PRIMO PAYDAY
FEATURES LIST:

MICROSOFT DYNAMICS 365 BUSINESS CENTRAL

GLOBAL SETUP WIZARD

You don't have time manually navigate through the system to establish your posting setups or painstakingly program every single pay code for earnings or deductions such as 401k's, health insurance etc. With Primo Payday, the Global Setup Wizard will walk you through the setup process to quickly install up to date tax tables, pay codes, no. series and posting setups. Begin running payroll in minutes by utilizing the Setup Wizard after downloading the app.

EMPLOYEE BENEFITS TRACKING

Tracking retirement, health plans and other employee benefits has never been easier. Simply create employee benefits using the Payroll Code Setup Wizard and then apply the appropriate benefits to all current and future employees. Your annual limits are already calculated for you, so all you have to do is run payroll each period.

DIMENSIONS

As a growing organization its critical to be able to analyze your financial and accounting information to measure employee efficiency, customer profitability and more. Primo Payday has incorporated MICROSOFT DYNAMICS 365 BUSINESS CENTRAL's Dimensions which can offer greater insight and analysis into your payroll data set.

DAILY TAX TABLE UPDATES

Primo Payday leverages MICROSOFT DYNAMICS 365 BUSINESS CENTRAL's job queues and its cloud platform to deliver US and Canadian Tax Table Updates. As soon as rates change, your system's rates will change as well.

DIRECT DEPOSIT

You can offer Direct Deposit as a payment option to your employees and clients.

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W-2, W-3, 940 & 941 REPORTS
These are standard reports within Primo Payday to give you the tools you need to comply with Federal reporting laws.

CANADIAN TAX FUNCTIONALITY
Canadian tax tables updated daily, multi company & multi province, T4 Reporting / Electronic Filing and ROE Processing.

CONFIGURABLE REPORT LAYOUTS
Federal, state and local governments have different reporting requirements. Primo Payday's 'Configurable Report Layouts' allows users to quickly select the data points they need and then organize those data points in their desired format. As a payroll processor, it saves considerable time if your payroll solution can give you the information you need, the way you need it!

REVERSE TRANSACTIONS BUTTON
Primo Payday is the only solution that offers the 'Reverse Transaction' button. If you make a mistake when posting payroll you can reverse the transaction or a batch of transactions by clicking the 'Reverse Transactions' button and it will reverse the posted entries and automatically generate the corresponding journal entries.

EMPLOYER TAX UPDATES
Primo Payday gives you the ability to configure employer taxes based on the states you operate in. You can quickly add employer payroll taxes to insure you comply with your states payroll tax code.

EASY TIMECLOCK IMPORT
Primo Payday can import data from any timeclock provider via text, excel or sql format.

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FEATURES LIST:

ENTER HOURS DETAIL
With Primo Payday, you don't need a timeclock to enter hours. Simply utilize the Enter Hours Detail for hourly employees.

AUTOMATICALLY CALCULATE OVERTIME
You can set up each employee with scheduled hours per week and their overtime rate if applicable. When you enter their hours or import their hours from a timeclock, Primo Payday will automatically calculate the correct amount of overtime hours to include in their wages for that pay period.

APPLICANT TRACKING & ONBOARDING
Managing new hires is critical to the success of your business. Import applicant directly into the Primo Payday to streamline your hiring process and easily convert applicants to employees when you are ready to hire.

EMPLOYEE CERTIFICATIONS AND QUALIFICATIONS TRACKING
Manage the information and critical dates associated with your employees' certifications and qualifications. This feature not only allows you to track the necessary information for each employee but can trigger reminders when critical dates are approaching. Increase visibility and decrease compliance risk with Employee Certifications and Qualifications Tracking

OPEN ENROLLMENT
Manage your open enrollment process with the Primo Payday Employee Portal. Give your employees the tools they need to sign up for individual and family benefits and quickly calculate how those benefits will affect their take home pay!