

## INSTALLATION & QUICK SETUP – eSign Facturae

This document indicates the steps to follow to use eSign Facturae app.

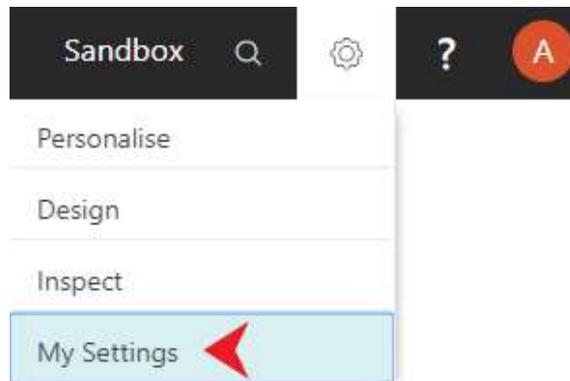
### Change dashboard interface

The homepage related with the eSign Facturae interface can be changed as follows, if it is not already established:

On the top right corner search for a **settings icon** and click it.



Then clicking on **My Settings**, a new window will pop up.



On the Role Center row, click the **dots** to unfold the list.

EDIT - MY SETTINGS ↗

|                     |  |     |
|---------------------|--|-----|
| Role .....          | eSign Facturae                                       | ... |
| Company .....       | CRONUS ES  | ... |
| Work Date .....     | 06/04/2020   | 📅   |
| Region .....        | Spanish (Spain)                                      | ... |
| Language .....      | English (United States)                              | ... |
| Time Zone .....     | (UTC+01:00) Amsterdam, Berlin, Bern, ...             | ... |
| Notifications ..... | <a href="#">Change when I receive notifications.</a> |     |

Your last sign in was on 06/05/20 08:10.

At the end of the list you can find the eSign Facturae. Please select it and then click OK to confirm your action.

|  |
|--|
| Administration                                       |
| Administration of users, user groups and permissions |
| Business Manager                                     |
| Dispatcher - Customer Service                        |
| → eSign Facturae                                     |
| Finance  |

Once time in the eSign Facturae role center, we must configure the solution through the Install Wizard. You should be click in “Set up eSign Facturae” from notification bar.

The Install Wizard has five steps to configure:

1. Innova Online Setup: Data from Innova Online portal. The Customer Id are in the last section of document. The first time you should execute the action “Load Data” to load Facturae Codes and DIR3 Offices.

2. Company information: you will complete data from the Company. The Industrial Classification field is mandatory too in order to generate documents.

INSTALL ESIGN FACTURAE WIZARD

COMPANY INFO  
Provide information to generate Facturae document.

|                           |          |
|---------------------------|----------|
| Residence Type            | Resident |
| Book                      | 1        |
| Registration Number       | 2        |
| Sheet                     | 3        |
| Page                      | 4        |
| Section                   | 5        |
| Volume                    | 6        |
| Other Registry Data       | 7        |
| Industrial Classification | 12345    |

Back Next Finish

- eSign Facturae Setup: Data to process documents Facturae. A Body Layout must be configured from report 7096773 (INNESGFEHeadersBodyEmail) - (Headers Body Email). This body layout is for sending email to customers. The Amount Credit Memo negative allow create the XML file with amounts in negative. The Certificate Id and Certificate Password are in the last section of document.

ESIGN FACTURAE SETUP  
Provide information to configurate Facturae.

|                               |                                     |
|-------------------------------|-------------------------------------|
| Default Language              | es                                  |
| Default Currency              | EUR                                 |
| Certificate Id                | <certificate id>                    |
| Certificate Password          | *****                               |
| Sign Document                 | <input checked="" type="checkbox"/> |
| Services Active               | <input checked="" type="checkbox"/> |
| Amount Credit Memo Negative   | <input checked="" type="checkbox"/> |
| Actions for Document          | Save in database                    |
| Subject Mail                  | eSign Facturae                      |
| Email Body Layout Code        | 7096773-000001                      |
| Email Body Layout Description | Copia de Diseñado integrado         |

Back Next Finish

- Purchase configuration: Data to create vendors and serial numbers to Document imported (Documents Read) and Invoices and Credits Memo.

**PURCHASE CONFIGURATION**  
Provide information to configurate the purchases

|  |         |
|--|---------|
| General business posting group create vendor | NAC     |
| VAT business posting group create vendor     | NAC     |
| Vendor posting group create vendor           | NAC     |
| Payment method create vendor                 | GIRO    |
| Payment terms create vendor                  | 10 DÍAS |
| Header read nos.                             | EFPURCH |
| Invoice nos.                                 | C-FAC   |
| Credit memo nos.                             | C-AB    |

5. Manual steps: The steps to configure manually are: Facturae codes, DIR3 Offices, Currencies, Languages, Countries, Units of measure, Payment methods and VAT posting Setup.

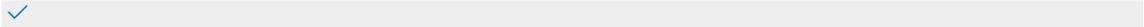
**MANUAL STEP**  
The nexts step must be configured manually.

- Facturae Codes
- DIR3 Offices
- Currencies
- Languages
- Countries
- Units Of Measure
- Payment Methods
- VAT Posting Setup

For configure Currency, for example, we must fill Factura Code in Currency.

| CODE | LAST DATE ADJUSTED | BILL GR... - CO...       | BILL GR... - DIS...      | PA... OR...              | LAST DATE MODIFIED | PAYMENT TOLERANCE % | MAX. PAYMENT TOLERANCE AMOUNT | CURRENCY FACTOR | FACTURAE CODE |
|------|--------------------|--------------------------|--------------------------|--------------------------|--------------------|---------------------|-------------------------------|-----------------|---------------|
| TRY  | ...                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 03/07/2018         | 0                   | 0,00                          | 1,052170        |               |
| UGS  | ...                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 03/07/2018         | 0                   | 0                             | 1.300.390117    |               |
| USD  | ...                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 03/09/2018         | 0                   | 0,00                          | 0,995124        | USD           |

When configure Currency, for example, the color will be Green.



MANUAL STEP  
The next step must be configured manually.

- Facturae Codes
- DIR3 Offices
- Currencies
- Languages
- Countries
- Units Of Measure
- Payment Methods
- VAT Posting Setup

Back Next Finish

All red entities must be configured.

Other screens:

Languages

esp

+ New Edit List Delete Open in Excel Actions Less options

LANGUAGES + New

| CODE | NAME                | WINDOWS LANGUAGE ID | WINDOWS LANGUAGE NAME | ISO 639-1 CODE | FACTURAE CODE |
|------|---------------------|---------------------|-----------------------|----------------|---------------|
| ESM  | Español (México)    | 2058                | Spanish (Mexico)      | es-MX          |               |
| ESP  | Español             | 1034                | Spanish (Spain)       | es-ES          | es            |
| ESS  | Español (Argentina) | 11274               | Spanish (Argentina)   |                |               |

Countries

es

+ New Edit List Delete Process Open in Excel Navigate

COUNTRIES/REGIONS + New

| CODE | ADDRESS FORMAT | CONTACT ADDRESS FORMAT | COUNTY NAME | EU COUNTRY... | INTRAST... | VAT SCHEME | FACTURAE CODE |
|------|----------------|------------------------|-------------|---------------|------------|------------|---------------|
| AE   | City+Post C... | After Comp...          |             |               |            |            |               |
| EE   | Post Code+...  | After Comp...          |             | EE            | EE         | EE:VAT     |               |
| ES   | Post Code+...  | After Comp...          |             | ES            | ES         | ES:VAT     | ESP           |

Unit of Measure

Search + New Edit List Delete Open in Excel | Navigate Less options

UNITS OF MEASURE + New

| CODE  | DESCRIPTION | INTERNATIONAL STANDARD CODE | FACTURAE CODE |
|-------|-------------|-----------------------------|---------------|
| BT    | Bote        | CA                          |               |
| CAJA  | Caja        | BX                          |               |
| DÍA   | DÍA         | DAY                         |               |
| HORA  | Hora        | HUR                         |               |
| KG    | kilo        | KGM                         |               |
| KM    | Kilómetro   | KMT                         |               |
| MILES | Miles       | 1A                          |               |
| PALET | PALET       | PF                          |               |
| PAQ.  | PAQ.        | PK                          |               |
| UDS   | Unidad      | EA                          | 01            |

### Payment Methods

Search + New Edit List Delete Process Open in Excel | Actions Less options

PAYMENT METHODS + New

| CODE        | COLLECT... AGENT | SU... FOR AC...          | DIR... DE...             | DIRECT DEBIT PMT. TERMS CODE | PMT. EXPORT LINE DEFINITION | BANK DATA CONVERSION PMT. TYPE | SII PAYMENT METHOD CODE | FACTURAE CODE |
|-------------|------------------|--------------------------|--------------------------|------------------------------|-----------------------------|--------------------------------|-------------------------|---------------|
| BANCO       | Direct           | <input type="checkbox"/> | <input type="checkbox"/> |                              |                             |                                |                         |               |
| BNKDOMC...  | Direct           | <input type="checkbox"/> | <input type="checkbox"/> |                              | BANKDATAC...                | DomAcc2Acc                     |                         |               |
| BNKINTCO... | Direct           | <input type="checkbox"/> | <input type="checkbox"/> |                              | BANKDATAC...                | IntAcc2Acc                     |                         |               |
| CAJA        | Direct           | <input type="checkbox"/> | <input type="checkbox"/> |                              |                             |                                |                         |               |
| CHEQUE      | Direct           | <input type="checkbox"/> | <input type="checkbox"/> |                              |                             |                                |                         |               |
| EFACTO      | Bank             | <input type="checkbox"/> | <input type="checkbox"/> |                              |                             |                                |                         |               |
| GIRO        | Direct           | <input type="checkbox"/> | <input type="checkbox"/> |                              |                             |                                |                         | 15            |

### VAT Posting Setup

Search nac + New Edit List Delete Manage Process Open in Excel ...

VAT POSTING SETUP + New

| VAT BUS. POSTING GROUP | VAT CALCUL... TYPE | EC % | SAL... VAT ACC... | PUR... VAT ACC... | R... C... VAT A... | VAT CLAUSE CODE | EU SE...                 | TAX CATEGORY | NO TAXABLE TYPE | FACTURAE CODE |
|------------------------|--------------------|------|-------------------|-------------------|--------------------|-----------------|--------------------------|--------------|-----------------|---------------|
| NAC                    | Normal VAT         | 0    | 4770001           | 4720001           |                    |                 | <input type="checkbox"/> | S            |                 | 01            |
| NAC                    | Normal VAT         | 0    | 4770001           | 4720001           |                    |                 | <input type="checkbox"/> | S            |                 | 01            |
| NAC                    | Normal VAT         | 0    | 4770001           | 4720001           |                    |                 | <input type="checkbox"/> | S            |                 | 01            |
| NAC                    | Normal VAT         | 0    | 4770001           | 4720001           |                    |                 | <input type="checkbox"/> | E            |                 | 01            |
| NAC                    | No Taxable ...     | 0    | 4770001           | 4720001           |                    |                 | <input type="checkbox"/> | E            |                 | 01            |

## Customers Setup

In order to use eSign Facturae solution, the field Generate Facturae must be checked in the customer card, and the other fields can be filled. The Language Code must be filled too.

The screenshot shows the 'CUSTOMER CARD' setup page for '10000 · Adatum Corporation' with a work date of 03/07/2019. The page is divided into several sections:

- Navigation:** New Document, Request Approval, Navigate, Customer, More options.
- Shipping:** Partial
- Statistics:** (Empty)
- eSign Facturae:**
  - Generate Document:
  - Residence Type: Resident
  - Entity Type: Legal
  - Name: (Empty)
  - First Surname: (Empty)
  - Second Surname: (Empty)
  - Corporate Name: Adatum Corporation
  - XML Format: 3.2.2
  - Gateway: (Dropdown)
  - Rounding precision: 0.000001
  - DIR3: (Dropdown)
  - Account Office: (Dropdown)
  - Management Body: (Dropdown)
  - Transact Unit: (Dropdown)
  - Proposing Body: (Dropdown)
- Customer Picture:** (Profile picture of a man)
- Attachments:** Documents: 0
- Sell-to Customer Sales History:**

|                      |                              |                      |
|----------------------|------------------------------|----------------------|
| 0                    | 0                            | 2                    |
| Ongoing Sales Quotes | Ongoing Sales Blanket Orders | Ongoing Sales Orders |

## Generate Facturae Document

The process to generate the Facturae document is easy to follow. When a standard Invoice (sales or service) or Credit Memo (sales or service) is posted, the solution generates automatically the Facturae Document.

You can generate a Facturae document manually from the posted invoice document or “Facturae documents” entity.

*Note: In Company demo, the Facturae document only generate manually from posted documents.*

### Generate document from invoiced document

The first step is to generate the Invoice and fill up the next fields.

NEW - SALES INVOICE - 102223 · ADATUM CORPORATION

In Demo Company, Facturae Document should be generated from Posted document.

Payment Method Code:  Invoice Type:

EU 3-Party Trade:  Succeeded Company Name:

Succeeded VAT Registrati...:

Shipping and Billing >

Facturae

Invoice Type:  DIR3

Invoice Class:  Account Office:

Transfer/Debit Direct Bank...:  Management Body:

XML Format:  Transact Unit:

Gateway:  Proposing Body:

The fields Invoice Type and Invoice Class are filled from Invoice or Credit memo. The other fields are filled from Customer. Fill the next line:

← SALES INVOICE

102230 · Adatum Corporation

Notifications: 3 This customer has an overdue balance. | In Demo Company, Facturae Document should be generated from Posted document. | In Demo Company, ePDF Document sh

Posting Invoice Release Request Approval | Actions Navigate Less options

General Show more

Customer Name:  Due Date:

Contact:  Posting No.:

Posting Date:

Lines | Manage More options

| TYPE        | NO.     | DESCRIPTION       | LOCATION CODE | QUANTITY | UNIT OF MEASURE CODE | UNIT PRICE EXCL. VAT | LINE DISCOUNT % | LINE AMOUNT EXCL. VAT |
|-------------|---------|-------------------|---------------|----------|----------------------|----------------------|-----------------|-----------------------|
| G/L Account | 7000002 | Ventas mercad. UE |               | 1        |                      | 100.00               |                 | 100.00                |

And payment method GIRO and VAT Bus Posting Group NAC:

**Invoice Details** Show more

|                        |                                     |                                |                      |
|------------------------|-------------------------------------|--------------------------------|----------------------|
| Currency Code          | <input type="text"/>                | Department Code                | <input type="text"/> |
| Shipment Date          | 01/05/2019                          | Customergroup Code             | <input type="text"/> |
| Applies-to Doc. Type   | <input type="text"/>                | Payment Discount %             | 0                    |
| Applies-to Doc. No.    | <input type="text"/>                | Direct Debit Mandate ID        | <input type="text"/> |
| <b>PAYMENT</b>         |                                     | <b>SII INFORMATION</b>         |                      |
| Pay-at Code            | <input type="text"/>                | Operation Description          | <input type="text"/> |
| Cust. Bank Acc. Code   | <input type="text"/>                | Special Scheme Code            | 01 General           |
| Prices Including VAT   | <input checked="" type="checkbox"/> | Invoice Type                   | F1 Invoice           |
| VAT Bus. Posting Group | NAC                                 | ID Type                        | <input type="text"/> |
| Payment Terms Code     | PM                                  | Succeeded Company Name         | <input type="text"/> |
| Payment Method Code    | GIRO                                | Succeeded VAT Registration No. | <input type="text"/> |
| EU 3-Party Trade       | <input checked="" type="checkbox"/> |                                |                      |

When the invoice is posted, we access to the posted invoice document and generate the Facturae Document.

← POSTED SALES INVOICE ✎ + 🗑

103224 · Adatum Corporation

Invoice Correct Print/Send **Actions** Navigate Less options

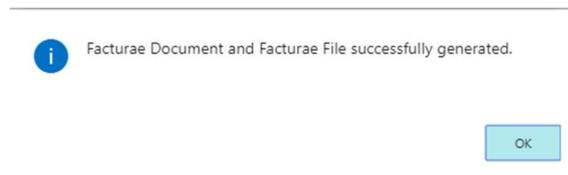
🔍 Navigate ⚙ Functions 📄 Activity Log 📄 Incoming Document 📄 Invoice 📄 eSign Facturae 📄 eSign ePDF

|                                   |        |                       |        |
|-----------------------------------|--------|-----------------------|--------|
| Invoice Discount Amount Excl. VAT |        | Generate Document     |        |
| Total Excl. VAT (EUR)             | 100,00 | Document              |        |
|                                   |        | Total Incl. VAT (EUR) | 116,00 |

**Invoice Details**

|                    |                      |                                |                      |
|--------------------|----------------------|--------------------------------|----------------------|
| Currency Code      | <input type="text"/> | <b>SII INFORMATION</b>         |                      |
| Shipment Date      | 01/05/2019           | Operation Description          | <input type="text"/> |
| Payment Terms Code | PM                   | Special Scheme Code            | 01 General           |
|                    |                      | Invoice Type                   | F1 Invoice           |
|                    |                      | ID Type                        | <input type="text"/> |
|                    |                      | Succeeded Company Name         | <input type="text"/> |
|                    |                      | Succeeded VAT Registration No. | <input type="text"/> |

The result



When the document is generated, we can access the following screen from action eSign Facturae → Document.

*Note: This process applies to both sales & services invoices (and corresponding credit memos)*

This entity is to generate the XML document and sign it in the Innova Online portal. The entity can be modified and can be generated afterwards or repeated.

From this page, we can proceed with the next action:

- Generate document
- Download document
- Send document to customer email
- Delete document

*Note: The document generation can have limits in Innova Online portal depending of the selected plan.*

#### Send to Face

A signed document can be sent to FACe connector (Spanish administration). You can use the “Production” or “Staging” environment. In this case, we should execute the action “Send invoice” to “Staging” environment.

Invoice · 103236

Actions    Navigate

Document ▾    Face ▾

General >

- Production >
- Staging >
  - Send invoice
  - Check Invoice
  - Cancel invoice

eSign >

Batch Identifier >

Buyer Party >

Face

|                                |  |                                  |         |
|--------------------------------|--|----------------------------------|---------|
| Register number .....          |  | Cancellation tracking code ..... |         |
| Processing code .....          |  | Face status .....                | Pending |
| Processing description .....   |  | Face date send .....             |         |
| Processing tracking code ..... |  | Face date check .....            |         |
| Cancellation code .....        |  | Face date cancel .....           |         |
| Cancellation description ..... |  |                                  |         |

The system responds with different messages: success, error, etc. This message says that there is an invoice with this number in Face.

! Error sending Face request:  
Code: 415  
Description: Ya existe una factura con serie = 'V-FAC+', número 103237 y fecha de expedición 20200721, con registro 202001030412  
Tracking code: 5f1e92d733492

OK

### Import Facturae Document

The functionality Import Facturae document allows import an XML document in format Facture to generate a Purchase Invoice for a vendor.

You can access to the Documents Read to import a new Facturae Document.

Activities

---

Information DOCUMENTS

|              |                       |                         |                         |                      |                              |
|--------------|-----------------------|-------------------------|-------------------------|----------------------|------------------------------|
| CREATED<br>1 | SIGNED DOCUMENTS<br>2 | UNSIGNED DOCUMENTS<br>0 | OTHER<br>CUSTOMERS<br>1 | DOCUMENTS READ<br>25 | MANAGEMENT LOG<br>TOTAL<br>8 |
|--------------|-----------------------|-------------------------|-------------------------|----------------------|------------------------------|

Select the action "Import" and select a xml file with format Facturae.

← READ | WORK DATE: 14/05/2020

Search Manage Open in Excel Actions Fewer options

Import

| Document no. ↑ | XML Format | Vendor identification | Vendor resident type | Vendor person type | Vendor corporate name | Vendor name | Invoices/credit memos |
|----------------|------------|-----------------------|----------------------|--------------------|-----------------------|-------------|-----------------------|
| EFP0001        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0002        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0003        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0004        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0005        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0006        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0007        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0008        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0009        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0010        | 3.2.2      | 77777777A             | Resident             | Legal              | CRONUS ES             |             | 1                     |
| EFP0011        | 3.2.2      | 77777777B             | Resident             | Legal              | FER ES                |             | 1                     |

You can use the next file:



When the file is imported you can access it.

← ESIGN FACTURAE DOCUMENT READ | WORK DATE: 14/05/2020

EFP0026

Actions

General >

Batch Identifier >

Vendor

|                       |                   |                           |            |
|-----------------------|-------------------|---------------------------|------------|
| Vendor identification | 77777777A         | Vendor post code          | 28023      |
| Vendor resident type  | Resident          | Vendor post code and city |            |
| Vendor person type    | Legal             | Vendor county             | Madrid     |
| Vendor corporate name | CRONUS ES         | Vendor country code       | ESP        |
| Vendor name           |                   | Vendor phone no.          | 91-2229788 |
| Vendor first surname  |                   | Vendor fax no.            | 91-2229700 |
| Vendor second surname |                   | Vendor email              |            |
| Vendor address        | Avenida Aragón, 5 | Vendor web                |            |
| Vendor city           | Madrid            |                           |            |

Invoices/credits memos Manage

| Document no. ↑ | Invoice no. ↑ | Invoice type | Invoice class | Issue date | Currency code | Language | Invoice total |
|----------------|---------------|--------------|---------------|------------|---------------|----------|---------------|
| → EFP0026      | 103215        | FC           | OO            | 06/04/2020 | EUR           | es       | 3.651.05      |

Each document can has invoices/credit memos and you can access they from “Document No.”.

Now you can select an existent vendor or create a new from vendor data. Execute the action “Create Vendor” and a new vendor will be created and assigned to current invoice.

ESIGN FACTURAE INVOICES | WORK DATE: 14/05/2020

EFP0026 · 103215

Actions

Create vendor Update lines Create invoice

Vendor

|                       |                   |                           |                             |
|-----------------------|-------------------|---------------------------|-----------------------------|
| Vendor no.            |                   | Vendor postal code        | 28023                       |
| Vendor identification | 77777777A         | Vendor post code and city |                             |
| Vendor resident type  | Resident          | Vendor country            | Madrid                      |
| Vendor person type    | Legal             | Vendor country code       | ESP                         |
| Vendor corporate name | CRONUS ES         | Vendor phone no.          | 91-2229788                  |
| Vendor name           |                   | Vendor fax no.            | 91-2229700                  |
| Vendor first surname  |                   | Vendor email              |                             |
| Vendor second surname |                   | Vendor web                |                             |
| Vendor address        | Avenida Aragón, 5 |                           | Related document no.        |
| Vendor city           | Madrid            |                           | Posted related document no. |

You should fill the data for invoice lines. This line can be obtained from vendor and items through action "Update lines" but you can fill manually.

ESIGN FACTURAE INVOICES | WORK DATE: 14/05/2020

EFP0026 · 103215

Actions

Create vendor Update lines Create invoice

Lines

| Document no. ↑ | Invoice no. ↑ | Line no. ↑ | Purchase line type | Purchase line no. | Purchase line unit of measure | Purchase line currency code | Purchase line VAT bus. posting group | Purchase line VAT prod. posting group | Purchase line receipt no. | Purchase line receipt line no. | Purchase line return shipment no. | Purchase line return shipment line no. |
|----------------|---------------|------------|--------------------|-------------------|-------------------------------|-----------------------------|--------------------------------------|---------------------------------------|---------------------------|--------------------------------|-----------------------------------|--|
| → EFP0026      | 103215        | 1          | Item               | 1896-S            | UDS                           |                             | NAC                                  | IVA21                                 |                           | 0                              |                                   | 0                                      |

Now, you can create a Purchase Invoice with the action "Create Invoice".

ESIGN FACTURAE INVOICES | WORK DATE: 14/05/2020

EFP0026 · 103215

Actions

Create vendor Update lines Create invoice

Lines

| Document no. ↑ | Invoice no. ↑ | Line no. ↑ | Purchase line type | Purchase line no. | Purchase line unit of measure | Purchase line currency code | Purchase line VAT bus. posting group | Purchase line VAT prod. posting group | Purchase line receipt no. | Purchase line receipt line no. | Purchase line return shipment no. | Purchase line return shipment line no. |
|----------------|---------------|------------|--------------------|-------------------|-------------------------------|-----------------------------|--------------------------------------|---------------------------------------|---------------------------|--------------------------------|-----------------------------------|--|
| → EFP0026      | 103215        | 1          | Item               | 1896-S            | UDS                           |                             | NAC                                  | IVA21                                 |                           | 0                              |                                   | 0                                      |

A new invoice has been created and you can access it from assist edit button.

EFP0026 · 103215

Actions

Create vendor Update lines Create invoice

**Vendor**

|                             |                   |                                  |            |
|-----------------------------|-------------------|----------------------------------|------------|
| Vendor no. ....             | P00080            | Vendor postal code .....         | 28023      |
| Vendor identification ..... | 77777777A         | Vendor post code and city .....  |            |
| Vendor resident type .....  | Resident          | Vendor county .....              | Madrid     |
| Vendor person type .....    | Legal             | Vendor country code .....        | ESP        |
| Vendor corporate name ..... | CRONUS ES         | Vendor phone no. ....            | 91-2229788 |
| Vendor name .....           |                   | Vendor fax no. ....              | 91-2229700 |
| Vendor first surname .....  |                   | Vendor email .....               |            |
| Vendor second surname ..... |                   | Vendor web .....                 |            |
| Vendor address .....        | Avenida Aragón, 5 | Related document no. ....        | 107226     |
| Vendor city .....           | Madrid            | Posted related document no. .... |            |

Manage Invoice Posting Request Approval Incoming Document Release Navigate | Actions Navigate Fewer options

EDIT - PURCHASE INVOICE - 107226 - CRONUS ES



**General**

Show less

|                      |                   |                                     |            |
|----------------------|-------------------|-------------------------------------|------------|
| Vendor No. ....      | P00080            | Document Date .....                 | 06/04/2020 |
| Vendor Name .....    | CRONUS ES         | Posting Date .....                  | 06/04/2020 |
| BUY-FROM             |                   | Due Date .....                      | 16/04/2020 |
| Address .....        | Avenida Aragón, 5 | Vendor Invoice No. ....             | 103215     |
| Address 2 .....      |                   | Purchaser Code .....                |            |
| City .....           | Madrid            | Campaign No. ....                   |            |
| Post Code .....      | 28023             | Alternate Vendor Address Code ..... |            |
| Country/Region ..... | ES                | Responsibility Center .....         |            |
| Contact No. ....     | CO000030          | Assigned User ID .....              |            |
| Contact .....        |                   | Status .....                        | Open       |

Lines | Manage More options

| Type   | No.    | Description/Comment | Location Code | Quantity | Unit of Measure Code | Direct Unit Cost Excl. VAT | Line Discount % | Line Amount Excl. VAT | Qty. to Assign | Qty. Assigned | Department Code |
|--------|--------|---------------------|---------------|----------|----------------------|----------------------------|-----------------|-----------------------|----------------|---------------|-----------------|
| → Item | 1896-S | Escritorio ATENAS   |               | 3        | UDS                  | 1.005,80                   |                 | 3.017,40              | 0              | -             |                 |