

Connector 365 E-Post API

User guide for the E-Post Extension

Version 1.0.0.5. for Microsoft Dynamics 365 Business
Central

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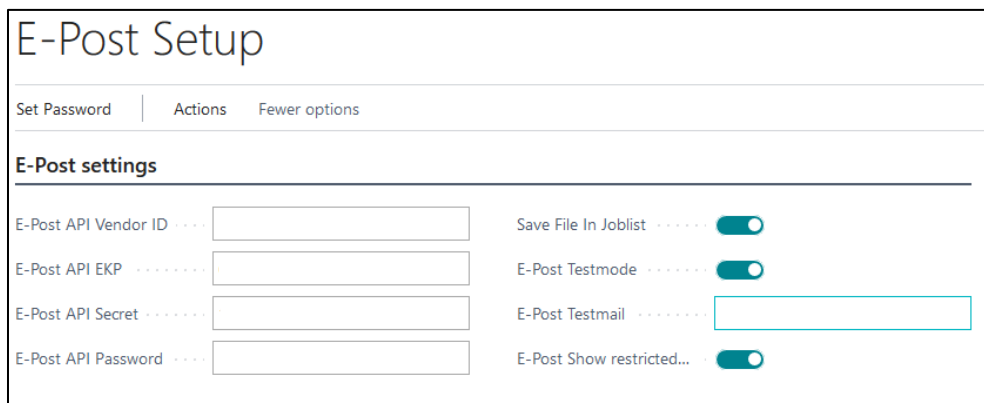
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The E-Post Extension

With our E-Post extension you can send your reports digitally to the Deutsche Post, where they get printed, enveloped and send out as a classic letter to the recipient, both national and international.

The E-Post Setup

Here you put in all the necessary information to ensure that the extension works flawlessly.



Overview E-Post Setup

Hint: While Testmode is active no invoices will be sent out, instead the provided Testmail receives a Feedback E-Mail.

Setting a password

To set a password for the extension, you first need to click “Set Password” in the Setup, a new dialog will open and at the same time the admin that was entered during your registration with the Deutsche Post receives an SMS with a code.

Now simply enter the received code into the SMS Code field and set a password, confirm the dialog with OK. The password will be set, and a secret will be generated automatically.

Actions

Vendor ID	This is the ID of the Vendor that provided you with the Extension and cannot be changed.
API EKP	This is your Customer ID that you received from the Deutsche Post.
API Secret	The secret is generated automatically after setting a password
API Password	This is the password you have entered for the Extension
Save file in Joblist	Activate this option when you want to archive sent files in the Joblist.
Testmode	When this is activated no invoices are sent out.
Testmail	When the Testmode is active this address will receive a feedback Mail.

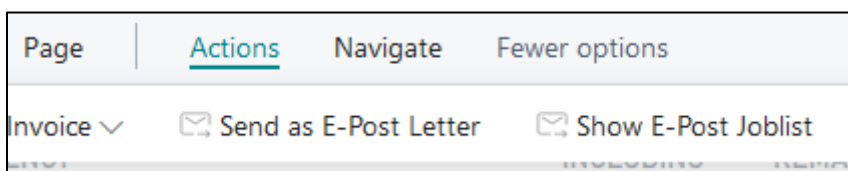
Example for the process

POSTED SALES INVOICES WORK DATE: 09.04.2018						
Search Manage Invoice Navigate Correct Print/Send Page More options						
NO.	CUSTOMER NO.	CUSTOMER	CURRENCY CODE	DUE DATE	AMOUNT	AMOUNT INCLUDING VAT
103198	30000	School of Fine Art		30.04.2018	1.915,40	1.915,40
103197	50000	Relecloud		14.04.2018	2.921,80	3.476,94
103196	30000	School of Fine Art		31.03.2018	18.732,00	18.732,00
103195	20000	Trey Research		10.04.2018	968,50	1.152,52

Overview posted sales invoices

First, select the invoice(s) that you want to send out.

Afterwards select “More options” in the menu, to access the E-Post buttons. Then press Actions and select “Send as E-Post Letter”. A new window will open and present you with some options regarding the mailing process.



Menu „Send as E-Post Letter“

The Dialog

In the dialog you have the chance to change certain options regarding the mailing, for example if you want the letter to be in b/w or in color.

Manage Page

E-POST DIALOG - 65 ↗

E-POST Color Selection

E-POST With Coverletter

E-POST Registered Letter

E-POST Contactname

E-POST Streetname

E-POST Zip Code

E-POST City

E-POST Country

Overview of the options

After confirming with “OK” the invoice is transmitted to the Deutsche Post and from there to the recipient.

Hint: The extension gets the address automatically from the customer.

Actions

Color selection	This is where you choose if the letter will be in color or b/w.
Coverletter	Sending a letter with a coverletter ensures that the letter adheres to the blocked areas that the Deutsche Post requires.
Registered Letter	Here you can choose the different options for a registered letter.
Contactname	The name of the customer.
Streetname	The street of the customer.
Zip Code	The zip code of the customer.
City	The city of the customer.
Country	The country the customer resides in.

The E-Post Joblist

After sending your invoice you check check its state in the joblist. To access the joblist, simply select actions again and press “Show as E-Post Joblist”.

EDIT - E-POST JOBLIST + New							
NO ↑ ▾	JOBUSERID	DOCUME... NO. ▼	DOCUME... TYPE ▼	ACCEPTA... DATE	ACCEPTA... TIME	FILE NAME	
53	CHRISTIAN.FLOECKLBAUER	103198	Posted Sal...	07.10.2019	17:26:32	53.pdf	
54	DORIAN.PIONTEK	103198	Posted Sales...	08.10.2019	08:36:05	54.pdf	
55	DORIAN.PIONTEK	103198	Posted Sales...	08.10.2019	08:56:51	55.pdf	
56	DORIAN.PIONTEK	103198	Posted Sales...	08.10.2019	08:59:17	56.pdf	
57	DORIAN.PIONTEK	103198	Posted Sales...	08.10.2019	09:00:28	57.pdf	
58	DORIAN.PIONTEK	103198	Posted Sales...	08.10.2019	09:01:12	58.pdf	

Cropped view of the joblist

The joblist offers a detailed overview of all letters that were sent out. It shows which options were used and it displays error messages that might occur. If the option “save file in joblist” is active, you can also view the sent file here. To do this click on actions and select “Show File”.

Search	New	Edit List	Delete	Report	Page	<u>Actions</u>
Status Query	Show File					

Overview Actions E-Post Joblist

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We are glad to answer your questions and are thankful for suggestions of improvement.

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