CORE WORKPLACE
A HUB FOR PRODUCTIVITY, COMMUNICATION AND COLLABORATION
AN EASIER WORKDAY

Core Workplace is a packaging for Office 365 that, together with SharePoint is a complete and easy to use hub in the digital workplace, it’s vivid and social.

Core Workplace is based on functionality used by our customers for several years, it’s an already well proven tool whose concepts and ideas prove to work. Using Core Workplace, compared to developing an hub from scratch, simply means that you don’t need to start from nothing.

You start your day at home, waking up, eating breakfast and get ready for work. Maybe you bring your kids to school. Maybe you snooze one or two times too much. But you still get on the bus that will take you to work. You arrive to work, get a cup of coffee, and you start your workday.

Every morning you do this, it is routine. No hassle. You have organized your morning so it should be smooth. You don’t have time to find the right socks, or take a 20 min shower. You need to be fast.

But at work, you are constantly forced to waste time finding a document, retrieving a lost password, ask the colleague next to you how to do a certain task and call the support to fix your printer. Time that doesn’t involve your daily work tasks.

This is what we want to change with Core. We want you to never look for a password and to always find the right document. Too use the right tool in the right time. Always. We want you to get things done! Wherever you work from, and from whatever kind of device, you get the right tools for your work.
WORKING WITH MICROSOFT

Another very important aspect of Core Workplace is that, following Microsoft’s strict guidelines on how developed functionality interacts with Office 365 and SharePoint, we also ensure that the customizations we deliver do not affect the underlying function.

This means that the updates Microsoft regularly rolls out on Office 365 will work and be compatible with Core Workplace. It also means that we do not change or remove any of the very rich possibilities available, instead we use the platform you invested in.

On top of Office 365, we add a base layer used to enable and configure functionality as well as perform a range of optimizations of the platform. At the base layer we add various function modules. On top of this we put the last, and from a user perspective the most important layer, interaction design and design. We are constantly developing Core and once we’ve identified improvements, you can instantly access them at no cost.

A simplified principle outline of the modular structure of Core.
FUNCTIONALITY

Like Office 365, Core Workplace is module-based and with our pre-developed modules, your set functions will be configured, designed and tailored to your needs and working methods.

Personal productivity

**My apps**
Personal app launcher with targeted apps based on role and preferences. Customizable to personal needs with built-in guidelines (when to use what) and introduction to new tools.

**My events**
Your upcoming events (integration with O365 Outlook).

**Your documents**
Documents shared with you (integrations with O365 Delve).

Team productivity

**Activity Feed**
Events from your recent team sites (integration with O365 SharePoint).

**Your Colleagues**
Help you find colleagues and contact information in the organisation (integrations with O365 Delve).

**Collaborative sites**
All Teams, Groups and Team Sites you are a member of in one place. Filtered according to name, type and membership.
Organisational productivity

**Promoted news**
Articles with major updaters from within the organisation (integrates with O365 SharePoint).

**Personalized news feed**
With news filtered on your role, place and preferences (integrates with O365 SharePoint).

**Message broadcast**
Channel for targeted and short information that replaces mass emails,

**Banners**
For promoting campaigns using text, images or video (integrates with O365 Stream).

General

**Quick search**
Display immediate results from People, Intranet content, Sites, Documents etc.

**Responsive design**
Fits desktops as well as handheld devices.

**Global navigation**
Lets your user access the entire intranet in one mega menu.

**Fully compatible**
With SharePoint Modern Pages with Communication and Hub Sites.

**Big footer**
With room for both navigation and content.

**Graphical identity**
All beautifully designed according to your graphical identity.
A HUB IN THE DIGITAL WORKLIFE

We have developed Core Workplace into something unique, not just in terms of intranets to handle content, but to handle the entire Digital Workplace. We have developed Core for those who want a hub to overview, and control over their entire digital workplace.

Core Workplace is a collective portal for all digital tools and systems, it easily retrieves notifications generated from them. This allows the user to get a clear overview if there is something to act on. Core Workplace uses the same concept to convey and direct relevant content to the right recipients used, for example, news and articles in Core, we call it channels.

Channels make it possible to ”push out” new applications to the user, but also make it easy for users to add their own applications. The integration to retrieve notifications is also via Core’s built-in notificationcenter with an available API.

The user will clearly see when a new application pops up and when used for the first time, a brief introduction to the tool is given. From Core Workplace you can easily reach, for example, the intranet, time reporting- or management system.
FROM THIS

The digital landscape tend to get more and more shattered. End-users get frustrated when they don't find relevant information and when they don't know when and how to use an application.
To THIS

We help you to sort out the digital landscape. And help the end-user to know when and how to use the right application.
CHANGES YOUR WAY OF WORKING.
ALWAYS UPDATED

We constantly develop Core Workplace. Every month we release a new version of the product.

We start-up every month with a team meeting to decide what we are implementing this month. In our backlog we have recommendations from Microsoft, orders from customers and general improvements. We finish the month with an intern demo to secure that everything is working and fulfill the demands. Finally we release the new version to you and give you a demo.
CORE FAMILY

Every year, we arrange Core Day, as we invite all customers who use Core for a full day of digital workplace and intranet.

The purpose of meeting everyone is that together we will benefit from the fact that we are several who share the same challenges, opportunities and platform. In addition, you get access to our customer portal where we collect useful information, FAQs, educational materials and discussion forums where you can talk about intranets with other Core users.
Bool by Sigma is a specialist area within Sigma IT Consulting, specializing in design and construction of portals based on Office 365 and SharePoint. Since start, we have developed portals with special focus on business adaptability and usability. With Office 365 we get you to achieve more.

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