								
28853	916								
Process	Process Actions Less options								
General	General Show less								
Uniform Numb	28853916	Declaration Typ 401	1	~	i.				
Taiwan Tax ID	028853916	Declaration Per		2					
Owner · · · · ·	Jack Wang	Tax Refund Me		\sim	ł.				
Site Address	10F., No.51, Dongxing F	Area Code · · · · · A		\sim					
Phone Number	87683791	Day of VAT Dec.		15					
County	Taipei	Default Site Code 🕔 🤇	D						
ZIP Code	11070				~				

1-10. Enable user can create the Taiwan GUI on which module process.

Dynamics 365	Business Central	28853916 > 28853916	Q	Ø	?
← DECLARATION S	ITE MASTER	Ø) + 🖻			
28853	916				
Process	Actions Less opt	ions			
Function					^
Link Manual GUI	· · · •	GUI Print Repor	5	2144423	
Link AP to GUI		GUI Print Sum	Please reference	e Sales Oı	
Link AR to GUI		Line of GUI print		5	
Link Order to GU	. 💶	Remark	test		
Link Posted Or		Combine			
Link AR to Zero		PerMonth			
VAT Bus. Postin	. EXPORT	~			~



1-11. If your company has sales export and you enable the "Link AR to Zero Tax" function, please set up the "VAT Bus. Posting Group for Zero Tax" configure.

Dyn	amics 365	Business	Central	28853	3916 > 28853916	Q	Ô	?	
\leftarrow	DECLARATION S	ITE MASTER	(Ø	+ 🖻				
	28853	916							
	Process	Actions	Less opti	ions					
	Function							^	
	Link Manual GUI				GUI Print Repor	5	2144423		
	Link AP to GUI				GUI Print Sum	Please reference	Sales Oi		
	Link AR to GUI				Line of GUI print		5		
	Link Order to GL	11 💶			Remark	test			
	Link Posted Or			_	Combine · · · · · ·				
	Link AR to Zero				PerMonth				
L	VAT Bus. Postin	. EXPORT		~				~	

1-12. Upload your company GUI Stamp. (It's optional) It will show on the "Computer Uniform Invoice report".

()	http://d365bc-w1-tw-k	ks/nav/?bookm 🔎 🔻 🖒 <i>i</i> Edit - Dee	laration Site Mast ×	2	- □ 分☆節	× 3 🙂
Dyn	amics 365	Business Central	28853916 > 28853916	Q {	⊉?	
\leftarrow	DECLARATION SI	ITE MASTER CARD				
	28853	916				
	Process	Actions Less opti	ons			
	🚼 GUI No. Set	t 🔒 User Authorizati	on 📓 Upload GUI Stamp 🧩	VAT Posting Setup	-123	
	Link AP to GUI		GUI Print Summar	Please reference Sales Or	der	
	Link AR to GUI		Remark	test		
	Link Order to GU		Combine			
	Link Posted Orde	er · 💶	PerMonth		- 61	
	Link AR to Zero-1	т —				
					~	



1-13. Click "GUI No. Set" to fill in your GUI No. Set which your local National Taxation Bureau assigned to your company.

	- ロ 命 ☆ 隠	×
Dynamics 365 Business Central 28853916 > 28	353916 Q Ø ? Q	
C DECLARATION SITE MASTER CARD () +	۱.	
28853916		
Process Actions Less options		
💱 GUI No. Set 🗳 User Authorization 📑 Uploa	d GUI Stamp 🛛 🧩 VAT Posting Setup 🛛 🗝	
Link AP to GUI · · · · · · · · · · · · · · · · · · ·	JI Print Summar Please reference Sales Order	
Link AR to GUI · · · · · · CO	emark · · · · · · · test	
Link Order to GUI ···· 🔽	ombine ······	
Link Posted Order Pe	rMonth	
Link AR to Zero-T 🔹 🦲		
	~	

1-14. Click "User Authorization" to set up who has permission to use the "GUI No. Set".

🗲 🕀 🧭 http://d365bc-w1-tw-	ks/nav/?bookm ♀ ▾ ♂ <i>@</i> Edit - De	claration Site Mast ×		- □ ×
Dynamics 365	Business Central	28853916 > 28853916	<u>و</u>	? 🜔
declaration s	ITE MASTER CARD	⊘ + ₪		
28853	916			
Process	Actions Version	ons		
🚼 GUI No. Se	t User Authorizati	ion 📓 Upload GUI Stamp 🤞	* VAT Posting Setup	-123
Link AP to GUI		GUI Print Summar	Please reference Sales Order]
Link AR to GUI		Remark	test]
Link Order to GL	л 🧰	Combine		
Link Posted Ord	er 🔹 🦲	PerMonth		
Link AR to Zero-	т 💶			
				~



🗲 🕣 🧟 http://d365bc-w1-tw-	ks/nav/?bookm 🔎 👻 🖉 Edit - De	eclaration Site Mast ×		− ⊑ សិវ	ı × ≿∰ ©
Dynamics 365	Business Central	28853916 > 28853916	Q Ø	?	0
← DECLARATION S	ITE MASTER CARD		·		
28853	916				
Process		ione	1		
GUI No. Se			* VAT Posting Setup	ᅯ	
			• VAT Posting Setup		
Link AP to GUI		GUI Print Summar	Please reference Sales Order	·	
Link AR to GUI		Remark	test		
Link Order to GU	I ()	Combine			
Link Posted Orde	er 🔼	PerMonth			
Link AR to Zero-	т 💶				
				~	

1-15. Click "VAT Posting Setup" to set up the "GUI Media Type".

1-16. Fill in the "GUI MEDIA TYPE" field.

1: Taxable – VAT% is 5 and need to declare VAT report to National Taxation Bureau.

2: Zero-Tax – VAT% is 0 and need to declare Zero Tax List to National Taxation Bureau.

http://d365bc-w1-tw-k	s/nav/?boc 🎗 🗕 🖒	<i>e</i> Edit - VAT P	osting Setu	p - D ×				 សំជៈ អ៊
namics 365	Business C	entral	28853	916 > VAT Pos	ting Setu	ıp (ç @	?
VAT P	osting	Set	up			ter value 1,2 or x 3:No Tax)	3 (1:Taxable	ה
✓ Search	+ New	🐯 Edit I	List	× Delete	Press Ctrl	+F1 to learn mo	ore	
VAT BUS. POSTING	SALES VAT	PUR VAT	RE CHR VAT	VAT CLAUSE	EU	TAX	<u>GUI</u> MEDIA	า
GROUP	ACCO	ACCO	ACC	CODE	SERV	CATEGORY	TYPE	
	ACCO 5610	ACCO 5630	ACC	CODE	SERV	CATEGORY	TYPE	
			ACC	CODE	1	0	TYPE	^
	5610	5630	ACC	1		E	TYPE	^
GROUP	5610 5610	5630 5630	ACC	1		E	TYPE	
GROUP DOMESTIC	5610 5610 5610	5630 5630 5630	ACC	ZERO		E E E	IYE	



Vendor Card

2-1. Edit Vendor Card to setup the domestic vendor's Taiwan Uniform Number information.

Dyr	namics 365	Business Cent	tral	Q	Ø	?	0
\leftarrow	VENDOR CARD		+ ii				
	44756	404 · Fu	Irniture I	ndustri	es		
	Process Re	equest Approval	New Document	Actions			
	Taiwan Local	lization Setup - (GUI			^	
<	Uniform Number	ſ	53740476				\odot
	GUI Format Code	j	21		\sim		
	Invoice Title						
	GUI Deliver Addr						
	Deduction Code		1		x ~		
						~	



Customer Card

3-1. Edit Customer Card to fill in the domestic customer's Taiwan Uniform Number information.

Dynamics 365	Business Central	10000 · The Cannon Group PLC	Q	Ô	?	0
	D (2 + 🖻				
10000	\cdot The Can	non Group PL	C			
New Documer	nt Request Approva	I Customer Actions				
Taiwan Local	lization Setup - GUI				^	
GUI with Shipme	nt					
Uniform Number	· · · · · · · · · · · · · · · · · · [37935875				
GUI Format Code	9	31		\sim		
GUI Deliver Addr					~	
Dynamics 365	Business Central	10000 · The Cannon Group PLC	Q	Ø	?	
	D (+ 1				
10000	\cdot The Can	non Group PL	C			
New Documen	1 11	I Customer Actions				
Uniform Number	1	37935875			^	
GUI Format Code	L I	31		~		
Invoice Title						
GUI Deliver Addr						
GUI Summary No	ote Code	02		x ~		
GUI Summary No	ote Description	<u>零件一批,詳如訂單</u>			\checkmark	



Purchase Procedure / Sales Procedure

4-1. Register the GUI No. Information from Purchase Invoice to GUI Module.

Dynamic	s 365	Business	Central	Purchase Invoice	es > 1001 · Furnitu	e Indu	stries	Q	Ø	?
	purchasi		niture	e Indu	<pre></pre>	Ē				
	Process	Invoice	Request A	Approval	Incoming Docume	nt	Actions Less option	s	() ₇ ⁴	
	🖹 Invoid	1	Release \vee	Functions	 Posting 	~	Taiwan Localization - GUI \sim		ᅻ	
	Lines	Manag	e More o	ptions	-	-	Documents		0	
	SITE CODE		GUI NO. TYPE		PE NO.		Incoming Document Fil	es∨		
	28853	3916	HR99751255	Comment tem	1964-S		NAME	TYPE		
	28853	3916	HR99751255	tem	1908-S	1	(There is nothing to show	v in this view)		
	<				>	~	Vendor Statistics	4475		

4-2. You can decide to create Sales GUI No. from which process of Sales procedure. (Sales Order / Warehouse shipment / Sales Invoice)

🗲 🕀 🥖 http	o://d365bc-w1-tw-ks/nav/?com	pany=My%20Com 🔎 - 🖒	Edit - Sales Invoice	e - 1006 · ×						- D 合公袋	× §} 🙂
Dynami	cs 365 Busi	ness Central	Customers > S	ales Invoices > 10	06 · Selan	gorian Ltd.			Q (Q)	?	0
~	SALES INVOICE			- +	Ŵ				·		
	1006 · Selangorian Ltd.										
	Posting Pre	oare Invoice	Release	Request Appro	val	Actions	Navigate				
	<table-cell> Release 🗸</table-cell>	f Functions \vee	🚰 Predict	Payment 🖷	Posting ~		Localization -	GUI 🗸	-024		
	SITE CODE	GUI NO.	TYPE -	NO.		Documents			\$		
	28853916	BB18090001	G/L Account	6110	÷.,	Customer I	Details \smallsetminus				
						Customer No.			20000		
						Phone No. Email					
	<			>		Fax No.					
	Subtotal E	1,000.00	Total Excl	1,000.00		Credit Limit (L	CY)		0.		
	Inv. Discou	0.00	Total VAT (50.00		Available Cred	it (LCY)		0.		
		0	Total Incl	1 050 00	~	Payment Term	s Code		14 DATS		



GUI List

5-1. You can check the all GUI which has been registered to GUI Module from GUI List.

ynamics 365	Busi	ness Cer	ntral	GUI List				Q {	ŷ?
GUI Li	st								
✓ Search	Proce	ess 🗴	Open	in Excel	ļ	Actions	Less options		
Filter >									
SITE CODE	GU	II NO.	POSTIN DATE	G OF DECLAI		ORDER DATE	Period Of Transact	gui Transactic Type	gui Docui Type
28853916	AA	18090001		4 10711		2018/9/4	10709	SAL	GUI ^
28853916	: AA	18090001	2018/9/	5 10711		2018/9/5	10709	SAL	ALV
28853916	AA	18090002	2018/9/	7		2018/9/7	10709	SAL	GUI 💙

5-2. Select what you want to action for existing GUI.

Dynamics 365	Business Central	GUI List		Q	Ô	?	
Process Page	Actions Nav	igate Le	ess options				
🗙 Void 🛛 🖶 Print	GUI 🛛 🖶 Print e-GUI	certification				-12	i
General					Shov	v more	^
Site Code	28853916		Contact Mr.	Andy Teal			
GUI No.	AA18090001		Summary Note	ase referenc	e Sales Orde	er	
End GUI No.			Despriction				
GUI Seq.		0	PRINT				
GUI Foramt Code	· · 31	\sim	Print Count			41	
Period Of Declaration	10711		VOID				~
						Close]
<					>	•	



GUI MEDIA EXPORT

6-1. Lookup the **Site Master** in the Declaration Site field and enter which **period** GUI data you want to export.

	nav/?comp 🔎 ד 🖒 👘 Accountant - Dynam	nics 365 ×			-	□ × ∂☆ॐಅ
Dynamics 365	Business Central		Q		© ?	
X Want more? Start a freeX You can include Cortan	EDIT - GUI MEDIA EXPORT		27	art trial. Don't	 ask again	~ ~
CRONUS Inte	Declaration Site	28853916 ×	\sim	ent 🗸	Cash >	
Chart of Accoun	Period	10711		ore 🗸		
	Show Error Only					
ACTIONS + Sales Credit N + Purchase Cre > Taiwan Locali > Payments > Analysis > Tasks		Schedule OK Car	ncel			
Activities						

6-1. You can upload this file to National Taxation Bureau declaration system to complete your VAT declaration.

🗲 🐵 💠 http://d365bc-w1-tw-ks/nav/?comp 🔎 - 🖒 💠 Accountant - Dynamics 365 ×				_	口 分 ☆	× 锁 🙂
Dynamics 365 Bu	isiness Central	Ģ	Ø		?	0
imes Want more? Start a free, 30	-day trial to unlock advanced features and use your own company data.	Start t	trial			~
× You can include Cortana Intelligence capabilities in the cash flow forecast. Enable Cortana Intelligence Don't ask again ×						~
CRONUS Interr Chart of Accounts ACTIONS + Sales Credit Mer + Purchase Credit > Taiwan Localizat > Payments > Analysis > Tasks	File Edit Format View Help [360288539160000000107093793587528853916AA18090001000000024801000000 31028853916000000210793793587528853916AA18090001000000024801000000 310288539160000000107093793587528853916AA180900010000000024801000000 3102885391600000000107093478014728853916AA180900030000000020010000000 310288539160000006107092478014728853916AA18090003000000002012001000000 310288539160000006107092478014728853916AA18090004000000012001000000 31028853916000000610709417510128853916AA18090001000000000000000000000000000000	0124 0005 0010 0060 0050 47501 0000	_ A A		×	^
Activities	<				> .::	J.