in Freehand

Freehand for Microsoft Teams

Freehand from InVision is a real-time collaborative whiteboard solution that empowers your teams to create together in real time. The Freehand platform can seamlessly integrate and be accessed within your Microsoft Teams Application.

Installation

Note: While the attached documentation displays the Teams Desktop application, the Freehand integration supports both the Microsoft Teams Web and desktop application.
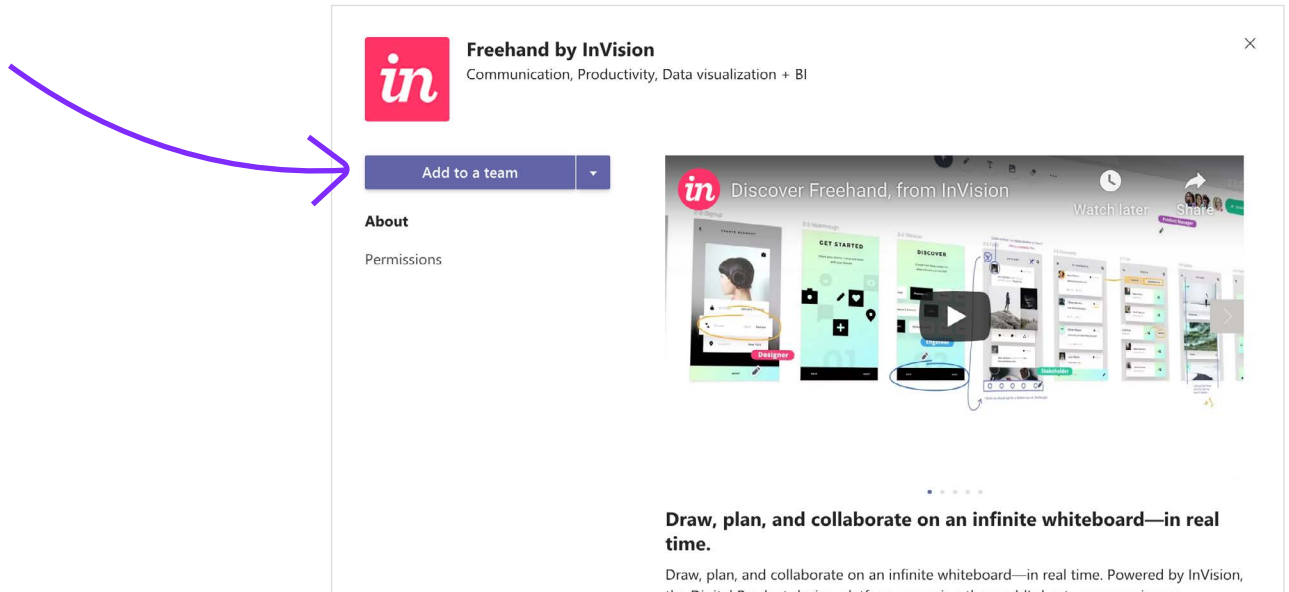
STEP 1

In the Microsoft Teams sidebar click the **Apps** button and the search for **Freehand**
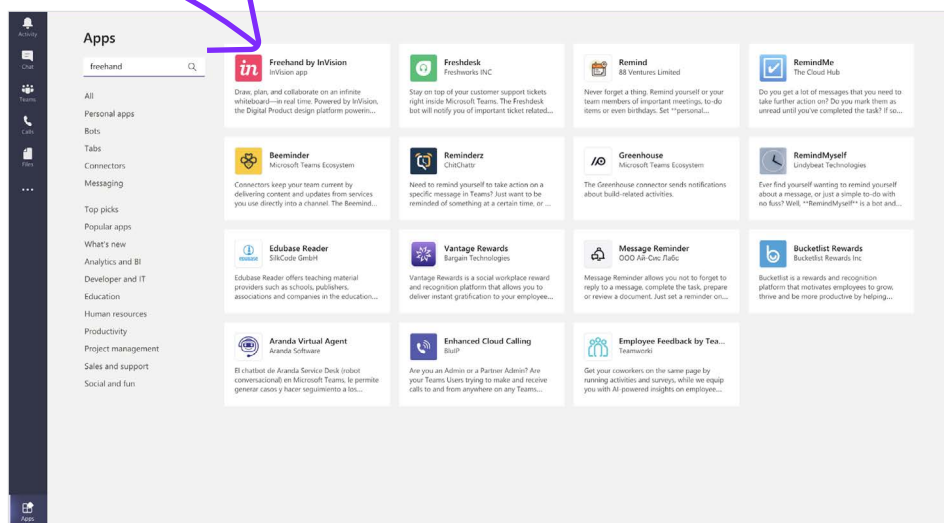
STEP 2

Click the **Add to a team button**

Note: If you want to add the app to a specific chat only, click the drop-down and select **Add to a chat**.

STEP 3

In the pop-up modal, search for a channel where you'd like to add the app and click **Set up a tab.**

Note: If you're not already, you'll need to sign in to InVision. If you're signed in, a pop-up modal will appear, prompting you to attach a new or existing Freehand.
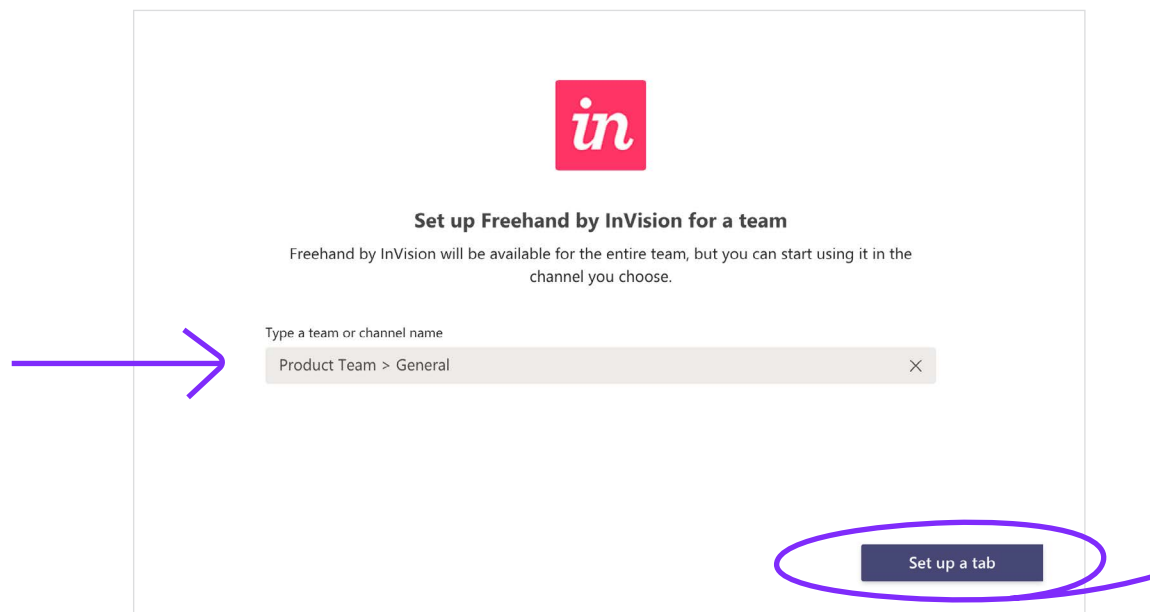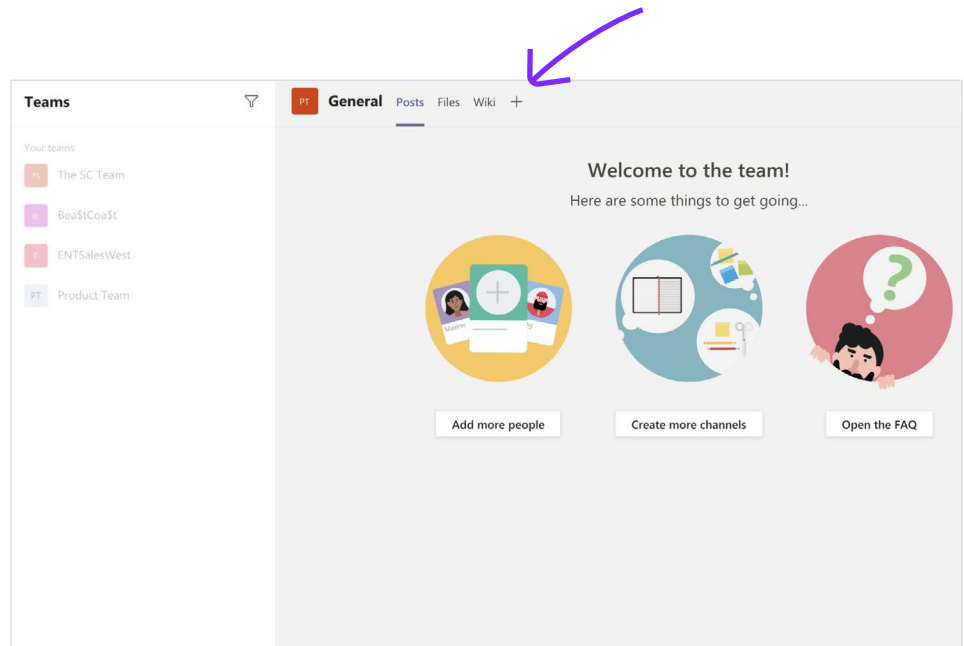
Adding Freehands to Channels

Once the app is installed, you can embed any existing or new freehand to a channel. Everyone in the channel will be able to join the freehand and collaborate in real-time.
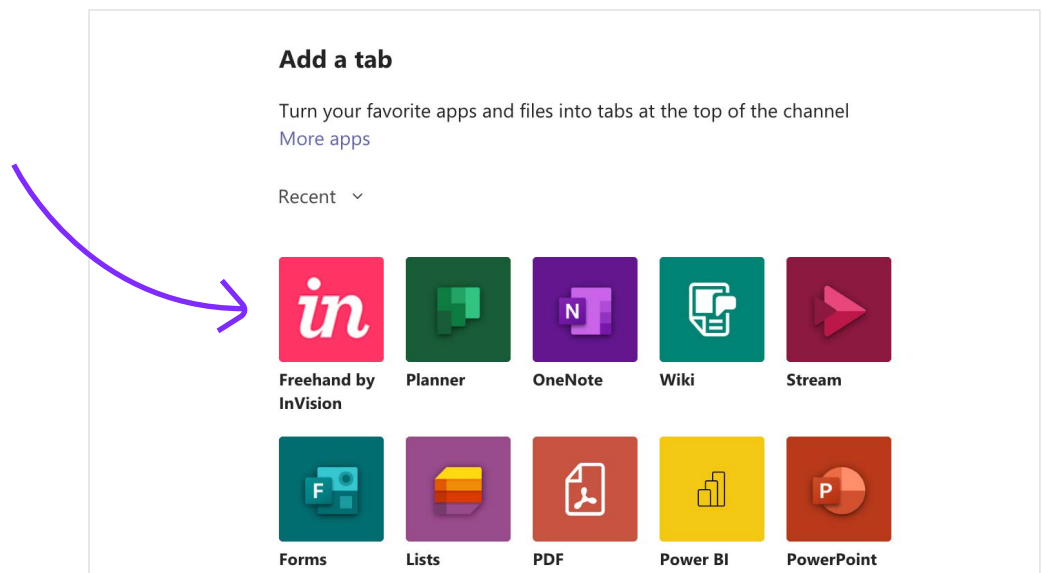
STEP 1

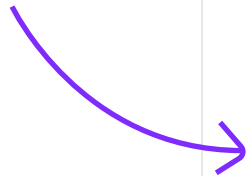Open the appropriate Microsoft Teams channel and select the **+ icon** to add a new tab

STEP 2

Select **Freehand by InVision**

STEP 3

Select an existing Freehand or click **New Freehand.**

Note: When creating a new freehand you will need to give it a name and hit **save.**

Freehand by InVision   About   ✕

Draw, plan, and collaborate on an infinite whiteboard—in real time. Powered by InVision, the Digital Product design platform powering the world's best user experiences.
Learn more

Signed in as **nickkaravas@invisionapp.com**   Sign Out

Search Freehand...   🔍   + New Freehand

Shufflewell - V7

FitGoal Sprint Review #1
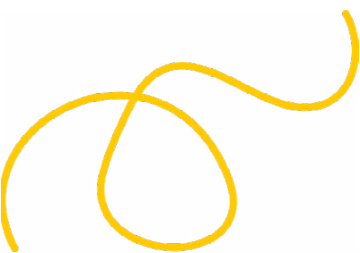
Brainstorm Session

Daily Standup

☑ Post to the channel about this tab

Back   Save

Navigating your Freehands within Microsoft Teams

MANAGING YOUR FREEHANDS

Once a freehand has been added to a Teams Channel or a chat it can be **accessed, renamed** or **removed** by selecting the drop down menu in the top navigation bar.

Note: Multiple freehands can be added to channels or chats by using the **+** icon.
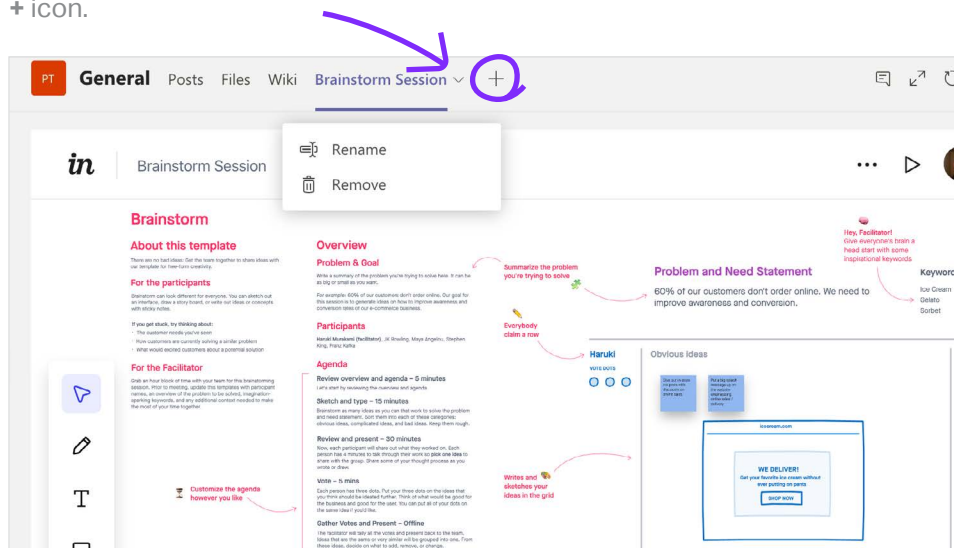
LAUNCHING A NEW FREEHAND SESSION WITHIN A TEAMS MEETING.

From within a live Teams meeting select the **share tray** to launch a new freehand while in a live collaborative session with your team.
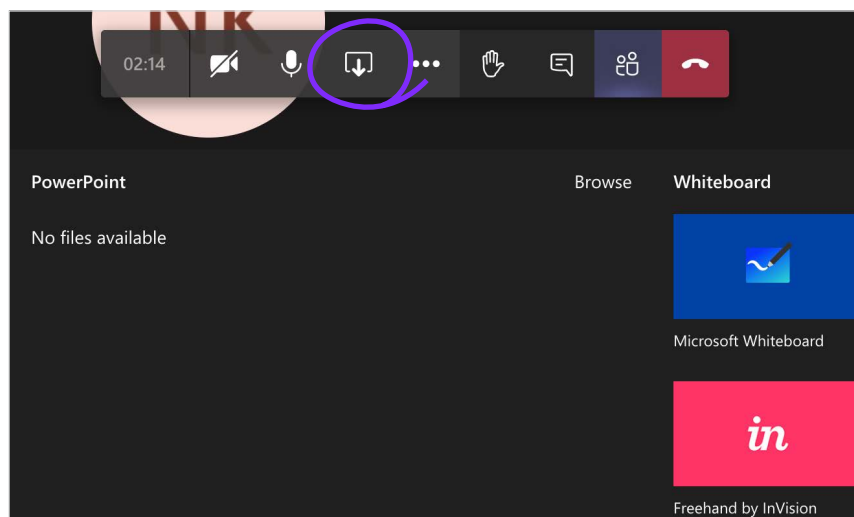
Setting up Azure SSO

STEP 1

- Sign in to Azure as an admin.
- In the left-hand navigation, click **Azure Active Directory.**
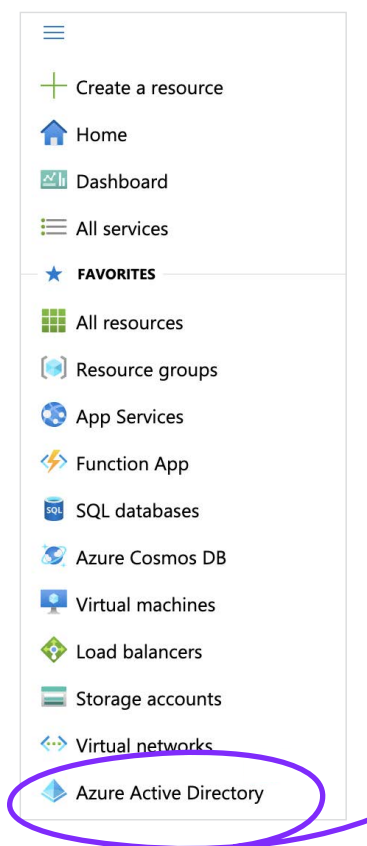
- Navigate to **Enterprise Applications,** click **All Applications**, and click **New application.**

- In the **Add from the gallery** search box, enter *InVision.*
- In the search results, click **InVision** and finish adding the app

STEP 2

Open the InVision app and, in the
Manage section, click **single sign-on.**

InVision -- MS Tea
Enterprise Application
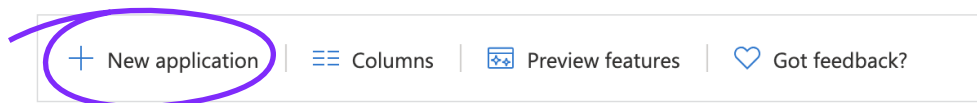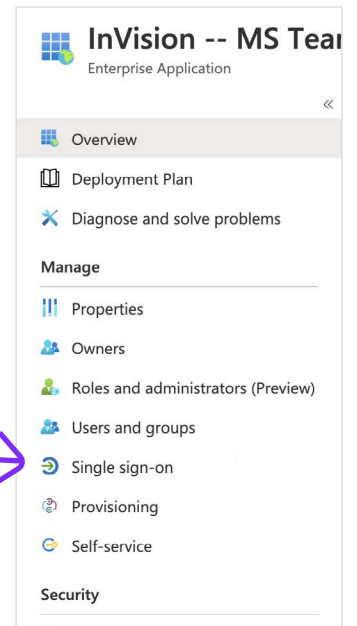
«

▦ Overview

▥ Deployment Plan

✗ Diagnose and solve problems

Manage

❙❙❙ Properties

👥 Owners

👥 Roles and administrators (Preview)

👥 Users and groups

↪ Single sign-on

🔁 Provisioning

Ⓖ Self-service

Security

- On the **Select a single sign-on method** page, click **SAML.**
- To the right of **Basic SAML Configuration** on the **Set up single sign-on
  with SAML page,** click the pen icon and edit the settings.

Note: For detailed instructions on editing these SAML configuration
settings in Azure, check out the "Configure Azure AD SSO" section of
Microsoft's related Help article.

💾 Save

Identifier (Entity ID) * ⓘ
The default identifier will be the audience of the SAML response for IDP-initiated SSO

		Default		
https://msteamstesting.invisionapp.com		☑	ⓘ	🗑

Patterns: https://*.invisionapp.com

Reply URL (Assertion Consumer Service URL) * ⓘ
The default reply URL will be the destination in the SAML response for IDP-initiated SSO

|		Default		
https://msteamstesting.invisionapp.com/sso/auth		☑	ⓘ	🗑

Patterns: https://*.invisionapp.com/sso/auth

- In the **SAML Signing Certificate** section of the **Set up single sign-on
  with SAML** page, next to **Federation Metadata XML,** click **Download**
  and save the certificate to your desktop (or wherever you can easily find
  it later).
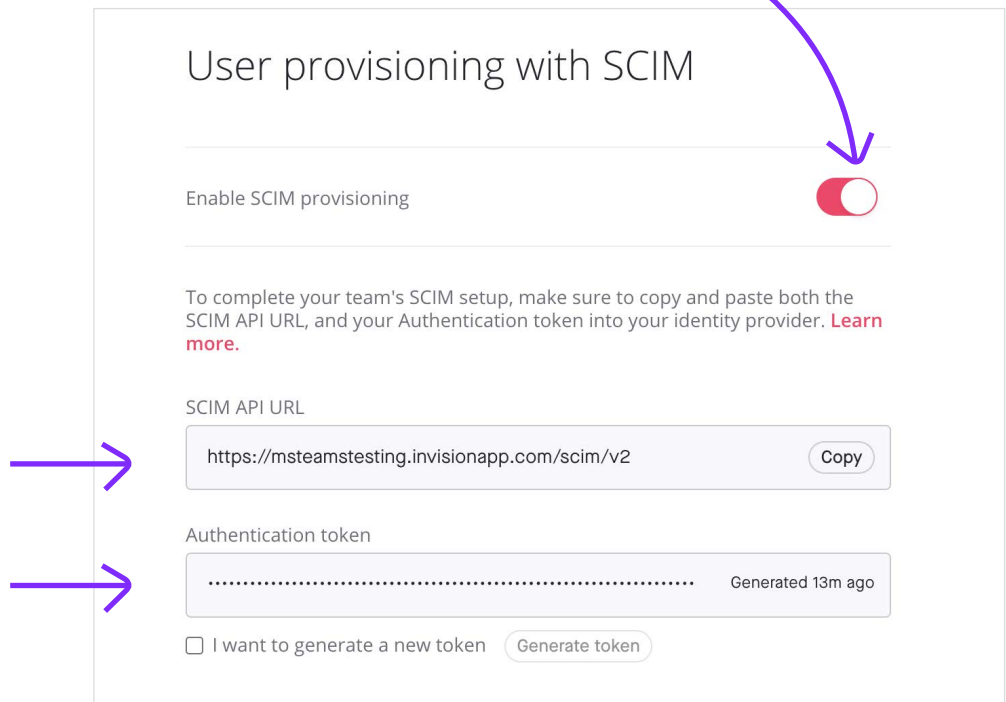- Provide this to support@invisionapp.com to enable on your Enterprise

Setting up Azure SCIM

STEP 1

- Sign in to your InVision Enterprise here: **your-team-name.invisionapp.com**
- At the top of the page, click **People.**
- To the right of the Teams tab, click the ••• (more) icon and click **SCIM Provisioning.**
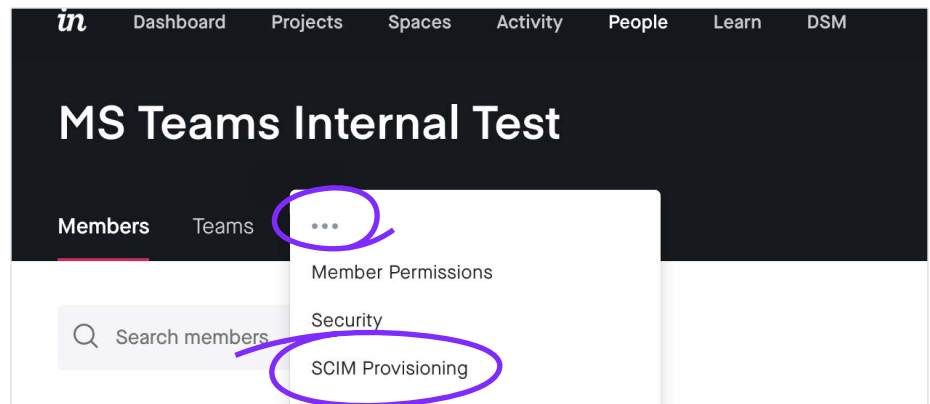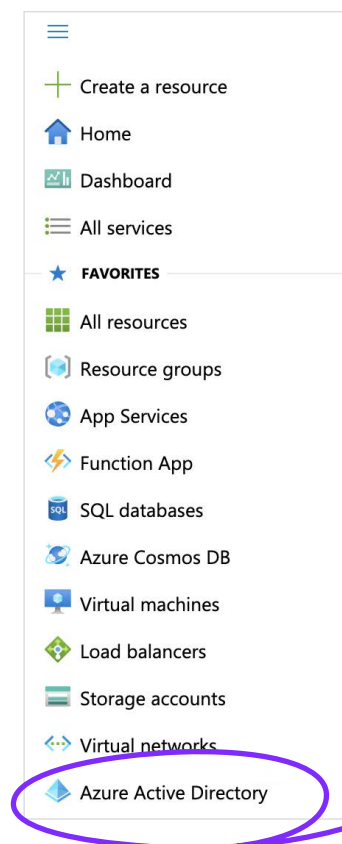

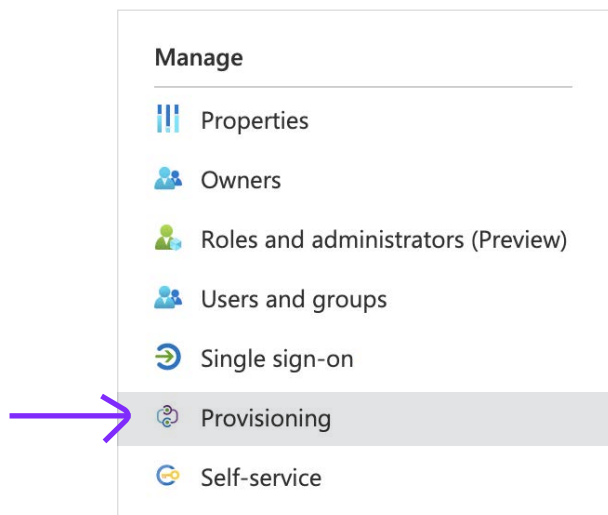- Toggle the Enable SCIM provisioning button on.

- Save the URL provided in the SCIM API URL field
- Copy the token in the Authentication token field to your clipboard

STEP 2

- Sign in to your Azure **admin page**, and navigate to the **Azure Active Directory.**

≡

+ Create a resource

🏠 Home

📊 Dashboard

☰ All services

★ FAVORITES

▦ All resources

▣ Resource groups

🌐 App Services

⚡ Function App

🗄 SQL databases

🗃 Azure Cosmos DB

🖥 Virtual machines

◈ Load balancers

▭ Storage accounts

‹·› Virtual networks

◆ Azure Active Directory

- In the menu on the left, click **Enterprise applications** and then click **InVision.**
- Again in the menu on the left, click **Provisioning** and complete the set-up steps as prompted.

Manage

|‖| Properties

👥 Owners

👥 Roles and administrators (Preview)

👥 Users and groups

⤴ Single sign-on

⟳ Provisioning

🔑 Self-service

- Click the **Provisioning Mode** dropdown and select **Automatic.**

- In the **Tenant URL field**, enter the SCIM API URL you saved earlier.
  Note: Azure requires the complete URL:
  https://your—team—name.invisionapp.com/scim/v2

- In the **Secret Token field**, paste the **authentication token** you copied in step 6 of the Enabling SCIM provisioning in InVision V6 instructions.

Provisioning Mode | Automatic | ⌄

Use Azure AD to manage the creation and synchronization of user accounts in InVision -- MS Teams based on user and group assignment.

⌃ Admin Credentials

Admin Credentials

Azure AD needs the following information to connect to InVision -- MS Teams's API and synchronize user data.

Tenant URL * ⓘ | https://msteamstesting.invisionapp.com/scim/v2

Secret Token * ⓘ | •

Test Connection

- Click **Test Connection** and verify that the SCIM credentials are working.

- Click **Save.**