

Nonprofit in CSP

Partner and customer experience walk through

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Updated Sept 2019

About this deck

This deck provides an overview and experience walk through for:

1. Nonprofit registration for customers; two scenarios:
 - Nonprofit customer without an existing Office 365 tenant ([Go to slide 5](#))
 - Nonprofit customer with an existing Office 365 tenant that is not enabled for Nonprofit ([Go to slide 19](#))
2. Establishing a relationship with a customer in Partner Center ([Go to slide 27](#))
3. Purchasing Nonprofit offers in Partner Center, including:
 - How to get the Nonprofit trial subscription ([Go to slide 40](#))
 - How to convert the Nonprofit trial to paid subscription ([Go to slide 46](#))
 - How to purchase Nonprofit subscriptions ([Go to slide 50](#))

Determining eligibility

IMPORTANT NOTE: Nonprofit pricing is only available to customers registered with Microsoft as an approved eligible nonprofit. Eligible customers will have an existing Office 365 tenant enabled for Nonprofit.

Here are ways you can determine if the customer is registered with Microsoft as an approved eligible nonprofit:

- Does the customer have an Office 365 tenant?
 - If no, the customer is not an approved eligible nonprofit and needs to register following the “customer without an existing Office 365 tenant” scenario in this deck ([Go to slide 5](#)).
 - If yes, do you see the nonprofit catalog or special qualification of nonprofit approved on account page in Partner Center for this customer?
 - If yes, the customer is an approved eligible nonprofit and does not need to register.
 - If no, the customer is not an approved eligible nonprofit and needs to register following the “customer with an existing Office 365 tenant that is not enabled for Nonprofit” scenario in this deck ([Go to slide 19](#)).

Nonprofit registration

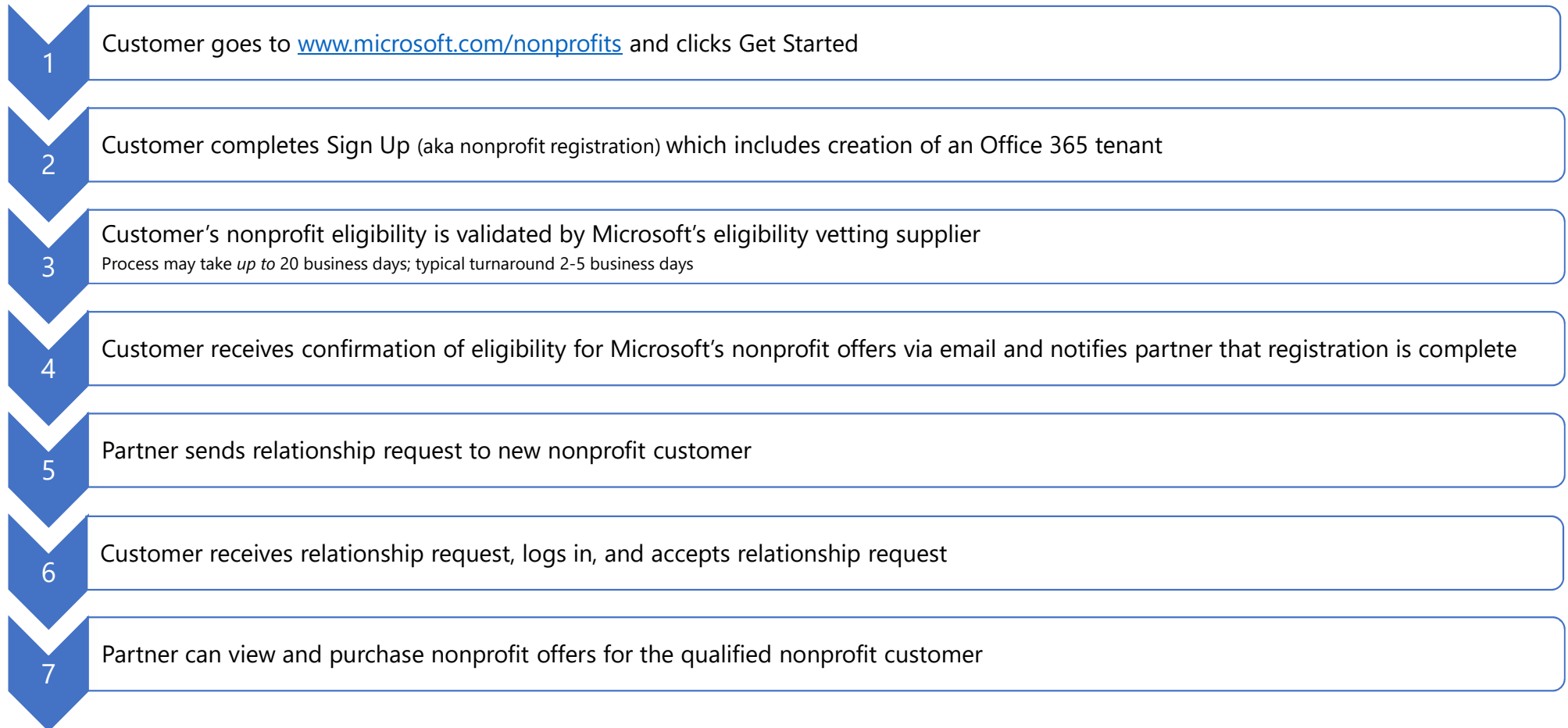
This section provides a process overview and customer experience walk through for nonprofit sign up based on two scenarios:

1. Nonprofit customer **without** an existing Office 365 tenant
2. Nonprofit customer **with** an existing Office 365 tenant that is **not enabled** for Nonprofit

Nonprofit registration – scenario 1

Nonprofit customer without an existing Office 365 tenant

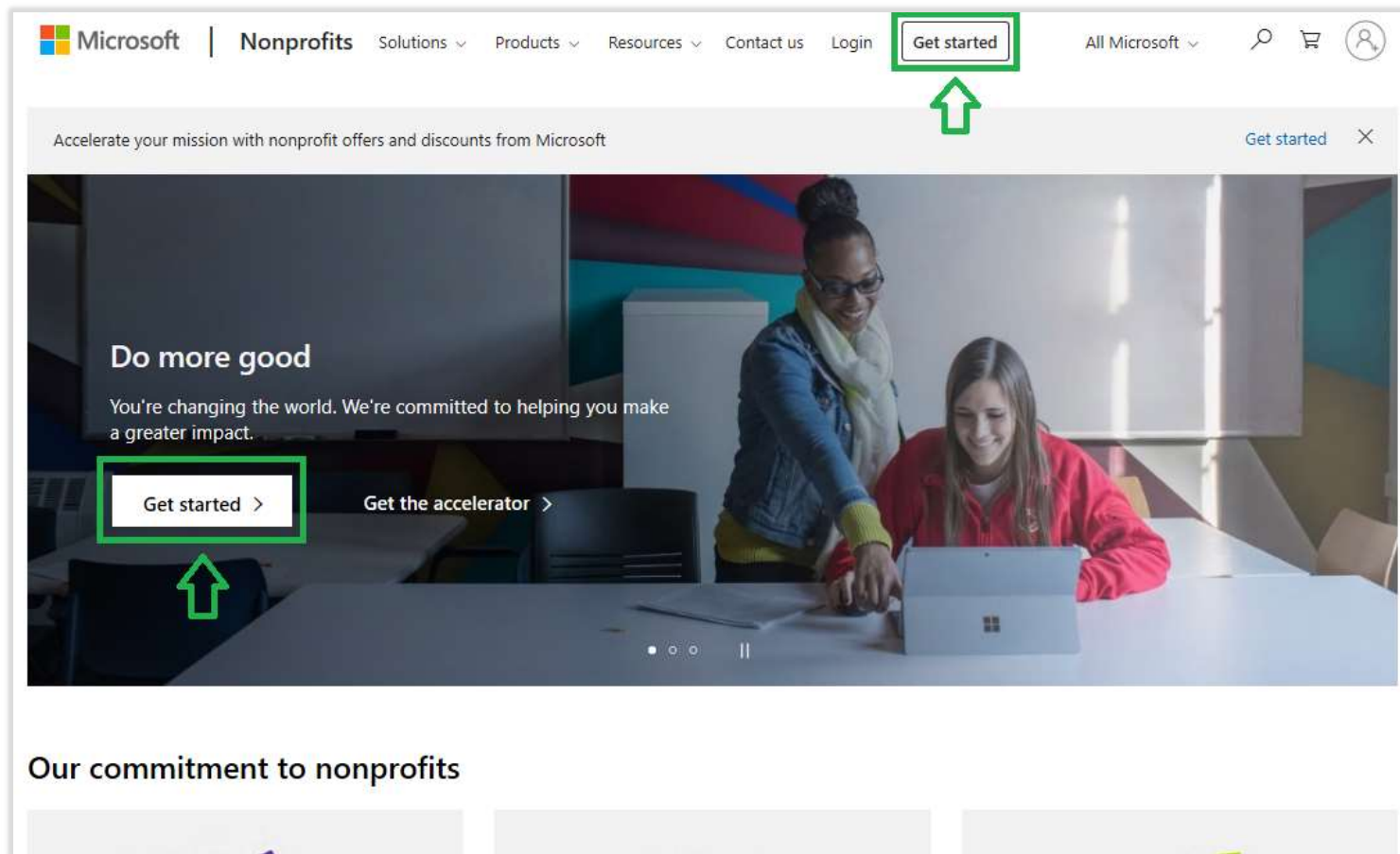
Process overview



Nonprofit registration: customer experience

Customer goes to www.microsoft.com/nonprofits and clicks **Get Started**

Process for customer without an O365 tenant



Customer views Get Started page and clicks **Register**

 Microsoft | Nonprofits

Already registered as a nonprofit? [Sign in](#)

Welcome!

Thank you for your interest in our nonprofit offers. Here's what to expect:

1. You will register with Microsoft and provide proof of your organization's eligibility (tax identification number or registered documentation from government entities, like a charity commission) as described on the [Eligibility](#) page. You will also be asked to agree to our anti-discrimination policy.
2. During registration you will create a Microsoft account. You will use this account username and password to log into the [Microsoft Nonprofit Portal](#). (Note: The person completing registration will be the Global Administrator of the account by default. You can add additional administrators in the Office Admin Center once your account is established).
3. We will verify your organization's eligibility.* Our eligibility validation partner, TechSoup or their local partner, may contact you for additional information. (Note: This step may take up to 20 business days after submitting your application).
4. While you wait for eligibility validation, you can view your application status in the [Microsoft Nonprofit Portal](#). No credit card information is required for the eligibility validation process.
5. Once validation is complete, you will receive an email with your eligibility results. If you are eligible, the email will include a link to the [Microsoft Nonprofit Portal](#) to access our nonprofit offers.

If you have any questions, please [contact us](#).

[Register](#)

*Microsoft partners with TechSoup and their worldwide network of partners to validate your organization's eligibility for nonprofit offers from Microsoft. As part of the validation process, Microsoft will share your registration information with TechSoup. To determine eligibility, TechSoup may request additional information from you directly, and they may share that information with Microsoft. By registering with Microsoft, your organization consents to receipt of communication from TechSoup for eligibility determination, information about the product fulfillment process, and outreach.

[Privacy & cookies](#) [Terms of use](#) [Trademarks](#)

Customer completes Sign Up

Process for customer without an O365 tenant

Nonprofits

Already registered as a nonprofit?[Sign in](#)

Microsoft's nonprofit discount and donation policies

To ensure that your organization complies with Microsoft's policies, including our non-discrimination policy, please certify the following:

My organization does not have a policy or mission of discriminating in hiring, compensation, promotion, termination, retirement, training, programs, and/or services based on race, color, sex, national origin, religion, age, disability, gender identity or expression, marital status, pregnancy, sexual orientation, political affiliation, union membership, or veteran status. Or my organization is a religious organization that is exempt from laws that otherwise prohibit such discrimination.

AND

My organization is providing nonprofit licenses and subscriptions only to eligible employees and strategic volunteers of my nonprofit, as defined at <https://aka.ms/nonprofiteligibility>.

By clicking **Continue**, I certify that the above statements are true.

[Continue](#) 

Customer completes Sign Up (continued)

Process for customer without an O365 tenant

Nonprofits

Already registered as a nonprofit? [Sign in](#)

Tell us about your organization

We need some information about your organization to verify your nonprofit status. Once verified you'll be notified by email.

Where is your organization located? 

[Not seeing your country or region?](#)

Organization Legal Name

Select Category  Select Subcategory 

Mission Statement

Annual Operating Budget

Website

Organization Email Address

Phone Number

Next 

Customer completes Sign Up (continued)

Process for customer without an O365 tenant

Nonprofits

Already registered as a nonprofit?[Sign in](#)

Enter your organization address

Select

▼

[Next](#) 

Customer completes Sign Up (continued)

Nonprofits

Already registered as a nonprofit?[Sign in](#)

How is your organization registered with your country?

- First select your registration type from the drop-down menu, and enter the legal identifier for that type.
- If you have registration documentation for this type, click browse to upload.
- Then click the **Add Registration Information** button.
- Repeat these steps for each of your registration types.

Registered with ▼

Legal identifier

Upload registration document (optional)

[Browse...](#)

Add Registration Information

Next ➞

Customer completes Sign Up (continued)

Process for customer without an O365 tenant

Nonprofits

Already registered as a nonprofit?[Sign in](#)

Create your account

United States ▾
This can't be changed after sign-up. Why not?

First name

Last name

Business email address

Company name

Your organization size ▾

Next ➞

Customer completes Sign Up (continued)

Nonprofits

Already registered as a nonprofit? [Sign in](#)

Create your user ID

You need a user ID and password to sign in to your account.

Username

@

Yourcompany

.onmicrosoft.com

?

username@Yourcompany.onmicrosoft.com

Create password

Confirm password

By clicking **Create my account** you agree to our [terms and conditions](#).

Microsoft Online Services will be contacting you with surveys, promotions, tips and advice for using our products and services. You can unsubscribe at any time. For more information on communication options, please see our [Privacy Statement](#).

☐ Microsoft may share your contact information with selected partners to provide special offers which could include training, implementation or licensing. You can unsubscribe at any time. To learn more, read the [Privacy Statement](#).

By clicking **Create my account**, I confirm that I have read and understand the [Trial Agreement](#). If I am signing up on behalf of an organization, when I click Create my account, I represent that I have the authority to bind my organization to the terms in this agreement and that, as the representative of my organization, I agree that my organization is bound by this agreement and its linked websites.

[Create my account](#) ➔

Customer completes Sign Up (continued)

Process for customer without an O365 tenant

Nonprofits

Already registered as a nonprofit?[Sign in](#)

Prove. You're. Not. A. Robot.

☒ Text me ☐ Call me

(+1) ▼

Phone number

We don't save this phone number or use it for any other purpose.

[Text me](#) ➔

Customer completes Sign Up (continued)

Process for customer without an O365 tenant

Nonprofits

Already registered as a nonprofit?

Sign in

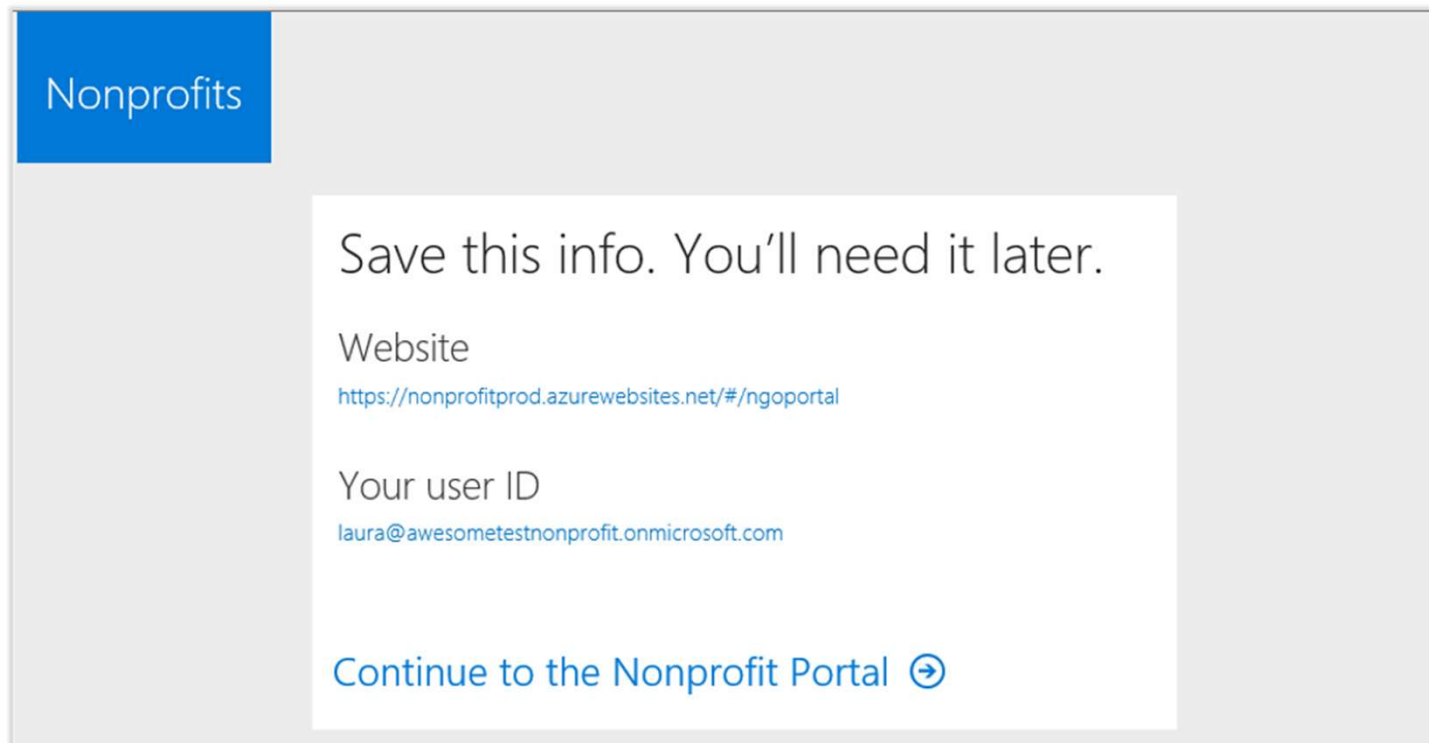
Prove. You're. Not. A. Robot.

Enter your verification code

Didn't get it or need a new code? Try again

Next →

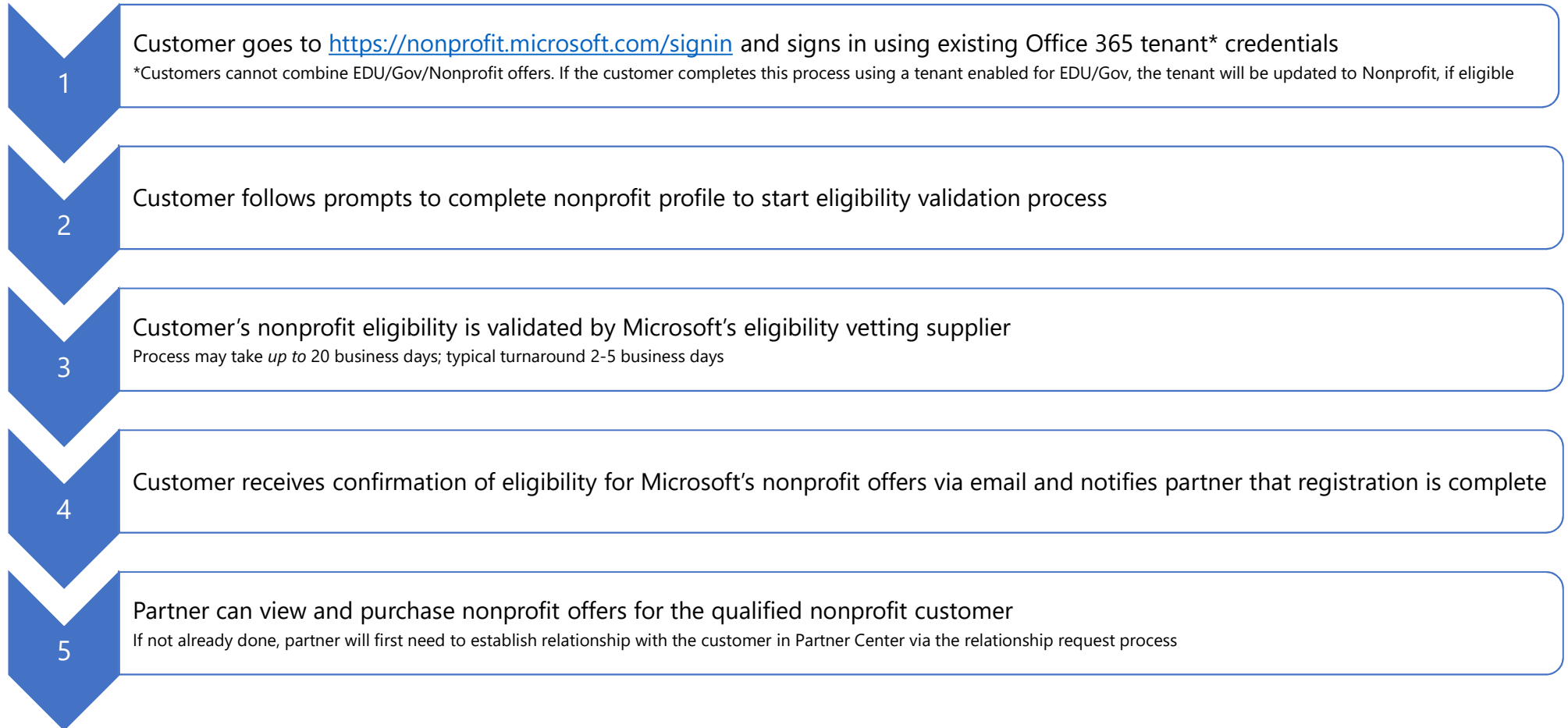
Customer completes Sign Up (last page – registration complete)



Nonprofit registration – scenario 2

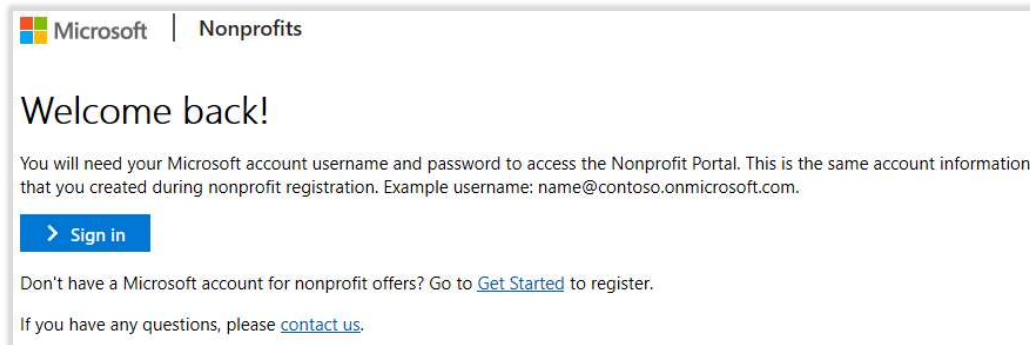
Nonprofit customer with an existing Office 365 tenant that is not enabled for Nonprofit

Process overview



Nonprofit registration: customer experience

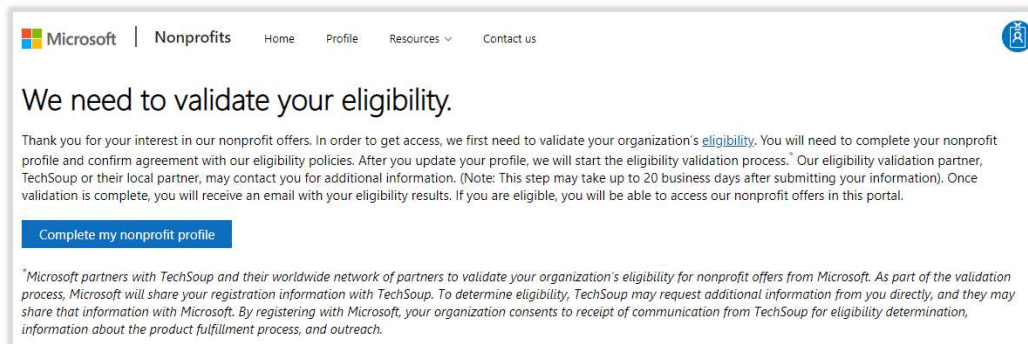
Customer goes to <https://nonprofit.microsoft.com/signin> and signs in with O365 credentials*



* Customers cannot combine EDU/Gov/Nonprofit offers. If the customer completes this process using a tenant enabled for EDU/Gov, the tenant will be updated to Nonprofit, if eligible, and the partner will need remove EDU/Gov subscriptions and add Nonprofit subscriptions to the customer's account.

Process for customer with an O365 tenant not enabled for Nonprofit

Customer reads information and clicks **Complete my nonprofit profile**



Customer enters requested information and clicks **Continue**

The screenshot shows the Microsoft Nonprofits profile setup interface. The top navigation bar includes the Microsoft logo, 'Nonprofits', and links for 'Home', 'Profile', 'Resources', and 'Contact us'. The main form is divided into four sections: 'Nonprofit profile', 'Address information', 'Contact information', and 'Registration information'. The 'Nonprofit profile' section contains fields for 'Legal name', 'Mission statement', 'Activity' (a dropdown menu), 'Operating budget (USD)', and 'Organization size' (a dropdown menu). The 'Address information' section contains fields for 'Address Line 1', 'Address Line 2', 'City', 'State or region', 'Postal code', and 'Country' (a dropdown menu with 'United States' selected). The 'Contact information' section contains fields for 'Primary contact first name', 'Primary contact last name', 'Primary contact email' (with a required field indicator), 'Phone', 'Website', and 'Notification email(s)' (with a required field indicator and a plus icon for adding more emails). The 'Registration information' section contains fields for 'Legal identifier' (with a required field indicator) and 'Regulatory Body' (a dropdown menu with a plus icon for adding more bodies). A blue 'Continue' button is located at the bottom left of the form.

The following fields are pre-populated for the customer:

- Legal name
- Address, city, state, postal code (if available)
- Country code (not editable)
- Primary contact first name, last name, and email

Tip: By default, partners are not copied on auto-communications sent to the customer about his or her nonprofit account. You can ask the customer to add your email address in the Notification email(s) field on the Profile page so that you are cc'd on auto-notifications. If added, you will receive every auto-communication email that the customer receives.

Process for customer with an O365 tenant not enabled for Nonprofit

Customer attests to compliance with our policies by clicking **Confirm and save**

 Microsoft | Nonprofits [Home](#) [Profile](#) [Resources](#) [Contact us](#) 

Microsoft's nonprofit discount and donation policies.

To ensure that your organization complies with Microsoft's policies, including our non-discrimination policy, please certify the following:

My organization does not have a policy or mission of discriminating in hiring, compensation, promotion, termination, retirement, training, programs, and/or services based on race, color, sex, national origin, religion, age, disability, gender identity or expression, marital status, pregnancy, sexual orientation, political affiliation, union membership, or veteran status. Or my organization is a religious organization that is exempt from laws that otherwise prohibit such discrimination.

AND

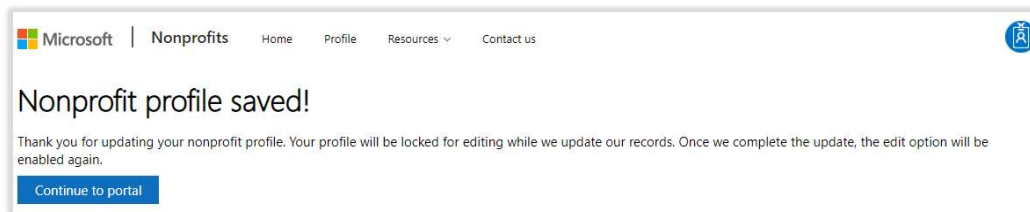
My organization is providing nonprofit licenses and subscriptions only to eligible employees and strategic volunteers of my nonprofit, as defined at <https://aka.ms/nonprofiteligibility>.

By clicking **Confirm and save**, I certify that the above statements are true.

[Confirm and save](#) [Cancel](#)

Process for customer with an O365 tenant not enabled for Nonprofit

Customer sees confirmation of submission (last page – registration complete)



Establishing a relationship

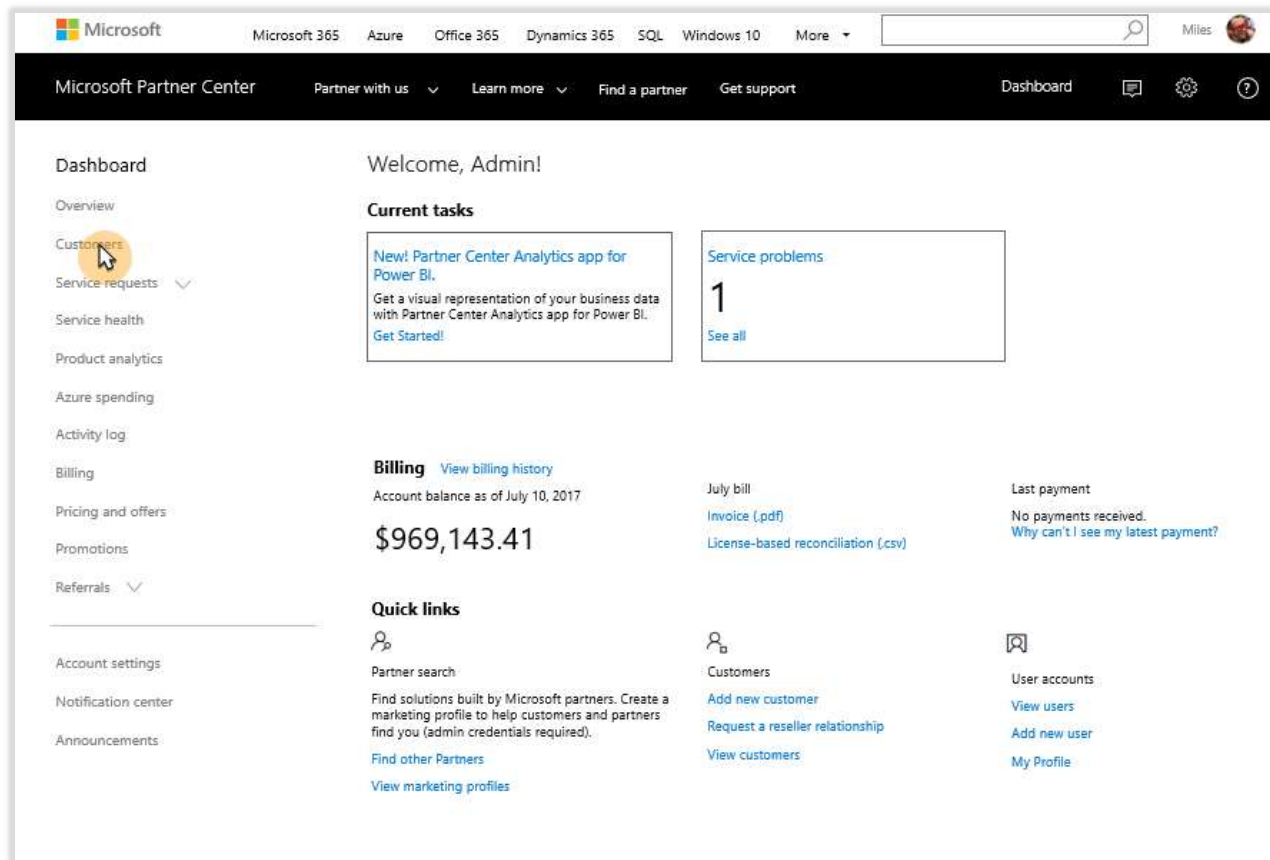
This section provides a walk through for establishing a relationship with a customer in Partner Center

Note: this is a standard process and is not unique to Nonprofit

Partner view

Partner sends relationship request to customer

After receiving confirmation on sign up completion by customer, go to Partner Center and click **Customers**



Click **Request a reseller relationship**

Microsoft

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Miles

Microsoft Partner Center

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Dashboard

Overview

Customers

Service requests

Service health

Product analytics

Azure spending

Activity log

Billing

Pricing and offers

Promotions

Referrals

Account settings

Customers

Add a customer

Request a reseller relationship

Search by company name or domain

Company name	Primary domain name	Relationship
Alpha Corporation	adatum.onmicrosoft.com	Cloud Reseller
Contoso	contoso.onmicrosoft.com	Cloud Reseller
Alpine Ski House	alpineskihouse.onmicrosoft.com	Cloud Reseller
Blue Yonder Airlines	blueyonderairlines.onmicrosoft.com	Cloud Reseller
Coho Vineyards	cohovineyards.onmicrosoft.com	Cloud Reseller
Coho Winery	cohowinery.onmicrosoft.com	Cloud Reseller
Contoso Ltd.	contosoltd.onmicrosoft.com	Cloud Reseller
Nonprofit Company	redmondcc.onmicrosoft.com	Cloud Reseller

Follow instructions to create and a relationship request to customer

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Dashboard

Customers

Create a relationship request

To request a reseller relationship with a customer, copy and paste the following text, including the URL, into an email. Edit the text if necessary, and send the email to your customer. [Learn more](#)

Email text

Test Account of TEST_TEST_Bugbash6 would like to be your Microsoft Cloud Solution Provider for your Microsoft Cloud account.

Click the following link to accept this invitation and authorize TEST_TEST_Bugbash6 to be your Microsoft Cloud Solution Provider.

<https://portal.office.com/partner/partnersignup.aspx?type=ResellerRelationship&id=2e82710e-db7f-45f4-a30a-46a0d678f808&csp=1&msppid=0>

Additional partner information:

v-bserb@microsoft.com

4255553333

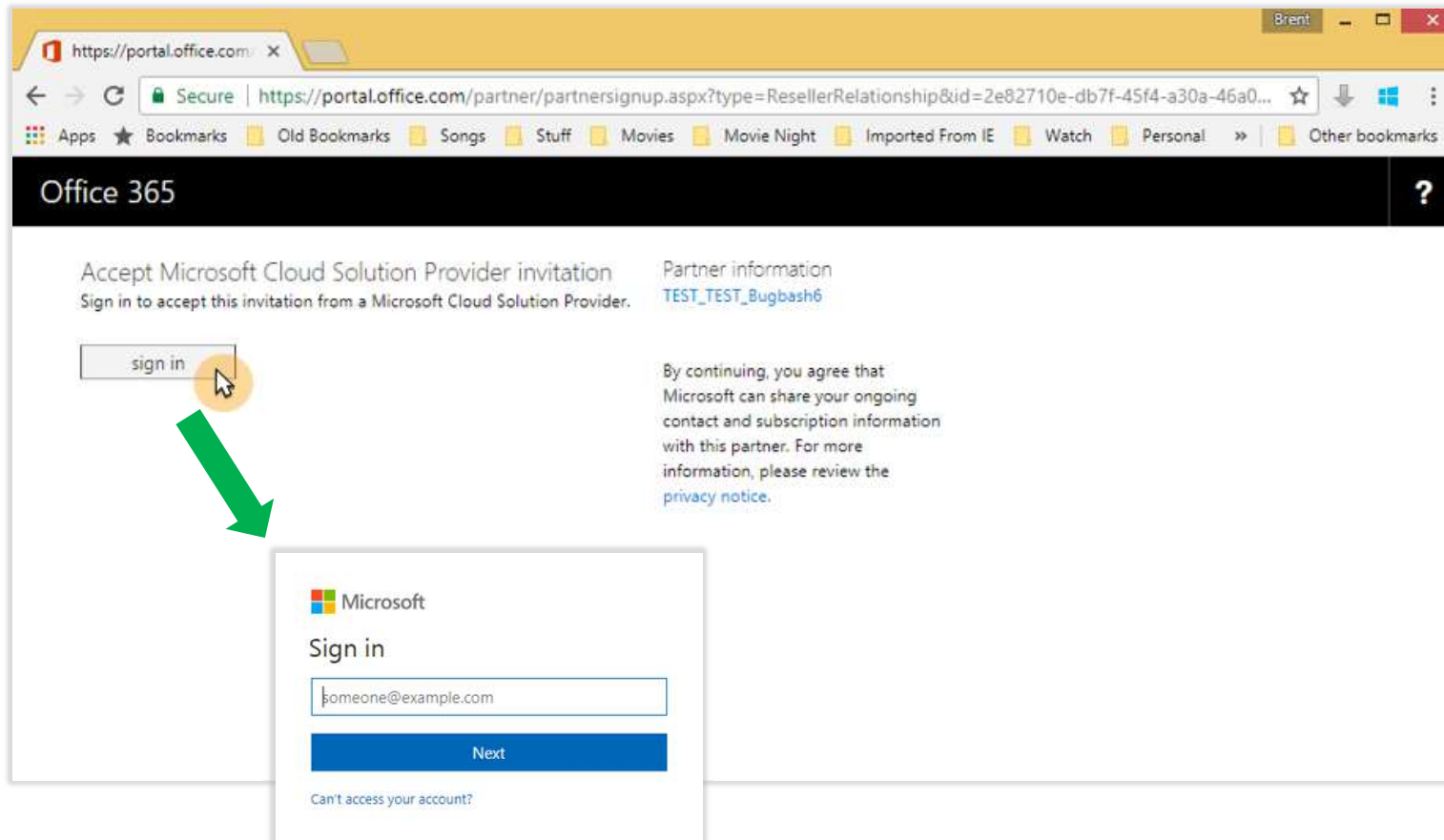
[Open in email](#) [Copy to clipboard](#)

Done

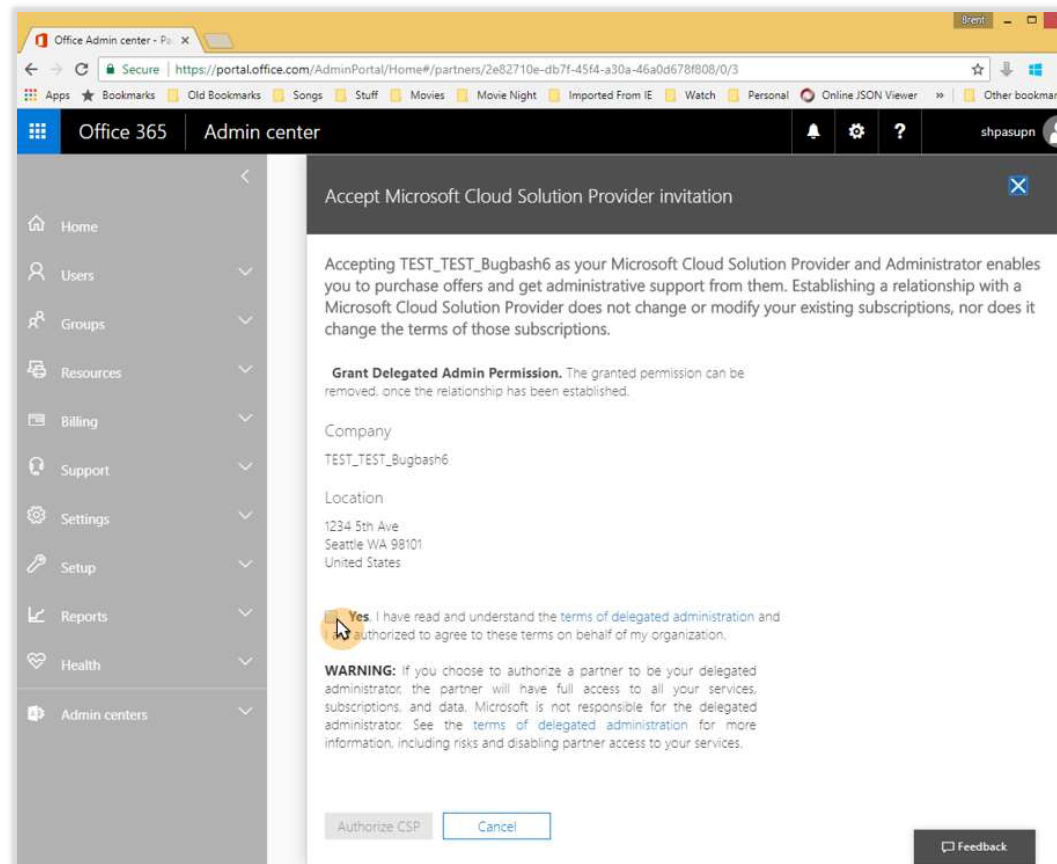
Customer view

Customer accepts relationship request

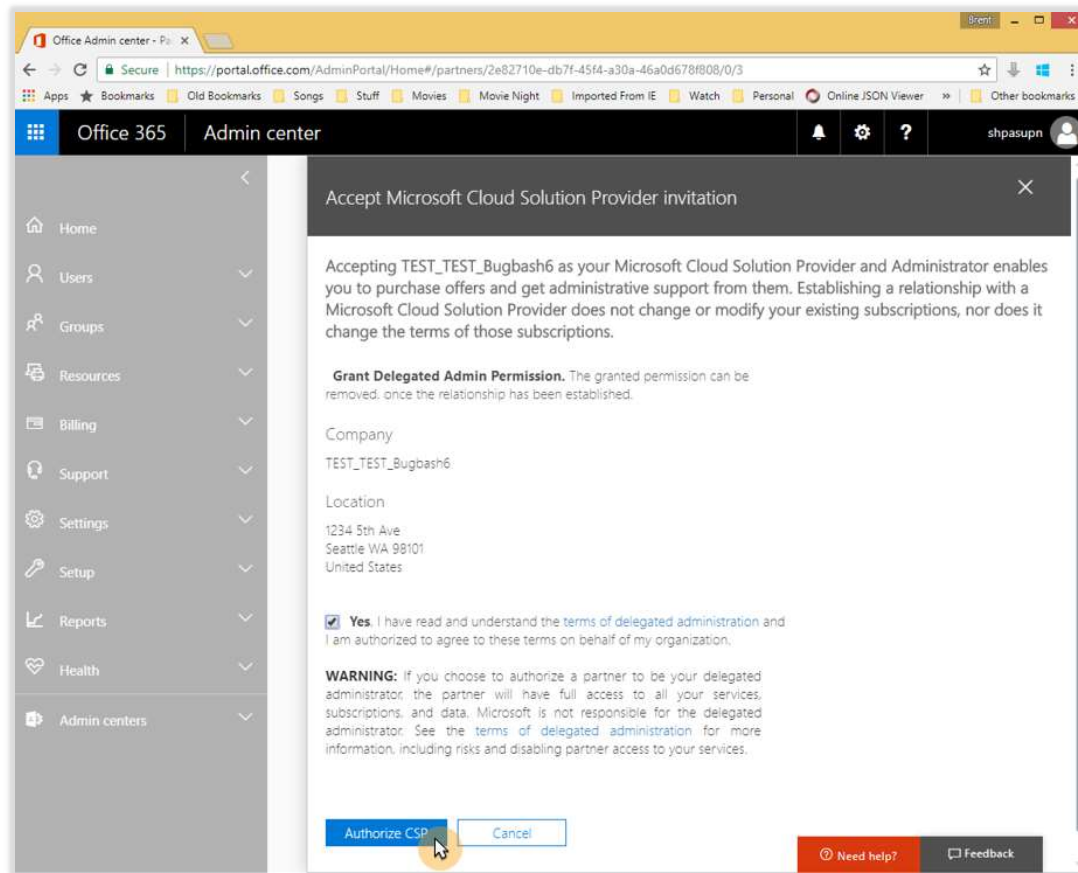
Customer receives relationship request, logs in, and accepts relationship request



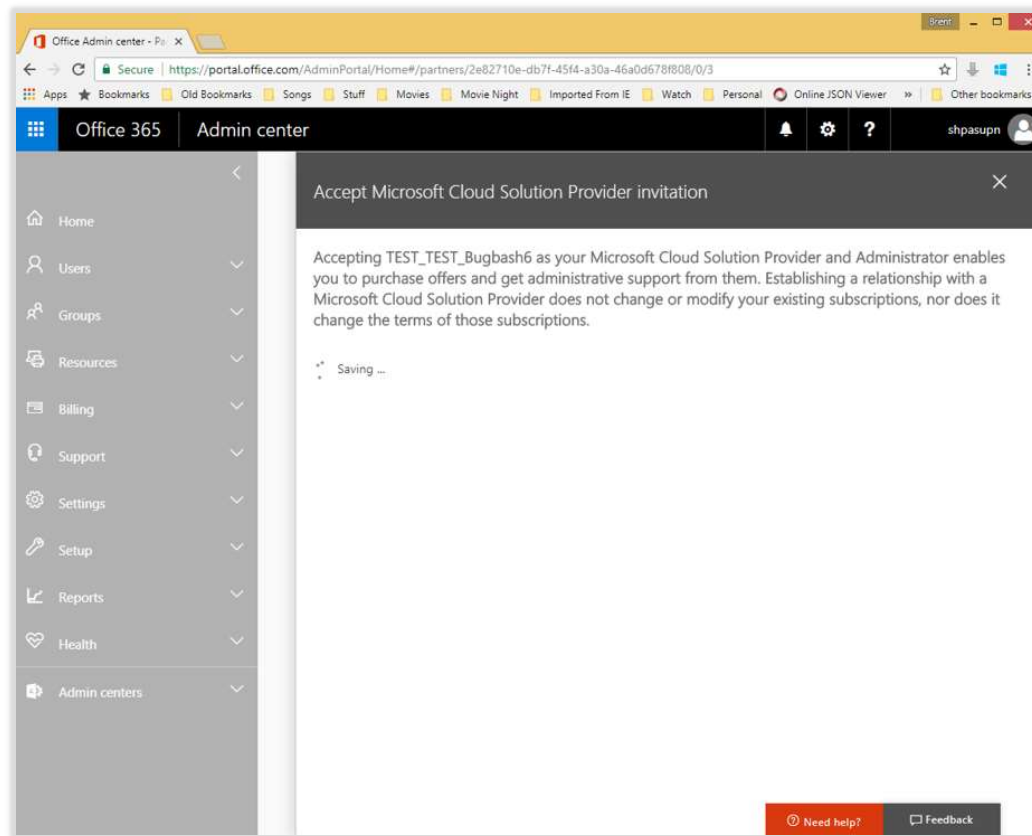
Customer checks box to accept terms



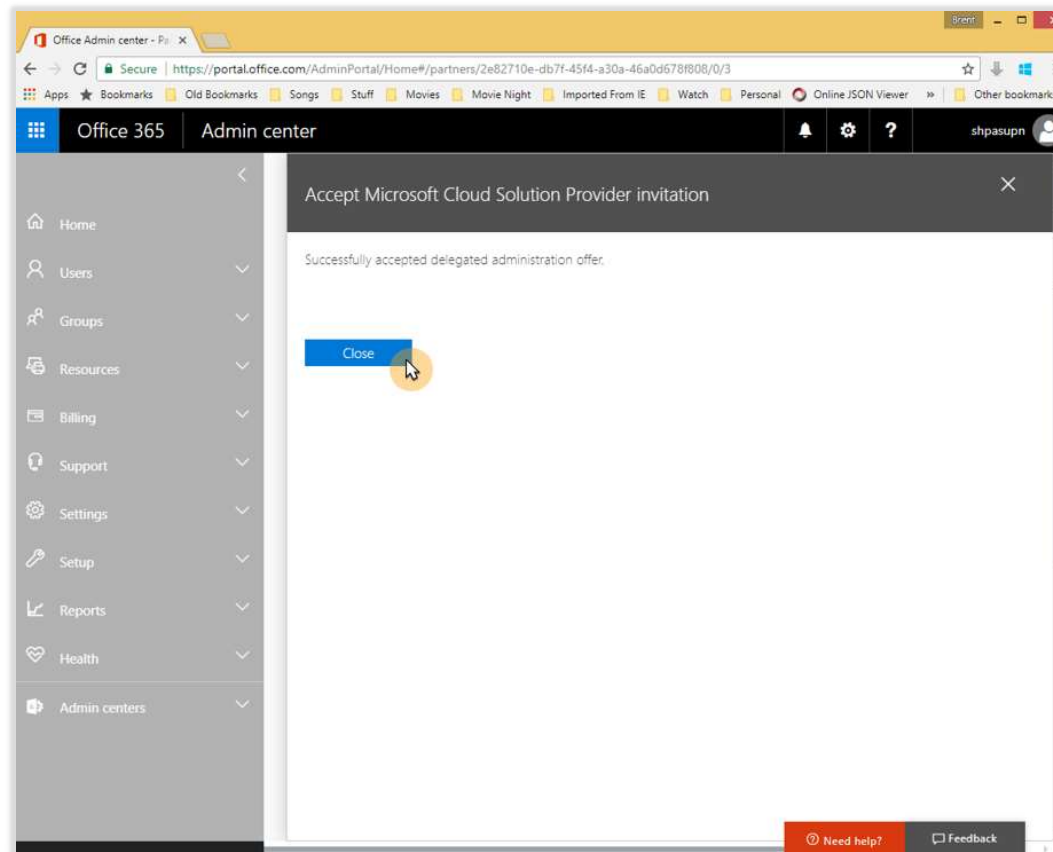
Customer clicks **Authorize CSP**



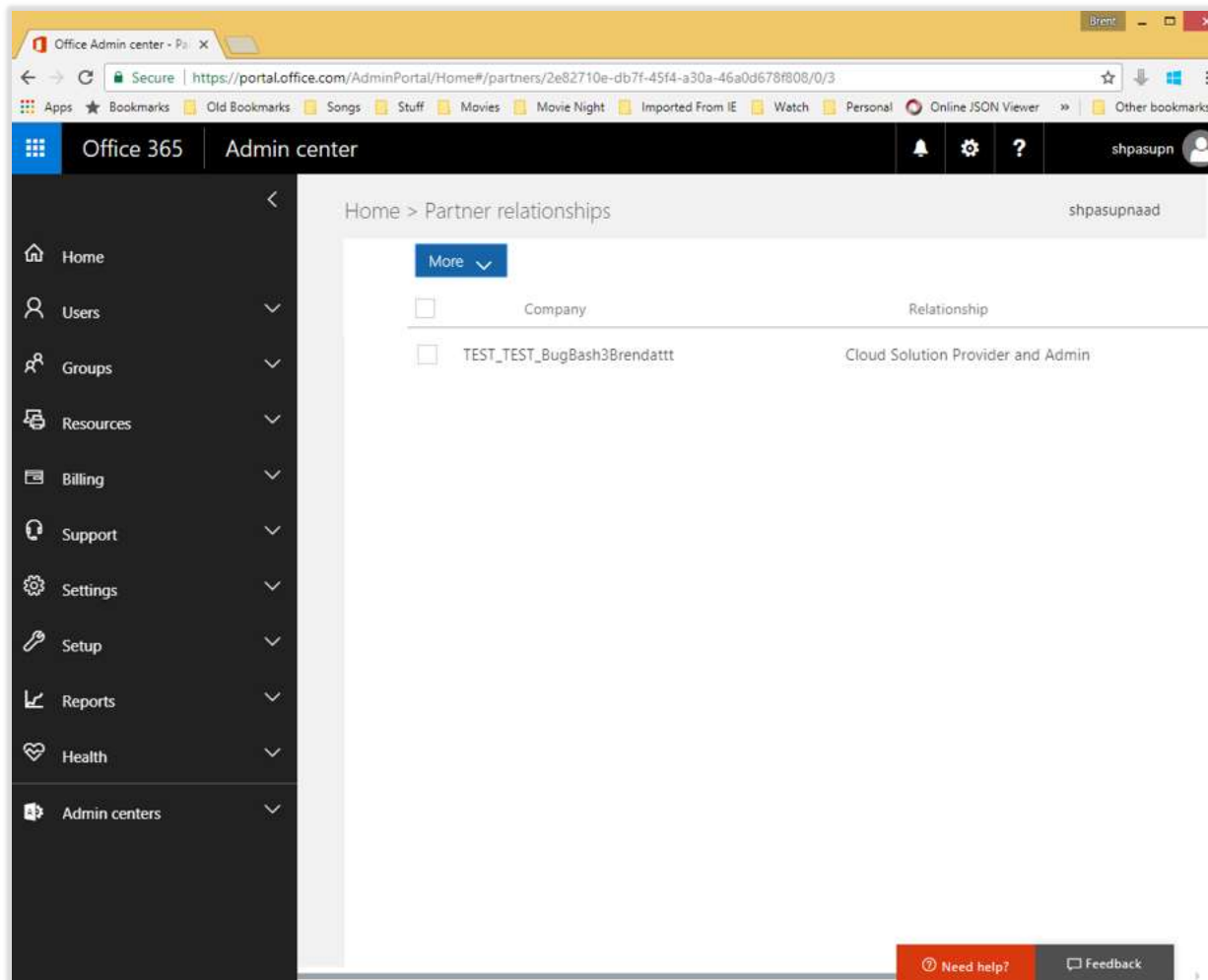
Page saves information



Success confirmation. Customer clicks **Close**



Customer can see partner relationship in Office 365 admin center



Nonprofit offers in Partner Center

This section provides a walk through for purchasing Nonprofit offers in Partner Center, including:

- Getting the Nonprofit trial subscription
- Converting the Nonprofit trial to paid subscription
- Purchasing Nonprofit subscriptions

Partner view

Get the Nonprofit trial subscription

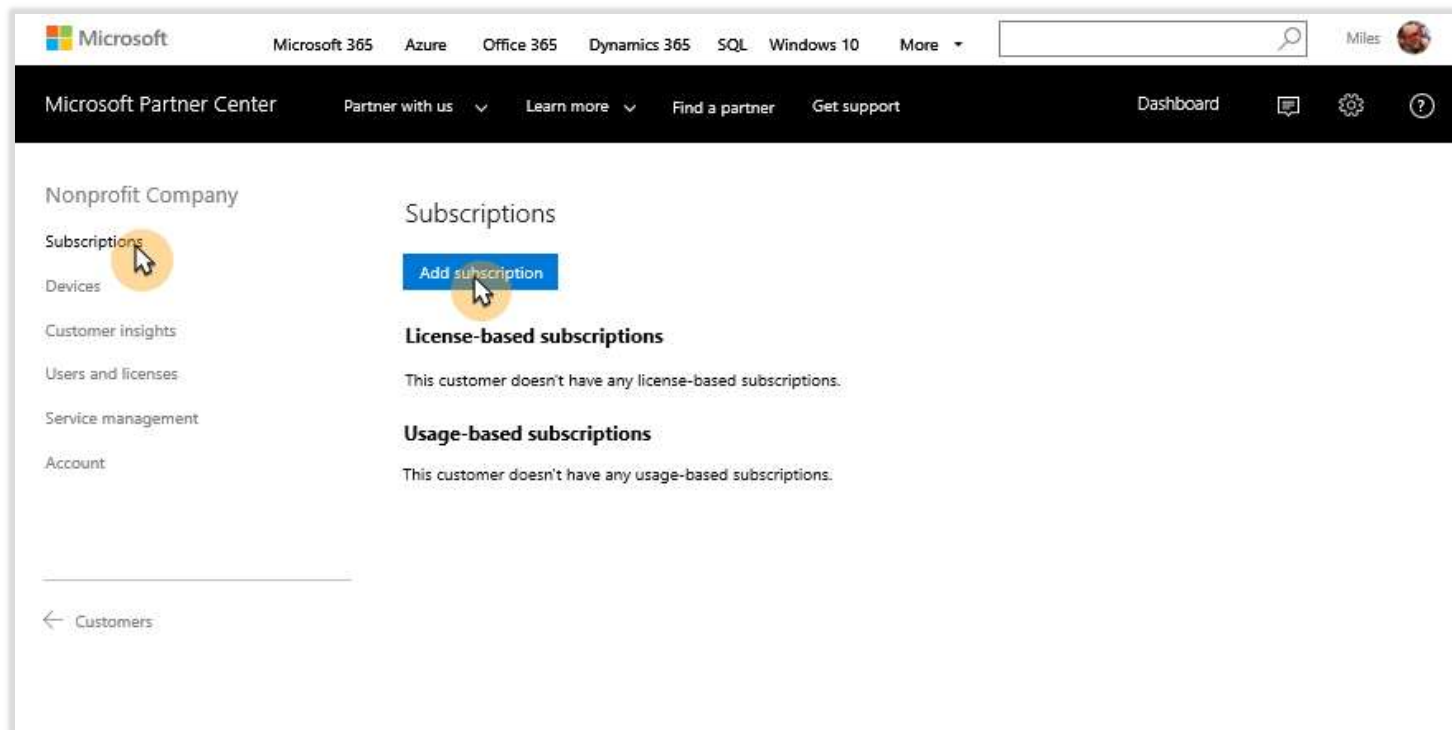
While customer is pending eligibility validation, customer can get Nonprofit trial subscription

In Partner Center, click **Customers** then click desired customer from list

The screenshot shows the Microsoft Partner Center interface. The top navigation bar includes links for Microsoft 365, Azure, Office 365, Dynamics 365, SQL, Windows 10, and More. The main navigation bar has links for Partner with us, Learn more, Find a partner, and Get support. The left sidebar contains a list of navigation items: Dashboard, Overview, Customers (highlighted with a yellow circle and a mouse cursor), Service requests, Service health, Product analytics, Azure spending, Activity log, Billing, Pricing and offers, Promotions, Referrals, Account settings, and Notification center. The main content area is titled 'Customers' and features a search bar with the placeholder text 'Search by company name or domain'. Below the search bar are two buttons: 'Add a customer' and 'Request a reseller relationship'. A table lists several customers, each with a 'Company name', 'Primary domain name', and 'Relationship' (all listed as 'Cloud Reseller'). The 'Nonprofit Company' entry is highlighted with a yellow circle and a mouse cursor.

Company name	Primary domain name	Relationship
Alpha Corporation	adatum.onmicrosoft.com	Cloud Reseller
Contoso	contoso.onmicrosoft.com	Cloud Reseller
Alpine Ski House	alpineskihouse.onmicrosoft.com	Cloud Reseller
Nonprofit Company	blueyonderairlines.onmicrosoft.com	Cloud Reseller
Coho Vineyards	cohovineyards.onmicrosoft.com	Cloud Reseller
Coho Winery	cohowinery.onmicrosoft.com	Cloud Reseller
Contoso Ltd.	contosold.onmicrosoft.com	Cloud Reseller
Nonprofit B Company	redmondcc.onmicrosoft.com	Cloud Reseller
Fourth Coffee	fourthcoffee.onmicrosoft.com	Cloud Reseller

To add trial subscription for customer pending eligibility validation, click **Subscriptions** then **Add subscription**



Click **Trial**

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Miles

Microsoft Partner Center

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Dashboard

Nonprofit Company

Subscriptions

New subscription

Devices

Customer insights

Users and licenses

Service management

Account

← Customers

New subscription

Billing frequency

☐ Monthly

☒ Annually

☐ Trial offers – no billing

Top offers

[Choose offers](#) to place at the top of the Software Catalog so that sales agents can quickly find the ones that matter most to your company.

Catalog

Enterprise Small business **Trial**

☐ Azure Active Directory Premium P1

☐ Azure Active Directory Premium P2

☐ Azure Information Protection Plan 1

☐ Azure Information Protection Premium P2

☐ Dyn365 Cloud Add-on From AX Enterprise to Retail

☐ Dyn365 Cloud Add-on From AX Enterprise to Talent

☐ Dyn365 Cloud Add-on From AX Functional to Retail

☐ Dyn365 Cloud Add-on From AXEnt/Func to Unified Operations Plan (Qualified Offer)

☐ Dyn365 for Operations Activity, Enterprise Edition

Submit

Cancel

Select desired trial; nonprofit trial designated as “Nonprofit Staff Pricing”

Microsoft Partner Center

Microsoft 365 Azure Office 365 Dynamics 365 SQL Windows 10 More

Microsoft Partner Center Partner with us Learn more Find a partner Get support Dashboard

Nonprofit Company

Subscriptions

New subscription

Devices

Customer insights

Users and licenses

Service management

Account

New subscription

Billing frequency

☐ Monthly ☒ Annually ☐ Trial offers – no billing

Top offers

[Choose offers](#) to place at the top of the Software Catalog so that sales agents can quickly find the ones that matter most to your company.

Catalog

Enterprise Small business Trial

- ☐ Dynamics 365 Customer Engagement Plan Enterprise Edition Trial
- ☐ Dynamics 365 for Finance and Operations Business Edition Trial
- ☐ Enterprise Mobility + Security E5 Trial
- ☐ Microsoft 365 Business (Nonprofit Staff Pricing) Trial
- ☒ Office 365 Business Premium (Nonprofit Staff Pricing) Trial
- ☐ Office 365 Business Premium Trial
- ☐ Office 365 Enterprise E3 Trial
- ☐ Office 365 Enterprise E5 (Nonprofit Staff Pricing) Trial
- ☐ Office 365 Enterprise E5 Trial
- ☐ Visio Online Plan 1 (Nonprofit Staff Pricing) Trial

Submit Cancel

Click **Submit**

Microsoft

Microsoft 365 Azure Office 365 Dynamics 365 SQL Windows 10 More

Miles

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Nonprofit Company

Subscriptions

New subscription

Devices

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Users and licenses

Service management

Account

Customers

New subscription

Billing frequency

Monthly

Annually

Trial offers – no billing

Top offers

Choose offers to place at the top of the Software Catalog so that sales agents can quickly find the ones that matter most to your company.

Catalog

EnterpriseSmall businessTrial

☐

Dynamics 365 Customer Engagement Plan Enterprise Edition Trial

☐

Dynamics 365 for Finance and Operations Business Edition Trial

☐

Enterprise Mobility + Security E5 Trial

☐

Microsoft 365 Business (Nonprofit Staff Pricing) Trial

☒

Office 365 Business Premium (Nonprofit Staff Pricing) Trial25Licenses

☐

Office 365 Business Premium Trial

☐

Office 365 Enterprise E3 Trial

☐

Office 365 Enterprise E5 (Nonprofit Staff Pricing) Trial

☐

Office 365 Enterprise E5 Trial

☐

Visio Online Plan 1 (Nonprofit Staff Pricing) Trial

Office 365 Business Premium (Nonprofit Staff Pricing) Trial

Office suite for PC and Mac with apps for tablets and phones, plus email, instant messaging, HD video conferencing, 1 TB personal file storage and sharing. For organizations with up to 300 users. Offer ID: 7d08a5d6-d44a-4729-b49c-d748a9b8bdf

Submit

Cancel

Partner view

Convert Nonprofit trial to paid subscription

Once customer is qualified as eligible, convert trial subscription to paid subscription

To convert trial to paid, from customer view click **Subscriptions**, then click **Convert trial to paid subscription**

The screenshot displays the Microsoft Partner Center interface. At the top, there's a navigation bar with the Microsoft logo, product links (Microsoft 365, Azure, Office 365, Dynamics 365, SQL, Windows 10, More), a search bar, and a user profile (Miles). Below this is a dark header with 'Microsoft Partner Center' and navigation links (Partner with us, Learn more, Find a partner, Get support, Dashboard, and icons for chat, settings, and help). The main content area is divided into a left sidebar and a main panel. The sidebar lists 'Nonprofit Company' and various management options (Subscriptions, Devices, Customer insights, Users and licenses, Service management, Account). The 'Subscriptions' option is highlighted with a yellow circle and a mouse cursor. The main panel shows the 'Subscriptions' section with an 'Add subscription' button. Under 'License-based subscriptions', a table lists a trial subscription for 'Office 365 Business Premium (Nonprofit Staff Pricing) Trial' with 25 licenses, expiring on 3/24/18. Below the table, the subscription ID and billing frequency are shown, along with a 'Convert trial to paid subscription' link highlighted with a yellow circle and a mouse cursor. The 'Usage-based subscriptions' section below indicates that the customer has no such subscriptions.

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Nonprofit Company

Subscriptions

Devices

Customer insights

Users and licenses

Service management

Account

← Customers

Subscriptions

Add subscription

License-based subscriptions

Subscription	Quantity	Status
Office 365 Business Premium (Nonprofit Staff Pricing) Trial	25 licenses	Expires on 3/24/18

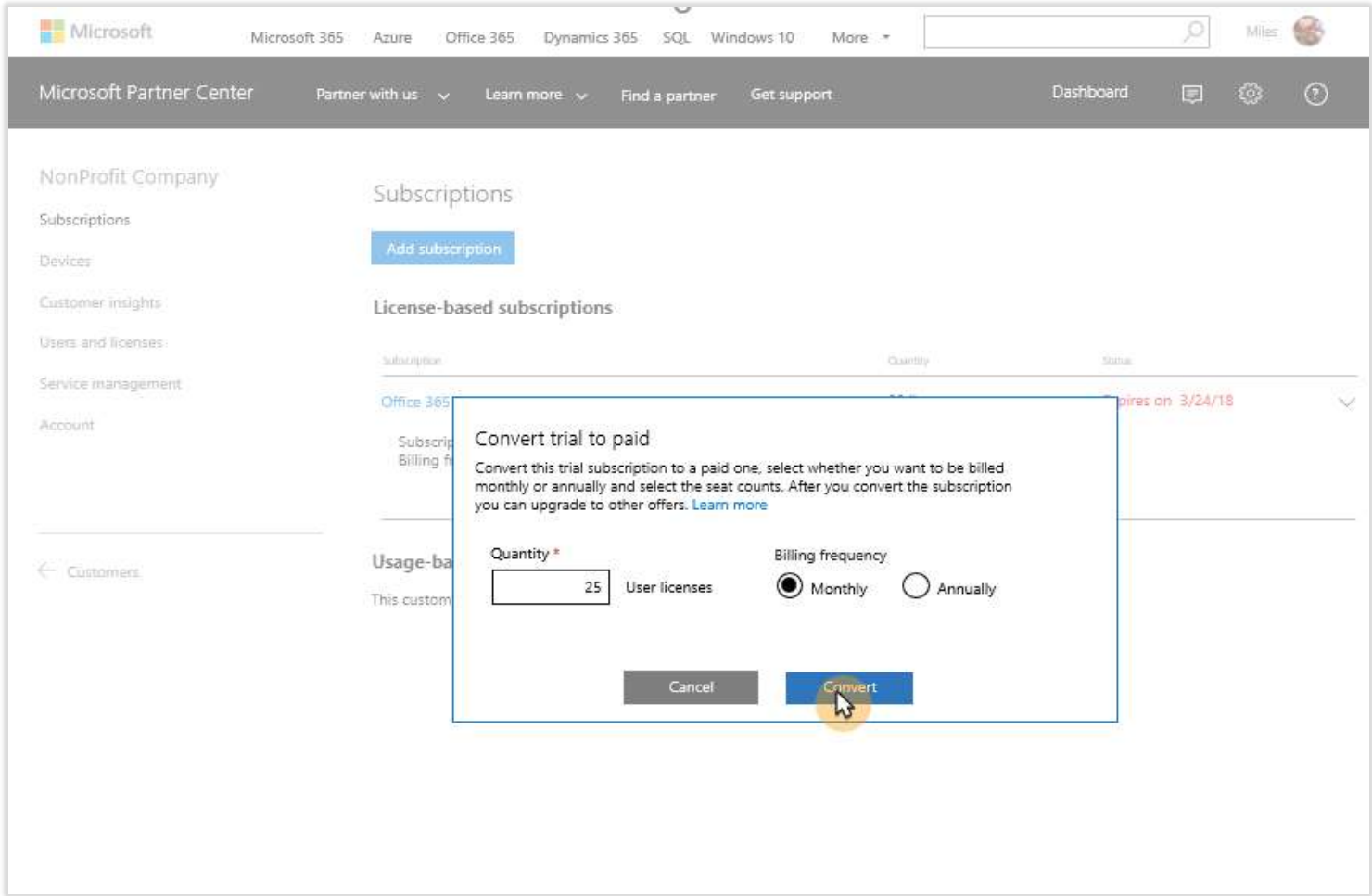
Subscription ID: 8AFC854F-C3B5-4134-8210-9CF04DEAD6A4 Convert trial to paid subscription

Billing frequency: Trial offer - no billing

Usage-based subscriptions

This customer doesn't have any usage-based subscriptions.

Click **Convert**



Subscription is now converted from trial to paid

The screenshot displays the Microsoft Partner Center interface for a Nonprofit Company. The left sidebar contains navigation links: Subscriptions, Devices, Customer insights, Users and licenses, Service management, and Account. A green arrow points from the 'Account' link to the subscription table. The main content area is titled 'Subscriptions' and includes an 'Add subscription' button. Below this, the 'License-based subscriptions' section contains a table with the following data:

Subscription	Quantity	Status
Office 365 Business Premium (Nonprofit Staff Pricing) Subscription ID: 8AFC854F-C3B5-4134-8210-9CF04DEAD6A4 Billing frequency: Monthly	25 licenses	Auto renews on 3/15/2019

The 'Usage-based subscriptions' section below indicates that the customer does not have any usage-based subscriptions.

Partner view

Purchase Nonprofit subscriptions

Once customer is qualified as eligible, customer can get Nonprofit subscriptions

In Partner Center, click **Customers** then click desired customer from list

Microsoft Partner Center

Microsoft 365 Azure Office 365 Dynamics 365 SQL Windows 10 More

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Customers

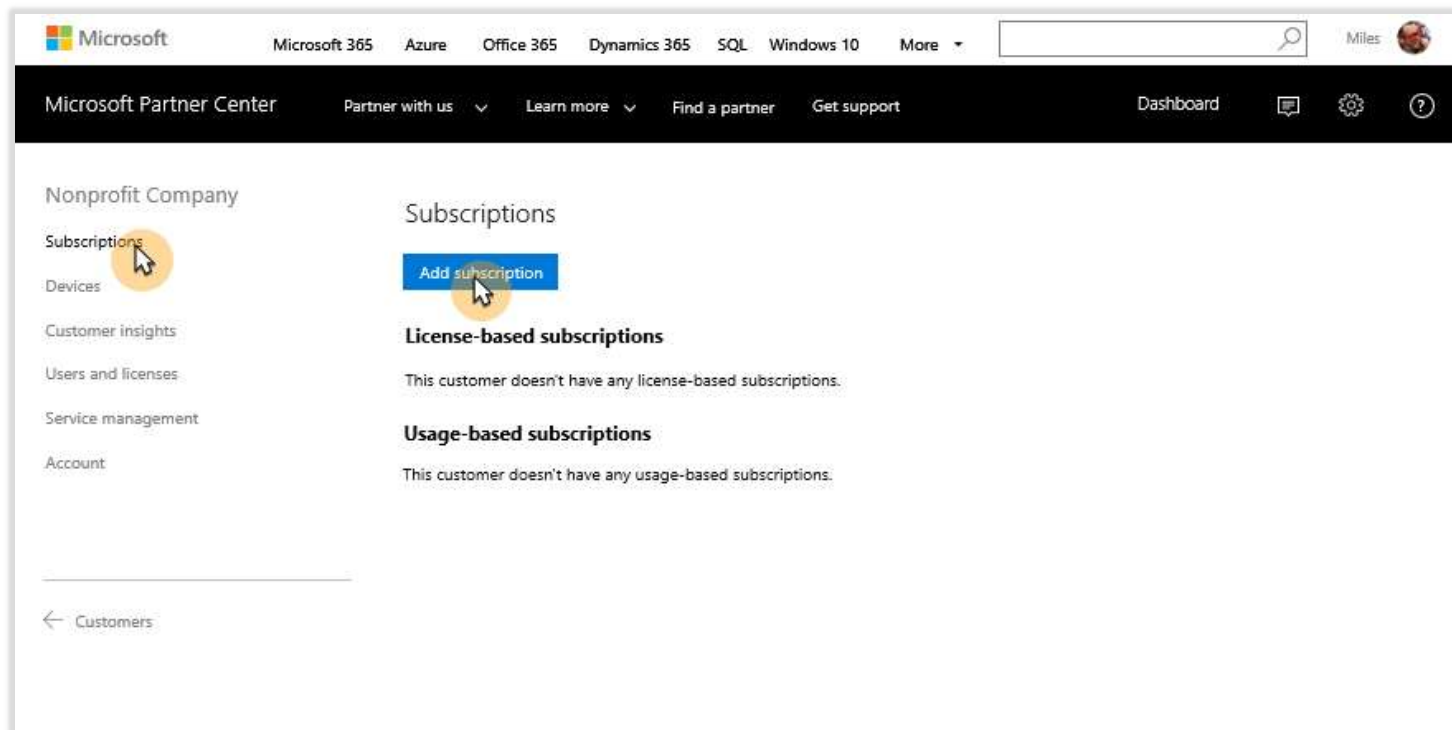
[Export customers](#)

[Add a customer](#) [Request a reseller relationship](#)

Search by company name or domain

Company name	Primary domain name	Relationship
Alpha Corporation	adatum.onmicrosoft.com	Cloud Reseller
Contoso	contoso.onmicrosoft.com	Cloud Reseller
Alpine Ski House	alpineskihouse.onmicrosoft.com	Cloud Reseller
Nonprofit Company	blueyonderairlines.onmicrosoft.com	Cloud Reseller
Coho Vineyards	cohowineyards.onmicrosoft.com	Cloud Reseller
Coho Winery	cohowinery.onmicrosoft.com	Cloud Reseller
Contoso Ltd.	contosold.onmicrosoft.com	Cloud Reseller
Nonprofit B Company	redmondcc.onmicrosoft.com	Cloud Reseller
Fourth Coffee	fourthcoffee.onmicrosoft.com	Cloud Reseller
Gamers Co	gamersco.onmicrosoft.com	Cloud Reseller

To add subscriptions for eligible customer, click **Subscriptions** then **Add subscription**



Click **Nonprofit** to see the Nonprofit catalog

The screenshot shows the Microsoft Partner Center interface for a Nonprofit Company. The top navigation bar includes the Microsoft logo, links to Microsoft 365, Azure, Office 365, Dynamics 365, SQL, Windows 10, and a More dropdown. A search bar and a user profile icon labeled 'Miles' are also present. The main header contains 'Microsoft Partner Center' and links for Partner with us, Learn more, Find a partner, and Get support. A Dashboard link with icons for messages, settings, and help is on the right.

The left sidebar lists navigation options: Subscriptions (with 'New subscription' highlighted), Devices, Customer insights, Users and licenses, Service management, and Account. Below this is a 'Customers' link with a left arrow.

The main content area is titled 'New subscription'. It features a 'Billing frequency' section with three radio buttons: 'Monthly', 'Annually' (which is selected), and 'Trial offers - no billing'. Below this is a 'Top offers' section with a link to 'Choose offers' and a descriptive text. The 'Catalog' section has tabs for 'Enterprise', 'Small business', 'Nonprofit' (which is highlighted with a yellow circle and a mouse cursor), and 'Trial'. Under the 'Nonprofit' tab, there is a list of subscription options, each with an unchecked checkbox:

- Azure Active Directory Premium P1
- Azure Active Directory Premium P2
- Azure Information Protection Plan 1
- Azure Information Protection Premium P2
- Dyn365 Cloud Add-on From AX Enterprise to Retail
- Dyn365 Cloud Add-on From AX Enterprise to Talent
- Dyn365 Cloud Add-on From AX Functional to Retail
- Dyn365 Cloud Add-on From AXEnt/Func to Unified Operations Plan (Qualified Offer)
- Dyn365 for Operations Activity, Enterprise Edition

At the bottom of the catalog list are two buttons: a blue 'Submit' button and a gray 'Cancel' button.

Select desired product; nonprofit offer designated as “Nonprofit Staff Pricing”

The screenshot shows the Microsoft Partner Center interface for a Nonprofit Company. The top navigation bar includes the Microsoft logo, links to Microsoft 365, Azure, Office 365, Dynamics 365, SQL, Windows 10, and a search bar. The main header displays 'Microsoft Partner Center' and navigation links: Partner with us, Learn more, Find a partner, Get support, and a Dashboard icon. The left sidebar lists navigation options: Subscriptions (with 'New subscription' selected), Devices, Customer insights, Users and licenses, Service management, and Account. The main content area is titled 'New subscription' and includes a 'Billing frequency' section with radio buttons for 'Monthly', 'Annually' (selected), and 'Trial offers - no billing'. Below this is a 'Top offers' section with a link to 'Choose offers'. The 'Catalog' section has tabs for 'Enterprise', 'Small business', 'Nonprofit' (selected), and 'Trial'. A list of products is displayed under the 'Nonprofit' tab, each with a checkbox and the text '(Nonprofit Staff Pricing)'. The products are: Project Online Professional, Office 365 Business Premium (highlighted with a mouse cursor), Microsoft 365 E5, Microsoft Stream Plan 2 for Office 365 Add-On, Office 365 Business Essentials, Exchange Online Archiving for Exchange Online, Office 365 Enterprise E1, Microsoft Stream Storage Add-On (500 GB), Visio Online Plan 2, Microsoft 365 Business, and Exchange Online Advanced Threat Protection.

Microsoft

Microsoft 365 Azure Office 365 Dynamics 365 SQL Windows 10 More

Microsoft Partner Center Partner with us Learn more Find a partner Get support Dashboard

Nonprofit Company

Subscriptions

New subscription

Devices

Customer insights

Users and licenses

Service management

Account

New subscription

Billing frequency

Monthly Annually Trial offers - no billing

Top offers

[Choose offers](#) to place at the top of the Software Catalog so that sales agents can quickly find the ones that matter most to your company.

Catalog

Enterprise Small business Nonprofit Trial

☐ Project Online Professional (Nonprofit Staff Pricing)

☒ Office 365 Business Premium (Nonprofit Staff Pricing)

☐ Microsoft 365 E5 (Nonprofit Staff Pricing)

☐ Microsoft Stream Plan 2 for Office 365 Add-On (Nonprofit Staff Pricing)

☐ Office 365 Business Essentials (Nonprofit Staff Pricing)

☐ Exchange Online Archiving for Exchange Online (Nonprofit Staff Pricing)

☐ Office 365 Enterprise E1 (Nonprofit Staff Pricing)

☐ Microsoft Stream Storage Add-On (500 GB) (Nonprofit Staff Pricing)

☐ Visio Online Plan 2 (Nonprofit Staff Pricing)

☐ Microsoft 365 Business (Nonprofit Staff Pricing)

☐ Exchange Online Advanced Threat Protection (Nonprofit Staff Pricing)

Designate number of licenses and click **Submit**

Microsoft Partner Center

Microsoft 365 Azure Office 365 Dynamics 365 SQL Windows 10 More

Microsoft

Microsoft Partner Center Partner with us Learn more Find a partner Get support Dashboard

Nonprofit Company

Subscriptions

New subscription

Devices

Customer insights

Users and licenses

Service management

Account

New subscription

Billing frequency

☐ Monthly ☒ Annually ☐ Trial offers – no billing

Top offers

[Choose offers](#) to place at the top of the Software Catalog so that sales agents can quickly find the ones that matter most to your company.

Catalog

Enterprise Small business **Nonprofit** Trial

☐ Project Online Professional (Nonprofit Staff Pricing)

☒ Office 365 Business Premium (Nonprofit Staff Pricing) Trial Licenses

☐ Microsoft 365 E5 (Nonprofit Staff Pricing)

☐ Microsoft Stream Plan 2 for Office 365 Add-On (Nonprofit Staff Pricing)

☐ Office 365 Business Essentials (Nonprofit Staff Pricing)

☐ Exchange Online Archiving for Exchange Online (Nonprofit Staff Pricing)

☐ Office 365 Enterprise E1 (Nonprofit Staff Pricing)

☐ Microsoft Stream Storage Add-On (500 GB) (Nonprofit Staff Pricing)

☐ Visio Online Plan 2 (Nonprofit Staff Pricing)

☐ Microsoft 365 Business (Nonprofit Staff Pricing)

☐ Exchange Online Advanced Threat Protection (Nonprofit Staff Pricing)

Office 365 Business Premium (Nonprofit Staff Pricing)
Office suite for PC and Mac with apps for tablets and phones, plus email, instant messaging, HD video conferencing, 1 TB personal file storage and sharing. For organizations with up to 300 users.
Offer ID: 7d08a5d6-d44e-4729-b49c-d748a9f8b0df

Submit Cancel

Subscription is now added to account

The screenshot displays the Microsoft Partner Center interface. The top navigation bar includes the Microsoft logo, links to Microsoft 365, Azure, Office 365, Dynamics 365, SQL, Windows 10, and a More dropdown menu. A search bar and a user profile icon labeled 'Miles' are also present. Below this, a secondary navigation bar features 'Microsoft Partner Center', 'Partner with us', 'Learn more', 'Find a partner', 'Get support', 'Dashboard', and icons for chat, settings, and help.

The main content area is divided into a left sidebar and a main panel. The sidebar, under the heading 'Nonprofit Company', lists 'Subscriptions', 'Devices', 'Customer insights', 'Users and licenses', 'Service management', and 'Account'. A green arrow points from the 'Account' link to the main panel. The main panel is titled 'Subscriptions' and includes an 'Add subscription' button. It is divided into two sections: 'License-based subscriptions' and 'Usage-based subscriptions'.

The 'License-based subscriptions' section contains a table with the following data:

Subscription	Quantity	Status
Office 365 Business Premium (Nonprofit Staff Pricing) Subscription ID: 8AFC854F-C385-4134-8210-9CF04DEAD6A4 Billing frequency: Monthly	100 licenses	Auto renews on 3/15/2019

The 'Usage-based subscriptions' section states: 'This customer doesn't have any usage-based subscriptions.'