



TEAMWORK ASSESSMENT

A Roadmap for Improved Teamwork

AMTRA's Microsoft 365 Teamwork Assessment provides an actionable roadmap that aligns business opportunities and challenges with IT goals. Our Teamwork Assessment provides a complete view of the organization's future state by reviewing capabilities across security, teamwork, meetings, change management and adoption. The deliverables of the assessment will include an evaluation of current collaboration and communication tools, a hands-on demo that shows how Microsoft 365 can solve specific teamwork challenges, and an actionable roadmap plan to ensure employees and other third-party users can collaborate effectively and share information securely no matter where they work.

DELIVERING TRANSFORMATIONAL BUSINESS VALUE

Assess	Drive Value	Adopt
Identify and evaluate customer's current state and business driving goals to guide workshop and deliverables.	Drive intent to deploy or further adoption of M365 through a variety of workshops based on business priorities.	AMTRA will deliver a customized recommendations report and roadmap plan with actionable next steps.



SUMMARY OF WORKSHOPS



Secure Work from Anywhere

Designed to help customers envision agile work scenarios and how to enable productivity & secure remote work.

- Evaluating your secure work from anywhere options and business implications.
- Scenario envisioning and immersion experience, prioritization of scenarios.
- Environmental analysis.
- Implementation plan including: Identity, Teams, mobile access security.
- Teams Messaging and Guest Access and Adoption change management.



Teams Meeting & Meeting Rooms

Identify and understand business priorities while focusing on scenarios that drive meeting culture transformation.

- Evaluation of current capabilities.
- “Art of the possible” immersion experiences.
- Use Case and Scenario Discovery.
- Teams Devices & Strategy.
- Direction on meeting transformation and audio conferencing.



Teams Calling

Showcase calling capabilities through ‘art of the possible’ immersive experiences, use-cases, and deep-dive planning.

- Evaluation of current telephony and PBX needs.
- Environmental and workload analysis, including current infrastructure and telephony estate.
- Demonstration of the end-to-end Teams Calling experience.
- Direction on transitioning user profiles into a modern collaboration and communication environment.
- A showcase of the 3rd applications and devices that complement the Calling experience.



Teams Apps & Solutions

Experience a tailored Teams hub with custom collaborative apps, automation tools and integrated of 3rd party apps.

- Overview of Teams platform capabilities and supported customer scenarios
- Identification and prioritization of customer scenarios.
- Alignment of high-level solution architecture
- Identity and Single Sign-On for Teams solutions
- App activation and enablement.

SUMMARY OF WORKSHOPS

Frontline Workers



Understand how to empower frontline employees to stay connected, productive, trained and upskilled through various productivity scenarios.

- Assess and Identify personas and scenarios.
- Demonstrate scenarios using the Customer Immersion Experience.
- Showcase Shifts, Time Clock, Tasks & Power Apps.
- Prioritize scenarios (connecting your workforce, digitizing processes, accelerating on-boarding).
- Enable a M365 F1/F3 trial and develop a Solution Plan to address challenges.

Teamwork Analytics



Understand M365 productivity and usage reporting. Topics include meetings, communication, content collaboration, teamwork, mobility, and endpoint management.

- Analysis of current usage and compliance patterns.
- Education reporting in MyAnalytics and WpA.
- Scenario envisioning and immersion experience.
- Includes immersion experience and knowledge discovery for SharePoint Syntex and Microsoft Viva Topics.

Information Architecture & Compliance



Architect their collaboration and document management environment to enable collaboration and productivity with built-in compliance.

- Evaluation of your current document management and compliance practices
- Education on Teams, SharePoint & OneDrive, the M365 compliance suite, document migration approaches, ACM.
- Demonstrate scenarios using the Customer Immersion Experience and that showcase tools such as Teams, SharePoint and OneDrive.

Adoption & Change Management



This workshop outlines the project based elements of ACM, and best practices for sustainment & continued growth.

- Evaluation of current ACM/OCM programs, processes, norms and tools.
- Identification of current state skills, technology usage and 'what's coming'
- Sustainment ACM best practices, identification of monitoring methods and direction on combining culture and communication strategies.
- Specific approaches to Leadership change management