

PRODUCT OVERVIEW

HCMatrix Payroll is a cloud-based solution that aids organizations maintain an auto-generated payment accounts for employees. All that is required is to set basic salary for each job role and any other benefits attached and set a fixed date for the payment to be made and once this is completed, employees get their payment notifications from their banks at the due date and are encouraged to continue with their respective responsibilities.

With HCMatrix Payroll, there is added automation. From processing payments on a range of schedules, managing staff leave, and instant access to automatic updates, to customised payslips, telephonic and email support, and access to additional software modules for greater value.



1 - PAYMENT

Managing employee payments

2 - TIME SHEETS

Compute time sheets

3 - PAYROLL

Generate comprehensive payroll reports

4 - LEAVE REQUESTS

Collate leave requests

5 - ATTENDANCE

Track staff time and attendance

6 - PRODUCTIVITY

Increase organizational work productivity

Automate your payroll process SEAMLESSLY

Process your payroll faster and more accurately with HCMatrix Payroll Solution which integrates with major banks across Africa.

CONFIGURE

AUTOMATE

GENERATE

DISBURSE

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# HCMatrix Payroll

A smarter way to make payment

*“ Traditional payroll management could be quite burdensome due to a large number of calculations and statutory compliance requirements ”*

Let's  
Ease your  
Payroll Burden  
So that you can  
Make Payment in

**ONE CLICK**

**HCMatrix Payroll makes it possible to**

- ✓ **Eliminate** the manual processes of documenting log books by generating accurate payslips for each employee, factoring in varied additions such as overtime bonuses and deductions such as tax and late arrival penalties.
- ✓ **Integrate** seamlessly with time and attendance to enhance payroll.
- ✓ **Save** valuable time and eliminate errors.

**DO MORE**

than just salaries



## GENERATE PAY SLIPS

Generate comprehensive payroll reports  
Generate and distribute customized payslips  
Download payslips for individual or selected employees as PDF files  
Generate reimbursement and settlement payslips separately



## CONFIGURE

Configure complex salary structures. Accurately and automatically computes salary for all employees including statutory deductions, loan deductions, arrears, revisions, loss of pay, pro-rata salary



## AUTOMATE

Automate payroll inputs and payslips for:  
Extensive reimbursement configurations  
Monthly/ annual entitlements  
Claims processing with limit checking  
Providing loans with multiple repayment and interest options  
Pausing loan deductions for a specified period  
Automatic closure on completion of repayment  
Automatic calculation of perquisites



## DISBURSE

Disburse salaries through multiple payment modes with ease. HCMatrix allows you make payments online easily via major banks in Africa.