DueDil Enrich - Installation and Set Up Guide

Contents

Introduction

The guide is for Dynamics administrators, who have permission to install apps to your organisation's Dynamics tenant. Please use the user guide for information on how to use the application after installation.

Installation step-by-step

1. When you become a DueDil Enrich customer, DueDil will send you a .zip file containing the solution.
2. There are two methods to begin the import process: legacy and using the Power Apps interface.
   a. Legacy:
      i. Click on settings cog in top right of Dynamics -> "Advanced settings"
      ii. Drop down next to "Settings" in header -> "Solutions"
      iii. Click on "Import"
   b. Power Apps interface:
      i. Go to make.powerapps.com
      ii. Click on "Solutions" in the left navigation panel
      iii. Click "Import" in the top navigation bar
3. Choose zip file (from DueDil)
4. Click on "Next" in bottom right
5. Click "Import" in bottom right
6. Wait for import to complete

Set Up step-by-step

Access to DueDil data requires an active DueDil API key. The API key will be used by all users of DueDil Enrich on your tenant. If your API key is compromised and needs to be refreshed, simply follow these steps again to replace the API key. Usage of DueDil Enrich is tracked via the API key, which you can see on the [DueDil API portal](#).

1. From Dynamics, click on the dropdown arrow next to "Dynamics 365" in the main navigation bar at the top to open "My Apps".
2. Click on "DueDil Enrich". If DueDil Enrich is not in this list but you have completed the installation steps then refresh the page.
3. Click on "DueDil Settings" in the left panel.
4. Click on "New".
5. Copy your API key from the DueDil API portal and paste it into the API key field.
6. Click on "Save" in the bottom right. DueDil Enrich is now ready to use.