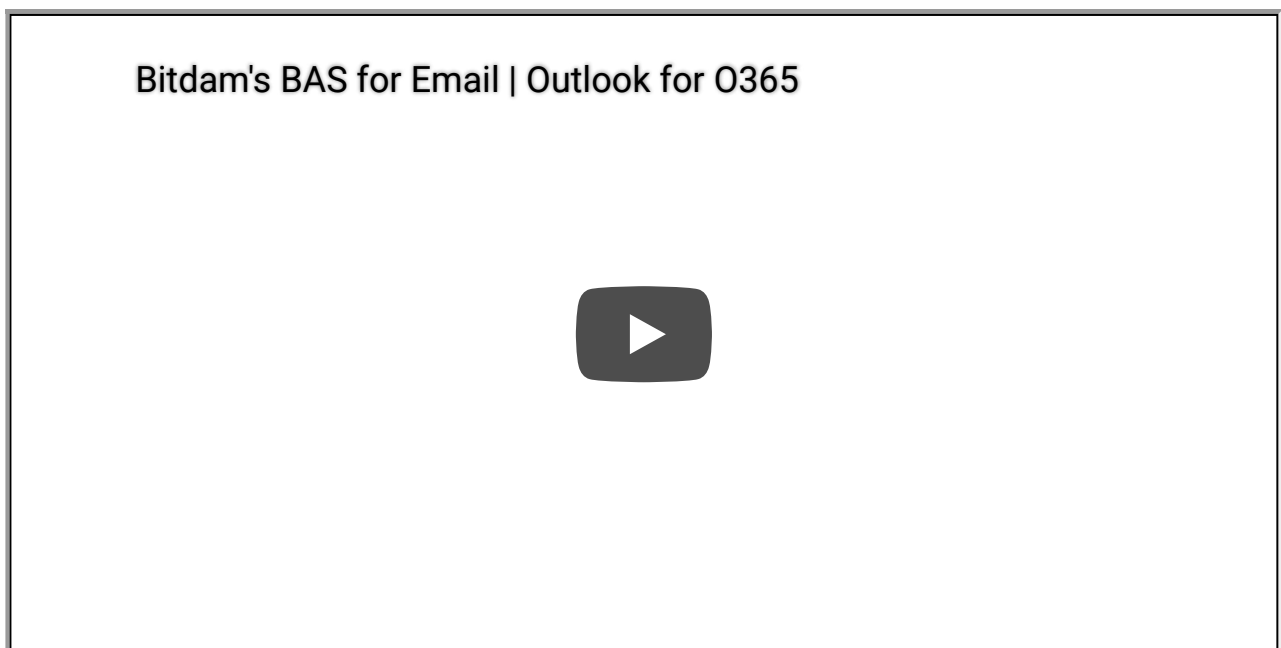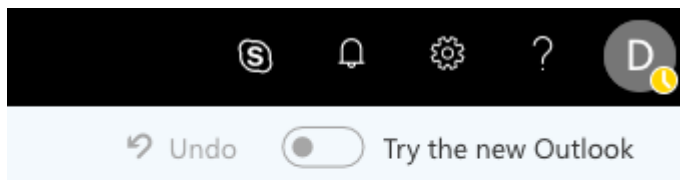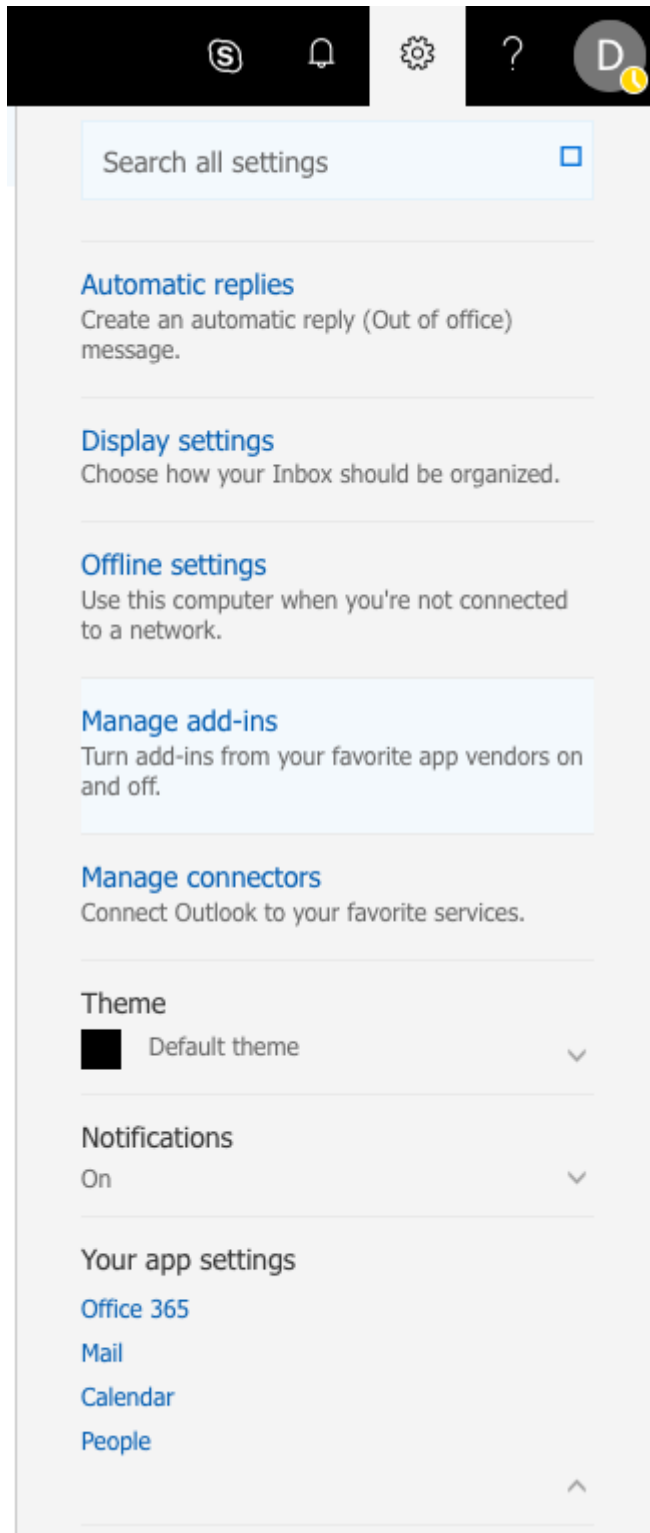# Outlook for O365 Setup

Search 🔍

To perform O365 setup, follow the instructions on the video or the guide below

Go to Setting on the top right corner of the Outlook for O365 app and click it.

Scroll down and under the "Your app settings" click on the "Mail" hyperlink

On the left panel opened, navigate to "Inbox and sweep rules" under the "Mail -> Automatic processing" section. And click the "+" button to create a new inbox rule.

Add "Subject includes" condition with "BitDam Breach Attack" as value and click "OK".
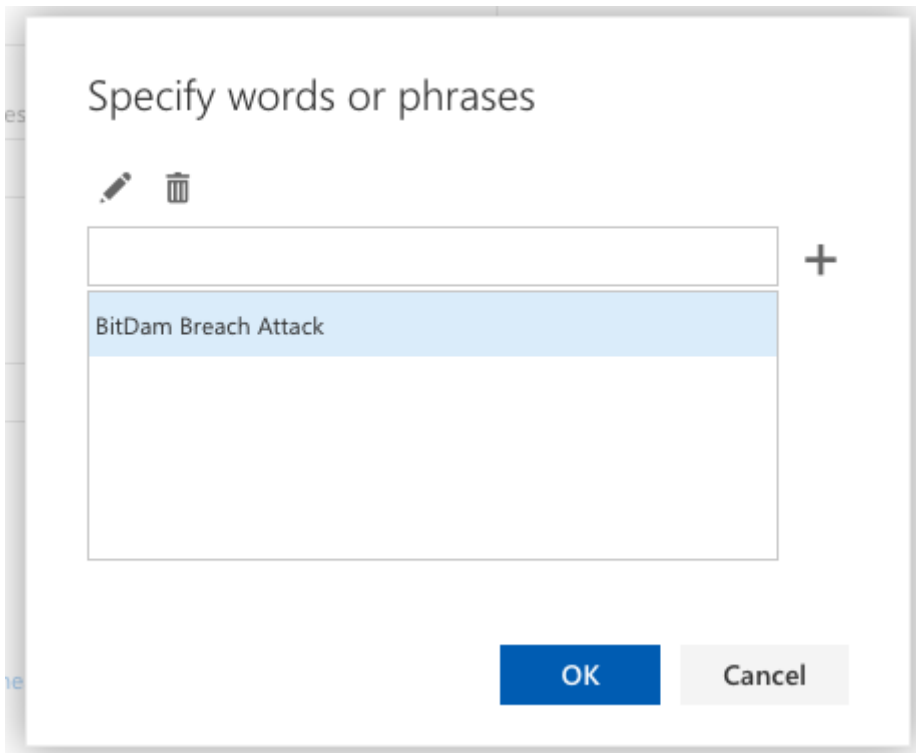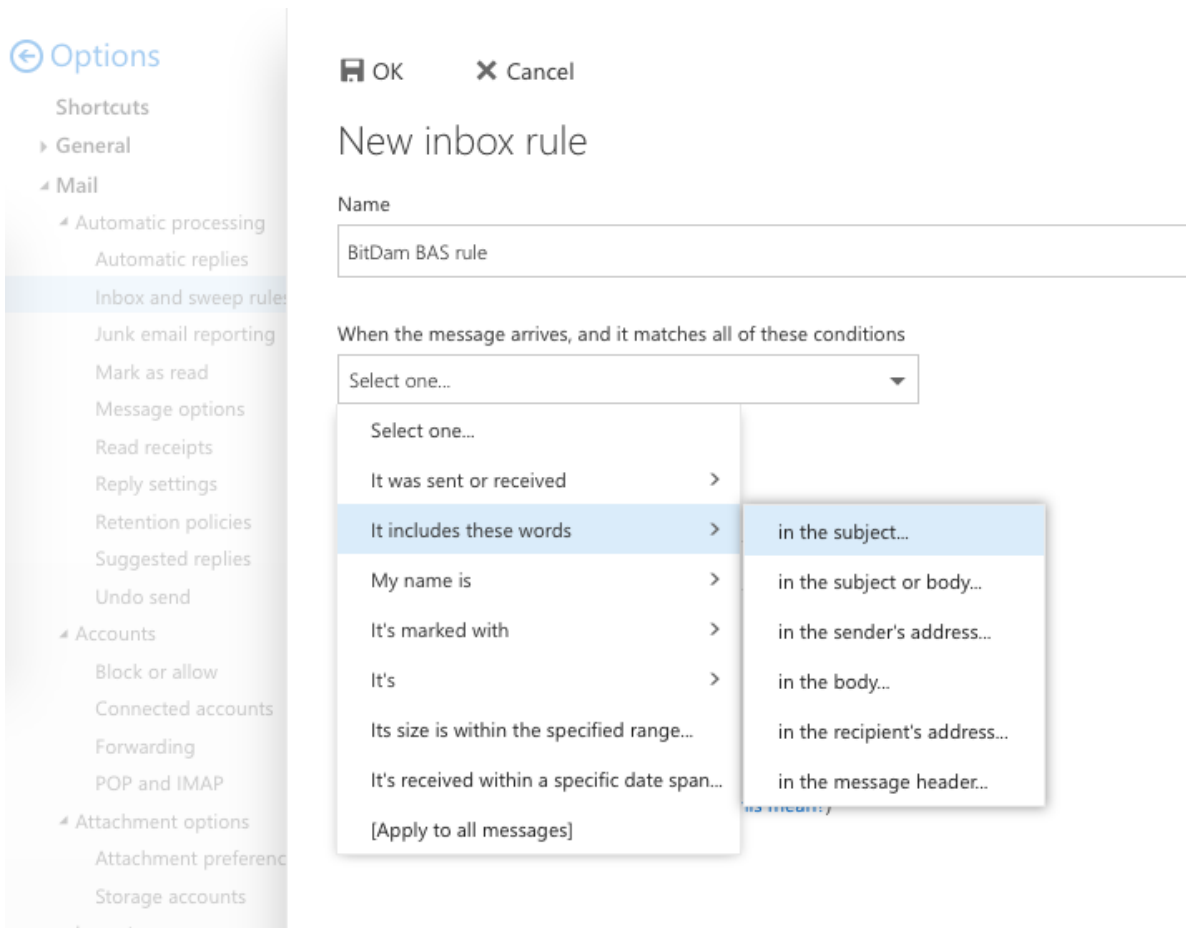
Second, under the "Do all the following", select the "Forward the message to.." and fill the provided email address in the BAS Configuration screen.
Then click save.

Options

Shortcuts
▷ General
⊿ Mail
  ⊿ Automatic processing
    Automatic replies
    Inbox and sweep rules
    Junk email reporting
    Mark as read
    Message options
    Read receipts
    Reply settings
    Retention policies
    Suggested replies
    Undo send
  ⊿ Accounts
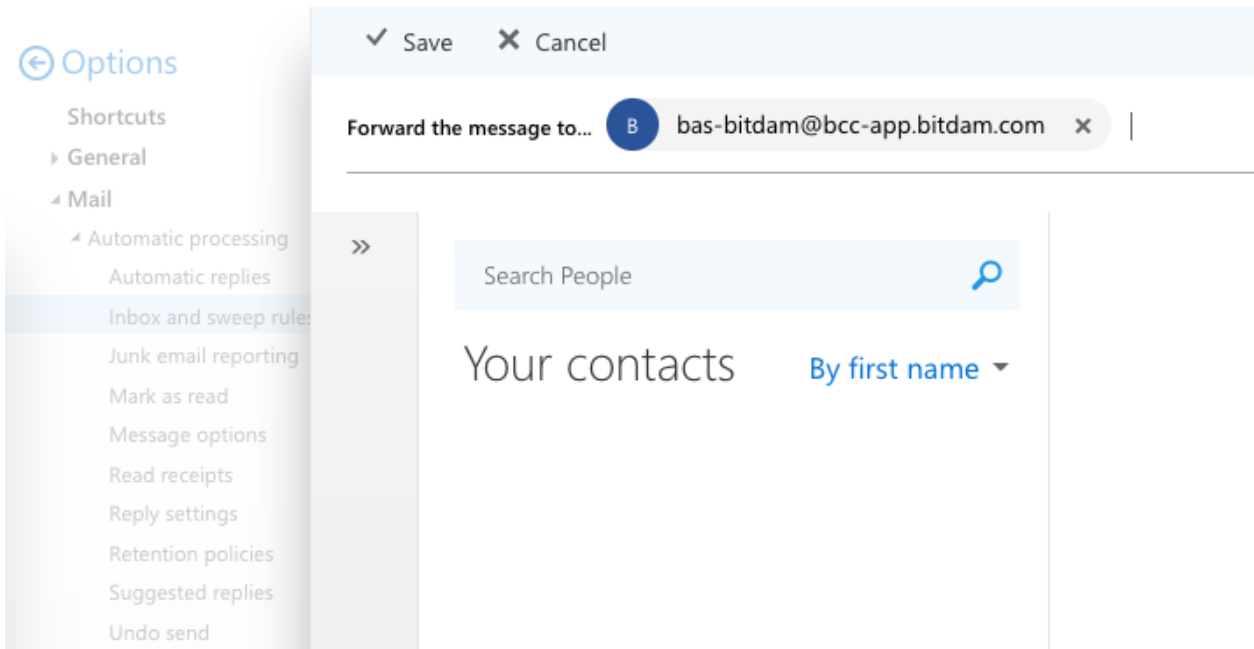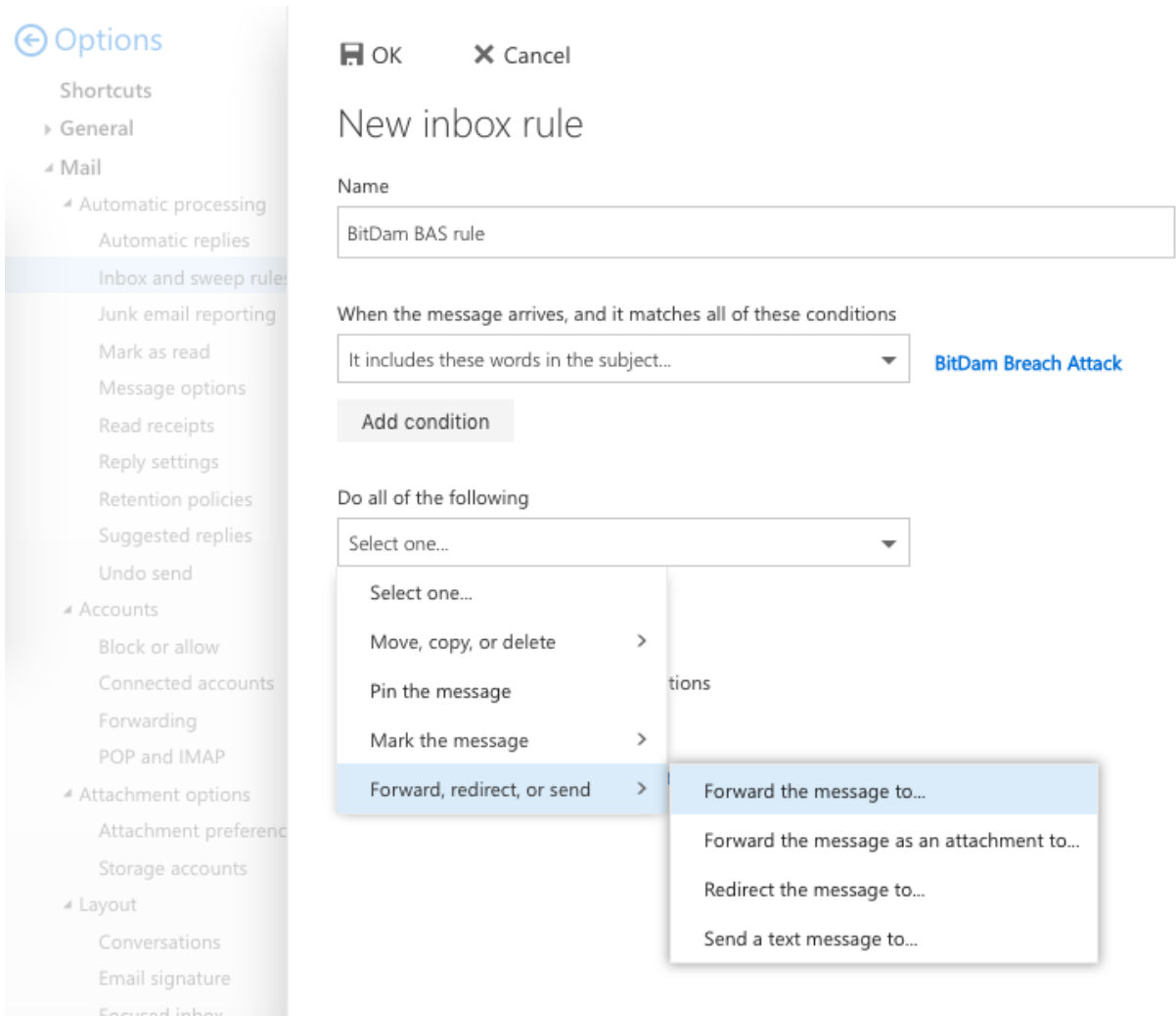   Block or allow
    Connected accounts
    Forwarding
    POP and IMAP
  ⊿ Attachment options
    Attachment preferenc
    Storage accounts
  ⊿ Layout
    Conversations
    Email signature
    Focused inbox

💾 OK   ✕ Cancel

New inbox rule

Name

BitDam BAS rule

When the message arrives, and it matches all of these conditions

It includes these words in the subject...   ▼   **BitDam Breach Attack**

Add condition

Do all of the following

Select one...   ▼

Select one...	
Move, copy, or delete	>
Pin the message	
Mark the message	>
Forward, redirect, or send	>

tions

| Forward the message to... |
| Forward the message as an attachment to... |
| Redirect the message to... |
| Send a text message to... |

Options

Shortcuts
▷ General
⊿ Mail
  ⊿ Automatic processing
    Automatic replies
    Inbox and sweep rules
    Junk email reporting
    Mark as read
    Message options
    Read receipts
    Reply settings
    Retention policies
    Suggested replies
    Undo send

✓ Save   ✕ Cancel

Forward the message to...   Ⓑ bas-bitdam@bcc-app.bitdam.com   ✕ |

»

Search People   🔍

Your contacts   By first name ▼

Once done, click ok. And you all set.

← **Options**

Shortcuts
▸ General
▲ Mail
  ▲ Automatic processing
    Automatic replies
    Inbox and sweep rules
    Junk email reporting
    Mark as read
    Message options
    Read receipts
    Reply settings
    Retention policies
    Suggested replies
    Undo send
  ▲ Accounts
    Block or allow
    Connected accounts
    Forwarding
    POP and IMAP
  ▲ Attachment options
    Attachment preferences
    Storage accounts

🖫 Save   ✕ Discard

Inbox rules

Choose how email will be handled. Rules will be applied in the order shown. If you don't want a rule to run, you can turn it off or delete it.

＋　✎　🗑　↑　↓

On	Name
☑	BitDam BAS rule

Rule: BitDam BAS rule

After the message arrives and...
the message includes specific words in the subject '

Do the following...
forward the message to 'bas-bitdam@bcc-app.bitd
and stop processing more rules on this message

This rule is: On

Sweep rules

These rules run at regular intervals to keep your inbox clean.

🗑