

everteam

# everteam.e-tender Training

Tuesday, February 5, 2019



# AGENDA



**01**

Overview



**02**

Definition



**03**

Key Benefits



**04**

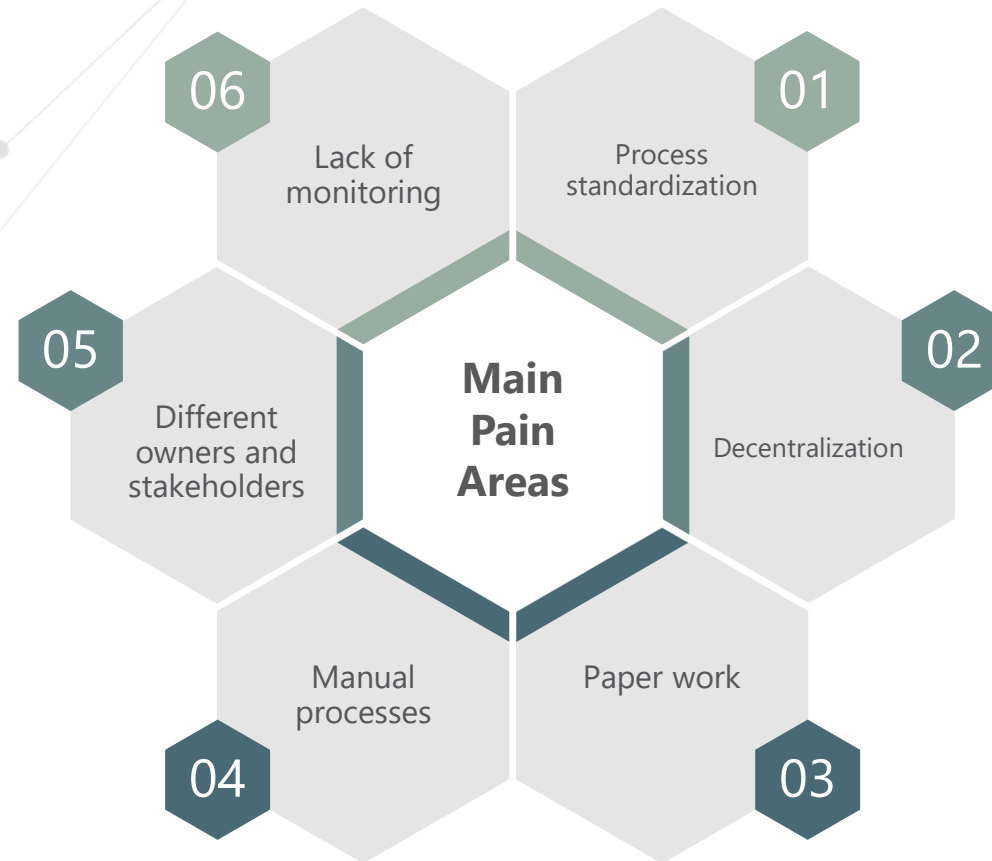
Features



**05**

Demo

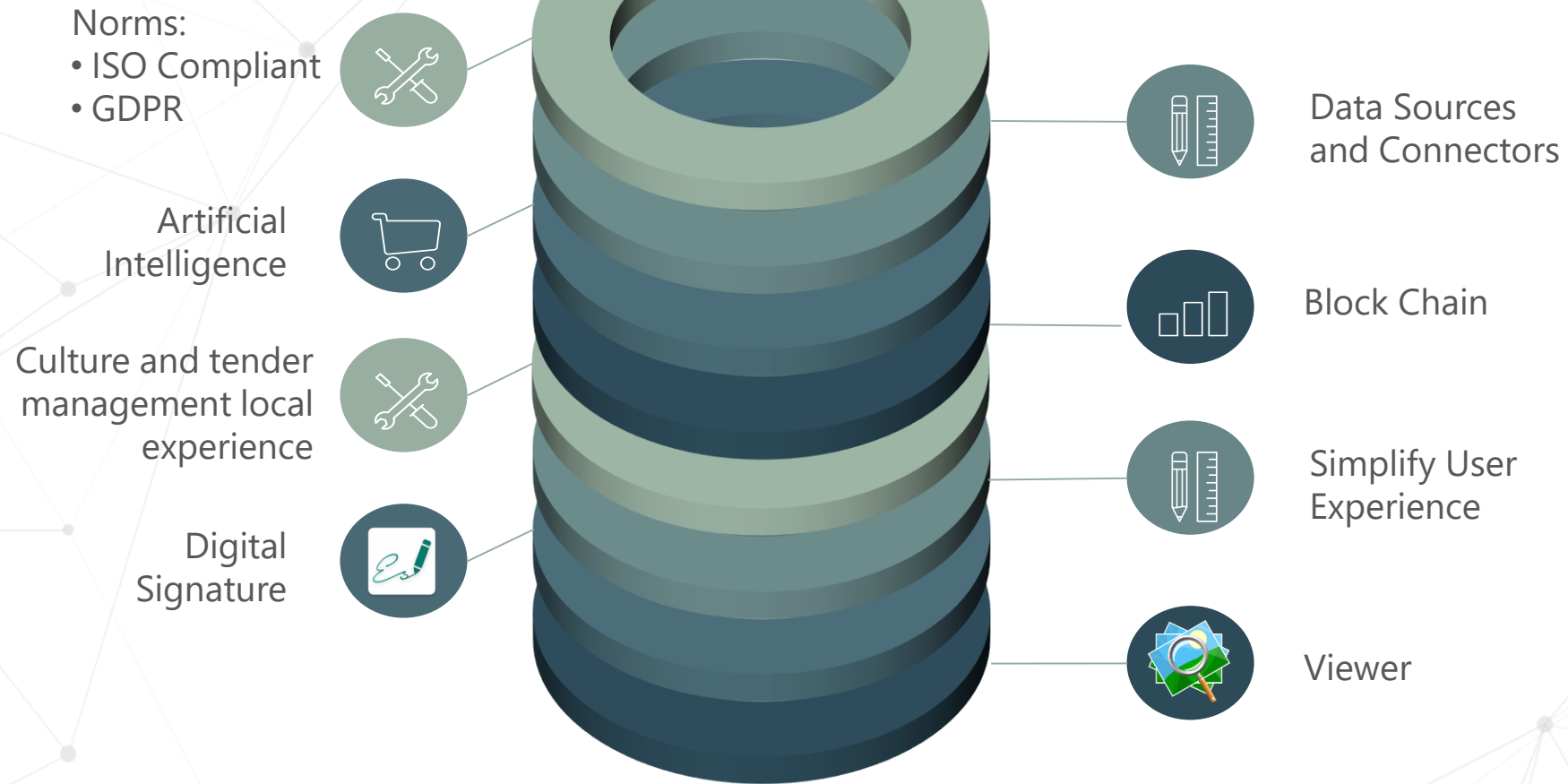
# Overview



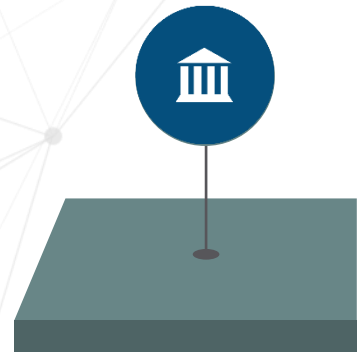
# Definition



# Key Benefits



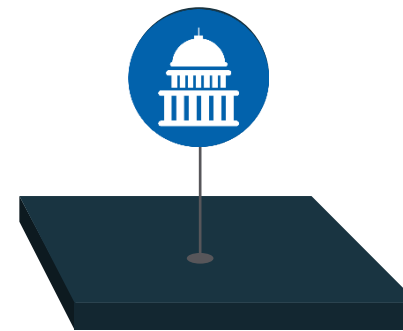
# Main Actors



**Government Entities**



**Suppliers**



**Monitoring and Audit  
Entities**

# Government Entities' Tendering Process

The process is dynamic, and can be updated per each entity based on the business modeler.



# Government Entities' interactions with the eTendering



# Government Entities' interactions with the eTendering

## Tendering Types Module

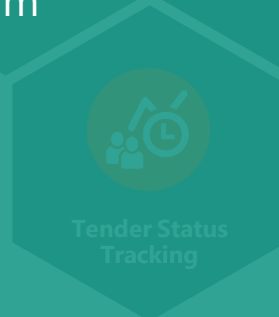
- ✓ Open Tendering
- ✓ Limited Tendering
- ✓ Single Tendering
- ✓ Notice Inviting Tender
- ✓ Expression of Interest (EOI)
- ✓ "Request for" Documents (RFX)
- ✓ Auction
- ✓ Framework Agreement
- ✓ General Terms and Conditions
- ✓ Corrigendum
- ✓ Addendum



Tendering  
Types Module



Bidding Module



Tender Status  
Tracking



Negotiations



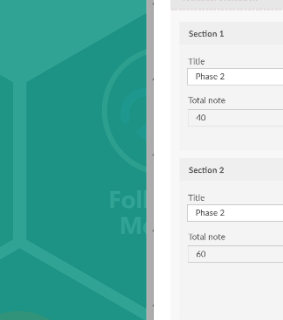
Award of  
Contract

# Government Entities' interactions with the eTendering System



## Bidding Module

- ✓ Single Envelope Bidding
- ✓ Two Envelope Bidding
- ✓ Multiple Envelope Bidding



Technical evaluation

Section 1		
Title	Criteria 1	The note
Phase 2	Development	20
Total note	Criteria 2	The note
40	Development	20

Section 2		
Title	Criteria 1	The note
Phase 2	Development	20
Total note	Criteria 2	The note
40	Development	20

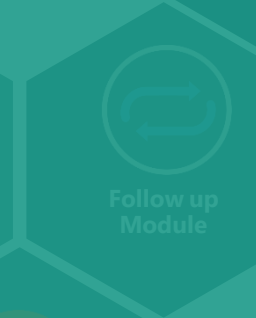
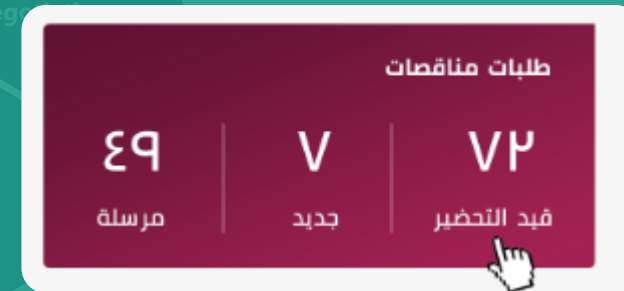
SAVE

# Government Entities' interactions with the eTendering System



## Tender Announcement

- ✓ Announce tenders along with the capability to pre-announce a tender within number of days in advance of when the actual tender process starts and the RFP is published



# Government Entities' interactions with the eTendering System



Rules Engine

## Rules Engine

- ✓ Splitting Rules
- ✓ Bid Currency
- ✓ Completion Period
- ✓ Bid Validity Period

Rules Engine



Tendering Types Module



Tender Announcement



Communication & Collaboration

BID

Bidding Module



Tender Status Tracking



Award of Contract

variation order Without Cost

My Transfer Attributes Attachments Notes Linked Correspondences Tracking

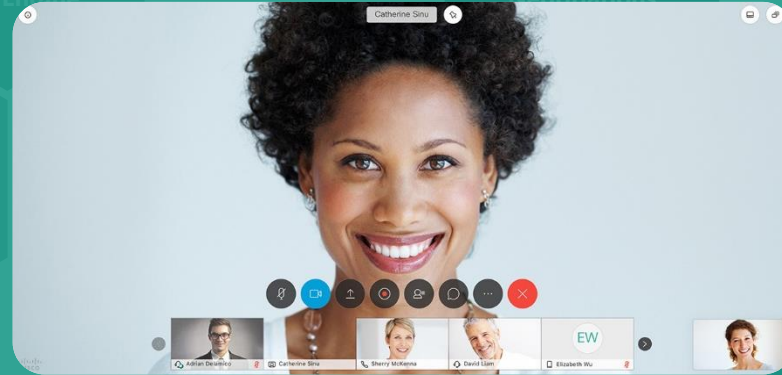
Tender number:	<input type="text"/>	Submission location *	<input type="text"/>	Department name *	<input type="text"/>
Registered By	<input type="text"/>	Department name *	<input type="text"/>	Portfolio *	<input type="text"/>
Structure registered by	<input type="text"/>	Budget amount *	<input type="text"/>	Project *	<input type="text"/>
Selected committee	<input type="text"/>	Item category *	<input type="text"/>	Program *	<input type="text"/>
Tender title *	<input type="text"/>	Tender date *	<input type="text"/>	Phase *	<input type="text"/>
Tender description *	<input type="text"/>	Division name *	<input type="text"/>	Estimated budget	<input type="text"/>

SAVE REGISTER PROCEED



## Communication & Collaboration

- ✓ Multiple Committees:
  - Online Committee
  - Offline Committee
- ✓ Virtual Meetings



Tendering  
Types Module

Tender  
Announcement

BID  
Bidding Module

Tender Status  
Tracking

Contract  
Management

Award of  
Contract



Tender Status Tracking

## Entities' interactions with the

### Tender Status Tracking

- ✓ Tracking all tenders from the date of initiation till the closing date
- ✓ Built-in timer
- ✓ Approval workflow
- ✓ Tracking tender status



Tendering Types Module



Tender Announcement



Communication & Collaboration



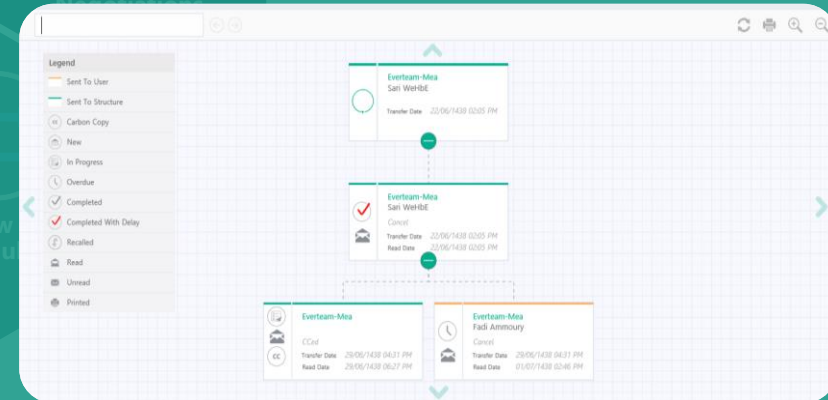
Follow Up Module

BID

Bidding Module



Tender Status Tracking





**Follow up  
Module**

- ✓ Follow up the tenders that are under review or under processing and evaluation
- ✓ Notifications for reminders if no action was taken

[illegible]

# Government eTendering Entities' interactions with the

Negotiations

## Negotiations

- ✓ Several types of negotiation processes covering the all tender types (RFI, RFX, and Auctions...)



Rules Engine



Tendering  
Types Module



Tender  
Announcement



Communication  
& Collaboration



Follow  
Up Module

BID

Bidding Module



Tender Status  
Tracking

Award of  
Contract

Variation Order Without Cost

PROPOSAL ACTIONS ATTACHMENTS TECHNICAL EVALUATION

Criteria and scores

	Score	Tribal	Everteam	Tribal	Everteam	Tribal	Everteam
The bidder should have experience of working with e-governments and proposed technology stack							
Experience of working with the proposed stack with esteemed clients	20	17	18	17	18	17	18
Certified technology partner	20	15	14	15	14	15	14
Sub-total	40	32	32	32	32	32	32
The bidder / consortium has Analyst & Industry recognition in terms of various certifications, awards & analyst reports							
Quality certification (ISO 9001)	20	17	18	17	18	17	18
Security certification (ISO 27000)	20	15	14	15	14	15	14
Sub-total	40	32	32	32	32	32	32
TOTAL	80	64	64	64	64	64	64

SAVE

# Government Entities' interactions with the eTendering System



## Selection Module

### Selection Module

- ✓ Cost-Based Selection
- ✓ Quality-cum-Cost Based Selection (QCBS)



## Rules Engine



## Tendering Types Module



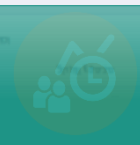
## Tender Announcement



## Comparison & Selection



## Bidding Module



## Tender Status Tracking



## Award of Contract

المزاديين

الفاصلة السوداء خيار المزاديين

بحث

الاسم	المسجل	المرتبة	الموقع	تاريخ التسجيل	مجموع المزايا
Aini Satou	15	10	طوكيو	2008/11/28	\$162,700
Ashton Cox	13	9	سان فرانسيسكو	2009/01/12	\$86,000
Brielle Williamson	20	17	نيويورك	2012/12/02	\$372,000
Cedric Kelly	15	12	أتلانتا	2012/03/29	\$433,060
Charde Marshall	2	0	سان فرانسيسكو	2008/10/16	--
الاسم	المسجل	المرتبة	الموقع	تاريخ التسجيل	مجموع المزايا

السابق 1 2 3 4 التالي

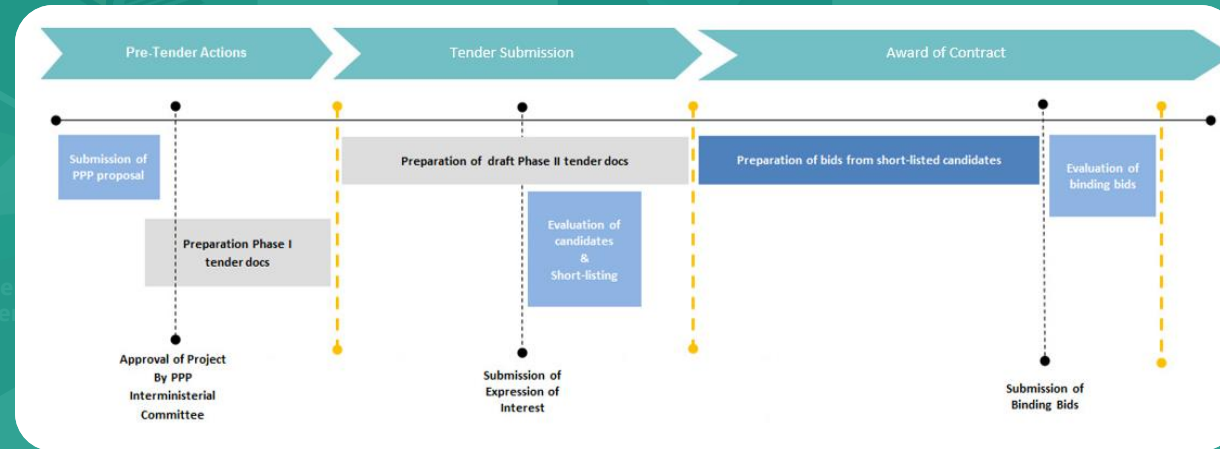
إظهار 1 إلى 5 من 20

# Government Entities' interactions with the eTendering System



## Award of Contract

- ✓ Award of contract process after the evaluation and shortlisting of the suppliers

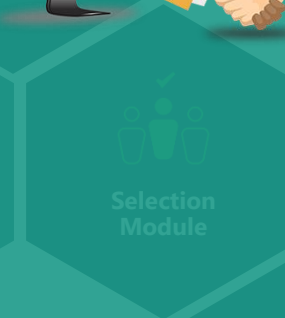
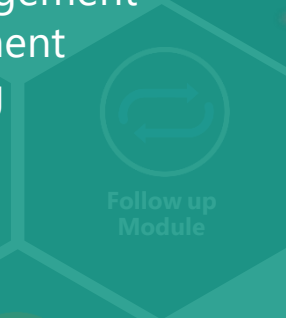


# Government Entities' interactions with the eTendering System



## Contract Management

- ✓ Contract Request
- ✓ Authoring
- ✓ Negotiation
- ✓ Approval
- ✓ Execution
- ✓ Obligations management
- ✓ Contract Amendment
- ✓ Audit & Reporting
- ✓ Renewal



# Suppliers' interactions with the eTendering

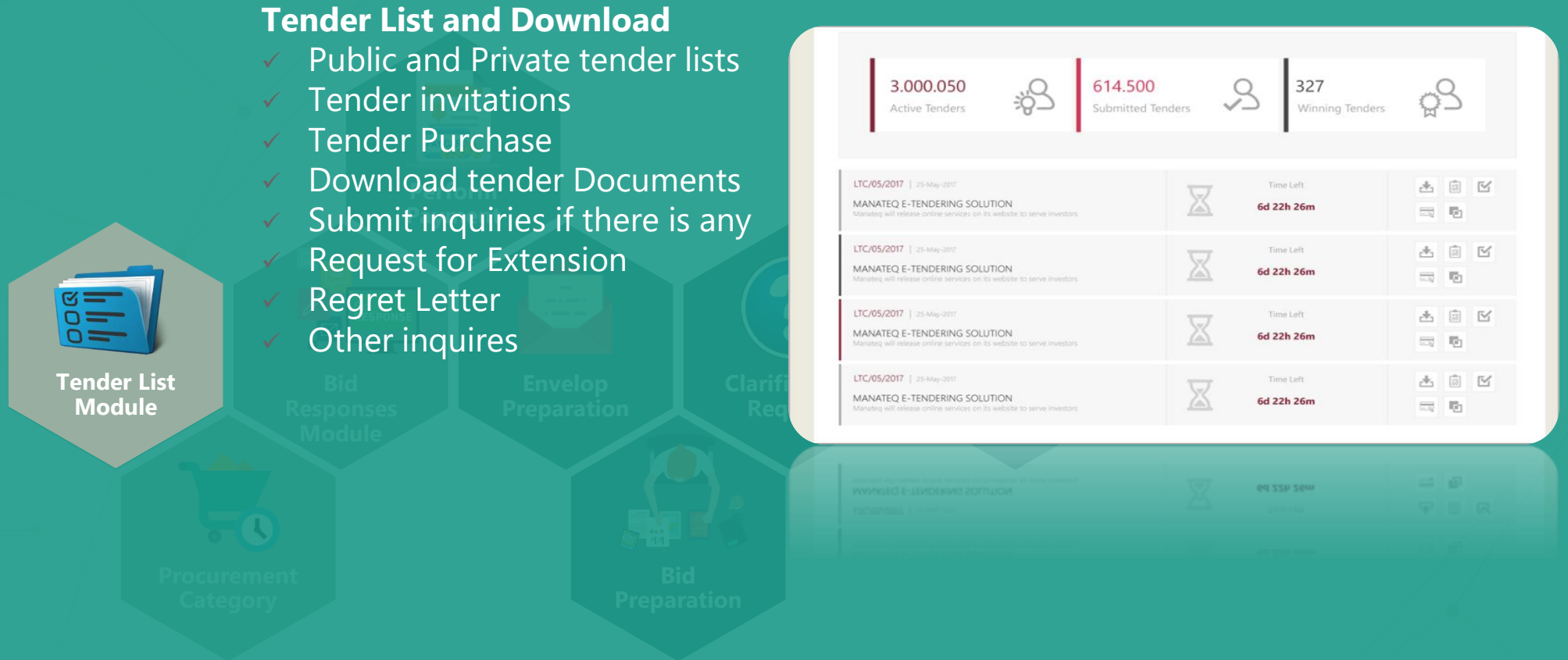
The process is dynamic, and can be updated per each supplier based on the business modeler.



# Suppliers' interactions with the eTendering



# Suppliers' interactions with the eTendering



# Supplier Interactions with the eTendering



**Bid Responses Module**

## Bid Responses Module

- ✓ Full Bid Response
- ✓ Technical Bid Response
- ✓ Commercial Bid Response



**Tender List Module**



**Bid Responses Module**



**Envelop Preparation**



**Procurement Category**



**Bid Preparation**



**Perform Payment**



### New Laptops

Tender Number:Tender-2018-0000103

Need to buy 100 new laptops

Published: Sep-13-2018

Closing Date: Sep-18-2019

Document Fees: 500

[FULL DETAILS](#)

### New Softwares

Tender Number:Tender-2018-0000105

need to buy new softwares

Published: Sep-18-2018

Closing Date: Sep-20-2019

Document Fees: 5000

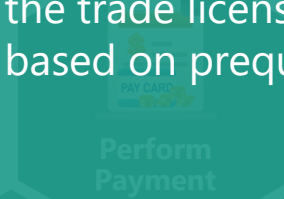
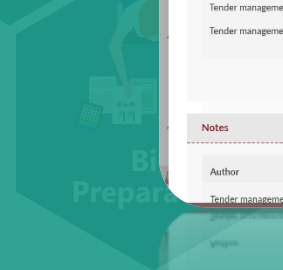
[FULL DETAILS](#)

# Supplier Interactions with the eTendering



## Procurement Category

- ✓ Supplier classification based on the trade license activities, or based on prequalification criteria



variation order without cost

PROPOSAL ACTIONS ATTACHMENTS TECHNICAL EVALUATION

My transfer

Transfer from: Tender manager Transfer date: 04/12/2018 4:34PM Priority: Normal

Transfer to: Tender owner Purpose: For invitation Instructions from sender:

PROCEED PUBLISH ANNOUNCE RFP

Tracking

From	To	Date	Instructions	Purpose	Complete Instruction
Tender management / tender owner	Tender management / tender manager	04/12/2018 4:34PM	For approval	II	
Tender management / tender owner	Tender management / tender manager	04/12/2018 4:34PM	For invitation	II	

LOAD MORE

Notes

Author	Date	Status	Note
Tender management / tender owner	04/12/2018 4:34PM	Public	Messsages goes here, notes hi there! fm using Lorem Ipsum/
	04/12/2018 4:34PM		

# Supplier Interactions with the eTendering



Perform Payment

## Perform Payment

- ✓ Electronic payment process including validation, aggregation, formatting and secure transmission of payments to financial institutions and payment systems
- ✓ Refund a payment
- ✓ Track all transactions made on the system



Tender List Module



Bid Responses Module




Procurement Category

<b>HDFC Bank Credit Card</b> >	<input type="radio"/> <b>VISA</b>	<input type="radio"/> <b>MasterCard</b>	<input type="radio"/> <b>DISCOVER</b>
HDFC Bank Debit Card	Name On Card : <input type="text"/>		
Other Bank Credit Card	Card Number : <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Other Bank Debit Card	Card Expiry : <input type="text"/> Month <input type="text"/> Year		
Net Banking	Card CVV : <input type="text"/> <input type="text"/>		

A graphic featuring a red envelope with a yellow card inside. The card has the text "ENVELOP", "ENVELOP", and "ENVELOP" on three lines. Below the envelope, the text "Envelop Preparation" is written in a large, bold, white font. The entire graphic is set against a dark blue hexagonal background.

- ✓ Required tender documents such as forwarding letter, authorization letter, commercial and technical bid, along with additional attachments

- ✓ Required tender documents such as forwarding letter, authorization letter, commercial and technical bid, along with additional attachments



**Bid Preparation**

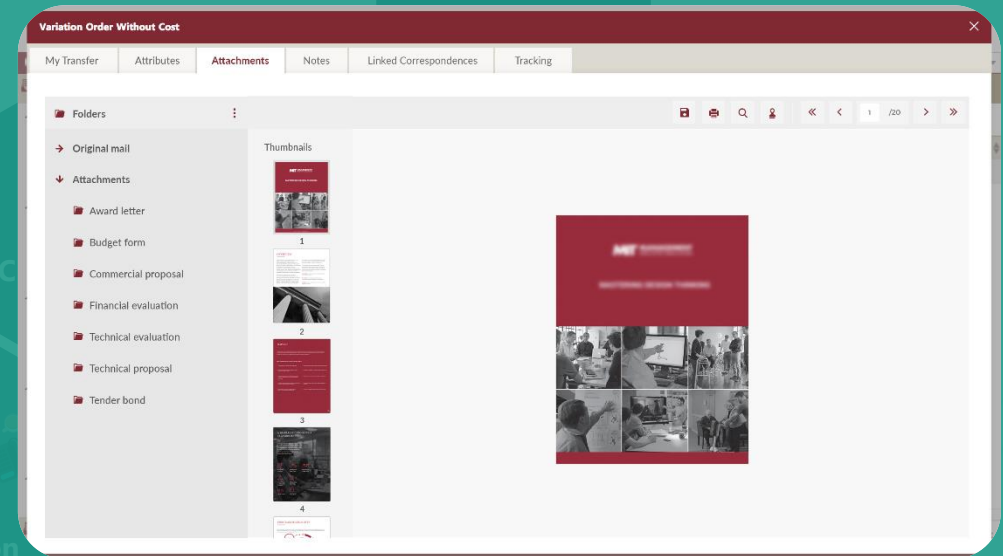
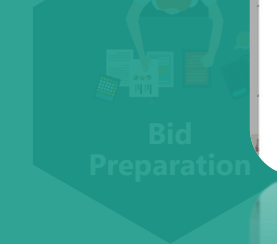
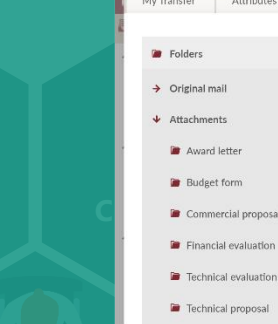
Variation Order Without Cost				
My Transfer	Attributes	Attachments	Notes	Linked Correspondences
Tracking				
Author	Date		Status	Note
Tender management / tender owner	04/12/2018 4:34PM		Public	Messages goes here, notes hi there!, I'm using Lorem Ipsum/
Tender management / tender owner	04/12/2018 4:34PM		Public	Messages goes here, notes hi there!, I'm using Lorem Ipsum/
Tender management / tender owner	04/12/2018 4:34PM		Public	Messages goes here, notes hi there!, I'm using Lorem Ipsum/
Tender management / tender owner	04/12/2018 4:34PM		Public	Messages goes here, notes hi there!, I'm using Lorem Ipsum/

# Supplier Interactions with the eTendering



## Bid Preparation

- ✓ Creating a draft response
- ✓ Working on the same bid providing versioning control and publishing workflow





**Clarification Request**

- ✓ Fill in a clarification form concerning the bid within the posted clarification period

# Supplier Interactions with the eTendering



## Request for Extension

- ✓ Extension request for the date of submission

استعلام جديد

الاسم الاول *	اسم العائلة *
<input type="text"/>	<input type="text"/>
اسم الشركة *	هاتف *
<input type="text"/>	<input type="text"/>
رسالة *	
<input type="text"/>	
<input type="button" value="إرسال"/>	

# Supplier Interactions with the eTendering



Apology  
Request

## Apology Letter

- ✓ Apology letter providing suitable reasons
- ✓ Tracked by government entities to monitor the suppliers' behavior
- ✓ Sending alerts to Concerned Entity



Apology  
Request



Tender List  
Module



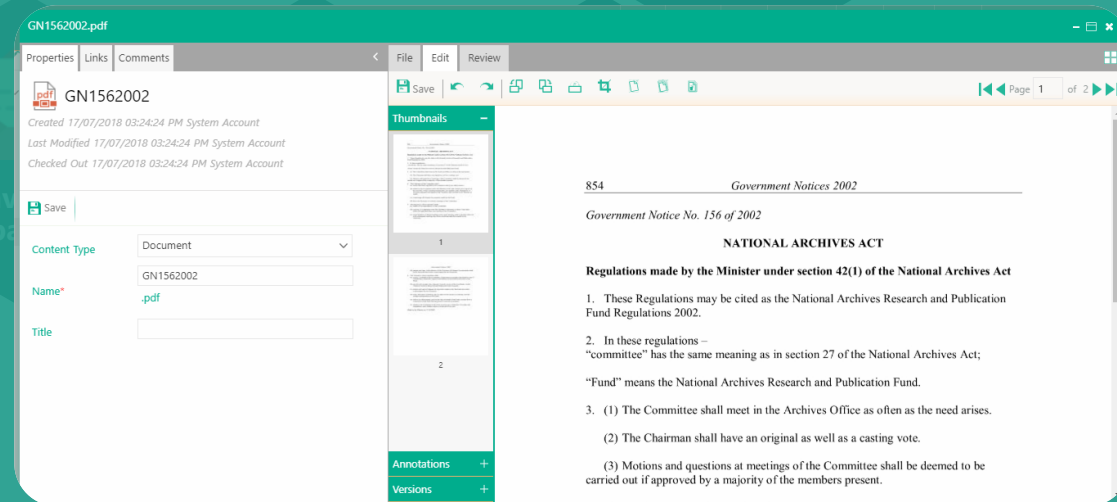
Bid  
Responses  
Module



Procurement  
Category

Perform  
Payment

Env  
Prepa



# Full Monitoring and Auditing



**Live  
Monitoring**

**Data &  
Business  
Analysis  
Dashboards**

**Full Auditing**

# Full Monitoring and Auditing

## Live Monitoring

- ✓ Track the status of the system in use and its overall operations
  - ✓ Observe and record all activities in place
  - ✓ Figure and sum up any available or expected warning of failures, defects or problems
- Work on any updates or modifications required with the system for any improvement



Live Monitoring  
Monitoring



# Full Monitoring and Auditing



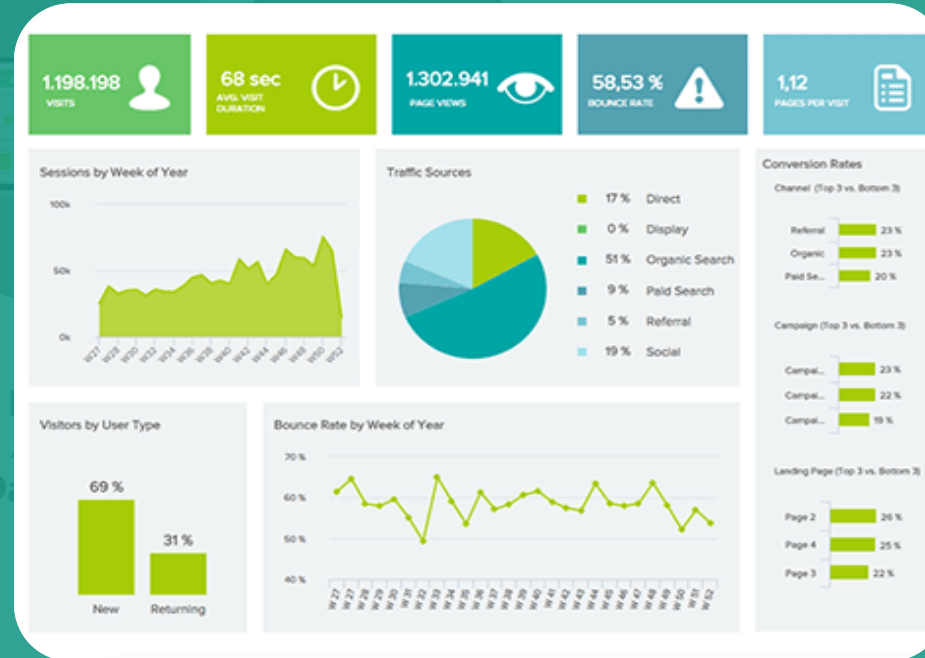
## Data & Business Analysis Dashboards

- ✓ Analyze large volumes of data
- ✓ Define any report
- ✓ Business intelligence analysis purpose

### Data & Business Analysis Dashboards



### Live Monitoring



# Full Monitoring and Auditing



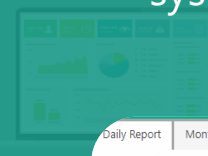
## Full Auditing

### Full Auditing

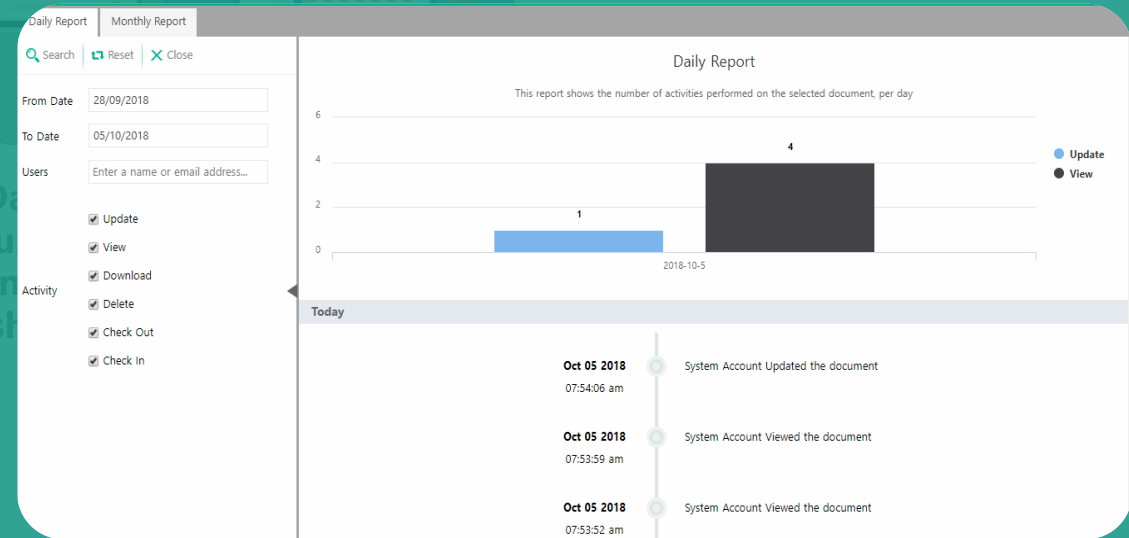
- ✓ Full auditing process and tender timeline availability
- ✓ User Tracking
- ✓ Monitor a certain supplier or entity
- ✓ Complete history or log of any activity being performed in the system on any item in the platform



## Live Monitoring



## Daily Business Analytics Dashboard



# Scalability Components



# Common Components



1

**Billing  
Module**



2

**User  
Management**



3

**Search Engine**



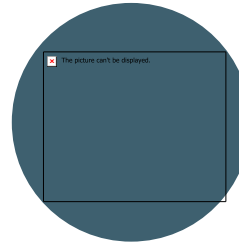
4

**Audit Trail**



5

**Backup &  
Recovery  
Module**



6

**Reporting  
Engine  
Module**



7

**Alerts &  
Notifications**

# Flexibility



# Security

## Permissions Management

- Inclusive: the users specified in the Permission section will see the annotation.
- Exclusive: the users specified in the Permission section will not see the annotation.



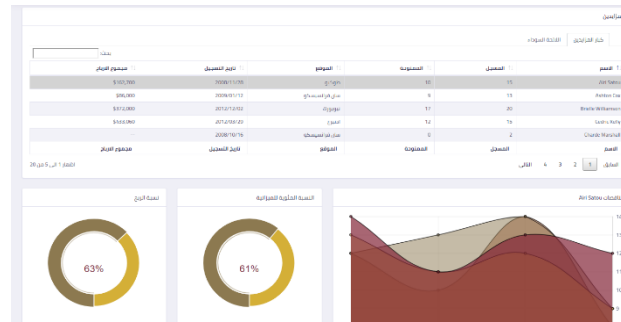
## Y-Archiving

This module allow a sealed document to be secured in several sources of data with high hashing and encryption levels.

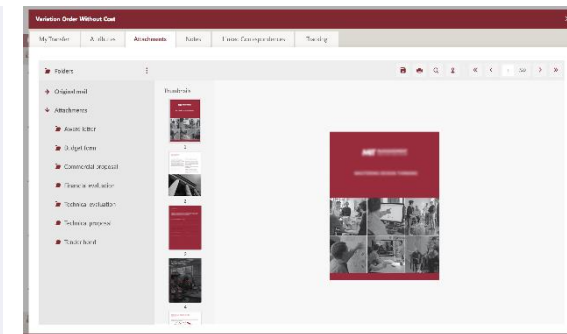
## Compliant with National Security Standards in

- e-Accessibility Policy
- Personal Data Protection Law
- Critical Information Infrastructure Protection (CIIP) Law
- National Information Assurance Policy (NIAP)
- Open Data Policy

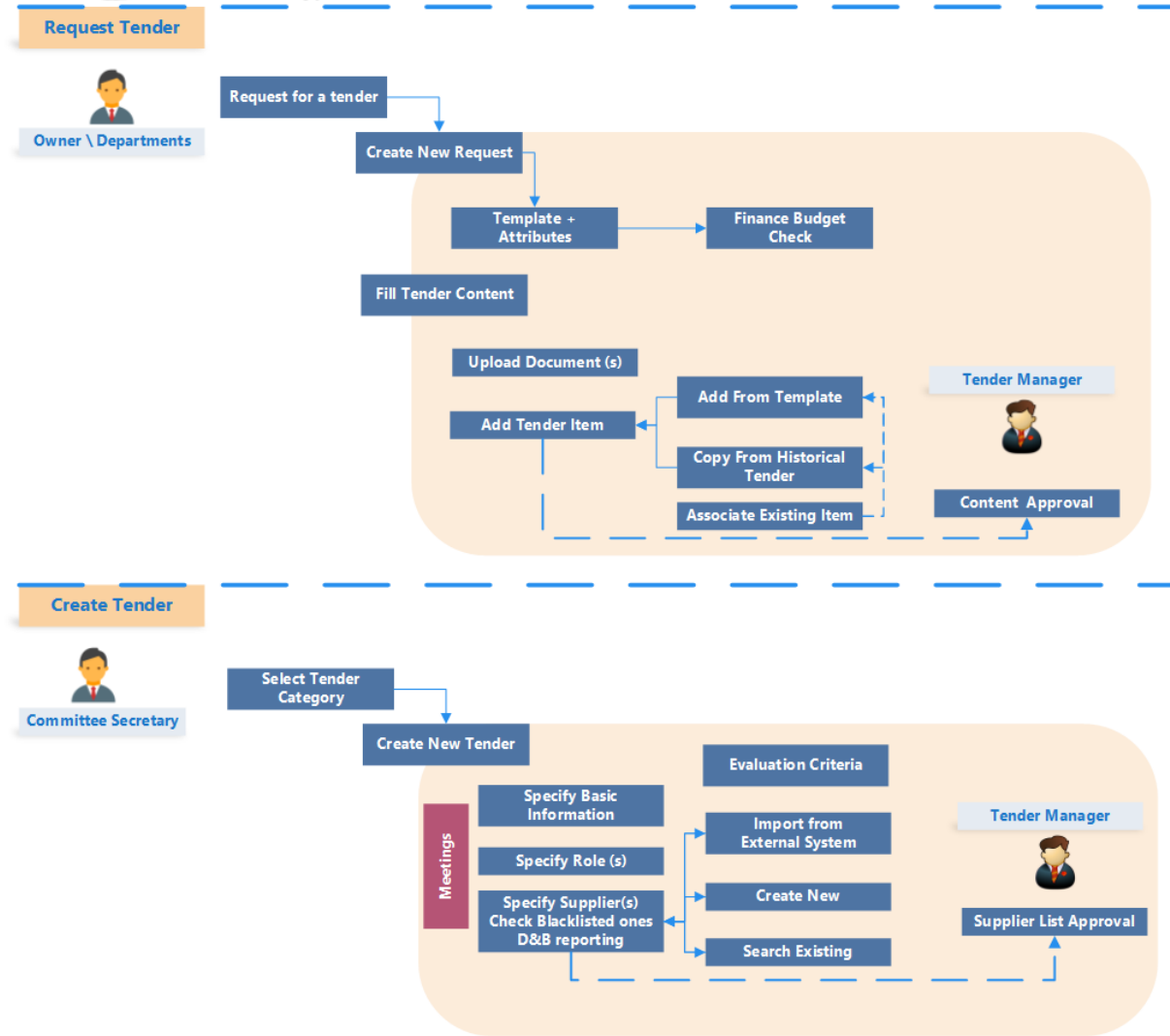
# Demo



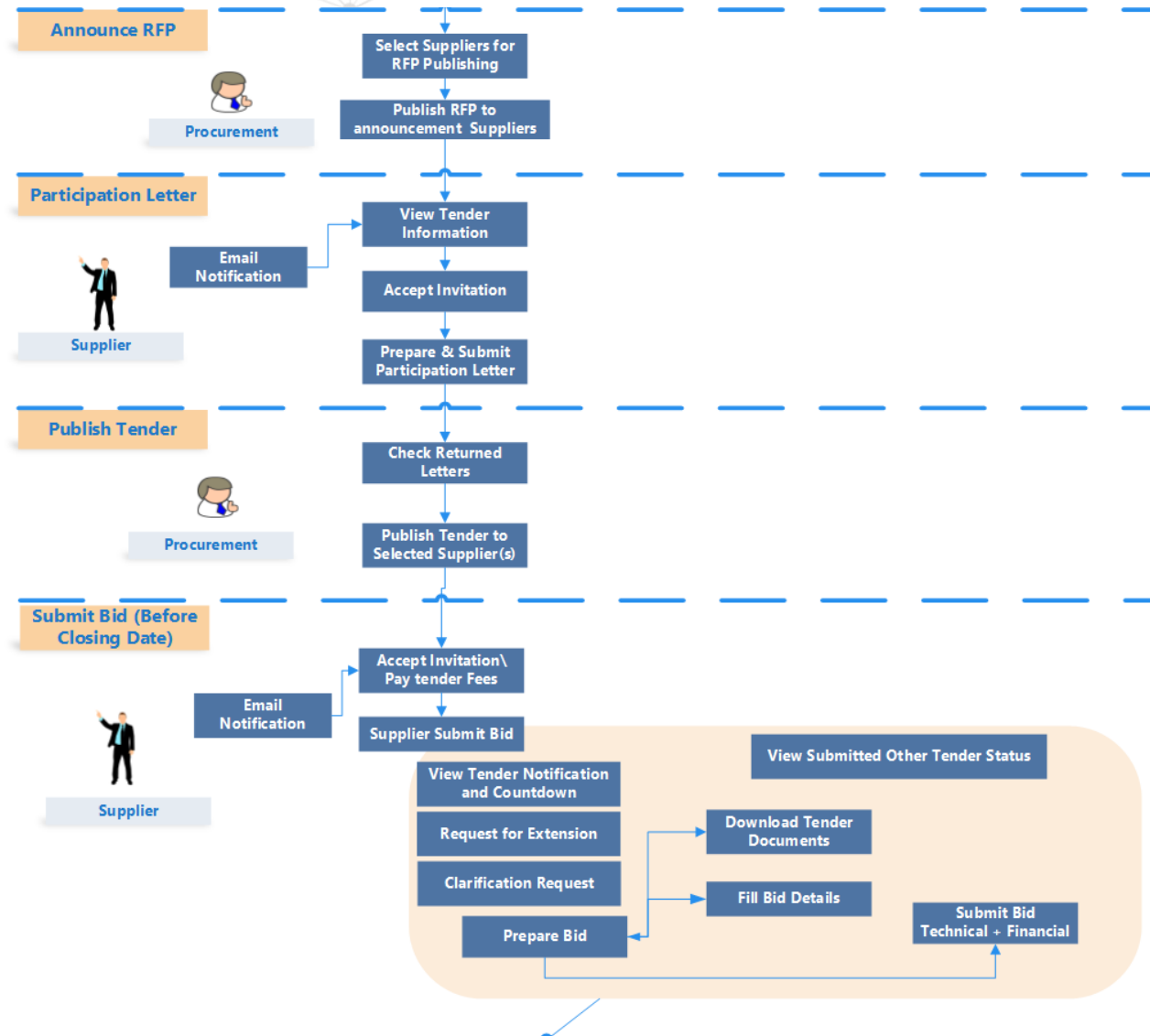
Validation Order Without Cost									
PROPOSAL		ACTIONS		ALIGNED POINTS		TECHNICAL EVALUATION			
Criteria and scores		Score		Tribal		Overseas		Tribal	
The bidder should have experience of working with a governments and propose technology data		20	17	18	17	18	17	18	18
Providence of working with the proposed client with reference clients		20	15	14	15	14	15	14	14
Certified technology service		40	32	32	32	32	32	32	32
Sub-total		40	32	32	32	32	32	32	32
The bidder / consortium has Analyst & industry recognition in terms of various certifications, awards & analyst reports		20	17	18	17	18	17	18	18
Quality certification (ISO 9001)		20	13	14	15	14	15	14	14
Security certification (ISO 27000)		20	13	14	15	14	15	14	14
Sub-total		40	32	32	32	32	32	32	32
TOTAL		80	64	64	64	64	64	64	64



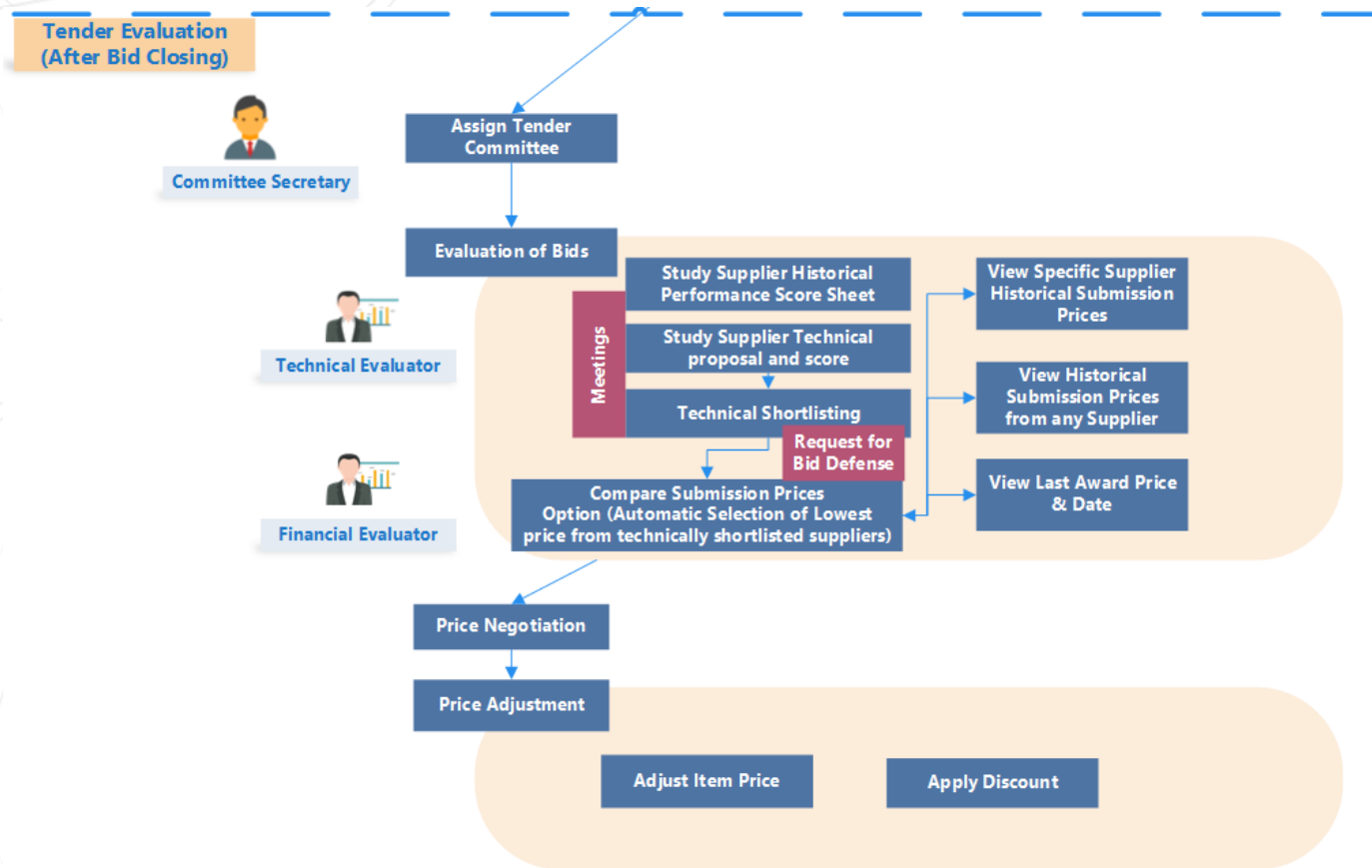
# Demo Scenario



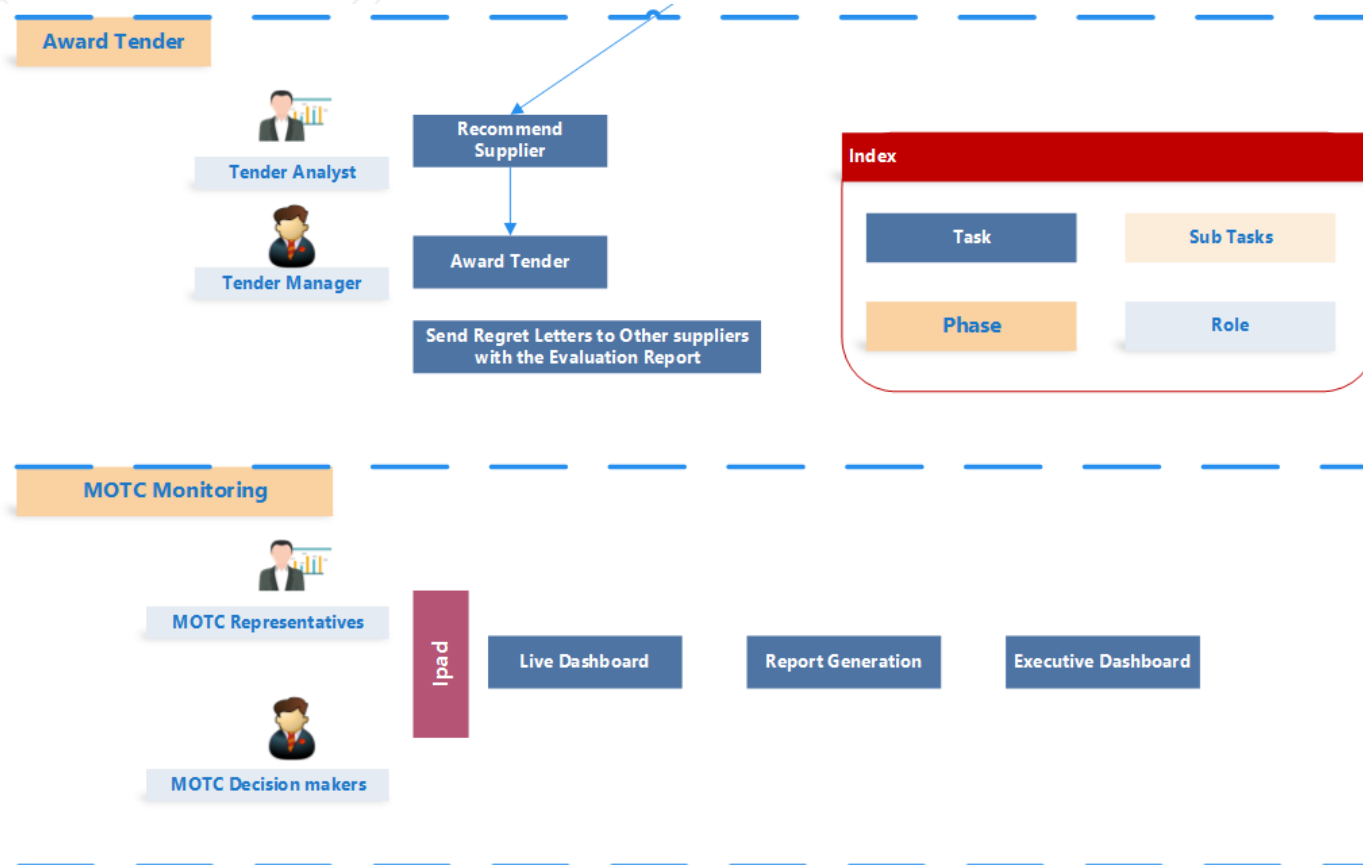
# Demo Scenario



# Demo Scenario



# Demo Scenario





**THANK  
YOU**