# Drive Enterprise Growth

Automate work in every department with powerful workflows, e-forms and intelligent document management.



laserfiche.com



Laserfiche creates process automation and enterprise content management software that allows you to **deliver digital-first customer experiences and harness the power of data to promote business growth.** 

With powerful digital workflows, e-forms, document management and analytics, employees can get more work done faster. Laserfiche streamlines and accelerates your business processes so you focus on what matters — the people and ideas that **drive your business forward**.

# The Laserfiche Platform

Laserfiche's powerful capabilities enable organizations to automate business processes and securely manage content while eliminating paper, optimizing costs and powering innovation.

Making your organization's documents, videos, photos and more available to everyone who needs them, when they need them — is crucial to remaining competitive and getting the most out of your content.

Dynamic forms, reporting tools and a holistic view of processes gives you the insight to increase efficiency while delivering a better customer experience.





#### **Process Automation**

Eliminate manual processes with powerful workflows, e-forms and analytics.

- Eliminate tedious spreadsheets, back-and-forth emails and time-draining busywork by automating everyday tasks.
- Get rid of paper forms while speeding up routing and approval processes with automation.
- **Use software bots** that free up staff to focus on more valuable and productive work.



#### **Content Management**

Digitally capture, secure and organize documents across the enterprise.

- Go paperless, optimize costs and power innovation with a content management platform.
- Capture, scan and import documents from anywhere.
- Meet the increasing demands of compliance regulations with robust security and records management features.



#### **Platform Services**

Support compliance, integrate applications and drive information security.

- Utilize security audit features that support compliance without compromising the user experience.
- Leverage powerful analytics to identify process bottlenecks and improve efficiency.
- Make process and information management seamless with innovative integration tools.
- Reduce long email threads and boost productivity with collaborative document editing.

## Enterprise Solutions Across Industries

With over 30 years of experience, Laserfiche is well-known among highly regulated industries. Laserfiche offers quick-to-deploy, scalable software solutions for a wide array of use cases including:





#### Government

- Vendor contract management.
- Invoice processing.
- Boards and commissions application process.
- Permitting and licensing.
- Field inspections.
- Public records requests and records management.



#### Education

- Grant management.
- Financial aid processing.
- Student registration.
- Student and staff records management.



#### **Financial Services**

- New account onboarding.
- Suitability approval.
- Exception processing.
- Auditing.



### **(+**)

#### Healthcare

- Contract management.
- Credentialing.
- Facility management.
- Medical billing.
- Patient records.



#### Manufacturing

- Quality management and compliance.
- Sales order and production processing.
- Accounts payable.
- Blueprint and document management.



#### Commercial

- HR automation and new-hire onboarding.
- Accounts payable and accounts receivable.
- Contract management.
- Case management.

### **Simplified Integrations**

The powerful capabilities of Laserfiche allow it to work with some of today's most popular devices and applications. Here are just a few of the many integrations Laserfiche offers.

#### **Software Integrations**

**Hardware Integrations** 













**SAP**<sup>®</sup> Certified Integration with SAP NetWeaver<sup>\*</sup>



**RICOH** 

### **Hear from Our Customers**

Discover how improved operations and insightful analytics drives 99% of Laserfiche customers to renew, year after year.

### 66

#### **Our ultimate goal is to implement automation throughout the district** so

that we can collect process data and improve operations based on those analytics. Laserfiche is an integral part of this strategy, and we look forward to implementing creative solutions that will ensure student success.

### 66

Because we can now audit from a central location, we don't have to physically be on site, we eliminate those travel costs and the days out of the office for our compliance team. We're able to produce everything requested very quickly, very easily, confidently.

### 66

Problems we've had in the chamber for years — we could solve them in just a couple of weeks. Designing and implementing processes in Laserfiche is so easy. **If you can imagine it, you can do it.** 



- Bob Allen, Director of Business Applications and Process, Frisco Independent School District, Texas, USA



**— Amy Flourry,** Director of Operations, Rehmann Financial, Michigan, USA



#### - Jorge Andon, Public Registry Lawyer, Barranquilla Chamber of Commerce, Barranquilla, Colombia

### **A Leader in Digital Transformation**

Laserfiche has been recognized as an industry leader by analysts and research organizations.



Positioned as a **Leader** in the 2019 Nucleus Research ECM Technology Value Matrix Gartner

Named a **Challenger** in the October 2019 Gartner Magic Quadrant for Content Services Platforms <sup>1</sup>

#### info.laserfiche.com/gmq



Received an average overall Gartner Peer Insights rating of **4.8 (out of 5)** in the last year by customers in the Content Services Platform market (as of October 30, 2019), based on 127 ratings<sup>2</sup>

<sup>1</sup>Gartner does not endorse any vendor, product or service depicted in its research publications, and does not advise technology users to select only those vendors with the highest ratings or other designation. Gartner research publications consist of the opinions of Gartner's research organization and should not be construed as statements of fact. Gartner disclaims all warranties, expressed or implied, with respect to this research, including any warranties of merchantability or fitness for a particular purpose. GARTNER is a registered trademark and service mark of Gartner, Inc. and/or its affiliates in the U.S. and internationally, and is used herein with permission. All rights reserved.

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#### **About Laserfiche**

Laserfiche is the leading global provider of intelligent content management and business process automation. Through powerful workflows, electronic forms, document management and analytics, the Laserfiche platform eliminates manual processes and automates repetitive tasks, accelerating how business gets done.

Laserfiche pioneered the paperless office with enterprise content management more than 30 years ago. Today, Laserfiche is innovating with cloud, machine learning and AI to enable organizations in more than 80 countries to transform into digital businesses. Customers in every industry — including government, education, financial services and manufacturing — use Laserfiche to boost productivity, scale their business and deliver digital-first customer experiences.

Laserfiche employees in offices around the world are committed to the company's vision of empowering customers and inspiring people to reimagine how technology can transform lives.

Visit **laserfiche.com** to learn more.

#### **Your Next Steps**

Get a Trial laserfiche.com/laserfiche-cloud

Get a Demo laserfiche.com/demo

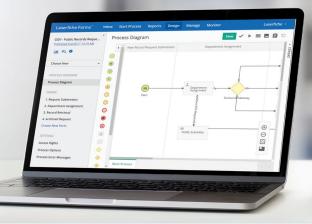
**Contact Us** (800) 985-8533

#### **Read White Papers and Case Studies**

laserfiche.com/resources



# Automate Work In Every Department





Robotic Process Automation



Electronic Forms



Workflow Automation

#### **Process Automation**

Many of today's organizations are still under-utilizing staff resources as employees fill out forms repeatedly, spend hours organizing documents or have their forms get stuck in a long line of approvers. Process automation works to free up staff time and resources as you streamline your day-to-day processes.

- Define and standardize repetitive transactional processes to increase accuracy.
- Streamline complex rule-, collaborationand data-heavy processes to provide visibility across the transactions, conversations, and unstructured and structured data associated with individual cases.
- **Establish and enforce policies**, mitigating the risk of process noncompliance.
- **Replace paper forms** with easy-to-design web forms that can be published on intranets or public websites.
- Process forms data quickly and costeffectively by automating submission, routing and review.

# Measure Success and Increase Accountability





Analytics & Reporting

Integrations







Governance & Compliance

#### **Platform Services**

The vast amount of digital information organizations collect makes it easier than ever to plan proactively and gain insights into operations. Is your organization ready?

Laserfiche makes it easy to manage a constantly growing amount of information and to create actionable insight from your data. Access that secure data and collaborate anywhere, anytime when you deploy with Laserfiche cloud.

- Easily manage the lifecycle of documents, comply with regulatory mandates as well as support e-discovery and data retention policies.
- Optimize operations and drive collaboration with social tools that help identify inefficiencies and hidden opportunities.
- Save time and resources by combining the information and functionality from business applications with Laserfiche —

using code-free integration tools, SDKs and pre-built integrations.

- Increase accountability for the way information is handled, measure success and allow for continued improvement with configurable, easy-to-use reporting tools such as dashboards and visualizations.
- Manage data with peace of mind using software that meets the strict data security, integrity and privacy standards required for SOC II certification.

# The Power and Collaboration to Work Smarter





Capture & Imaging

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Document Management



Records Management

#### **Content Management**

Traditional document management technology results in content siloed across content repositories, file shares, network drives, file cabinets and the cloud. With so much valuable information stored in so many different places, how do you find the information to get the job done?

With Laserfiche's industry leading document management tools, you bring all of your documents into one place — quickly, easily and securely.

- Make information accessible across devices and locations to improve collaboration, strengthen customer service and support better decision-making.
- Streamline daily tasks and improve teamwork by gathering digital files from disparate hard drives or personal cloud solutions into a central repository.
- Store physical and electronic documents more efficiently and cost-effectively.

- Accelerate high-volume document capture and imaging, reduce manual scanning and indexing, and capture information from databases.
- Enforce compliance from the moment records are created with Department of Defense 5015.2-certified records management.
- Enter a search term just once to see results from network drives, websites, repositories and intranets simultaneously.

# Simplify Operations and Maintain Records Integrity

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	2016	9/30/2016	Location N/A
	* 2016	12/31/2016	Carcel



Centralize Records



#### **Records Management**

Governance and compliance can be a seamless part of the way you work. Easily manage the lifecycle of documents, comply with regulatory mandates as well as support e-discovery and data retention policies.

- Enforce compliance from the moment records are created with Department of Defense 5015.2-certified records management.
- Ensure long-term data preservation with a standard format that meets Victorian Electronic Record Strategy requirements.
- Form a complete record of organizationwide activity by auditing user actions across devices, including system login/logout, document creation and destruction, password changes and more.

- Protect information from unauthorized access or disclosure down to individual folders, templates and fields.
- Simplify compliance with stringent regulatory requirements with nonrewritable, nonerasable formats and automatically track where each record is in its life cycle.

# Accelerate Growth and Innovation





Security First, Security Always Enterprise-Level Availability Complete Control at Scale

#### **Laserfiche Cloud**

The Laserfiche Cloud SaaS platform reduces hardware procurement and maintenance costs while being able to scale as your business grows. Regardless of industry, Laserfiche Cloud can help you accelerate business transformation within your organization.

- Provide a secure environment for your documents and data with powerful compliance tools and software created using industry-leading programming practices.
- Laserfiche Cloud utilizes AWS and leverages its global cloud infrastructure to reach a 99.9% service availability target with systems replicated across availability zones.
- Quickly see who's accessed content and scale with peace of mind using organizational security controls, advanced audit trails and built-in reporting tools.
- Utilize enterprise-level authentication features including single sign-on with Active Directory Federation Services,

native password controls and two-factor authentication.

- Encrypt your data in transit over public networks using TLS encryption, and data-at-rest, including backups, using AES-256 encryption.
- Preserve data resiliency, integrity and availability with intrustion detection systems that detect potential intrusions and unauthorized changes while maintaining a secure, encrypted and automated backup.
- Gain confidence when storing your sensitive data with a cloud solution backed by the industry-leading AWS platform.

### Power Enterprise Transformation





Cloud

Deploy Laserfiche SaaS without an on-premises infrastructure or related hardware costs.



#### **Managed Services**

Digitally transform your organization with a hosted solution that offers all the customization — and none of the hardware.

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**On-Premises** 

Get complete control over your Laserfiche deployment and infrastructure customization.

#### **Deployment Options**

One of the most important decisions when it comes to selecting new software is how it will be deployed. Laserfiche customers can choose an on-premises installation, on private cloud environments including Microsoft Azure and AWS or as a software-as-a-service solution that provides the powerful security and compliance Laserfiche is known for, with the accessibility and convenience of the cloud.

- Get started with a lower upfront investment with on-premises and cloud subscription models that drive fast ROI and provide a lower total cost of ownership.
- Build an infrastructure to support company growth with usage models that easily scale with changing business needs.
- Mix-and-match perpetual and subscription license types to meet the needs of both internal and external users to future-proof your system.
- Maximize your investment with an allinclusive support package included with all deployment options — including technical training, support, educational resources and product updates — to support your organization's digital transformation.
- Capture, review and approve content on the go, and access Laserfiche's features anywhere you work.

# Subscribe to Growth





Reduce Capital Expenditures Expand with Company Growth



Maximize Your Investment

Laserfiche subscription licensing allows organizations to **access the entire Laserfiche product suite at a cost-effective price point.** It is accessible, convenient and designed to help your business scale.

Because your subscription grows as you do, you lower your upfront investment. All you need to know is the number of people who will access Laserfiche — because there's something for everyone, based on their specific role.

### Why Choose an Annual Subscription?

With Laserfiche subscription licensing, you have the **flexibility to manage licenses based on user roles or expected growth** — so you can easily scale your deployment with your organization.

- **Simply pay each year for the licenses you need**, eliminating large up-front expenditures and spreading software costs out over the long run.
- **Stay flexible add or remove users to easily scale** with changing business needs. A tiered pricing model scales as your organization expands.
- Drive digital transformation with all-inclusive licenses that take advantage of the entire Laserfiche product suite.

#### **Goodbye Complex Pricing**

While enterprise software can sometimes seem complex, Laserfiche subscription pricing makes it easy. With a variety of license options, there's something for everyone, based on their specific role.



#### **All-Inclusive Support Package**

Training videos, educational resources and product updates come standard with annual subscriptions. Or, it's possible to opt into a premium support plan, with expedited access to our team of technical experts.

#### Laserfiche