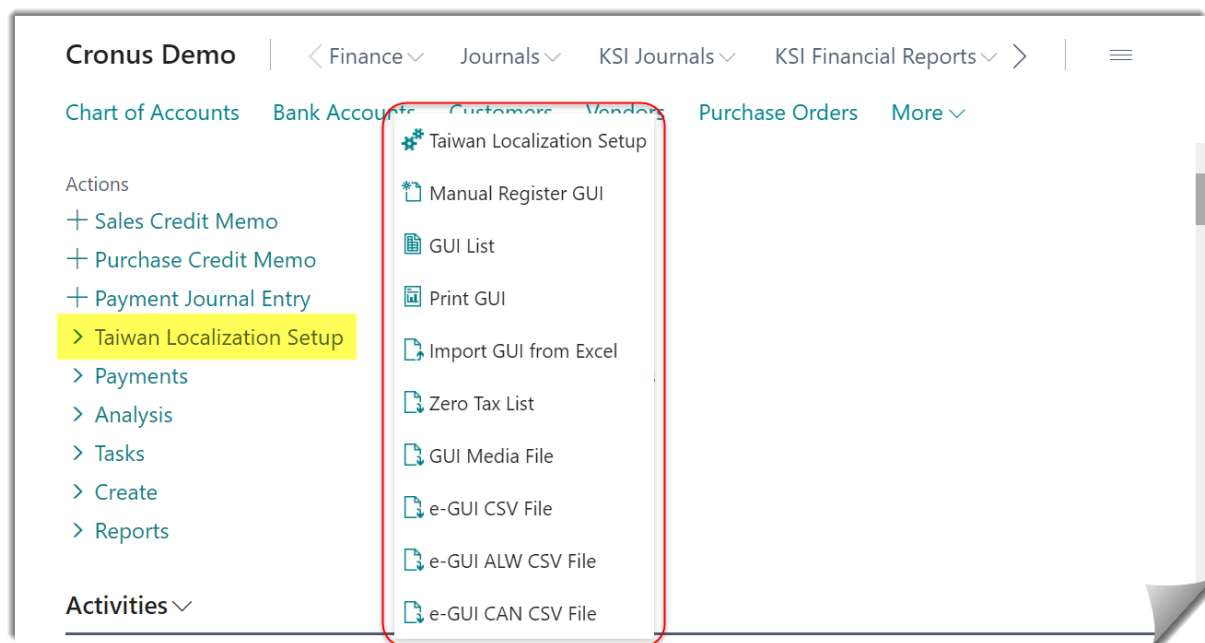


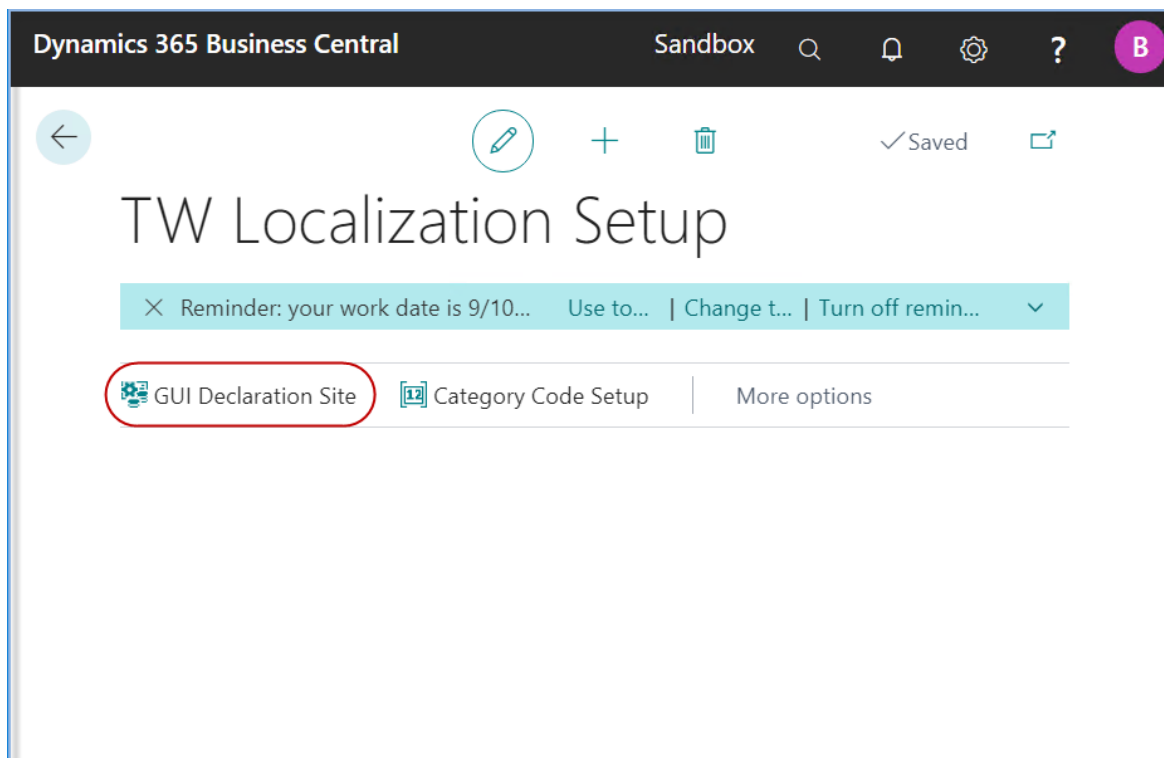
K&S Taiwan Government Uniform Invoice (GUI)

- After installed the “K&S Taiwan Government Uniform Invoice (GUI)” App.
Login to “**Accountant**” Role Center, you will see the **K&S Taiwan Localization Functionality** List on it.

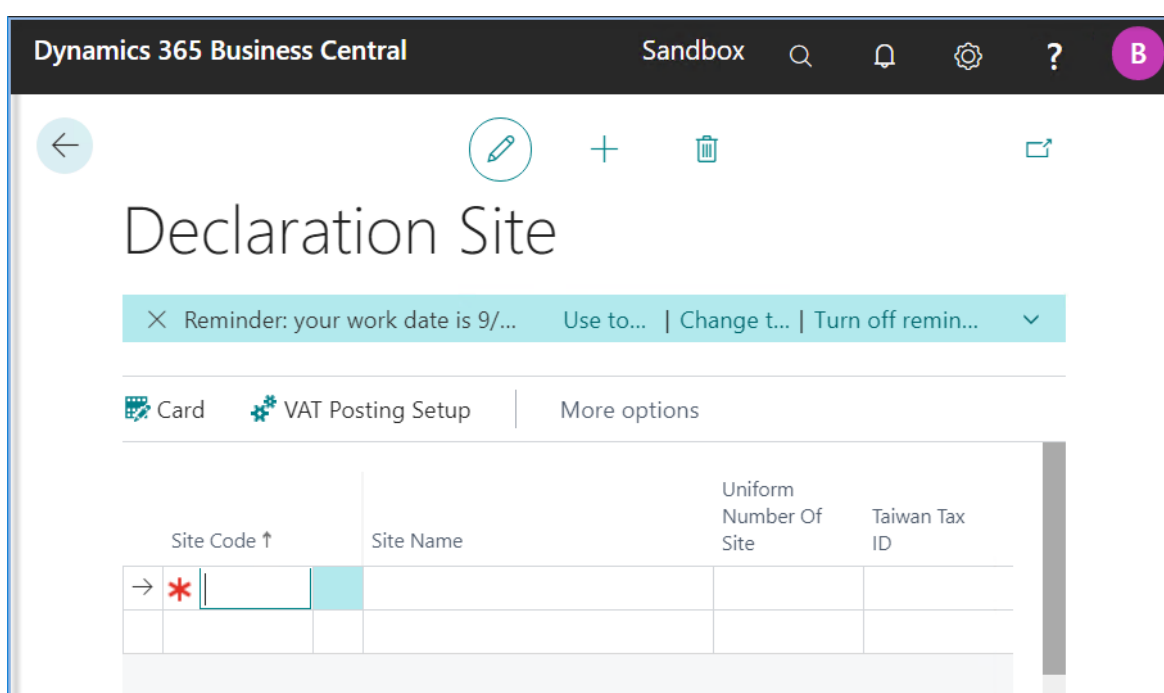


Declaration Site Master

- 1-1. Open the “GUI Declaration Site” Page by clicking “**Taiwan Localization Setup>> GUI Declaration Site**”.

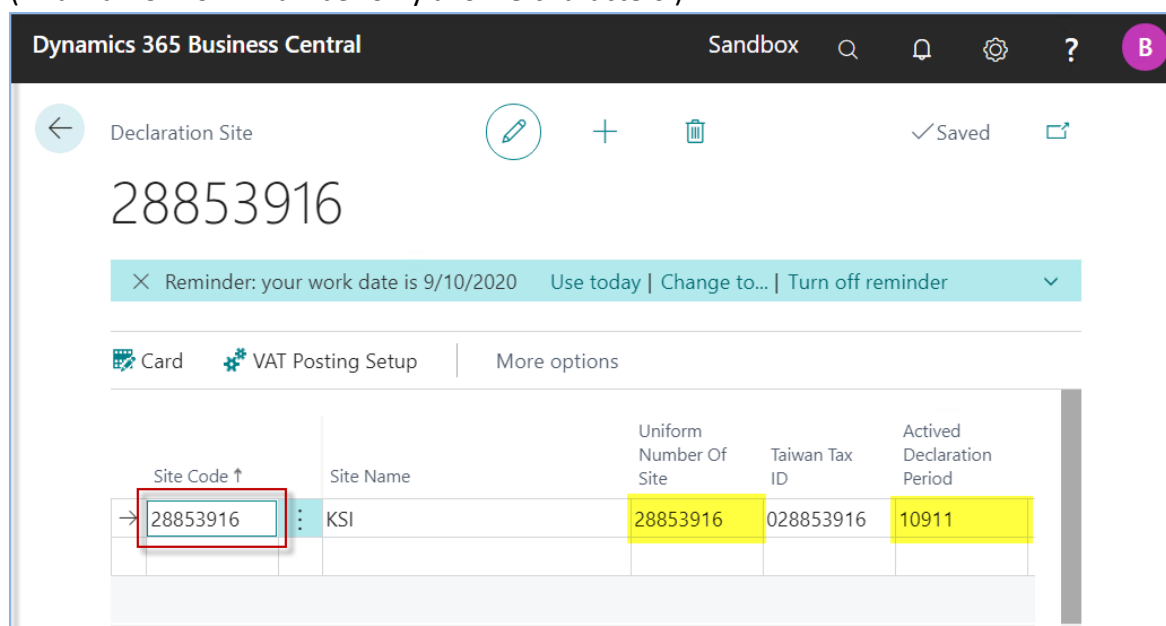


- 1-2. Enter your Site Master Information.



1-3. Fill in your company **Uniform Number** in the Site Code field.

(* Taiwan Uniform Number only allow 8 characters.)



Dynamics 365 Business Central | Sandbox | Search | Notifications | Settings | Help | User B

Declaration Site | Edit | Add | Delete | Saved | Share

28853916

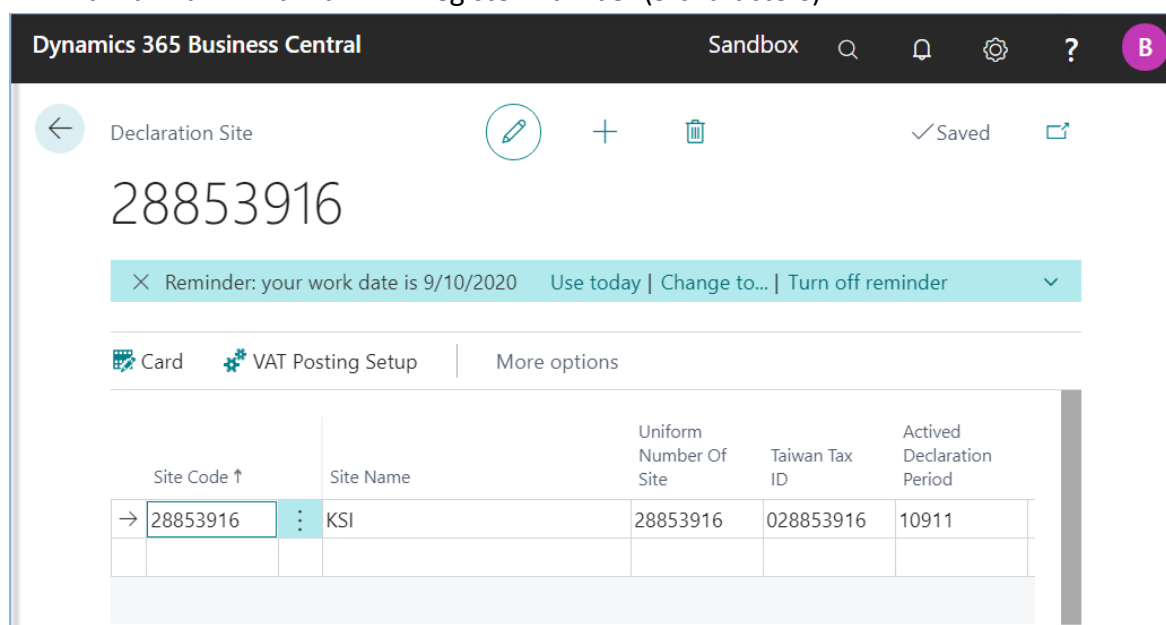
✕ Reminder: your work date is 9/10/2020 | Use today | Change to... | Turn off reminder

Card | VAT Posting Setup | More options

Site Code ↑	Site Name	Uniform Number Of Site	Taiwan Tax ID	Activated Declaration Period
→ 28853916	KSI	28853916	028853916	10911

1-4. You must fill in all the fields on this page before opening **"Card"**.

- Site Name: Your company name
- Taiwan Tax ID: Taiwan VAT Register Number (9 characters).



Dynamics 365 Business Central | Sandbox | Search | Notifications | Settings | Help | User B

Declaration Site | Edit | Add | Delete | Saved | Share

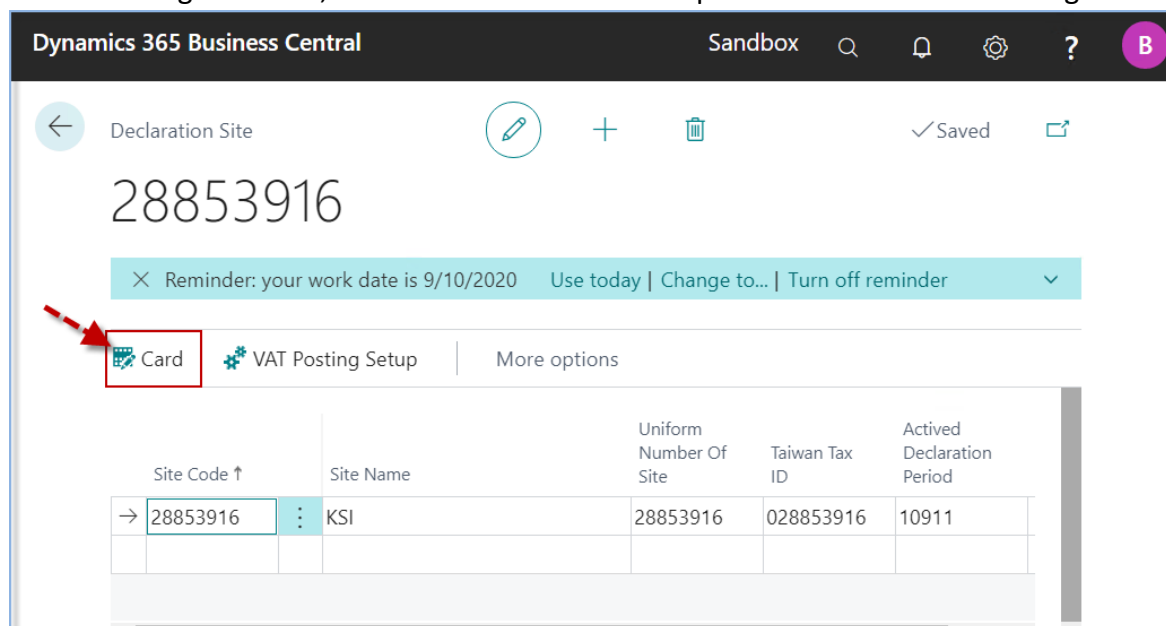
28853916

✕ Reminder: your work date is 9/10/2020 | Use today | Change to... | Turn off reminder

Card | VAT Posting Setup | More options

Site Code ↑	Site Name	Uniform Number Of Site	Taiwan Tax ID	Activated Declaration Period
→ 28853916	KSI	28853916	028853916	10911

- 1-5. After finishing the fields, Click the **“Card”** button to open the Site Master Main Page to continue.



Dynamics 365 Business Central

Sandbox

Declaration Site

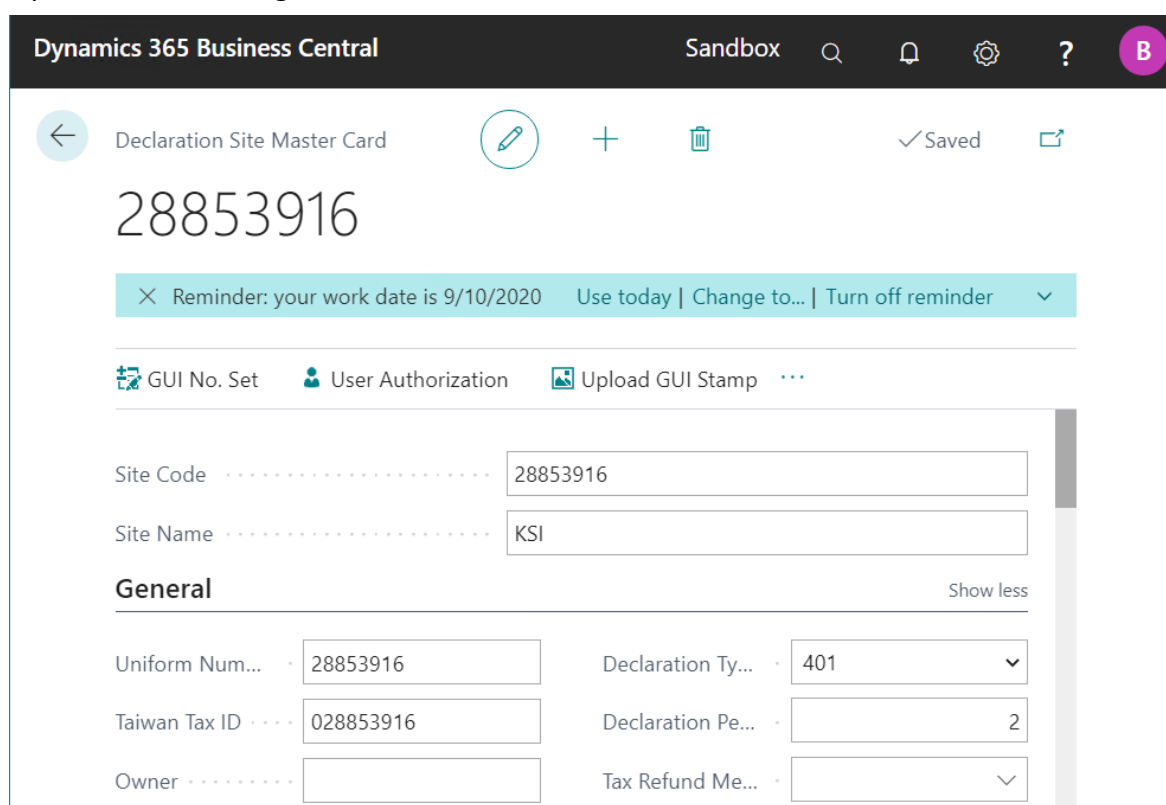
28853916

Reminder: your work date is 9/10/2020 Use today | Change to... | Turn off reminder

Card VAT Posting Setup More options

Site Code ↑	Site Name	Uniform Number Of Site	Taiwan Tax ID	Activated Declaration Period
→ 28853916	KSI	28853916	028853916	10911

- 1-6. Open Site Master Page.



Dynamics 365 Business Central

Sandbox

Declaration Site Master Card

28853916

Reminder: your work date is 9/10/2020 Use today | Change to... | Turn off reminder

GUI No. Set User Authorization Upload GUI Stamp

Site Code 28853916

Site Name KSI

General Show less

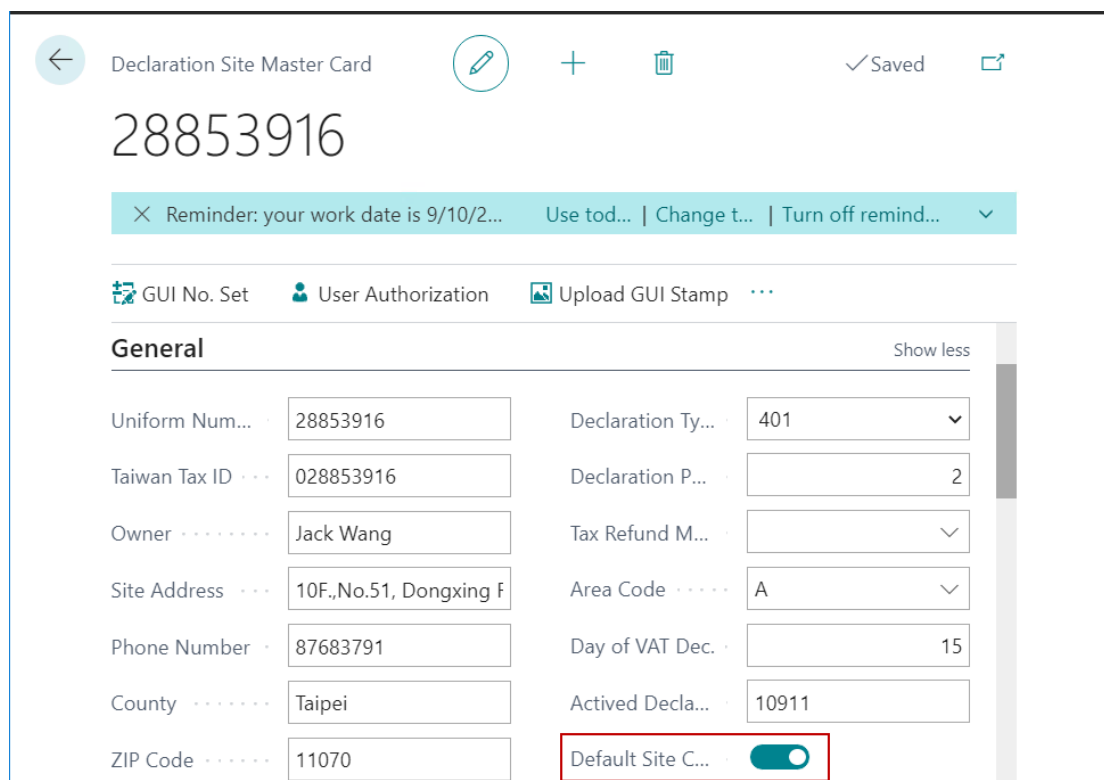
Uniform Num... 28853916 Declaration Ty... 401

Taiwan Tax ID 028853916 Declaration Pe... 2

Owner Tax Refund Me...

1-7. Fill in the other information for Site Master.

- Default Site Master: If your company has many declaration site master, you can create more than one in the system. But the system only allow one Site Master be set to “default”.



Declaration Site Master Card

28853916

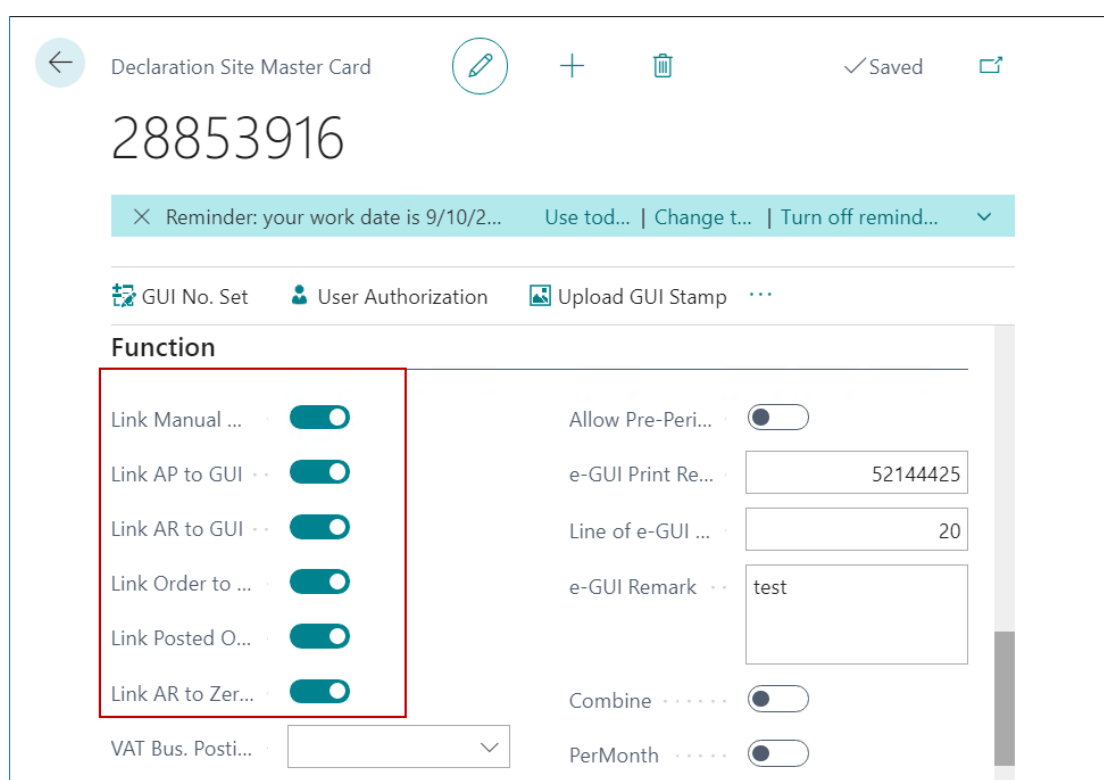
✕ Reminder: your work date is 9/10/2... Use tod... | Change t... | Turn off remind... ▾

GUI No. Set User Authorization Upload GUI Stamp ...

General Show less

Uniform Num...	28853916	Declaration Ty...	401 ▾
Taiwan Tax ID ...	028853916	Declaration P...	2
Owner	Jack Wang	Tax Refund M...	▾
Site Address ...	10F.,No.51, Dongxing f	Area Code	A ▾
Phone Number ...	87683791	Day of VAT Dec. ...	15
County	Taipei	Activated Decla...	10911
ZIP Code	11070	Default Site C...	<input checked="" type="checkbox"/>

1-8. Enable user can create the Taiwan GUI on which module process.



Declaration Site Master Card

28853916

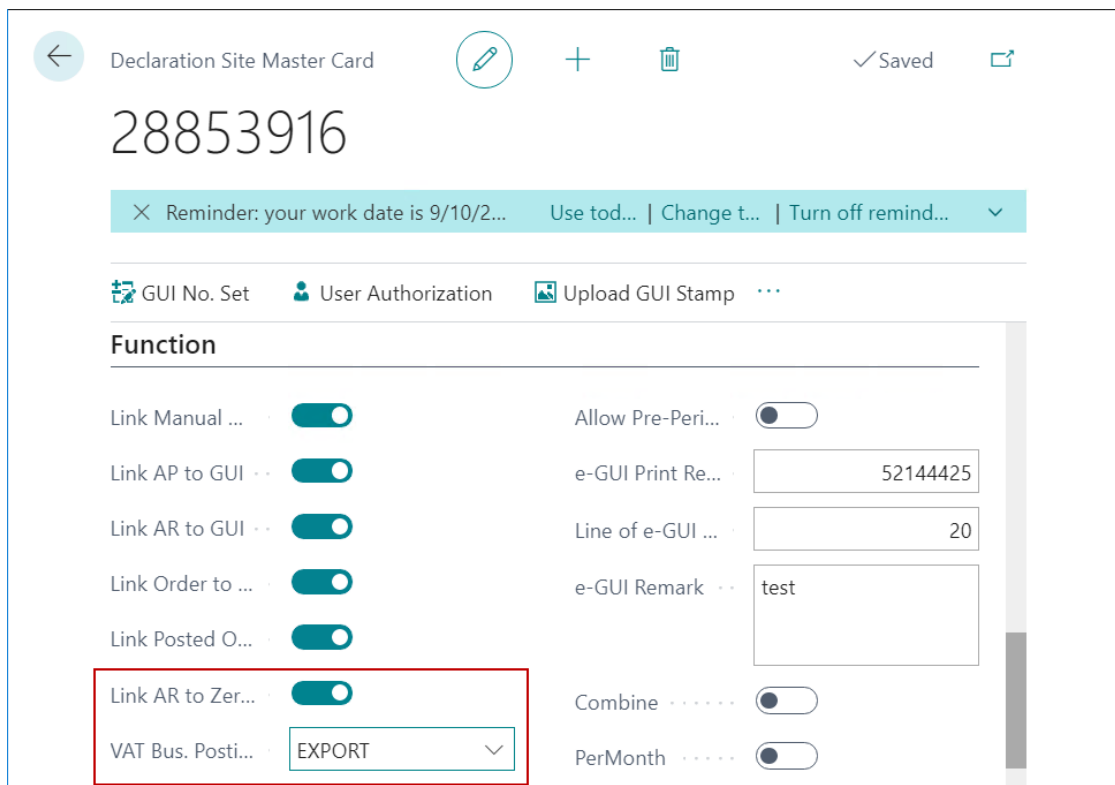
✕ Reminder: your work date is 9/10/2... Use tod... | Change t... | Turn off remind... ▾

GUI No. Set User Authorization Upload GUI Stamp ...

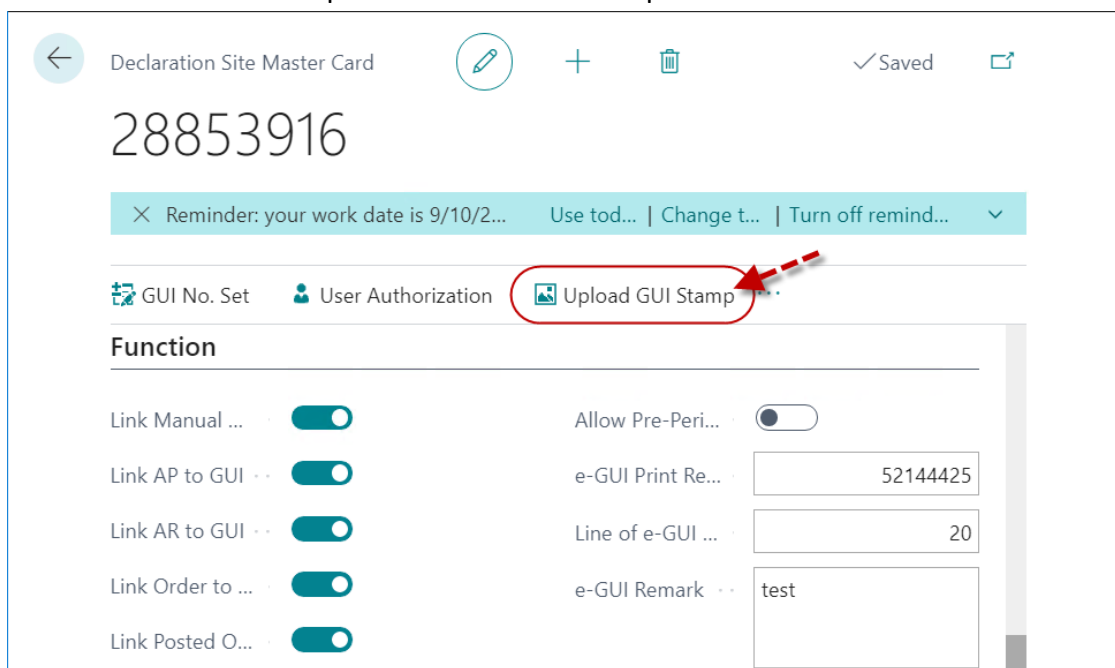
Function

Link Manual ...	<input checked="" type="checkbox"/>	Allow Pre-Peri...	<input type="checkbox"/>
Link AP to GUI ..	<input checked="" type="checkbox"/>	e-GUI Print Re...	52144425
Link AR to GUI ..	<input checked="" type="checkbox"/>	Line of e-GUI ...	20
Link Order to ...	<input checked="" type="checkbox"/>	e-GUI Remark ...	test
Link Posted O...	<input checked="" type="checkbox"/>	Combine	<input type="checkbox"/>
Link AR to Zer...	<input checked="" type="checkbox"/>	PerMonth	<input type="checkbox"/>
VAT Bus. Posti...	▾		

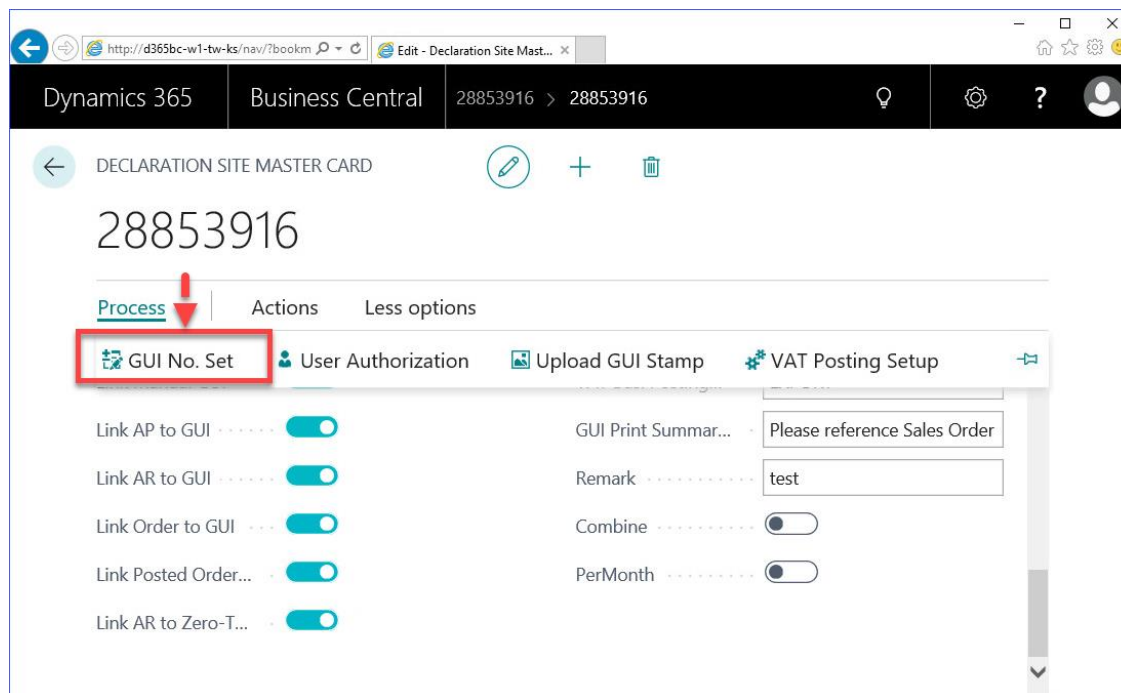
- 1-9. If your company has sales export and you enable the “Link AR to Zero Tax” function, please set up the “VAT Bus. Posting Group for Zero Tax” configure.



- 1-10. Upload your company GUI Stamp. (It's optional)
It will show on the “Computer Uniform Invoice report”.



- 1-11. Click “GUI No. Set” to fill in your GUI No. Set which your local National Taxation Bureau assigned to your company.



Dynamics 365 Business Central 28853916 > 28853916

DECLARATION SITE MASTER CARD

28853916

Process Actions Less options

GUI No. Set User Authorization Upload GUI Stamp VAT Posting Setup

Link AP to GUI ☒

Link AR to GUI ☒

Link Order to GUI ☒

Link Posted Order... ☒

Link AR to Zero-T... ☒

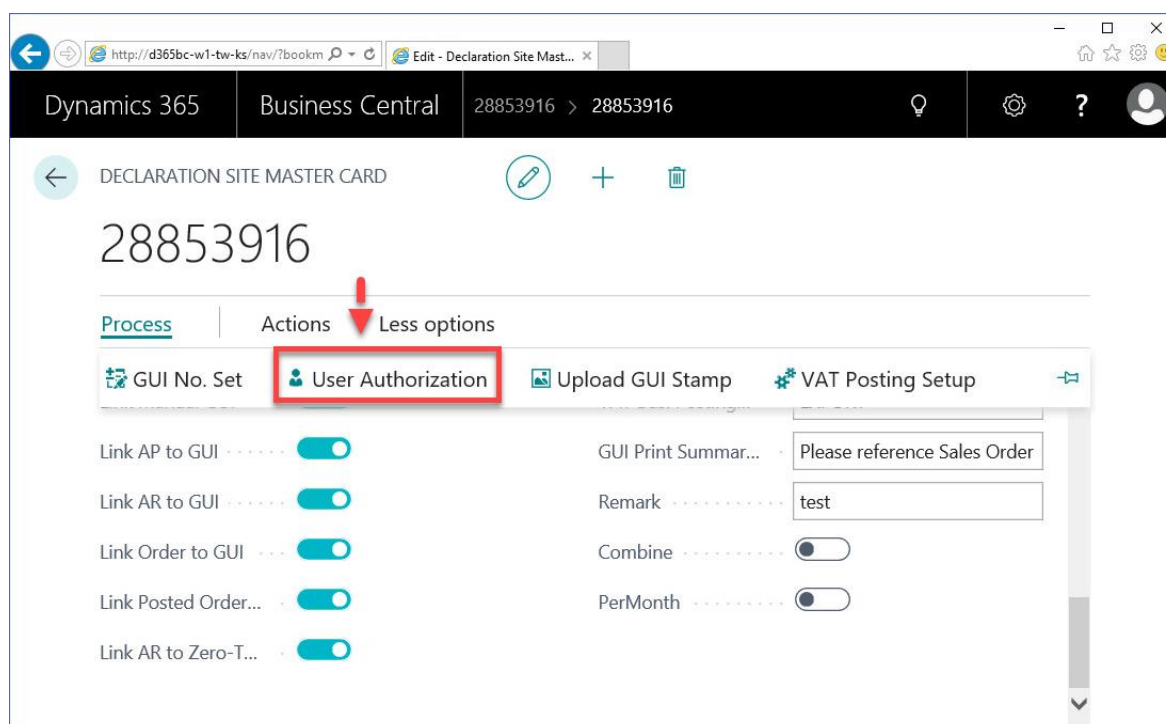
GUI Print Summar... Please reference Sales Order

Remark test

Combine ☐

PerMonth ☐

- 1-12. Click “**User Authorization**” to set up who has permission to use the “GUI No. Set”.



Dynamics 365 Business Central 28853916 > 28853916

DECLARATION SITE MASTER CARD

28853916

Process Actions Less options

GUI No. Set User Authorization Upload GUI Stamp VAT Posting Setup

Link AP to GUI ☒

Link AR to GUI ☒

Link Order to GUI ☒

Link Posted Order... ☒

Link AR to Zero-T... ☒

GUI Print Summar... Please reference Sales Order

Remark test

Combine ☐

PerMonth ☐

1-13. Click **“VAT Posting Setup”** to set up the **“GUI Media Type”**.

DECLARATION SITE MASTER CARD

28853916

Process | Actions | Less options

GUI No. Set | User Authorization | Upload GUI Stamp | **VAT Posting Setup**

Link AP to GUI ☒ | GUI Print Summar... Please reference Sales Order

Link AR to GUI ☒ | Remark test

Link Order to GUI ☒ | Combine ☐

Link Posted Order... ☒ | PerMonth ☐

Link AR to Zero-T... ☒

1-14. Fill in the **“GUI MEDIA TYPE”** field.

1: Taxable – VAT% is 5 and need to declare VAT report to National Taxation Bureau.

2: Zero-Tax – VAT% is 0 and need to declare Zero Tax List to National Taxation Bureau.

VAT Posting Setup

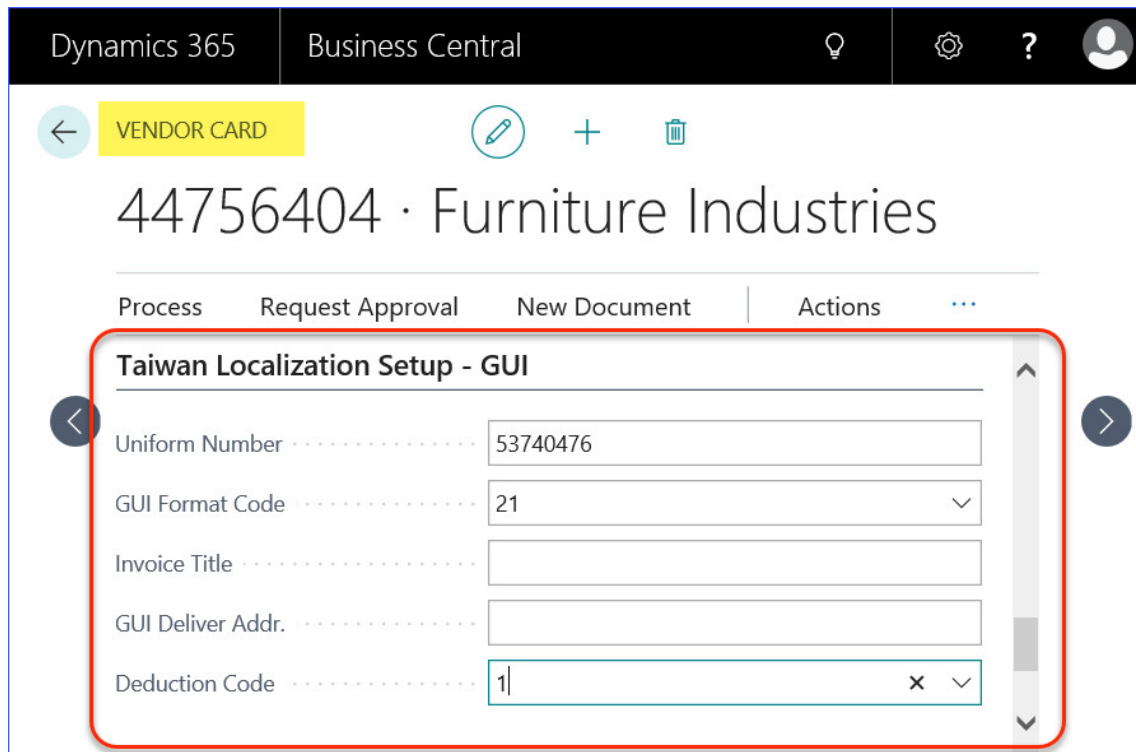
Search | + New | Edit List | Delete

Please enter value 1,2 or 3 (1:Taxable
2:Zero-Tax 3:No Tax)
Press Ctrl+F1 to learn more

VAT BUS. POSTING GROUP	SALES VAT ACCO	PUR... VAT ACCO	RE... CHR VAT ACC	VAT CLAUSE CODE	EU SERV	TAX CATEGORY	GUI MEDIA TYPE
	5610	5630			<input type="checkbox"/>	E	
	5610	5630		ZERO	<input type="checkbox"/>	E	
DOMESTIC	5610	5630			<input type="checkbox"/>	E	
DOMESTIC	5611	5631		REDUCED	<input type="checkbox"/>	S	
DOMESTIC	5610	5630			<input type="checkbox"/>	S	
DOMESTIC	5611	5631			<input type="checkbox"/>	S	

Vendor Card

2-1. Edit Vendor Card to setup the domestic vendor's Taiwan Uniform Number information.



Dynamics 365 Business Central

VENDOR CARD

44756404 · Furniture Industries

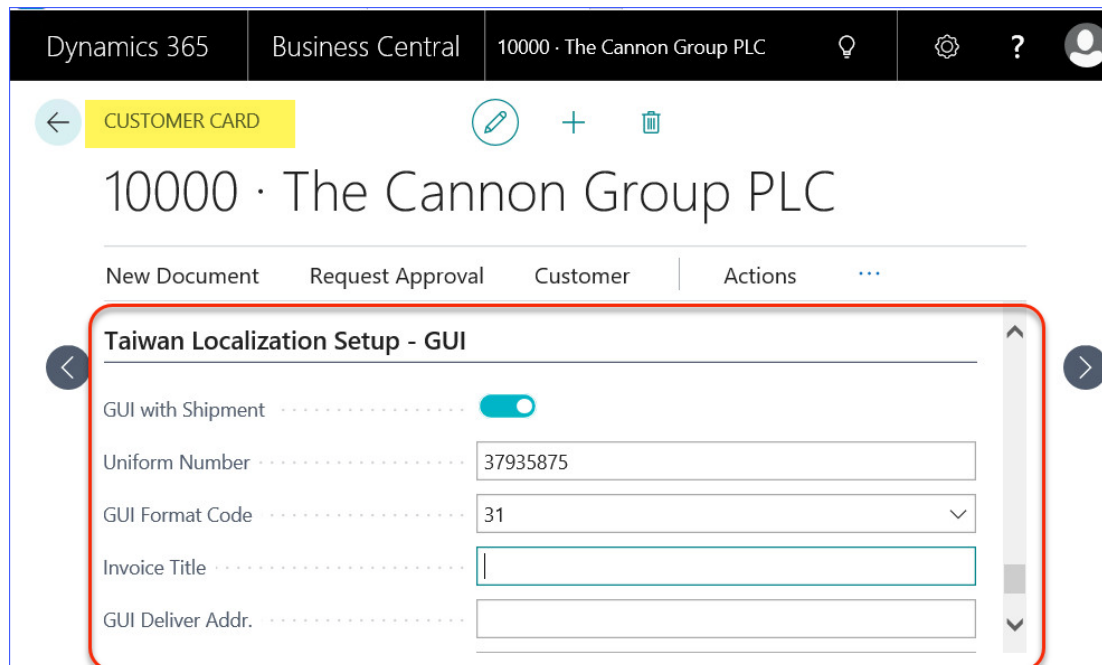
Process Request Approval New Document Actions

Taiwan Localization Setup - GUI

Uniform Number	53740476
GUI Format Code	21
Invoice Title	
GUI Deliver Addr.	
Deduction Code	1

Customer Card

3-1. Edit Customer Card to fill in the domestic customer's Taiwan Uniform Number information.



Dynamics 365 Business Central 10000 · The Cannon Group PLC

CUSTOMER CARD

10000 · The Cannon Group PLC

New Document Request Approval Customer Actions

Taiwan Localization Setup - GUI

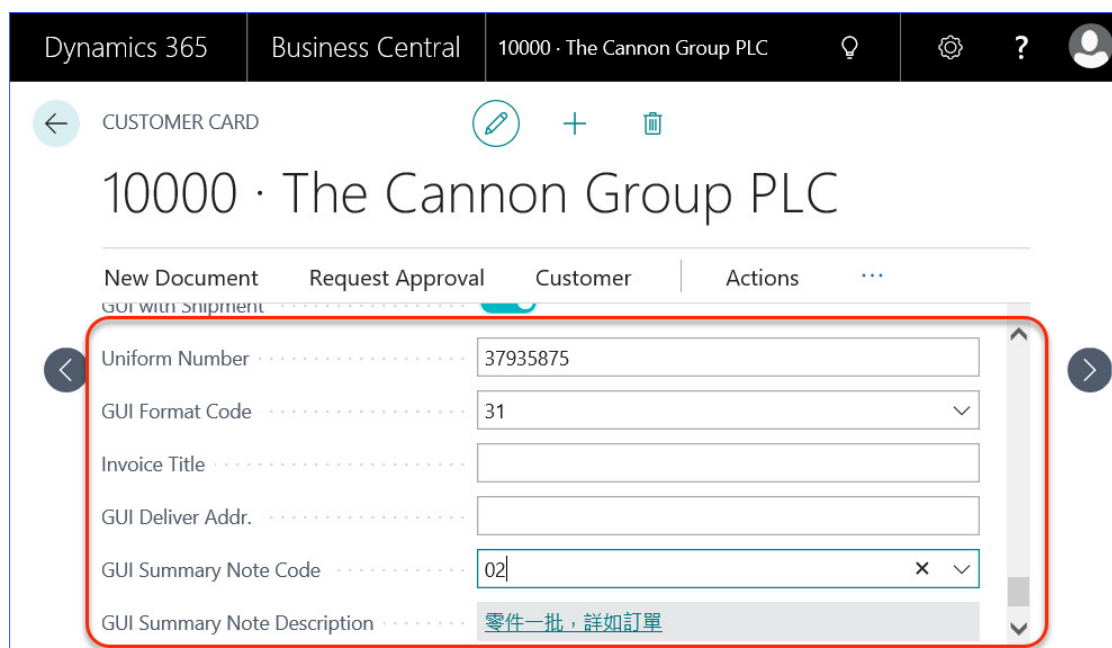
GUI with Shipment ☒

Uniform Number 37935875

GUI Format Code 31

Invoice Title

GUI Deliver Addr.



Dynamics 365 Business Central 10000 · The Cannon Group PLC

CUSTOMER CARD

10000 · The Cannon Group PLC

New Document Request Approval Customer Actions

GUI with Shipment ☒

Uniform Number 37935875

GUI Format Code 31

Invoice Title

GUI Deliver Addr.

GUI Summary Note Code 02

GUI Summary Note Description 零件一批, 詳如訂單

Purchase Procedure / Sales Procedure

4-1. Register the GUI No. Information from Purchase Invoice to GUI Module.

Dynamics 365 Business Central Purchase Invoices > 1001 · Furniture Industries

PURCHASE INVOICE

1001 · Furniture Industries

Process Invoice Request Approval Incoming Document Actions Less options

Invoice Release Functions Posting Taiwan Localization - GUI

Lines Manage More options

SITE CODE	GUI NO.	TYPE	NO.
28853916	HR99751255	Item	1964-S
28853916	HR99751255	Item	1908-S

Incoming Document Files

NAME TYPE

(There is nothing to show in this view)

Vendor Statistics

Vendor No. 44756404

4-2. You can decide to create Sales GUI No. from which process of Sales procedure. (Sales Order / Warehouse shipment / Sales Invoice)

Dynamics 365 Business Central Customers > Sales Invoices > 1006 · Selangorian Ltd.

SALES INVOICE

1006 · Selangorian Ltd.

Posting Prepare Invoice Release Request Approval Actions Navigate

Release Functions Predict Payment Posting Taiwan Localization - GUI

SITE CODE	GUI NO.	TYPE	NO.
28853916	BB18090001	G/L Account	6110

Customer Details

Customer No. 20000

Phone No.

Email

Fax No.

Credit Limit (LCY) 0.00

Available Credit (LCY) 0.00

Payment Terms Code 14 DAYS

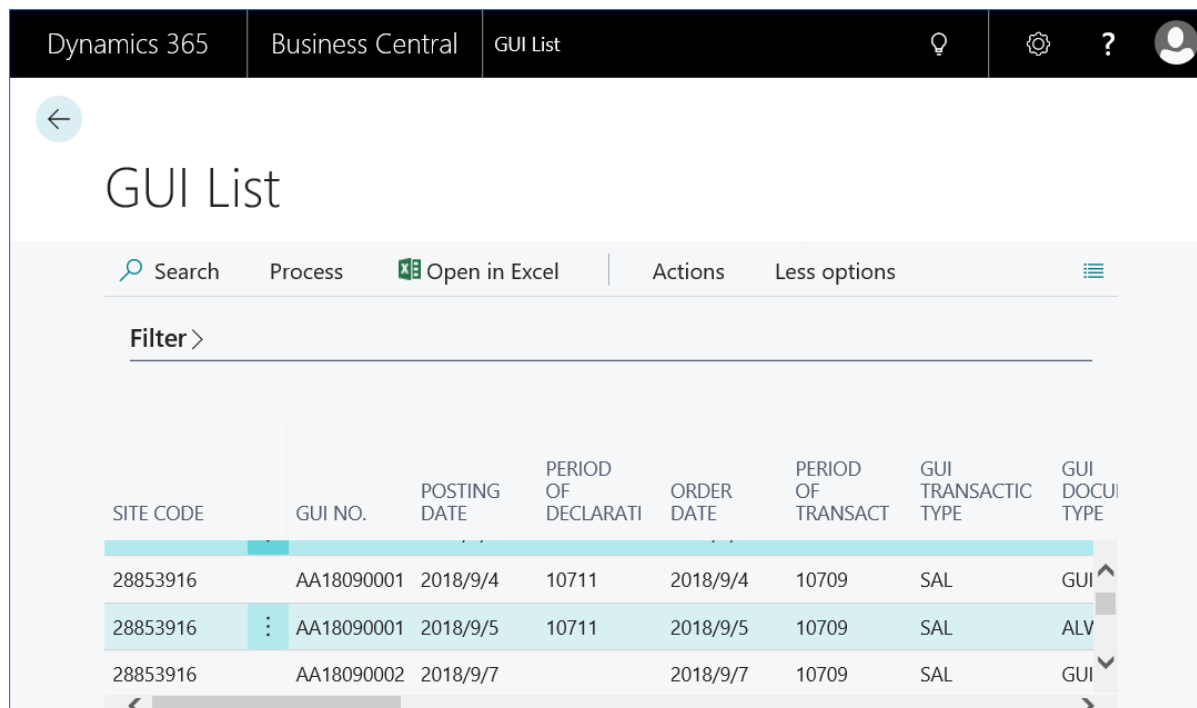
Subtotal E... 1,000.00 Total Excl... 1,000.00

Inv. Discou... 0.00 Total VAT (... 50.00

Invoice Dis... 0.00 Total Incl... 1,050.00

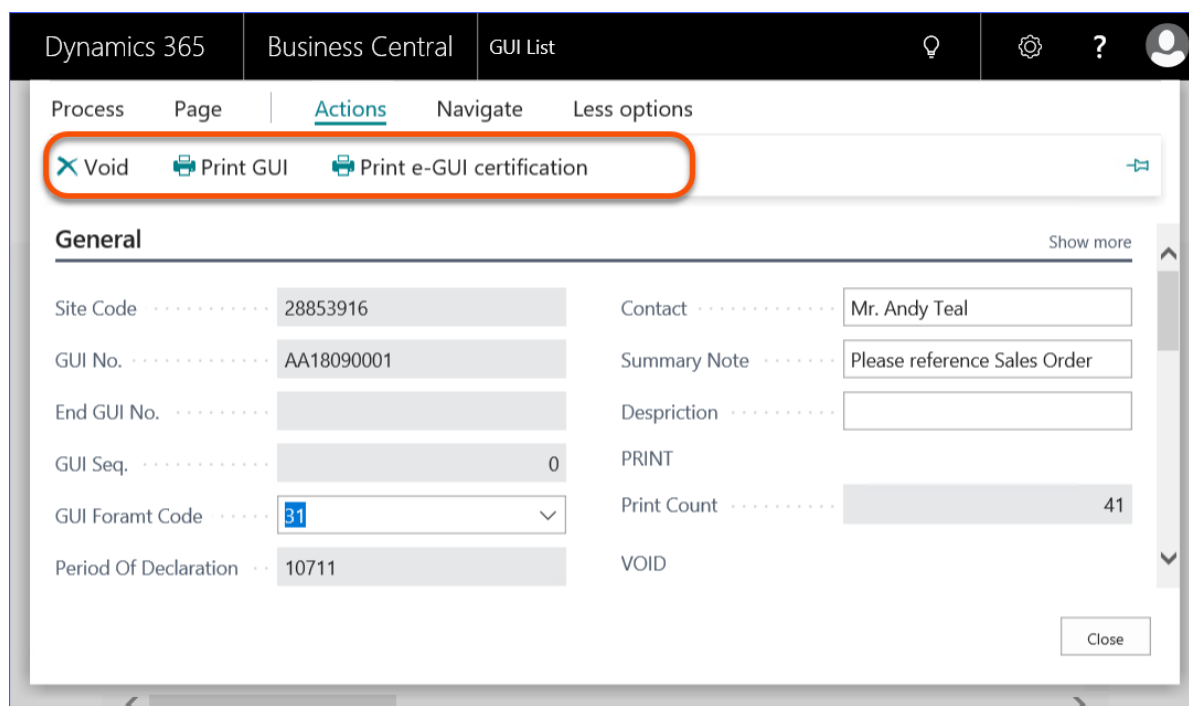
GUI List

5-1. You can check the all GUI which has been registered to GUI Module from GUI List.



SITE CODE	GUI NO.	POSTING DATE	PERIOD OF DECLARATI	ORDER DATE	PERIOD OF TRANSCRIPT	GUI TRANSACTIC TYPE	GUI DOCUI TYPE
28853916	AA18090001	2018/9/4	10711	2018/9/4	10709	SAL	GUI
28853916	AA18090001	2018/9/5	10711	2018/9/5	10709	SAL	ALV
28853916	AA18090002	2018/9/7		2018/9/7	10709	SAL	GUI

5-2. Select what you want to action for existing GUI.



Process Page **Actions** Navigate Less options

☒ Void
 ☐ Print GUI
 ☐ Print e-GUI certification

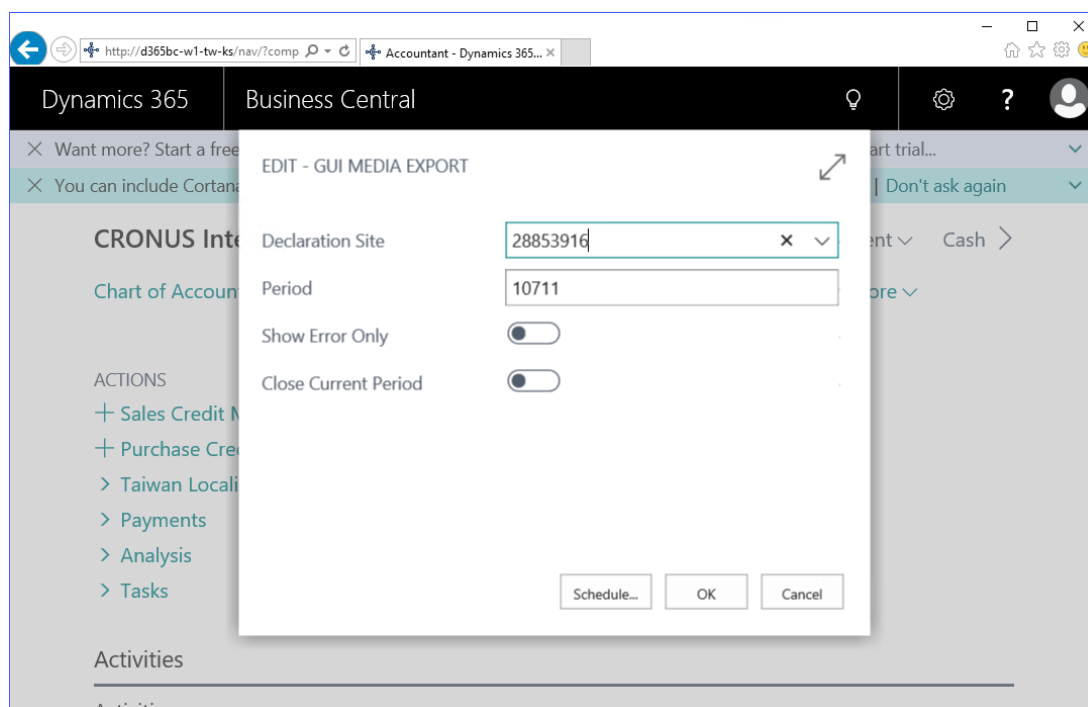
General Show more

Site Code	28853916	Contact	Mr. Andy Teal
GUI No.	AA18090001	Summary Note	Please reference Sales Order
End GUI No.		Despriction	
GUI Seq.	0	PRINT	
GUI Foramt Code	31	Print Count	41
Period Of Declaration	10711	VOID	

Close

GUI MEDIA EXPORT

- 6-1. Lookup the **Site Master** in the Declaration Site field and enter which **period** GUI data you want to export.



- 6-1. You can upload this file to National Taxation Bureau declaration system to complete your VAT declaration.

