

Human Resource Management System for Simplified and Streamlined Employee Onboarding Process

The human resource management system streamlines the employee onboarding process. The HR and admin professionals can use this application to ensure that all the minute and imperative formalities are completed. Using this application, the HR and admin personnel can assign all the tasks related to employee onboarding to the concerned team or the department head.

The out of the box and customised solution based on Microsoft Power platform presents the HR and admin workforce with an intuitive interface which is easy to navigate and track the completed and pending onboarding activities. Whenever any employee is assigned a task related to the onboarding process in the application, a corresponding task is created in Microsoft Planner for the employee to always remain informed about its status. The employees receive notifications to ensure that none of the activities are left incomplete. The dashboard is equipped with all the pointers that enable the HR and admin staff to closely monitor the entire process.

Features

- Tasks can be assigned to the concerned personnel
- Notifications generated from the Planner platform
- Simplified dashboard to keep a record of all the activities
- Functional across the entire Microsoft suite
- PDFs of important documents can be generated to suit the compliance processes
- Equipped to receive the latest updates as tailored on the Microsoft Power platform
- Deployed in cloud for easy accessibility anywhere, any time.

Automated processes create room for collaboration and innovation

HRMS is programmed to automate different employee onboarding processes leaving plenty of time for the HR and admin personnel to focus on their core activities. Also, the HR professionals can keep track of the status of all the activities and the number of tasks assigned to any employee and ensure that any executive is never overloaded with activities of the onboarding process.

Make Employee Onboarding Easy with HRMS

To receive a demonstration of HRMS and discuss the implementation into your existing environment, contact us on 1300 EXIGOTECH (394 468) or email us at sales@exigotech.com.au.