Transform your enterprise with Microsoft subscriptions

Connect, protect, and empower every employee, from the office to the frontline worker, with a subscription plan that enhances productivity and drives innovation.

Microsoft 365
Stay connected and get more done with intelligent apps and experiences, integrated cloud services, and built-in security.

Office 365
Create, share, edit, and collaborate in real-time from anywhere on any device with a cloud-based suite of productivity apps and services.

Microsoft Enterprise Mobility + Security (EMS)
Protect and secure your organization and empower your employees to work in new and flexible ways with an intelligent mobility management and security platform.

Windows 11
Benefit from a highly secure and manageable productivity platform that runs on a wide variety of hardware devices or in the cloud.

Jump to section ➔

Microsoft 365 Apps
Email, calendar, and scheduling
Meetings, calling, and chat

Social, intranet, and storage
Knowledge, insights, and content
Analytics

Project and task management
Automation, app building, and chatbots
Viva Learning

Information governance
Information protection
Threat protection
Cloud Access Security Broker
Identity and access management
Endpoint and app management
Case and alert management

Discovery and auditing
Insider risk management
Windows

Add-on licenses

Microsoft 365 Apps
- Email, calendar, and scheduling
- Meetings, calling, and chat

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- Knowledge, insights, and content
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- Case and alert management

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Add-on licenses

Microsoft 365 Apps

Desktop client apps
- Office Mobile apps

Install apps on up to 5 PCs/Mac + 5 tablets + 5 smartphones
- Office for the web
- Visio for the web

Microsoft Editor premium features

Multilingual user interface for Office Apps

1 Includes Word, Excel, PowerPoint, OneNote, Outlook, Access (PC only), and Publisher (PC only).
2 Includes Word, Excel, PowerPoint, Outlook, and OneNote mobile Apps.
3 Limited to devices with integrated screens smaller than 10.1”.
4 Mobile apps only.

Office 365

Exchange Plan 1 (50 GB mailbox)
Exchange Plan 2 (100 GB mailbox)
Calendar
Outlook desktop client
Auto-expanding email archive
Exchange Online Protection
Public folder mailboxes
Resource mailboxes
Inactive mailboxes
Microsoft Shifts
Microsoft Bookings

1 Microsoft 365 F1 includes the Exchange Kiosk service plan to enable Teams calendar only. It does not include mailbox rights.

Footnotes:
1 Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).
2 Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).
3 Includes Word, Excel, PowerPoint, Outlook, and OneNote mobile Apps.
4 Limited to devices with integrated screens smaller than 10.1”.

Windows 11

Broadband internet connection required for some features and updates.

Enterprise Mobility + Security

Microsoft 365 F1
- Exchange Kiosk (2 GB mailbox)
- Exchange Plan 1 (50 GB mailbox)
- Exchange Plan 2 (100 GB mailbox)

Microsoft 365 F3
- Exchange Plan 1 (50 GB mailbox)
- Exchange Plan 2 (100 GB mailbox)

Microsoft 365 F5
- Exchange Plan 1 (50 GB mailbox)
- Exchange Plan 2 (100 GB mailbox)

Office 365

Exchange Plan 1 (50 GB mailbox)
Exchange Plan 2 (100 GB mailbox)
Calendar
Outlook desktop client
Auto-expanding email archive
Exchange Online Protection
Public folder mailboxes
Resource mailboxes
Inactive mailboxes
Microsoft Shifts
Microsoft Bookings

1 Microsoft 365 F1 includes the Exchange Kiosk service plan to enable Teams calendar only. It does not include mailbox rights.
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</table>

1 Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).
2 Requires Microsoft 365 E1/E3 (or Office 365 E1 and Enterprise Mobility + Security E3).

1 Formerly named Phone System.
2 Check country and region availability.
3 Available via the no-cost Audio Conferencing with Select Dial Out supplemental license. Includes unlimited toll dial-in, 60 minutes/user/month dial-out to US and Canada phone numbers, and Operator Connect Conferencing.
4 Includes unlimited toll dial-in, 60 minutes/user/month dial-out to Zone A countries, and Operator Connect Conferencing.

Social, intranet, and storage

- SharePoint Kiosk (2 GB OneDrive storage)
- SharePoint Plan 1 (1 TB OneDrive storage)
- Yammer Enterprise
- Microsoft Viva Connections

- Microsoft Graph API
- Microsoft Search
- Microsoft Stream on SharePoint
- Microsoft Forms
- Microsoft Lists
- Delve
- Expertise identification
- Create document understanding or form processing models
- Access content centers
- View metadata extracted from document understanding or form processing models

1 Users can record meetings and consumer Sharepoint content but cannot publish to Stream.
2 Licensed users can create/share/manipulate forms. Completing/responding does not require a Forms license.
3 Separate SharePoint Sync user subscription license required to apply a document understanding model to a library, create a form processing model via the entry point in a library, upload content to a library where a document understanding or form processing model has been applied, run a document understanding model on-demand and/or use premium taxonomy services.

3 Requires Microsoft Office 365 E3 subscription.

3 Includes unlimited toll dial-in, 60 minutes/user/month dial-out to Zone A countries, and Operator Connect Conferencing.

4 Includes unlimited toll dial-in, 60 minutes/user/month dial-out to Zone A countries, and Operator Connect Conferencing.

3 Requires Microsoft Office 365 E3 subscription.

3 Includes unlimited toll dial-in, 60 minutes/user/month dial-out to Zone A countries, and Operator Connect Conferencing.

3 Requires Microsoft Office 365 E3 subscription.

3 Requires Microsoft Office 365 E3 subscription.

3 Requires Microsoft Office 365 E3 subscription.
<table>
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<tr>
<th>Insights and analytics</th>
<th>Microsoft 365</th>
<th>Office 365</th>
<th>Enterprise Mobility + Security</th>
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<th>Microsoft 365</th>
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<td>E5 Compliance</td>
<td>E1</td>
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<td>E3</td>
<td>E5</td>
</tr>
</tbody>
</table>

1 Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).
2 Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).

Project and task management

- Microsoft Planner
- Microsoft To-Do
- Briefing Email

Automation, app building, and chatbots

- Power Apps for Microsoft 365
- Power Automate for Microsoft 365
- Power Virtual Agent for Teams
- Dataverse for Teams

Viva Learning

- Viva Learning in Teams
- Create learning tabs in Teams channels
- Search, share, and chat about learning content
- Microsoft Learn and Microsoft 365 Training libraries + 125 top LinkedIn Learning courses
- Organization-generated content with SharePoint and Viva Learning

Information governance

- Manual retention labels
- Basic org-wide or location-wide retention policies
- Rules-based automatic retention policies
- Teams message retention policies
- Records Management

1 Premium personal insights and experiences, manager and leader insights and experiences, and custom analysis tools and accelerators available with the Viva Insights or Viva suite add-on license.

1 Refer to the licensing FAQs and Licensing Guide at [https://docs.microsoft.com/power-platform/admin/powerapps-flow/licensing-faq](https://docs.microsoft.com/power-platform/admin/powerapps-flow/licensing-faq) for details including functionality limits.
2 Cloud flows only.
3 Desktop flows only.
4 Viva Insights - Personal insights
5 Viva Learning in Teams
6 Create learning tabs in Teams channels
7 Search, share, and chat about learning content
8 Microsoft Learn and Microsoft 365 Training libraries + 125 top LinkedIn Learning courses
9 Organization-generated content with SharePoint and Viva Learning
10 Manual retention labels
11 Basic org-wide or location-wide retention policies
12 Rules-based automatic retention policies
13 Teams message retention policies
14 Records Management
15 30-day minimum retention period.
Information Worker Plans

<table>
<thead>
<tr>
<th>Microsoft 365</th>
<th>Office 365</th>
<th>Enterprise Mobility + Security</th>
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</table>

¹ Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).
² Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).

Information protection

- Azure Information Protection Plan 1
- Azure Information Protection Plan 2
- Manual, default, and mandatory sensitivity labeling in Office 365
- Automatic sensitivity labeling in Office 365 apps
- Manual labeling with the AIP app and plugin
- Automatic labeling in the AIP plugin
- Automatic sensitivity labels in Exchange, SharePoint, and OneDrive
- Sensitivity labels based on Machine Learning/Trainable Classifiers
- Sensitivity labeling for containers in Office 365
- O365 Data Loss Prevention (DLP) for emails & files
- DLP for Teams chat
- Endpoint DLP
- Basic Office Message Encryption
- Advanced Office Message Encryption
- Customer Key

1 Microsoft 365 F1 does not include Exchange email service or Office apps.
² Does not include Exchange email service.

Threat protection

- Microsoft Defender Antimalware
- Microsoft Defender Firewall
- Microsoft Defender Exploit Guard
- Microsoft Defender Credential Guard
- BitLocker and BitLocker To Go
- Windows Information Protection
- Microsoft Defender for Endpoint Plan 1
- Microsoft Defender for Endpoint Plan 2
- Microsoft Defender for Identity
- Microsoft Defender for Office 365 Plan 2
- Application Guard for Office 365
- Safe Documents
### Cloud access security broker
- Microsoft Defender for Cloud Apps
- Microsoft Defender for Cloud Apps Discovery
- Office 365 Cloud App Security

**Identity and access management**

<table>
<thead>
<tr>
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<th>Office 365</th>
<th>Enterprise Mobility + Security</th>
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### Endpoint and app management

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1. Formerly named Microsoft Cloud App Security (MCAS).
2. Requires Microsoft 365 E3 (or Office 365 E3 and Enterprise Mobility + Security E3).
3. Requires Microsoft 365 E1/E3 (or Office 365 E1 and Enterprise Mobility + Security E1).
4. Requires Microsoft 365 F1/F3 (or Office 365 F1 and Enterprise Mobility + Security F1).
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<th>INFORMATION BARRIERS</th>
<th>PRIVILEGED ACCESS MANAGEMENT</th>
<th>CUSTOMER LOCKBOX</th>
<th>ENTERPRISE MOBILITY + SECURITY</th>
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>eDiscovery and auditing

- Content Search
- Core eDiscovery (including Hold and Export)
- Litigation Hold
- Advanced eDiscovery
- Basic Audit
- Advanced Audit

Insider risk management

- Insider Risk Management
- Communication Compliance
- Information Barriers
- Customer Lockbox
- Privileged Access Management

Windows

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<th>Windows 11 Edition</th>
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1: Requires Microsoft 365 F1/F3 (or Office 365 F3 and Enterprise Mobility + Security E3).
2: Requires Microsoft 365 F3 (or Office 365 F3 and Enterprise Mobility + Security E3).
Add-on licenses
Expand the power and security of your Microsoft 365 plans with these additional options.

<table>
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<th>Security and Compliance</th>
<th>Information Worker Plans</th>
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</tr>
<tr>
<td>Microsoft Endpoint Manager Remote Help</td>
<td>+</td>
<td>+</td>
<td>+</td>
</tr>
</tbody>
</table>

1 EMS E5 or Azure Information Protection Plan 1 standalone required.
2 Office 365 E5 includes the DLP for Teams chat, Rules-based auto classification, advanced Information Governance, Advanced Message Encryption, and Customer Key value of Microsoft 365 E5 Information Protection and Governance but does not include Microsoft Defender for Cloud Apps or Machine Learning-based auto classification.
3 Office 365 E5 includes the Communication Compliance, Information Barriers, Customer Lockbox, and Privileged Access Management value of M365 E5 Insider Risk Management but does not include the full Insider Risk Management solution.
4 Formerly named Microsoft Cloud App Security (MCAS).
5 Requires Microsoft Defender for Cloud Apps.
7 Requires Microsoft Intune.
<table>
<thead>
<tr>
<th>Add-on licenses</th>
<th>Information Worker Plans</th>
<th>Frontline Worker Plans</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Teams Services</strong></td>
<td><strong>Microsoft 365</strong></td>
<td><strong>Office 365</strong></td>
</tr>
<tr>
<td><strong>Microsoft 365</strong></td>
<td><strong>E3</strong></td>
<td><strong>E5</strong></td>
</tr>
<tr>
<td>Audio Conferencing with Select Dial Out</td>
<td>+</td>
<td>N/A</td>
</tr>
<tr>
<td>Extended Dial Out Minutes to US and Canada</td>
<td>+</td>
<td>+</td>
</tr>
<tr>
<td>Domestic Calling Plan</td>
<td>+</td>
<td>+</td>
</tr>
<tr>
<td>Domestic Calling 240 Minute Plan</td>
<td>+</td>
<td>+</td>
</tr>
<tr>
<td>Domestic Calling 120 Minute Plan</td>
<td>+</td>
<td>+</td>
</tr>
<tr>
<td>International Calling Plan (includes Domestic Plan)</td>
<td>+</td>
<td>+</td>
</tr>
<tr>
<td>Teams Phone with Calling Plan</td>
<td>+</td>
<td>N/A</td>
</tr>
</tbody>
</table>

1. Check country and region availability.
2. Audio Conferencing, Audio Conferencing with Select Dial Out, or Business Voice required.
3. Formerly named Phone System.
4. Teams Phone required.
5. O365/M365 E5 only includes Teams Phone. Choose a Calling Plan to add calling minutes.
6. Includes full Domestic Calling Plan.
7. 300 seat maximum. Limited geo availability.
8. Lower price available in the United States (including Puerto Rico), Canada, and United Kingdom only.

### Content Services

| SharePoint Syntex | + | + | + | + | + | + | + | + | $5 |
| Office 365 Extra File Storage | + | + | + | + | + | + | + | + | + | + | $0.2/GB |
| eDiscovery Storage | + | + | + | + | + | + | + | + | + | $100/500 GB |

**Microsoft Viva**

- **Viva Topics**
- **Viva Insights**
- **Viva Insights Capacity**
- **Viva Learning**
- **Viva suite**
- **Viva suite with Glint add-on**

**Office 365 Extra File Storage**

**eDiscovery Storage**

**Teams Phone**

$5K/5k units

$9

$12

**Domestic Calling Plan**

**Domestic Calling 240 Minute Plan**

**Domestic Calling 120 Minute Plan**

**International Calling Plan (includes Domestic Plan)**

**Teams Phone with Calling Plan**

**Teams Phone with Calling Plan**

**Domestic Calling Plan**

**Domestic Calling 240 Minute Plan**

**Domestic Calling 120 Minute Plan**

**International Calling Plan (includes Domestic Plan)**

**Add-on licenses**

- **Teams Services**
- **Content Services**
- **Storage**

**Check country and region availability.**

**Introductory pricing.** Microsoft Viva suite pricing will increase to standard pricing at $12/u/m on September 1, 2022.

**Introductory pricing.** Microsoft Viva suite with Glint add-on pricing will increase to standard pricing at $15/u/m on September 1, 2022.

1. Requires Viva Insights per user subscription.
2. Audio Conferencing, Audio Conferencing with Select Dial Out, or Business Voice required.
3. Formerly named Phone System.
4. Teams Phone required.
5. O365/M365 E5 already includes Teams Phone. Choose a Calling Plan to add calling minutes.
6. Includes full Domestic Calling Plan.
7. 300 seat maximum. Limited geo availability.
8. Lower price available in the United States (including Puerto Rico), Canada, and United Kingdom only.
### Add-on licenses

<table>
<thead>
<tr>
<th>Plan</th>
<th>Microsoft 365</th>
<th>Office 365</th>
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<th>Office 365</th>
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#### Power Platform

<table>
<thead>
<tr>
<th>Feature</th>
<th>F1</th>
<th>F2</th>
<th>F3</th>
<th>F4</th>
<th>F5</th>
<th>F1</th>
<th>F2</th>
<th>F3</th>
<th>F4</th>
<th>F5</th>
<th>Price</th>
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<tbody>
<tr>
<td>Power BI Pro</td>
<td>+</td>
<td>+</td>
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<td>+</td>
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<td>+</td>
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<tr>
<td>Power BI Premium</td>
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<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>$20</td>
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<tr>
<td>Power Apps per-app (1 app/user/month)</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>$10</td>
</tr>
<tr>
<td>Power Apps per-user (unlimited apps/month)</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>$40</td>
</tr>
<tr>
<td>Power Automate per-user (unlimited flows/month)</td>
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<td>+</td>
<td>+</td>
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<td>+</td>
<td>+</td>
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<td>+</td>
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<td>Power Automate per-user w/ Unattended RPA (unlimited flows + 5K AI Builder credits/user/month)</td>
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<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>$40</td>
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<tr>
<td>Power Automate per-flow (5 flows/month for unlimited users)</td>
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<td>+</td>
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<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>$500/tenant/month</td>
</tr>
</tbody>
</table>

#### Other

<table>
<thead>
<tr>
<th>Feature</th>
<th>F1</th>
<th>F2</th>
<th>F3</th>
<th>F4</th>
<th>F5</th>
<th>Price</th>
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<tbody>
<tr>
<td>Scheduler¹</td>
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<td>+</td>
<td>+</td>
<td>+</td>
<td>+</td>
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</tr>
<tr>
<td>Universal Print Volume Add-on (500 print jobs)²</td>
<td>+</td>
<td>+</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>High Efficiency Video Codec (HEVC)³</td>
<td>+</td>
<td>+</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>$1</td>
</tr>
</tbody>
</table>

¹ Only meeting organizers require a Scheduler license. Meeting attendees can be anyone with an email address (internal/external) and do not need to be licensed.

² Universal Print and HEVC require Windows. Plans that do not include Windows licenses are marked as “N/A.”

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