

USER GUIDE

AMC BANKING 365 Business For Microsoft Dynamics 365 Business Central





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1 INTRODUCTION

Thanks for choosing AMC BANKING 365 Business app.

Our vision is to make electronic banking possible everywhere.

AMC BANKING 365 Business app enhances the Cash Management modules in Microsoft Dynamics 365 Business Central.

Some of the improvement are:

- Additional fields in the Bank Account Card required for some banks when exporting electronic payments
- Additional fields in the Vendor Bank Account card required for some payment types
- Additional payments types
- Reference payments and country specific payment types as KID (NO), FIK (DK) and Bank Giro (SE)
- Import of Credit Advice file (bank file containing specification of customer payments)
- Post payments as lump sum
- Automated import of Bank Statements: get your Bank Statement directly in the Payment Reconciliation Journal by linking your bank accounts to your online bank account
- Host2Host (send payments directly to the bank)



2 FACILITIES

AMC BANKING 365 Business app uses the **AMC Banking Service** to export and import bank files from/into Microsoft Dynamics 365 Business Central and covers two main facilities:

Export Electronic payments:

Export payment lines from the Payment Journal to electronic files required by your bank.

AMC Banking Service gives you access to hundreds of bank formats throughout the world.

Check all available banks her:

https://amcbanking.com/banks/

Import bank files:

Import electronic bank files into Microsoft Dynamics 365 Business Central to speed up the payment reconciliation process and bank account reconciliation.



3 PREREQUISITES

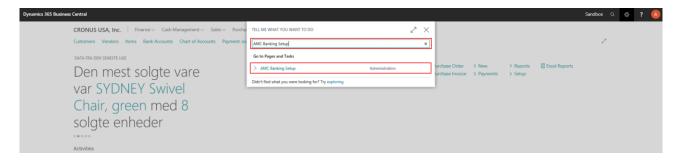
These are prerequisites to be able to export/import bank files successfully:

- AMC BANKING 365 Business app should be installed
- Valid license and the necessary setup should have been completed



4 AMC BANKING SETUP

1) Click on search, type AMC Banking setup



The Cronus demo company has already a pre-filled **demouser** and password. With the demouser it is possible to test some of the facilities of the system.

If AMC Banking Setup does not look like below, click on **delete** and open the page **AMC Banking Setup** again

		イ SAVED 🔲 🖬 💉
AMC Banking Setup		
Process Bank Name Encryption More options		
General		
USER INFORMATION	SOLUTION INFORMATION	
User Name demouser	Solution demo	
Postfix User Name	License BC	
PASSWORDS FOR AMC BANKING		
Password should be the same as Password Business		
Password		
Password Business		
Service		
Sign-up URL https://license.amcbanking.com/reg	gister Namespace API Version nav03	
Service URL https://demoxtl.amcbanking.com/r	nav03 NO. SERIES	
Support URL https://amcbanking.com/landing36	65bc/help/ Transaction Id Nos.	\sim

To be able to use all facilities, please register for the service by using the link:

https://license.amcbanking.com/register



General	
User Name	The username/login is used to identify you in AMC BANKING 365 Business and to communicate with the web service. When you register for the service, the user name must be the same as your license. You can find your license number in the AMC Banking Setup page
Postfix User Name	If needed you can add a Postfix user name to your license and user this for communicating with the web service
Password	The password used when communicating with the web service. Password is defined when you register for the service and is created at the same time as the User Name
Password Business	It is the same password as the field above.
Solution	Solution type: Demo, Classic + or Enterprise
License	Your Dynamics Business Central license is prefixed with BC
Services	
Sign-Up URL	Link for signing up for the service
Service URL	URL of the web service which handles the conversion of payments and bank files
Support URL	URL for AMC Banking 365 Business support
Namespace API version	Version of API
Transaction Id Nos	Number series used in the Payment Reconciliation Journal when posting payments as lump sum



 Enter the user name and password created when signing up for the services and click on Process / Assisted Setup

Dynamics 365 Bu	ısiness	Central			Sandbox	Q	Ô	?	A
С	\leftarrow		+ 🛍	√ SAVED		e -			
0		AMC Banking Setup							
D		Process Bank Name Encryption Actions Navigate Fewer option	IS						
[A Assisted Setup			-6	4			
\		USER INFORMATION	SOLUTION INFORMATION						
		User Name · · · · · · · demouser	Solution demo						
(Postfix User Name	License BC						
-		PASSWORDS FOR AMC BANKING							
2		Password should be the same as Password Business							
0		Password							
A		Password Business							
Ā									
S/		Service							
C		Sign-up URL https://license.amcbanking.com/register	Namespace API Version						
-		Service URL ····· https://demoxtl.amcbanking.com/nav03 ···	NO. SERIES						
		Support URL https://amcbanking.com/landing365bc/help/	Transaction Id Nos. TRS-ID-AMC		~				

NOTICE: Once this Wizard is completed, your previous **Data Exchange Definitions** related to Data Conversion Service will be overwritten.

We recommend you SAVE your Data Exchange Definitions before you start this Wizard setup.

Save your Data Exchange Definitions related to Data Conv. Service (BANKDATACONVSERVCT and BANKDATACONVSERVSTMT)

3) Click on Start Update

The system automatically suggests you choose the default values for setting AMC Banking Conversion service up.

AMC BANKING 365 FOUNDATION ASSISTED SETUP	7	×
WELCOME		^
The AMC Banking 365 Foundation extension saves you time and reduces error when you send data to your bank. The extension uses the AMC Banking 365 Business service to transform data from Microsoft Dynamics 365 Business Cent into formats that banks require. You specify the bank, and the extension does t rest. For more information, see the documentation.	ral	
AMC Banking 365 Foundation documentation		
By enabling this extension you consent to sharing your data with an external sy Your use of this extension may be subject to additional licensing terms from Al To enable the service you must read and accept the terms of use.		
AMC Banking 365 Foundation terms of use		
I understand and accept these		
LET'S GET STARTED		
Use default values for AMC Ba 🐳 🛑	ŧ.	~
Back Next Start u	pdate	



If you get the warning below, please select "Allow Always" option and click OK

1	The extension 'AMC Banking 365 Business by AMC Banking' is making a request to an external service. Do you want to allow this request?
	Allow Always
C	Allow Once
C	Block Always
C) Block Once
	OK Cancel

The setup is done. The next step is to set your bank accounts up. See chapter 5 (Bank Account)

	AMC BANKING 365 FOUNDATION ASSISTED SETUP	\swarrow \times	
AMC Ba	\checkmark		
Process Bank Na	SETUP IS DONE! You can start using the AMC Banking now.		
General			
USER INFORMATION			
User Name			
Password			
Service			
Sign-up URL			ng.com/landing3
Service URL	Back Next	Start update	



5 BANK ACCOUNT SETUP

When exporting or importing bank files by using the AMC Banking 365 Business, the system looks in the bank account card to be able to define how the bank file should be exported/imported.

1) Go to the Bank Account Card

Dynamics 365 Business Central					o ? 🚺
CRONUS UK, Ltd. Sales - Purchasing - Inventory - Posted Documents - Setup B		2 ×		-	
Sales Ordens Items Customers Item Journals Sales Journals Cash Receipt Journals Transfe	Bank Accounts	×		2	
HEADLINE	Go to Pages and Tasks	Show all (5)			
Good afternoon!) Bank Accounts	Lists	Salec Crucit Memo > History > Sales Price > Tasks > Reports		
GOOG alternoon:	> Create Contacts from Bank Accounts	Tasks	V PERE V JANAS V Septera.		
	> Bank Account Posting Groups	Administration			

2) Enter the basic information for the bank account in the bank account card, as **No**., **Name**, **Currency**, etc... **AND** the mandatory fields

The mandatory fields are:

- **Either Bank Account No.** or **IBAN** (we recommend using the IBAN field for the bank account identification, even when the bank account number is not an IBAN number)
- Credit Transfer Msg. Nos
- Bank Name
- Bank Statement Import Format, if you want to import Bank Files
- Credit Advice Import Format, if you want to import Bank Files
- Payment Export Format, if you want to export Bank Files

The additional fields (Bankagreementlevel1 and Bankagreementlevel2) are not mandatory for all bank formats.

BANK ACCOUNT CARD WORK DATE: 10/16	/2019		+ 1		√ SAVED 📑
WELLS FARGO ·					
	5				
Process Report Bank Statement Serv	ice Bank Account Navigate Actions Navigate	Report Fewer options			
No.	WELLS FARGO	Blocked		Bank Clearing Code	
Name	Wells Fargo US	SEPA Direct Debit Exp. Format	×	Check Date Format	
Bank Branch No.		Credit Transfer Msg. Nos.	CT-MSG V	Check Date Separator	
Bank Account No.	9999999991234567890	Direct Debit Msg. Nos.	×	Bank Account Linking Status	Not Linked
Balance	0.00	Creditor No.		Last Date Modified	10/28/2019
Balance (\$)	0.00	Bank Name	Wells Fargo US 🗸	MATCHING TOLERANCE	
Our Contact Code		Bank Clearing Standard	~ ~	Match Tolerance Type	Percentage
				Match Tolerance Value	
Communication					Stow mo
Address		ZIP Code		Bank Code	
Address 2		Country/Region Code	us v	Fax No.	
Gity		Phone No.		Email	
State		Contact		Home Page	
Posting					
Posting					
Currency Code	×	Last Statement No.		Bank Acc. Posting Group	·
Last Check No.	201	Last Payment Statement No.			
Last Remittance Advice No.		Balance Last Statement	0.00		
Transfer					Show is
Country Export Format	Other 🗸	Transit No.		Positive Pay Export Format	BANKDATACONVSERVPP
E-Pay Export File Name		SWIFT Code	~ ~	EFT IAT Export Format	· · · · · · · · · · · · · · · · · · ·
Last E-Pay File Creation No.	0	IBAN ·····		AMCBANKAGREMENT	
Client No.		Bank Statement Import Format	BANKDATACONVSERVSTMT V	Bankagreementievel 1	111111111
Client Name		Credit Advice import Format	BANKDATACONVSERVCREM	Bankagreementlevel 2	2222222222
Input Qualifier			BANKDATACONVSERVCT V		
million resume		Payment Lapart Confile	and the state of t		

PS. When you run the Assisted Setup (AMC Banking Setup page / Process / Assisted Setup), the system will automatically fill out the fields (Bank Statement Import Format, Credit Advice Import Format, Payment Export Format, Positive Pay Export Format and Credit Transfer Msg. Nos)



5.1 HOST TO HOST CONNECTIVITY

Many banks offer Host2Host channel for seamless and secure data transmission between the customer and the Bank.

This facility has 2 main objectives:

- Enhances the payment process as the payments from the payment journal are sent directly to the bank system (Host2Host)
- Automates the payment reconciliation as you will get the bank files directly into Microsoft Dynamics 365 Business Central.

By linking your bank account in Microsoft Dynamics 365 Business Central to your online bank account it is possible* to exchange bank file between Microsoft Dynamics 365 Business Central and the bank.

A prerequisite to create a connection between Microsoft Dynamics 365 Business Central and your bank is that you have received credentials from the bank, which give you rights to send files to the bank and read bank statements.

The next chapter 5.2 will show you how to create this connection and how to link your bank accounts.

*It depends of the bank solution

5.2 LINK BANK ACCOUNTS

1) Go to Bank Accounts

Dynamics 365 Business Central				Q	Ø	?	A
CRONUS UK, Ltd. Sales ~ Purchas	TELL ME WHAT YOU WANT TO DO	∠ ×					
Sales Orders Items Customers Item Jou	bank accounts	x			2		
INSIGHT FROM LAST MONTH	Go to Pages and Tasks	Show all (6)					
The biggest sale	> Bank Accounts	Lists	> History > Reports > Tasks				
The biggest sale order was for 12	> Create Contacts from Bank Accounts	Tasla	> Sales				
order was for 12	> Bank Account Posting Groups	Administration					
	Go to Reports and Analysis	Show all (7)					
• 0	Bank Accounts - Detail Trial Balance	Reports and Analysis					
Activities	Bank Account - List	Reports and Analysis					
Activities ~	Bank Account Register	Reports and Analysis					
SALES QUOTES - OPEN SALES ORDE							
0 20							
>See more >See more	2						



2) Select your bank account and click on Bank Statement Service / Link to Online Bank Account

Dynamics 365 B	Business	Central	Sandbox Q	© ? 🔼
	÷	BANK ACCOUNTS WORK DATE: 08/04/2019	📕 🖬 💉	
		🔎 Search 🕂 New Manage Process Report Bank Statement Service Bank Account Navigate 🖽 Open in Excel More options	$\nabla \equiv 0$	
		È Create New Linked Bank Account □ Unlink Online Bank Account □ Unlink Online Bank Account □ Refresh Online Bank Account □ Unline Bank Account □ Unline □ Unline Bank Account □ Unli	-12	
		SAVINGS : World Wide Bank Not Linked Grant Culbertson	Notes +	
			(There is nothing to show in this view)	

3) Follow the steps 1 and 2 in the picture below:

Dynamics 365 Bi	usiness	Central					Sandbox Q 🛞 ?	A
	\leftarrow	BANK ACCOUNTS WOR	K DATE: 08/04	1/2019		VIEW - AMC BANKING 365 BUSINESS LINKING BANKS $\mathcal{L}^{\mathcal{R}}$	∎ ¤ ×	
			Manage	Process R	eport Bank S	LINK TO ONLINE BANK ACCOUNT : STEP 1 - 5	♡ ≡ 0	
		No. 1		Name		 Do not close this page untill you have finished the step 2. 		
		CHECKING		World Wide B	ank	2) Open AMC Banking 365 Business webpage below and add the bank and make the online setup :	Notes +	
		SAVINGS		World Wide B	ank	AMC Banking 365 Business	Notes T	
						3) Click OK on this page to complete the process.	(There is nothing to show in this view)	
						OK Cancel		

4) When you open the link (step 2 of picture above), you will need to add the bank you want to create the connectivity to. Click on **NEW**

XTendLink	Home	Upload	Download	()	\bigcirc			AMC Demo BC		• ن	🔓 bc 📃 😩 Account	U Logout	. •	
										•	VERIFY SETUP	A, CHECK MOBILECODE	O+ ACTIVA	ite key
- bc														SAVE
	C Demo BC		×	Date Mon Time	alization f etary zone uage	ormat YYYY-MM-DD 1.234,56 GMT Default	@ Pick	Credentials Password Next paswithin TOTP secret Mail address	Never	MOBILE CODE	Details Expire at	2099-01-01		
- Banks													NE	FILTER
No data to display														



5) Find your bank in the list and click on it

Bank	Bank name Setup	Home	Group
Aalandsbanken FI	Ålandsbanken	FI	Bank
ABN AMRO NL	ABN AMRO	NL	Bank
ABN AMRO XML BE	ABN AMRO XML	BE	Bank
ABN AMRO XML NL	ABN AMRO XML	NL	Bank
Ahli United BH	Ahli United	BH	Bank
Ahli United KW	Ahli United	KW	Bank
AIB IE	AIB	IE	Bank
Aktia FI	Aktia	FI	Bank
Alior Bank PL	Alior Bank	PL	Bank
Alm Brand XML DK	Alm Brand XML Bank Connect	DK	Bank
Amegy US	Amegy	US	Bank
AN Bank US	American National Bank	US	Bank
Andelskassen DK	Andelskassen	DK	Bank
Andelskassen XML DK	Andelskassen XML Bank Connect	DK	Bank
ANZ AU	Australia and New Zealand Banking Group	AU	Bank

6) Click on Edit

XTendLin	K Home Upload Down	load i 🛆 🛆			AMC Demo BC			• ن	Account	() Logout	۰	
								•	VERIFY SETUP	A, CHECK MOBILECODE		e key
- bc												SAVE
Identification		Localization	format		Credentials				Details			
Login	bc4803631	Date	YYYY-MM-DD		Password	****		@ CHANGE	Expire at	2099-01-01		
Name	AMC Demo BC	Monetary	1.234,56		Next paswithin	Never						
		Time zone	GMT	Ø PCK	TOTP secret			· MOBILE CODE				
		Language	Default		Mail address							
- Banks											NEW	PILTER
Bank 🔺		Bank name					Product group 🔺	He	ome 🔺	Setup		
Danske XML DK		Danske XM					Bank	DI	K .	Danske WebService	1	,

7) Enter the bank credentials*, click on Save and Activate

XTendLink (1997)	Home Upload Download 🛈 🛆		AMC Demo BC	ن المواجع المراجع المحمد المراجع المحمد ا
				ACTIVATE (*) TEST CONNECTION
- Danske EDI V	VebService Setup			SAVE DELETE BACK
Identification Bank	Danske XML	0	Bank credentials Crypt key	0
Banktype	DkDanskeBank		Customer id	
File type	ISO20022		PIN	
- Users				CREATE
No data to display				

If the Customer ID and PIN code are correct, you will get a confirmation message that, the connection is now active.

* These credentials might different from bank to bank



8) Add Bank Account

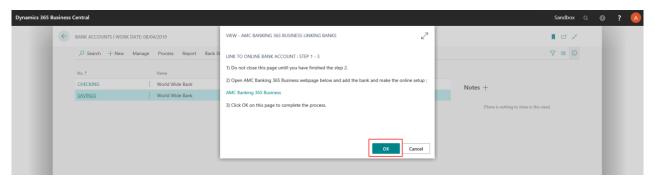
Go to Home-> Accounts ->New



Add the bank account information the same as in Business Central

Name		
Bank	Handels NO	÷
Swift		
Bank account		
New Currency		
Currency	NOK	
Manually create		

9) Back to your Microsoft Dynamics 365 Business Central, click on OK



10) The bank account linking status is now as Linked

Dynamics 365 Business Central			Sandbox Q @ ?
CRONUS USA, Inc.	$<$ Finance \sim Cash Manage	ment \lor Sales \lor Purchasing \lor Setup & Extens	sions \smallsetminus Intelligent Cloud $ angle$ \equiv
Bank Accounts: All \smallsetminus	🔎 Search 🕂 New 📋 Delete	Process \lor Report \lor Bank Statement Service \lor	🛛 🖉 🔳 🖉
No. 1	Name	Bank Account Linking Status Phone No	o, Contact
CHECKING	World Wide Bank	Not Linked	Grant Culbertson
SAVINGS	World Wide Bank	Linked	Grant Culbertson



In the Bank Statement Service, it is also possible:

Bank Statement Service	
Create New Linked Bank Account	Create and link a new online bank account in Microsoft Dynamics 365 Business Central
Link to Online Bank Account	Link an online bank account to an existent bank account in Microsoft Dynamics 365 Business Central
Unlink Online Bank Account	Remove a link to an online bank account
Update Bank Account Linking	Update linking status of any non linked bank account in Microsoft Dynamics 365 Business Central to their related online bank account You can use this option, if you e.g. accidentally removed a link between the bank accounts.
Automatic Bank Statement Import Setup	Set up a batch job to automatically import bank statement files into Microsoft Dynamics 365 Business Central



6 VENDORS

If you want to use the service to export payments from the Payment Journal, the vendor must have a **bank** account and a valid **Payment Method Code.**

- 1) Go to the Vendor Card
- 2) Select a bank account for the vendor in the **Preferred Bank Account Code**. If the vendor does not have any bank account, click on New

RO 🤶	VENDOR CARD WORK DATE 28-0	1-2021	Ø	+ 8			~_ SAVED	1	
iles	10000 · Londo	on Postmaster	r						~
EAD	Process Request Approval 1	New Document Navigate Ven	dor Shaw J	Attached Actions Navigate	Report Fr	wer options		0	
50	General						Show more	^	
	No	10000		Balance (I.CY)			112,807,45		
	Name	London Postmaster		Balance Due (LCY)			81.872.64		
	Blocked ·····		~						
00									
tiv	Address & Contact >					N12 5XY	Mrs. Carol Philips		- 60
	Autress & contact/								_
tivi	Invoicing>							L	
the LES							Show more	L	
the LES	Invoicing >	Manual	Y	Preferred Bank Account Code ····					
niw LES See	Invoicing > Payments Application Method	Manual CM	Y	Preferred Bank Account Code Partner Type	VENDOR		Show more]	
attw atts) See atts	Invoicing > Payments Application Method				VENDOR NO. ¥	CODE]	
tivi LES See	Invoicing > Payments Application Method Payment Terms Code	СМ	~	Partner Type	NO. ¥ 10000 10000	ECA PAR	Show more NAME ECA Bank Park House Ban		,
tivi LES See	Invoicing > Payments Application Method Payment Terms Code Payment Method Code	CM BNKCONVDOM	~ ~	Partner Type Cash Riow Payment Terms Code	NO. ¥	ECA	Show more V NAME ECA Bank Park House Bat Thompsons Ba		
ativi ates See	Invoicing > Payments Application Method Payment Terms Code Payment Terms Code Phyment Method Code Phonty	CM BNKCONVDOM	~ ~	Partner Type Cash Flow Payment Terms Code Creditor No.	NO. ¥ 10000 10000 + New	ECA PAR THO	Show more NAME ECA Bank Park House Ban Thompsons Ba	nk	

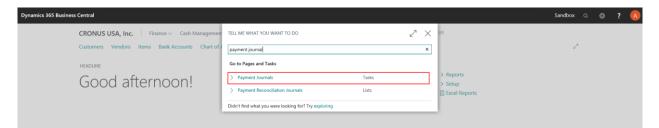
3) Select a Payment Method Code

Dynamics 365 Bu	isiness	s Central		० 💿 ? 🚺
CRO Sales	~	VENDOR CARD I WORK DAYE 28-01-2021 🖉 + 🕫 100000 · London Postmaster	√SAVED "×	2
HEAD			lavigate Report Fewer options	
		General Balance (LCY) No. 10000 ···· Balance (LCY) Name London Postmaster Balance (LCY)		
		Blocked · · · · · · · · · · · · · · · · · · ·	CI SI LIG	
Activi Activi SALES		Address & Contact>	N12 SXV Mrs. Carel Philips	
0 >see		Payments	Show more	
/ 566		Application Method Preferred Bank Account Co		
SALES	[Payment Terms Code CM Partner Type Payment Method Code BNIKCONDOM Cash Flow Payment Terms 1		
6		Priority CODE DESCRIPTION ID. CODE DESCRIPTION ID. CODE ACCOUNT Payment Tolerance Payment Practice Payment Payment Practice Payment Pay		
Insig		Receiving BNKCONDO Bank Data Convension for Dimestic BNKCONUNT Bank Data Conversion for Internation Location Code Location Code BNKCOM/CHQ Demestic payment by cheque. (Bank	······	
		Shipment Method Code · · · · · + New Select from full list of Calendar · · · ·	No No	



7 PAYMENT JOURNAL

1) Go to the Payment Journal



2) Select a batch for the payment journal

nics 365 Bu	isiness	Central													Sandbox	Q	Ø	?	
	÷	PAYMENT JOURN	ALS WORK DA	.TE: 08/04/201		I 🖬 🖌													
		Batch Name	atch Name AMC BANKIN x																
		Manage Proce	Manage Process Bank Prepare Post/Print Line Account Check Actions Navigate Fewer options																
		Posting Date	Document Date	Document Type	Doc No.	Exte Docur No.	Account Type	Account No.	Recipient Bank Account	Description	Payment Reference	Incoming Docum							
	\rightarrow	08/04/2019	08/04/2019	Payment	G04001		Vendor	*				*							
														Name	Туре				
														(There is nothin	g to show in this view)				

You can use the existing batches or add new and choose "Bal. Account"

4	P/	AYMENT JOURN	ALS					iew 📴 Edit List 🖀 Delete	Process Re	port Navig	ste 🚺 Open in Excel	More options			
		Notifications: 2	The AMC Ba	nking 365 Fo	undation extens	ion is in	GENERAL JOURNAL	BATCHES						2	×
		atch Name					- None F	Sanchelan		lal. Account	Posting No.	5	in Jnl.	Allow VAT	
	N	Manage Proc	ess Bank	Prepare	Post/Print			AMC Banking 365 Business	Bank Accou S		GJNL-PMT				V 0
							BANK BANK CONV	Bank payments Payment Export using Bank Da					8	04	
			Document	Document	External Document	Acce	CASH	Cash receipts and payments	G/L Account 4		GJNL-PMT		R	-	Incoming Document Files ~
		Posting Date	Type	No.	No.	Тури	GENERAL	GENERAL	G/L Account 4	40100	GJNL-PMT		2		
\rightarrow	0	8-04-2019	Payment			Veni	GIRO	Giro payments	Bank Accou 0	SIRO	GJNL-PMT		2		Name Type
							PMT REG	Bank Reconciliation	Bank Accou 0	CHECKING	GJNL-PMT	_	R		(There is nothing to show in this view)
												ок	Cano	oel	

3) Click on Prepare / Suggest Vendor Payments

Dynamics 365 B	usiness	Central														Sandbox	¢ Q	Ø	?	A
	\leftarrow	PAYMENT JOURNALS I WORK DATE 08/04/2019														, a ,	e.			
	Batch Name AMC BANKIN															1				
		Manage Process Bank Prepare Post/Print Line Account Check Actions Navigate Fever options												7	C					
		🛃 Suggest Ve		. 👸 Sugg	est Emplo	yee Payme	ents 🛅	Calculate Posting									ta i			
		Posting Date	Date	Туре	No.		Туре	Account No.	Account	Description	Currency Code	Code	Reference		coming Document ri	ies V				
	\rightarrow	08/04/2019	08/04/2019	Payment	G0400	1	Vendor	*				*			lame	Тур				
															vame	Typ	e			
															(There is nothing to sho	w in this view)				



4) Create the payment proposal

SUGGEST VENDOR PAYMENTS	k
Saved Settings	
- Changes to the options and filters below will be saved only to: 'Las filters'	it used options and
Use default values from: Last used options and filter	s v
Options	Show less
FIND PAYMENTS	
Last Payment Date 08-04-2020	603
Find Payment Discounts	
Use Vendor Priority	
Available Amount (LCY)	0,00
Skip Exported Payments	
Check Other Journal Batches	
SUMMARIZE RESULTS	
Summarize per Vendor \cdots 💶	
By Dimension	
FILL IN JOURNAL LINES	
Posting Date 31-10-2019	× 🖽
Calculate Posting Date from App	
Applies-to-Doc. Due Date Offset	
Starting Document No	
New Doc. No. per Line	
Bal. Account Type Bank Account	~
Bal. Account No. SAVINGS	
Bank Payment Type	~

5) Edit the journal lines by filling mandatory fields and click on Bank / Export

Select Recipient Bank Account and Payment Method Code as follow:

Dynamics 365 Busin	iess Cen	tral												S	Sandbox	۹ (9	? 🚺
	~	PAYMENT JOU	RNALS											'SAVED 🔲 🗖	×			
		Notifications	: 2 The AMC B	anking 365 Fo	undation extens	ion is in Demo	mode. Reminde	r: your work date i	is 08-04-2019						~			
		Batch Name							AMC BANKIN									
	Manage Process Bank Prepare Post/Print Line Account Check More options									0								
		Posting Date	Document Type	Document No.	External Document No.	Account Type	Account No.	Recipient Bank Account	Message to Recipient	Description	Currency Code	Payment Method Paym Code Refer	Incoming Document Files	~				
	\rightarrow	31-10-2019	Payment	G04001		Vendor	10000	ECA	CRONUS GB Evaluation	Fabrikam, Inc.		* ~	Name	Туре				
		31-10-2019	Payment	G04002		Vendor	20000	ECA	CRONUS GB Evaluation	First Up Consultants		Code †	Description	low in this view)				
												CARD	Card payment	~				
												CASH	Cash payment					
												CHEQUE	Cheque payment					
												GIRO	Giro transfer					
												INTERCOM	Intercompany payment	~				
												+ New	Select from full lis	t in this size)				
													(There is receiving a					

Edit the journal lines and click on Bank / Export

~	PAYMENT JOURN	NALS												✓ SAVED	□* ×*
	Batch Name							AMC BANKIN							
	Manage Pro	cess Bank	Prepare P	Post/Print L	Line Accou	int Check	More options								70
							More options t Transfer Registers	i.							⊽ 0 ≁
					ransfer Reg. En		t Transfer Registers Recipient Bank	Message to Recipient	Description	Currency Code	Payment Method Code	Paym Refer	incoming p	ocument ries v	
	🖪 Export	Void	Transmit	Credit Tr	ransfer Reg. En	ntries 💽 Credit	t Transfer Registers Recipient Bank Account		Description Fabrikam, Inc.	Currency Code	Payment Method Code BNKCONVDOM	Refer	Name		



Save the file and upload it into your online bank system.

Dynamics 365 B	usiness	Central													Sandbox	Q	٥	?	A
	~	PAYMENT JOU	JRNAL	S WORK DATI	: 08/04/2019									√ SAVED					
		Batch Name						AMC B	ANKIN										
		Manage F	Process	s Bank F	repare Post/P	rint Line A	ccount Check	Actions Nav	igate Fewer o	ptions					70				
		Posting Date ~		Account No.	Recipient Bank Account	Description	Currency Code	Payment Method Code	Payment Reference	Amount		Bal. Account No.	Applied (Yes/No)	Incoming Document	Files∨				
	\rightarrow	01/11/2019 01/11/2019		10000 2 <i>0000</i>	ECA	Fabrikam, Inc. First Up Consult	2	BNKCONVDOM			Bank Account Bank Account		2	Name	Туре				
														(There is nothing to s	how in this view)				
														Payment File Errors ~	,				
														Error Text					
														(There is nothing to s	how in this view)				
	<												>						
								This post	ing date will cau	ise an overdue pay	ment.								
		OverdueWarr	ningTe	xt															
		AccName			Fit Do ye		BAL, ACC offile (3,17 KB) from bcse	COUNT NAME	BALAN	CF	T	Save •	Cancel	×					

PS: The first time the system tries to export the payment journal to an electronic file, you might get an error message. You will get this error message because the bank account you are sending payments from must be approved by the service administrator. The system will send an e-mail to the service administrator requesting the approval of the bank account. Once the bank account is approved, you will be able to export the payment journal.

For more information, please see how to approve bank accounts her https://amcbanking.com/kb/11802/



7.1 APPROVE PAYMENTS

If your bank account in Microsoft Dynamics 365 Business Central is linked to your online bank account **and** your bank is set as Host to Host in the web service, the system should be able to send the payment lines from the payment journal directly to the bank.

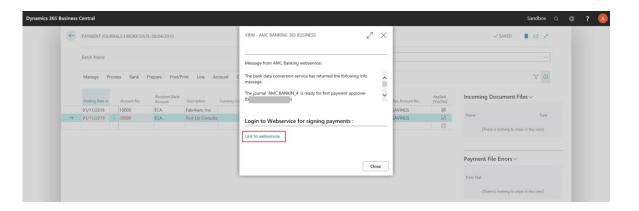
Once the payment journal is ready, follow the steps:

1) Click on **Bank / Export**

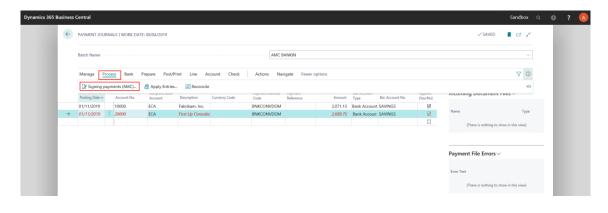
	🗸 SAVED 🔲 🖬 🧩									NALS	PAYMENT JOUR	4
j .						AMC BANKIN					Batch Name	
6 - E	70						t Check More opti	t Line Accour	Prepare Post/Prin	cess Bank	Manage Pro	
	YU											
	4 U 12					s	ries 🔒 Credit Transfer Reg			Void	Export	
		Paym	Payment Method	Currency Code	Description		Recipient B	dit Transfer Reg. En	Transmit R Cn Document Docum	Document	C Export	
	-12	Refer	Payment Method Code BNKCONVDOM	Currency Code	Description Fabrikam, Inc.	Message to Recipient.		dit Transfer Reg. En	🕻 Transmit 🖹 Cr		<u> </u>	

The system will ask you to login to Webservices for signing payments.

2) Click on the Link and log in with your credentials if you have rights to approve the payments.



2.1) If the payment journal is already exported and you only want to approve the payment journal, click at **Process / Signing Payments (AMC)**





3) In the Outbound menu, find your payment journal and click on approve

XTendLink "	ome Upload Download	Setup 访 🛆		AMC Demo	BC			٢	• 🔥 ba	Account 🕛 Logou	л 🍈	•
	Status Inbound In	voices All journals								CREATE NEV	V JOURNAL	
Show O Today Open O E	rror O All											
- Journals											FILT	ER
Progress	Journal 🔺	Journalname 🔺	Bank 🔺	Lines 🔺	Errors 🔺	Fin 🔺	Validated 🔺	Executed 🔺	Total(DKK) 🔺	Created 🔺		
 Ready for sign 	BANK CONV_64	PAYMENT	Barclays XML GB	2	0	0	0	0	995.095,16	2019-04-23 10:01 🗛	B 🦯	×

Your credential will be shown in the Approver 1 or Approver 2. Type your password and click Approve

where the second second second	All Second la			
ounts Outbound Status Inbound Invoi	ces All journals			
				≡, JOURNAL LINE
lance Barclays XML GB	Totals			
GB29RBOS60161331926819 32.530 GBP	112.807,45 GBP 974.04	3.02 dKK 2.13 dKK 995.095,16 DKK		
Approving				
Approvement		Process	Status	
Approver 1 B_RULE	A/ APPROVE	Time	Status	ReadyForSignature
Approver 2		Time	Reject	
			Rejected by	× REJECT
			Rejected by	

Once the payment journal is approved by the relevant approvers, the system will send the payments directly to the bank.

XTendLink Home Upload Download 3		AMC Demo BC	🙂 🕶 🔥 bo	Account () Logout	~
Accounts Outbound Status Inbound Invoices	All journals				
– Info				CLOSE CLEAR REF	RESH
 The journal 'BANK CONV_64' succeeded the signature 1 by approve The journal' BANK CONV_64' need one more payment approver (≡,⁄ JOURNAI	
Balance Barclays XML GB	Totals				
GB29RB0S60161331926819 32.530 GBP	2.819,74 EUR 21.053,02 112.807,45 GBP 974.042,13 Total: 99:				
- Approving					BACK
Approvement Approver 1 B_RULE		Process Time 2019-04-23	Status 3 10:42 Status	Signed1	
Approver 2 B_RULE	&, APPROVE	Time	Reject Rejected by	× REJE	ст
			Payme	nt Journal 21	



8 IMPORT BANK FILES

The bank files can be imported in the **Payment Reconciliation Journal** or/and in the **Bank Account Reconciliation** (we recommend using Payment Reconciliation Journal, since it is possible to make the payment reconciliation and bank acc. Reconciliation at the same time)

8.1 PAYMENT RECONCILIATION JOURNAL

Click on search button and type Payment Reconciliation Journals

Dynamics 365 Business Central					Sandbox Q 🔘 ?	
CRONUS USA, Inc. Finance - Cash Managemen	TELL ME WHAT YOU WANT TO DO		2 ×	=		
Customers Vendors Items Bank Accounts Chart of A	Payment Reconciliation		×]	2	
HEADLINE	Go to Pages and Tasks					
Good afternoon!	> Posted Payment Reconciliations	Lists		> Reports > Setup		
Good diternoon.	> Payment Reconciliation Journals	Lists		Excel Reports		
	Didn't find what you were looking for? Try exploring					

Click on Payment Reconciliation Journals

Click on Process / Import from Bank

Dynamics 365 Business Central			Sandbox Q 🚳 📍 🔕
CRONUS USA, Inc. 🕴 Finance 🗸 🔶	PAYMENT RECONCILIATION JOURNALS I WORK DATE: 08/04/2019		
Customers Vendors Items Bank	🔎 Search 🚯 Edit List 🖀 Delete Process Bank 🕼 Open in Excel	Actions Fewer options 🍸 🔳	2
HEADLINE	🖹 Edit Journal 🍈 New Journal	-64	
Good afterno	Bank Account No. Statement No.	Total Transaction Remaining Setup Amount Amount to Apply to Jnl.	
dood alterno	\rightarrow CHECKING \vdots 1	9,892.28	

Click on the bank account

Dynamics 365 Business Central		Sandbox Q 🚳 ? 🔕
CRONUS USA, Inc. Finance - 🔶 PAYMENT R	P Search + New Manage Open in Excel □ 2	
Customers Vendors Items Bank O Search	PAYMENT BANK ACCOUNT LIST	2
Good afterno Good acterno → creo	No. 1 Name Currency Code Balance Link. Corp. Service Service Service	
*0000		

Click on Choose and select the bank file

Dynamics 365 Business Central				Sandbox Q 🚳 ? 🔕
CRONUS USA, Inc. Finance ~		SELECT A BANK FILE TO IMPORT.	2 D d 2	
Customers Vendors Items Bank.	🔎 Search 🛛 🐺 Edit List		Choose Cancel	2
Good afterno	Bank Account No.	Statement No. † Eank Statement No.	Total Transaction Remaining Setup Amount Amount to Apply to Jril.	
Good atterno	→ CHECKING	1	9,892.28	



The system will show the payment lines which reflects the content of the bank file and show the import type as **Bank Statement**, **Credit Advice** or **both** (depending of the bank file).

865 Business	Central									Sandb	× ⊂ ©
÷	PAYMENT RECO	NCILIATION JOUR	NAL I WORK DATE: 08/04/2019							d.	*
	Manage Pro	cess Manual A	pplication Review View Line	Actions Navigate	Fewer options						Y
	Match Confidence	Transaction Date	Transaction Text	Transaction ID	Import type	Transaction Amount	Applied Amount	Difference	Document No.	Description	Due Date
	Medium	29/04/2019	CRONUS GB Eval CPHXMT01112131415	AMC-664114-LUS	Credit Advice	809.76	809.76		PS-INV103169	Invoice S-INV102169	09/02/2019
	Medium	29/04/2019	CRONUS GB Eval CPHXMT01212131416	AMC-664114-LUS	Credit Advice	11,439.05	11,439.05		PS-INV103170	Invoice S-INV102170	31/01/2019
	Medium	29/04/2019	CRONUS GB Eval CPHXMT01212131416	AMC-664114-LUS	Credit Advice	2,877.48	2,877.48		PS-INV103184	Invoice S-INV102184	14/03/2019
	Medium	29/04/2019	Customer 2 PS-INV103197 CPHXMT0120	AMC-664121-LUS	Credit Advice	3,081.84	3,081.84		PS-INV103197	Invoice S-INV102197	14/04/2019
	High	29/04/2019	Customer PS-INV103198. PS-INV103183	AMC-664127-LUS	Credit Advice	4,893.33	4,893.33		PS-INV103183, PS-INV103198	The payment has been applied	30/04/2019
	None	29/04/2019	TRF 1214095932354396	1214095932354396	Bank State	-10,183.68		-10,183.68			
	None		TRF 1254565452365784	1254565452365784	Bank State	-1,267.50		-1,267.50			
\rightarrow	None	08/04/2019			Bank Stateme	0.00					
<	Sum Transaction	ld:			0.00	Outstanding	rangestions				>
	aum transaction	N				Sutstanding I	ransactions				
		Account			0.00	-					0.00
		Amount			11.650.28 23,101.46	Statement End	ling Balance			44,30	2.18
	Balance on Bank										



8.2 BANK ACCOUNT RECONCILIATIONS

Go to Bank Account Reconciliations

Dynamics 365 Business Central						Sandbox Q	Ø	? 🔥
INSIGHT FROM LAST WEEK	Finance Cash Managemen ns Bank Accounts Chart of A	Bank Accound On current page (Business Manager) Image: A consolic Imported Payments Reconcile your bank account by importing transactions and Image: Register Customer Payments	applying them, automatically	■ New Payments Reports	> Setup	2		
was SYDN Chair, gre units sold Activities	en with 8	Process your cutomer payments by matching amounts rec Go to Pages and Tasks Bank Accounts Bank Account Posting Groups Bank Account Reconciliations Go to Reports and Analysis	eived on your bank account w Show all (6) Lists Administration Lists Show all (7)					

Click on Import from Bank

Dynamics 365 Business Central			Sandbox C	a 🐵 ? 🧕
CRONUS USA, Inc. Finance	EANK ACCOUNT RECONCILIATIONS WORK DATE: 08/04/2019			
Customers Vendors Items Bank	Posting Bopen in Excel More options	⊽ ≣	2	
INSIGHT FROM LAST WEEK	😴 Edit 🗮 Refresh 🗙 Delete 🗋 Import from Bank	-12		
The best-sellir was SYDNEY :	(There is nothing to show in this view)		up el Reports	

Click on the bank account

Dynamics 365 Business Central									Sandbox		? 🔥
CRONUS USA, Inc. Finance V	BANK ACCC		e 🚺 Open in Excel				82				
Customers Vendors Items Bank	,₽ Search	PAYMENT BANK ACCOUNT LIST				2	7 ≡		~		
INSIGHT FROM LAST WEEK	Bank Accoun No. †	No. † Name		Currency Code	Balance	Link	ent Ending Balance				
The best-sellir		CHECKING Wor → <u>SAVINGS</u> SAV	ld Wide Bank NGS		31,638.40 0.00			up el Reports			
was SYDNEY !											
Chair, green v											
units sold					OK Car	ncel					

Click on Choose and select the bank file

Dynamics 365 Business Central							Sandbox Q 🔘	? 🚺
CRONUS USA, Inc. Finance ~	BANK ACCOUNT RECONCI	SELECT A BANK FILE TO IMPORT.		2				
Customers Vendors Items Bank	,O Search New Pr		Choose Can	cel	7 ≡		2	
INSIGHT FROM LAST WEEK	Bank Account Sta No. 1 1	tement No. Bank Statement No.	statement Date	Batance Last Statement	Statement Ending Balance			
The best-sellir			to show in this view)			up el Reports		
WOO CUDNIEV/								



The system will show the payment lines which reflects the content of the bank file

	BANK ACC. RECONCILI	ATION WORK	DATE: 08/04/2019			\oslash	+ 🗊					√ SAVED	e,
	SAVING	S·1											
	Process Matching	Posting	More options										
	General												
	Bank Account No.		SAVINGS			x ~	Balance Last Stat	tement · · · · ·					0.00
	Statement No.		1				Statement Endin	g Balance					37,630.22
	Statement Date		29/04/2019			<u></u>							
	Bank Statement Lines	/					Bank Account Le	dger Entries					
-	Bank Statement Lines Transaction Date	Туре	Description	Statement Amount	Applied Amount	Diffe	Bank Account Le	Ē	Document Type	Document No.	Description	Amou	int
-	Transaction				Applied Amount	Diffe 15,1;]	Ē	Туре	No.		Amou	int
_	Transaction Date → 29/04/2019	Туре	TRF	Amount]	Ē	Туре	No.	Description to show in this view)	Атои	int
	Transaction Date → 29/04/2019 : 29/04/2019 29/04/2019 :	Type Bank Accoun Bank Accou Bank Accou	TRF TRF TRF	Amount 15,126.29 3.081.84 -10,183.68	-	15,1]	Ē	Туре	No.		Amou	int
	Transaction Date → 29/04/2019 : 29/04/2019 29/04/2019 29/04/2019	Type Bank Accoun Bank Accou Bank Accou Bank Accou	TRF TRF TRF TRF	Amount 15,126.29 3.081.84 -10,183.68 -1,267.50	-	15,1; 3.0(-10,1) -1,2(]	Ē	Туре	No.		Amou	int
	Transaction Date → 29/04/2019 : 29/04/2019 29/04/2019 29/04/2019	Type Bank Accoun Bank Accou Bank Accou	TRF TRF TRF TRF	Amount 15,126.29 3.081.84 -10,183.68	-	15,1; 3,0(-10,1)]	Ē	Туре	No.		Amou	int
	Transaction Date 29/04/2019 29/04/2019 29/04/2019 29/04/2019 29/04/2019 29/04/2019	Type Bank Accoun Bank Accou Bank Accou Bank Accou	TRF TRF TRF TRF	Amount 15,126.29 3.081.84 -10,183.68 -1,267.50	-	15,1; 3.0(-10,1) -1,2(]	Ē	Туре	No.		Атои	int
	Transaction Date → 29/04/2019 : 29/04/2019 29/04/2019 29/04/2019	Type Bank Accoun Bank Accou Bank Accou Bank Accou	TRF TRF TRF TRF	Amount 15,126.29 3.081.84 -10,183.68 -1,267.50	-	15,1; 3.0(-10,1) -1,2(]	Ē	Туре	No.		Amou	int >
	Transaction Date 29/04/2019 29/04/2019 29/04/2019 29/04/2019 29/04/2019 29/04/2019	Type Bank Accoun Bank Accou Bank Accou Bank Accou	TRF TRF TRF TRF TRF TRF	Amount 15,126.29 3.081.84 -10,183.68 -1,267.50	-	15,1; 3.0(-10,1) -1,2(Арр	Ē	Туре	No.		Amou	



8.3 AUTOMATIC BANK IMPORT SETUP

You can set the system up to automatically import the bank files.

Go to Bank Accounts / Bank Statement Service / Automatic Bank Import Setup

Dynamics 365 Business	: Central				Sandbo	x Q	٥	?	
÷	BANK ACCOUNTS I WORK DATE: 08/04/	/2019			I 🖬 🖬	n*			
		Process Report Bank Statement	Service Bank Account Navigate 🖬 Open	in Excel More options	7 🔳	0			
	Create New Linked Bank Account	🔀 Unlink Online Bank Account		matic Banknt Import Setup		-62			
	SAVINGS	: SAVINGS	Linked						

Enter your credential and password to login to the webservice

	ATION - SAVINGS - SAVINGS		7
Login information			
Signer		Save password	
Password			
Enable/Disable automatic Bank Import in .	Jobqueue.		
	•		
	•		
		BANK ACCOUNT	
Enable		BANK ACCOUNT Bank Account No.	
Enable	SAVINGS		
Enable BANK No.	SAVINGS SAVINGS	Bank Account No.	
Enable BANK No.	SAVINGS SAVINGS	Bank Account No.	

If you want the system to import bank files via Job queue, you need to select **Save Password** and **Enable** the automatic Bank Import in Jobqueue.



EDIT - AMC BANKING 365 BUSINESS SIGNER INFORMATION - SAVINGS · SAVINGS	AMC BANKING 365 BUSINESS TERMS OF SAVE SIGNER \swarrow^7 \times	×
Login information	With the third-party AMC Banking 365 Business, you agree to save your login credentials inside Microsoft Dynamics 365 Business Central to be used for later automated import of Bank statements and Credit Advice.	
Signer	AMC Banking 365 Business Terms of save Signer information	
Password	Accept Terms of save Signer · · · ·	
Enable/Disable automatic Bank Import in Jobqueue.		
Enable		
BANK		
No. SAVINGS	1	
Name SAVINGS	Close	GB3
Bank Name Deutsche XML GB	Close	
	SWIFT Code	GB/

The system creates a job queue entry

Dynamics 365 B	lusiness	Central				Sandbox Q	٥	? 🔥
	¢	BANK ACCOUNTS WORK DATE: 08/04/2019				∎ ⊂ <i>*</i>		
			Report Bank Statement Service Bank Acco	unt Navigate 🕼 Open in Excel More options		⊽ ■ 0		
		No.†	Name	Bank Account Linking Status Y Phone No.	Contact			
		CHECKING	World Wide Bank	Not Linked	Grant Culbertson			
		SAVINGS	SAVINGS	Linked				
			Ajob q you wa	ueue entry for import of bank files has been created. Do nt to open the Job Queue Entry window? Ves No				

If you want to change the job queue entry, you should first choose the Set On Hold action

Dynamics 365 E	Business Centra	4									Sandbox Q	o ? 🙆	P
	e BANK	ACCOUNTS I WORK DATE 08/04/2019	~	NTRY CARD I WORK DAT	FE: 08/04/2019	\oslash	+ 🗊	√ SAV	eD C /				
	٩	Search + New Manage Proc		Codeunit	· 700939	931 · Al	MC Bank 3	65 JobQ	ueue		⊽ ≣ 0		
	No.†			Import						et.			
	CHEC	CKING		× To edit the job queu	e entry, you must firs	t choose the Set C	In Hold action. Set On Hol	Id	~	t Culbertson			
	SAVI	NGS		Process Report	More options								
					More options								
				General					Show more				
				Object Type to Run	Codeunit		Description	SAVINGS Bank Stat	ement Import				
				Object ID to Run		70093931	Earliest Start Date/Time	01/11/2019 18:16					
				Object Caption to Run	AMC Bank 365 Job	Queue Import	Status	Ready					
								1000	second received				
				Recurrence >				08	00:00 241				



Once the job queue is executed, the system will show the result of the import in the Payment Reconciliation Journal

Dynamics 365 Bu	usiness	Central										Sandbox Q 🔘	? 🚺
	~	BANK ACCOUNTS I WORK DATE: 08/04/2019	← p	PAYMENT RECONCILIATION	JOURNALS W	ORK DATE: 08/04/20	119		D				
		₽ Search + New Manage Proc		🔎 Search 🛛 😨 Edit List	🔋 Delete	Process Bank	Den in Excel	Actions	Fewer options	⊽ ≣		⊽ ≡ 0	
		No.†		Bank Account No.	Statement No.			Total Transaction	Remaining	Copy Tax Setup	d		
		CHECKING		î	1	Bank Statement No.		Amount	Amount to Apply	to Jnl.	t Culbertson		
		SAVINGS		CHECKING	1			9.892.28		Ø			
				→ SAVINGS	6	20190429-242		11,650.28	-11,451.18	Ø			



9 POSTING PAYMENTS AS LUMP SUM

One of the facilities in the AMC BANKING 365 Business, it is the possibility to post payments as lump sum.

To the able to post payment lines as lump sum, the payment lines must have the same Transaction ID.

The transaction ID comes from the bank file, however if the bank does not provide this unique transaction ID, you can assign a transaction ID manually. See more in the chapter 9.1

In the picture below, the first 3 payment lines have the same transaction ID. It means when you post the journal, the system will register the **amount** in the bank account ledger entries as **lump sum**.

	PAYMENT REC	CONCI	LIATION JOUR	NAL I WORK DATE: 08/04/2019							√SAVED □*	× ⁴
	Manage F	Proces	s Manual A	pplication Review View Line	Actions Navigate	Fewer options						∇
	Match Confidence		Transaction Date	Transaction Text	Transaction ID	Import type	Transaction Amount	Applied Amount	Difference	Document No.	Description	Due Date
	Medium		29/04/2019	CRONUS GB Eval CPHXMT01112131415	AMC-664114-LUS	Credit Advice	809.76	809.76		PS-INV103169	Invoice S-INV102169	09/02/201
	Medium		29/04/2019	CRONUS GB Eval CPHXMT01212131416	AMC-664114-LUS	Credit Advice	11,439.05	11,439.05		PS-INV103170	Invoice S-INV102170	31/01/201
	Medium		29/04/2019	CRONUS GB Eval CPHXMT01212131416	AMC-664114-LUS	Credit Advice	2,877.48	2.877.48		PS-INV103184	Invoice S-INV102184	14/03/201
	Medium		29/04/2019	Customer 2 PS-INV103197 CPHXMT0120	AMC-664121-LUS	Credit Advice	3,081.84	3,081.84		PS-INV103197	Invoice S-INV102197	14/04/201
	High		29/04/2019	Customer PS-INV103198, PS-INV103183	AMC-664127-LUS	Credit Advice	4,893.33	4,893.33		PS-INV103183, PS-INV103198	The payment has been applied	30/04/201
	Manual		29/04/2019		1214095932354396	Bank State	-10,183.68	-10,183.68				
\rightarrow	Manual None	:	29/04/2019	TRF 1254565452365784	1254565452365784	Bank Stateme	-1,267.50	-1,267.50				
<												,
<		ionId:	125456545236	5784		-1,267.50	Outstanding Tr	ransactions				0.00

To post as lump sum, click on Process / Post Payments and Reconcile Bank Account



\leftarrow	PAYMENT RECON	VCILIATION JOURI	NAL WORK DATE: 08/04/2019							√ SAVED	c' ,*
	Manage Proc	cess Manual A	Application Review View Line	Actions Navigate	Fewer options						∇
	Import from	n Bank 👀 Ap	pply Automatically 🝓 Post Payments a8	Bank Account 😽 Po	st Payments Only						-64
	Confidence	Date	Transaction Text	Transaction ID	Import type	Amount	Description	Due Date	Account Name	Туре	Account No.
	Medium	29/04/2019	CRONUS GB Eval., CPHXMT01112131415	AMC-664114-LUS	Credit Advice	809.76	Invoice S-INV102169	09/02/2019	Trey Research	Customer	20000
	Medium	29/04/2019	CRONUS GB Eval CPHXMT01212131416		Credit Advice	11,439.05	Invoice S-INV102170	31/01/2019		Customer	30000
	Medium	29/04/2019	CRONUS GB Eval CPHXMT01212131416	. AMC-664114-LUS	Credit Advice	2.877.48	Invoice S-INV102184	14/03/2019	Relectoud	Customer	50000
	Medium	29/04/2019	Customer 2 PS-INV103197 CPHXMT0120	. AMC-664121-LUS	Credit Advice	3.081.84	Invoice S-INV102197	14/04/2019	Relectoud	Customer	50000
	High	29/04/2019	Customer PS-INV103198, PS-INV103183	AMC-664127-LUS	Credit Advice	4,893.33	The payment has been applied	30/04/2019	School of Fine Art	Customer	30000
	Manual	29/04/2019	TRF 1214095932354396	1214095932354396	Bank State	-10,183.68			Wide World Importers	Vendor	40000
\rightarrow	Manual	: 29/04/2019	TRF 1254565452365784	1254565452365784	Bank Stateme	-1.267.50			Fabrikam, Inc.	Vendor	10000
	None										
											3
<					-1,267.50	0	Transactions				
٢	Sum Transaction	ld: 125456545236	5784		-1,267.50	Outstanding	Transactions				0.00
٢		ld: 125456545236 Account			-1,267.50		Payments				0.00

Select a journal template, a journal batch and the options of how you want to post the journal:

mics 365 Business	Central							Sandbe	ox Q Ø
~	PAYMENT RECON	ICILIATION JOUR	NAL I WORK DATE: 08/04/2019	EDIT - AMC BANKING 365 BUSIN	ESS - POST PAYMENT RECONCILI	2		✓ SAVED 📑	*
	Manage Proc Match Confidence	ress Manual A Transaction Date	pplication Review View Line	Select which journal template to u		Diffe	rence Document No.	Description	V
→	Medium		CRONUS GB Eval CPHXMT011121314151€ A	Journal Batch Name	PMT REG ×		PS-INV103169	Invoice S-INV102169	09/02/2019
	Medium		CRONUS GB Eval. CPHXMT01212131416 A				PS-INV103170	Invoice S-INV102170	31/01/2019
	Medium		CRONUS GB Eval., CPHXMT01212131416 A	balancing Account Type	Bank Account	~	PS-INV103184	Invoice S-INV102184	14/03/2019
	Medium	29/04/2019	Customer 2 PS-INV103197 CPHXMT0120 A	Balancing Account	CHECKING	~	PS-INV103197	Invoice S-INV102197	14/04/2019
	High	29/04/2019	Customer PS-INV103198, PS-INV103183 A				PS-INV103183, PS-INV103198	The payment has been applied	30/04/2019
	Manual	29/04/2019	TRF 1214095932354396 1	Select how to post the journal.					
	Manual	29/04/2019	TRF 1254565452365784 1	Post the payments?					
				Reconcile the bank account? Post as Lump Payment	OK Cancel				
	Sum Transaction	1: AMC-664114-L	JS	15,126.29	Outstanding Transactions				0.00
	Balance on Bank A	Account		0.00	Outstanding Payments			1	0.00
	Total Transaction	Amount		11,650.28	Statement Ending Balance			37,63	0.22
	Balanca on Bank i	Account After Pos	ting	11.650.28	1				



To see the result, go to the bank account and click on Bank Account / Ledger Entries

Dynamics 365 Busines	Central				San	dbox Q 🚳	? 🔥
(BANK ACCOUNT CARD WORK DATE: 08/04/2019			+ 11	√ SAVED □	3 ,*	
	SAVINGS · SAVING	SS					
	Process Report Bank Statement Service	Bank Account Navigate More of	ptions			0	
	Statistics	nts 🔄 Ledger Entries 🗣 Comments	🐻 Check Ledger Entries			-62	
	No	SAVINGS		Creditor No.			
	Name	SAVINGS		Bank Name	Deutsche XML GB		
	Bank Branch No.			Bank Clearing Standard	N	2	
	Bank Account No.			Bank Clearing Code			
	Balance		11,650.28	Check Date Format	8	•	
	Balance (\$)		11.650.28	Check Date Separator	8	•	
	Our Contact Code		~	Bank Account Linking Status	Linked and Auto. Bank Statement Enabled		
	Blocked			Last Date Modified	01/11/2019		
	SEPA Direct Debit Exp. Format		\sim	MATCHING TOLERANCE			
	Credit Transfer Msg. Nos.	CT-MSG	\sim	Match Tolerance Type	Percentage	•	
	Direct Debit Msg. Nos.		~	Match Tolerance Value		0	

All 3 payment lines (809.76 + 11439.05 + 2877.48) were posted as a lump sum 15126.29

Dynamics 365 Busines:	s Central									Sandbox Q 🛞 ? 🚺
(BANK ACCOUNT CARD WORK DATE: 08/04/	SAVINGS - SAV	INGS WORK DA	TE: 08/04/201	9			۵	82	√ SAVED □ p ^e
	SAVINGS · SAVIN	Bank	Accou	nt Le	dger E	ntries				
	Process Report Bank Statement Servio	, P Search	Process Entry	y 🚺 Open	in Excel	More options			⊽ ≡	0
	General	Posting Date ↓	Document Type	Document No.	Bank Account No.↓ ▼	Description	Amount	Open	Entry I	Show less
	No	29/04/2019	: Payment	6	SAVINGS	Lump posting Transaction Id A	4,893.33		45	
	Name	29/04/2019	Payment	6	SAVINGS	Lump posting Transaction Id A	3.081.84		45	\checkmark
	Bank Branch No.	29/04/2019	Payment	6	SAVINGS	Lump posting Transaction Id A	15,126.29		45	\checkmark
	Bank Account No.	29/04/2019	Payment	6	SAVINGS	Lump posting Transaction Id 1	-1,267.50		42	
	Balance	29/04/2019	Payment	6	SAVINGS	Lump posting Transaction Id 1	-10,183.68		42	
	Balance (\$)									
	Our Contact Code									atement Enabled



9.1 SETTING TRANSACTION ID MANUALLY

If the bank does not provide the transaction ID in the file, you can set a transaction ID to the payment lines manually.

Go to the Payment Reconciliation Journal

Dynamics 365 Business Central			Sandbox Q 🚳 ? 🔥
CRONUS USA, Inc. Finance - Cash Managemen	Tell me what you want to do \swarrow . \checkmark	=	
Customers Vendors Items Bank Accounts Chart of A	Payment Record X		2
INSIGHT FROM LAST MONTH	On current page (Business Manager)		
Your top customer w	Reconcile Imported Payments Reconcile your bank account by importing transactions and applying them, automatically	New > Setup Payments Excel Reports	
School of Fine Art,	Import Bank Transactions To start the process of reconciling new payments, import a bank feed or electronic file co	Reports	
bought for \$23,102	Go to Pages and Tasks		
Dought for \$25,102	> Posted Payment Reconciliations Lists		
	> Payment Reconciliation Journals Lists		
00000	Didn't find what you were looking for? Try exploring		
Activities			

Click on Process / New Journal

Dynamics 365 Business Central		Sandbox Q 🚳 ? 🙆
CRONUS USA, Inc. 🔰 Finance 🗸 🔶	PAYMENT RECONCILIATION JOURNALS I WORK DATE: 08/04/2019	
Customers Vendors Items Bank	🔎 Search 🐺 Edit List 🗑 Delete Process Bank 🕮 Open in Excel 🛛 Actions Fewer options 🖓 🔳	2
INSIGHT FROM LAST MONTH	🔀 Edit Journal 🗋 New Journal	
Your top cust	Bank Account No. Statement No. Total Transaction Remaining Setup up † 8 Bank Statement No. Amount to Apply to Int. el Reports	
· · · · · · · · · · · · · · · · · · ·	→ CHECKING 1 9,892.28	
School of Fine		
bought for \$2		

Click on the bank account

Dynamics 365 Business Central									Sandbox Q	ø ·	? 🔥
CRONUS USA, Inc. Finance	PAYMENT R		Manage 🚺 Open in Excel				82				
Customers Vendors Items Bank.	P Search	PAYMENT BANK ACCOU	NT LIST			2	⊽ ≡		2		
INSIGHT FROM LAST MONTH	Bank Ac	No. †	Name	Currency Code	Balance L	ink	Copy Tax Setup	up			
Your top cust		CHECKING SAVINGS	World Wide Bank				to Jnl.	el Reports			
School of Fine bought for \$2	- CHEO	SAVINGS	SAVINGS		11,650.28	R					
0000					OK Cance	el					



Import the bank file

Manage	Process Manua	Application Review View U	e Actions Navigate	Fewer options									worksheet. Press Ctr(+F1)	n you post the
MATCH	TRANSA.	TRANSACTION TEXT	TRANSACTION ID	IMPORT TYPE	TRANSACTI AMOUNT	APPLIED	DEEDENT	DOCUMENT NO.	DESCRIPTION	DUE DATE	ACCOUNT NAME	ACCOUNT	ACCOUNT	DEPART
None		1 Payment from A	INPROPERTION ID	Credit Advice	200.00	PANDOINI	200.00	DOCOMENT NO.	DESCRIPTION	DOE DATE	ACCOUNT NAME	G/L Account		CODE
None		1 Payment from 8		Credit Advice	50,00		50.00				-	G/L Account		
None		1 Payment from C		Credit Advice	100,00		100,00				0	G/L Account		
None	28-01-202	1 Payment from D		Credit Advice	150,00		150,00				- C	G/L Account		
None	28-01-202	1 Payment from E		Credit Advice	500,00		500,00				_	G/L Account		
None	28-01-202	1 Payment from F		Credit Advice	400,00		400,00				_	G/L Account		

Click on transaction ID, Manual Application / Set to next Transaction ID

COMPORIDA Date TaxAsciChoni DTD* TaxAsciChoni DTP* AAAOURT Ommension Dimension Description Disclinitian TP* NO. COM 01 214-01-221 Regiment from 6 Contribution TP* NO. Contribution TP* NO. Contribution Contri	Transfer Diffe	erence to Accou	nt 🔸 Map Text to Account 🔮 A	oply Manually 🔚 Set to n		Show No	on-Transaion Id Li	nes					AUCOUNT	-01
Open 28-01-2021 Payment hom 8 Credit Advice 50,00 56,000 G(I, Account 0x0-10221 Payment hom C Credit Advice 100,00 100,000 G(I, Account G(I, Account 0x0-10221 Payment hom C Credit Advice 150,00 100,000 G(I, Account G(I, Account 0x0+10201 Payment hom D Credit Advice 550,00 G(I, Account G(I, Account	CONFIDENCE		TRANSACTION TEXT	TRANSACTION ID				DIFFERENCE	DOCUMENT NO.	DESCRIPTION	DUE DATE	ACCOUNT NAME		
Biology Z8-01-2021 Pyromet thom C Credit Advice 100.00 100.00 100.00 C GL Account boxe Z8-01-2221 Payment thom C Credit Advice 150.00 Source GL Account GL Account boxe Z8-01-2221 Payment thom E Credit Advice 550.00 Source GL Account	 ione				Credit Advice	200,00						-	G/L Account	
Xone Zb-01-2321 Payment hom D Credit Aulor 150,00 150,00 GL Account kone Zb-01-2021 Payment hom E Credit Aulor 500,00 S00,00 GL Account	lone											-		
Ione 28-01-2021 Payment from E Credit Advice 500,00 500,00 G/L Account	lone											-		
	lone											-		
tone 28-01-2021 Payment from F Credit Advect 400,00 GAAccount GAAccount GAAccount												-		
	 lone	28-01-2021	Payment from F		Credit Advice	400,00		400,00				-	G/L Account	

Copy and paste this transaction ID to the other lines, which should be posted together as a lump sum.

	Manage	Proces	s Manual A	pplication Review View Li	ne Actions Navigate	Fewer options							Y
	Match Confidence		Transaction Date	Transaction Text	Transaction ID	Import type	Transaction Amount	Due Date	Account Name	Account Type	Account No.	Department Code	Customergro Code
	Manual		08/04/2019	Payment from A	TRS-100000001-AMC	Credit Advice	200.00		Adatum Corporation	Customer	10000		
	Manual		08/04/2019	Payment from B	TRS-10000001-AMC	Credit Advice	50.00		Alpine Ski House	Customer	40000		
	Manual		08/04/2019	Payment from C	TRS-10000001-AMC	Credit Advice	100.00		Adatum Corporation	Customer	10000		
	Manual		08/04/2019	Payment from D	TRS-10000001-AMC	Credit Advice	150.00		Trey Research	Customer	20000		
\rightarrow	Manual		08/04/2019	Payment from E		Credit Advice	500.00		School of Fine Art	Customer	30000		
	Manual		08/04/2019	Payment from F		Credit Advice	400.00		Relectoud	Customer	50000		
	Manual												

Click on transaction id for Payment from E, and Manual Application / Set to next Transaction



\leftarrow	PAYMENT RECO	NCI	LIATION JOURI	NAL WORK DATE: 08/04/2019									✓ SAVED	⊂' ,*
	Manage Pr	oces	s Manual A	pplication Review View Line	2	Actions Navigate	Fewer options							V
	1 Transfer D	iffer	ence to Accourt	nt 🔹 Map Text to Account 🏭 A	Apply N	fanually 🔚 Set to ne	ext Transaction ID	📑 Show N	on-Transaic	on Id Lines				-13
	Confidence		Date	Transaction Text		Transaction ID	import type †	Amount	Due Date	Account Name	Туре	Account No.	Code	Code
	Manual		08/04/2019	Payment from A		TRS-10000001-AMC	Credit Advice	200.00		Adatum Corporation	Customer	10000		
	Manual		08/04/2019	Payment from B		TRS-10000001-AMC	Credit Advice	50.00		Alpine Ski House	Customer	40000		
	Manual		08/04/2019	Payment from C		TRS-10000001-AMC	Credit Advice	100.00		Adatum Corporation	Customer	10000		
	Manual		08/04/2019	Payment from D		TRS-100000001-AMC	Credit Advice	150.00		Trey Research	Customer	20000		
\rightarrow	Manual		08/04/2019	Payment from E			Credit Advice	500.00		School of Fine Art	Customer	30000		
	Manual		08/04/2019	Payment from F			Credit Advice	400.00		Relectoud	Customer	50000		
	Manual													

Copy and paste this transaction ID to the payment line Payment from F

Manage Process	Manual Applicat	tion Review View Line Actions	Navigate Fewer option	5									Υ
MATCH CONFIDENCE	TRANSACTL. DATE	TRANSACTION TEXT	TRANSACTION ID	IMPORT TYPE	TRANSACTION AMOUNT	APPLIED AMOUNT	DIFFERENCE	DOCUMENT NO.	DESCRIPTION	ACCOUNT TYPE	ACCOUNT NO.	ACCOUNT NAME	DUE DATE
None	03-04-2021	Payment from A	TRS-10000001-AMC	Credit Advice	200,00		200,00			G/L Account		-	
None	03-04-2021	Payment from 8	TRS-10000001-AMC	Credit Advice	50,00		50,00			G/L Account		_	
None	03-04-2021	Payment from C	TRS-10000001-AMC	Credit Advice	100,00		100,00			G/L Account		-	
None		Payment from D	TRS-10000001-AMC	Credit Advice	150,00		150,00			G/L Account			
None		Payment from E	TRS-10000002-AMC	Credit Advice	500,00		500,00			G/L Account			
None	03-04-2021	Payment from F	TRS-10000002-AMC	× Credit Advice	400,00		400,00			G/L Account		-	

Prepare the payment lines and click on Process / Post Payments and Bank Account...

usines	s Central	<u> </u>								Sa	ndbox Q
\leftarrow	PAYMENT RECONCILIATION JOURNAL WORK DATE: 08/04/2019										
											∇
											-04
	Confidence	Date	Transaction Text	Transaction ID	t the second	Amount Due	e Date Account Name	Туре	Account No.	Code	Code
	Manual	08/04/2019	Payment from A	TRS-10000001-AMC	Credit Advice	200.00	Adatum Corporation	Customer	10000		
	Manual	08/04/2019	Payment from B	TRS-10000001-AMC	Credit Advice	50.00	Alpine Ski House	Customer	40000		
	Manual	08/04/2019	Payment from C	TRS-10000001-AMC	Credit Advice	100.00	Adatum Corporation	Customer	10000		
	Manual	08/04/2019	Payment from D	TRS-10000001-AMC	Credit Advice	150.00	Trey Research	Customer	20000		
	Manual	08/04/2019	Payment from E	TRS-10000002-AMC	Credit Advice	500.00	School of Fine Art	Customer	30000		
\rightarrow	Manual	08/04/2019	Payment from F	TRS-10000002-AMC	Credit Advice	400.00	Relectoud	Customer	50000		
	Manual										
<											>
					400.00	Outstanding Trans	sactions				0.00
	Sum TransactionId:										
	Sum TransactionId: Balance on Bank Ac				11,650.28	Outstanding Paym	nents · · · · · · · · · · · · · · · · · · ·				0.00
		ccount · · · · ·			11,650.28 1,400.00		Balance				

Select as follow and click **OK**



Business	Central									2	andbox Q 🤅	
÷	PAYMENT RECONCILIATION JOURNAL I WORK DATE: 08/04/2019			EDIT - AMC BANKING 365 BUSI	NESS - POST PAYMENT RECONCILI	2	√ SAVED					
	Manage Pro	ress Manual A	pplication Review View	Line 4							V	
					Select which journal template to	use.						
	Match Confidence	Transaction Date	Transaction Text	~ Tra	Journal Template Name	PAYMENT ×	Name	Account Type	Account No.	Department Code	Customergro Code	
	Manual	08/04/2019	Payment from A	TR	Journal Batch Name	PMT REG	Corporation	Customer	10000			
	Manual	08/04/2019	Payment from B	TR	Balancing Account Type	Bank Account	ki House	Customer	40000			
	Manual	08/04/2019	Payment from C	TR			Corporation	Customer	10000			
	Manual	08/04/2019	Payment from D	TR	Balancing Account	SAVINGS	earch	Customer	20000			
	Manual	08/04/2019	Payment from E	TR			if Fine Art	Customer	30000			
\rightarrow	Manual	08/04/2019	Payment from F	TR	Select how to post the journal.		d	Customer	50000			
	Manual				Post the payments?							
					Post as Lump Payment	CK Can	cel					
	Sum Transaction	d:			900.0	0 Outstanding Transactions					0.00	
	Balance on Bank	Account			11.650.2	8 Outstanding Payments					0.00	
	Total Transaction	Amount			1,400.0	0 Statement Ending Balance					0.00	



Go to the bank account card and click on Bank Account / Ledger Entries

Dynamics 365 Bu	siness	Central					Sandbox			A
	÷	BANK ACCOUNT CARD I WORK DATE: 08/04/2019 SAVINGS · SAVING		Ø	+ 0	√ SAVED	σ,	e.		
		Process Report Bank Statement Service	Bank Account Navigate More options				G	D		
		🛿 Statistics 🏼 & Dimensions 🖉 Statemen		-	(H)					
		No	SAVINGS		Creditor No.					
		Name	SAVINGS		Bank Name Deutsche XM	IL GB	\sim		- 8	
		Bank Branch No.			Bank Clearing Standard		\sim			
		Bank Account No.			Bank Clearing Code					
		Balance	13.050	28	Check Date Format		~			
		Balance (\$)	13.050	28	Check Date Separator		~			
		Our Contact Code		\sim	Bank Account Linking Status	uto. Bank Statement Enabled				

Notice: the system posted the payment lines as lump sum

365 Busines	s Central									Sandbox Q	© ?
4	BANK ACCOUNT CARD I WORK DATE: 08/04/	← SAVINGS - S	AVINGS I WORK D	ATE: 08/04/201	9				c 2	✓ SAVED 🖬 🛪 K	
	SAVINGS · SAVIN	Bank	ά Αςςοι	int Le	dger E	ntries					
	Process Report Bank Statement Servi-	P Search	Process Ent	ry 🚺 Oper	in Excel	More options			7 ■	0	
	General	Posting Date	Document Type	Document No.	Bank Account No.↓ ▼	Description	Amount	Open	Entry 1	Show less	
	No.	29/04/2019	9 : Payment	6	SAVINGS	Lump posting Transaction Id A	4,893.33		43		
	Name	29/04/2019	9 Payment	6	SAVINGS	Lump posting Transaction Id A	3.081.84		45	v]	
	Bank Branch No.	29/04/201	Payment	6	SAVINGS	Lump posting Transaction Id A	15,126.29		45	~	
	Bank Account No.	29/04/201	9 Payment	6	SAVINGS	Lump posting Transaction Id 1	-1,267.50		42		
		29/04/2019	Payment	6	SAVINGS	Lump posting Transaction Id 1	-10,183.68		42		
	Balance	08/04/2019	9 Payment	8	SAVINGS	Lump posting Transaction Id T	900.00		45		
	Balance (\$)	08/04/2019	Payment	8	SAVINGS	Lump posting Transaction Id T	500.00		45	$\mathbf{\mathbf{\tilde{v}}}$	
	Our Contact Code									atement Enabled	