

Deploy Microsoft Teams With Confidence

The number of Microsoft Teams deployment continues to increase exponentially as more companies embrace remote work.

A large North American automotive manufacturer wanted to embrace the power of Teams to support their remote workforce while ensuring they were legally compliant.

The customer wanted to implement Microsoft Teams to support remote workforce needs better. The general council of the automotive group wanted to ensure all legal and compliance requirements were considered as part of the Teams implementation.

Lighthouse worked to identify baseline requirements to ensure the customer could meet its legal and regulatory obligations for data created and/or residing within the Teams platform.

These requirements included those related to:

- **ediscovery** (identification, preservation, collection, and production)
- **Recordkeeping** (retention, manner of storage, and disposition)
- **Privacy** (management of processing activities, data subject request-response, and protection of high-risk data)



TEAM ASSESSMENT



INFORMATION GOVERNANCE



ENABLEMENT AND IMPLEMENTATION

At-a-glance

Lighthouse Customer

Customer: Automotive Manufacturer

Size: Nearly 10,000 employees

Country: North America

Industry: Automotive Manufacturing and
Automotive Financial Services

Products and Services: Microsoft Teams
Lighthouse SpeedTrack Teams Launch

Utilities client obtains the roadmap to maximize their Microsoft 365 investment

Customer Challenges

The customer had a diverse user population with varied requirements for their Teams implementation. Company stakeholders identified a range of use cases, personas, departments, business units, and other criteria. However, the goal was to implement a strategic single, company-wide rollout of Teams. The customer asked Lighthouse to identify legal and compliance requirements tailored to specific use cases, scenarios, and the corresponding Teams configuration options and settings. Lighthouse performed an assessment and analysis to map requirements to Microsoft 365's native tools for information governance and e-discovery and determined whether requirements could be met natively would require custom workflows.

Partner Solution

Lighthouse partnered closely with this customer in workshops and working sessions to prepare written requirements and a gap analysis summary to support future state plans. Lighthouse prepared use cases, testing plan, testing execution, reports, success criteria evaluation, and workflows for ediscovery. Finally, Lighthouse prepared training for ediscovery personnel addressing information governance and e-discovery requirements in Teams and potential workarounds.

The Results

The customer was able to deploy Microsoft Teams with confidence with a plan that met the needs of compliance, security, & defensibility. This process allowed the customer to review policies, procedures, and protocols based on use cases, key risks, and native tools capabilities while identifying information governance and ediscovery requirements. Additionally, identification of potential risks and gaps in native Microsoft 365 and preliminary testing and evaluation of Microsoft 365's native information governance and ediscovery tools were tested against prospective workflows in a live environment.

Learn More

www.lighthouseglobal.com
info@lighthouseglobal.com
(206) 223-9690

