

# OpenText™ Application Governance & Archiving for Microsoft® SharePoint®



**Enable a holistic and complete** enterprise content management strategy



**Ensure compliance and sound information governance** on-premises and in the cloud



**Control content growth and infrastructure costs**

**OpenText Application Governance & Archiving for Microsoft SharePoint (AGA) addresses the challenges of managing SharePoint and SharePoint Online (Office 365) adoption, while providing complete lifecycle information governance for all content through the transparent classification and management of information to support privacy, security and discovery.**

Organizations choose SharePoint and SharePoint Online (Office 365) for its easy and self-service site creation, straightforward content development and improved collaboration and productivity capabilities. However, these advantages also contribute to growing storage and costs as well as encumbered site deployment and management.

Information governance encompasses multiple disciplines, such as records management, archiving and discovery as well as the policies, procedures, processes and controls for managing the lifecycle of business information. It is a major challenge organizations need to consider when deploying SharePoint. Ensuring that SharePoint falls within an organization's information governance framework and policies is a key factor in successful deployments.

With AGA, organizations can benefit from SharePoint while driving maximum value to the business through a truly holistic approach to enterprise content management (ECM).

## Application Governance & Archiving for SharePoint

- Frictionless collaboration
- Recognized compliance
- Long-term archival
- Structured site deployment

### Enable a holistic ECM strategy

While SharePoint environments continue to expand and move to the cloud, the amount of business content grows rapidly, as does the need to bring it under the umbrella of ECM. AGA lets workers access and leverage relevant content managed by OpenText™ Content Suite, whether it's business records, archived emails or physical records, without leaving SharePoint. It delivers access to all enterprise content from within the familiar SharePoint user experience.

### Ensure compliance and information governance on-premises and in the cloud

The growth of Microsoft SharePoint sites generates enormous volumes of content that must be managed in accordance with policies and regulations, even when a site has fulfilled its purpose and should be deleted. This presents significant challenges for legal departments, CIOs and IT professionals charged with delivering sound information governance strategies and organizational compliance programs. AGA assists in aligning with industry regulations and internal policies and helps avoid reliance on costly standalone solutions.



### Control content growth and infrastructure costs

The creation of SharePoint sites and collaborative content is often outside of IT control and left abandoned once they have run their course. This results in database growth and impacts IT operations. It also represents serious hidden business and legal risk and compounds the issues of SharePoint archiving, storage costs and infrastructure control. AGA addresses these challenges while helping to maximize SharePoint investments and lower IT operational and infrastructure costs.

Learn more

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for Microsoft®

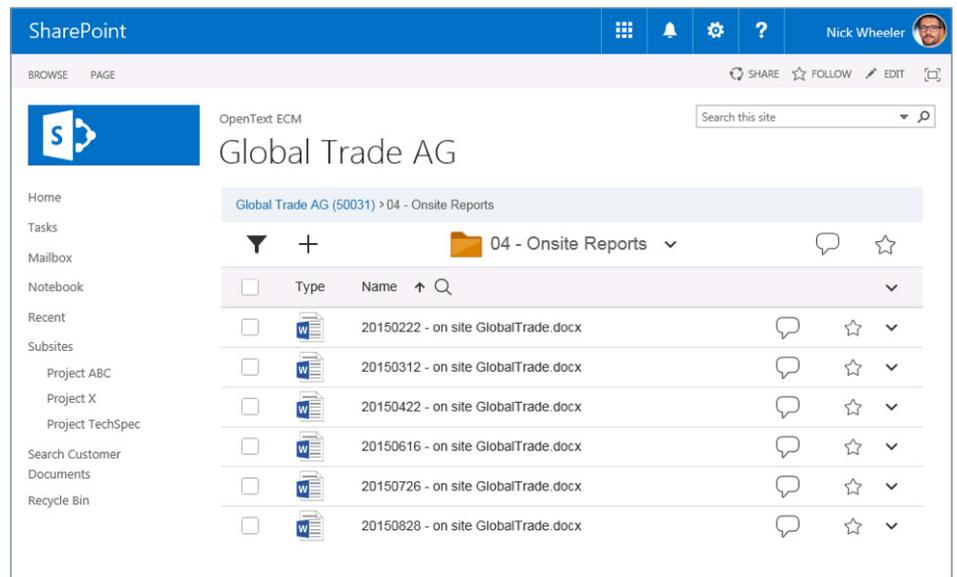
## A Complete ECM Solution

AGA offers the best-in-class comprehensive capabilities for a holistic approach to managing Microsoft SharePoint sites. Its advanced set of capabilities and features drive down the costs of hardware, storage, database and the operating system.

AGA covers gaps including:

- Giving users access to business-critical content, no matter where it's stored.
- Managing the lifecycle of SharePoint sites from creation to archiving and disposition.
- Meeting stringent RM requirements such as DoD 5015.2.
- Providing long-term archiving for decades and beyond.

Enterprises can extend the capabilities of SharePoint with connected solutions from OpenText rather than trying to stitch together a multitude of products from various vendors in order to cover SharePoint gaps.



The screenshot shows the SharePoint user interface for a site named 'Global Trade AG'. The breadcrumb path is 'OpenText ECM > Global Trade AG (50031) > 04 - Onsite Reports'. A table lists documents in the '04 - Onsite Reports' folder:

Type	Name	Actions
Document	20150222 - on site GlobalTrade.docx	Comment, Star, More
Document	20150312 - on site GlobalTrade.docx	Comment, Star, More
Document	20150422 - on site GlobalTrade.docx	Comment, Star, More
Document	20150616 - on site GlobalTrade.docx	Comment, Star, More
Document	20150726 - on site GlobalTrade.docx	Comment, Star, More
Document	20150828 - on site GlobalTrade.docx	Comment, Star, More

Access your enterprise records from the familiar SharePoint user interface

**OpenText offers consulting and managed services. To learn more, please visit [opentext.com/contact](http://opentext.com/contact).**



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