

Outlook for O365 (new look) Setup

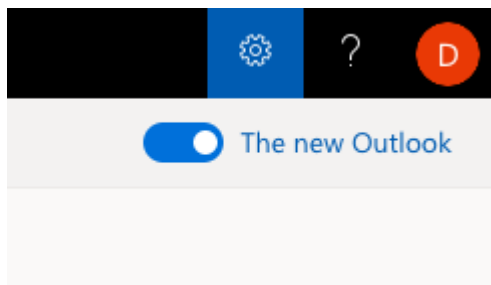


To perform O365 setup, follow the instructions on the video or the guide below

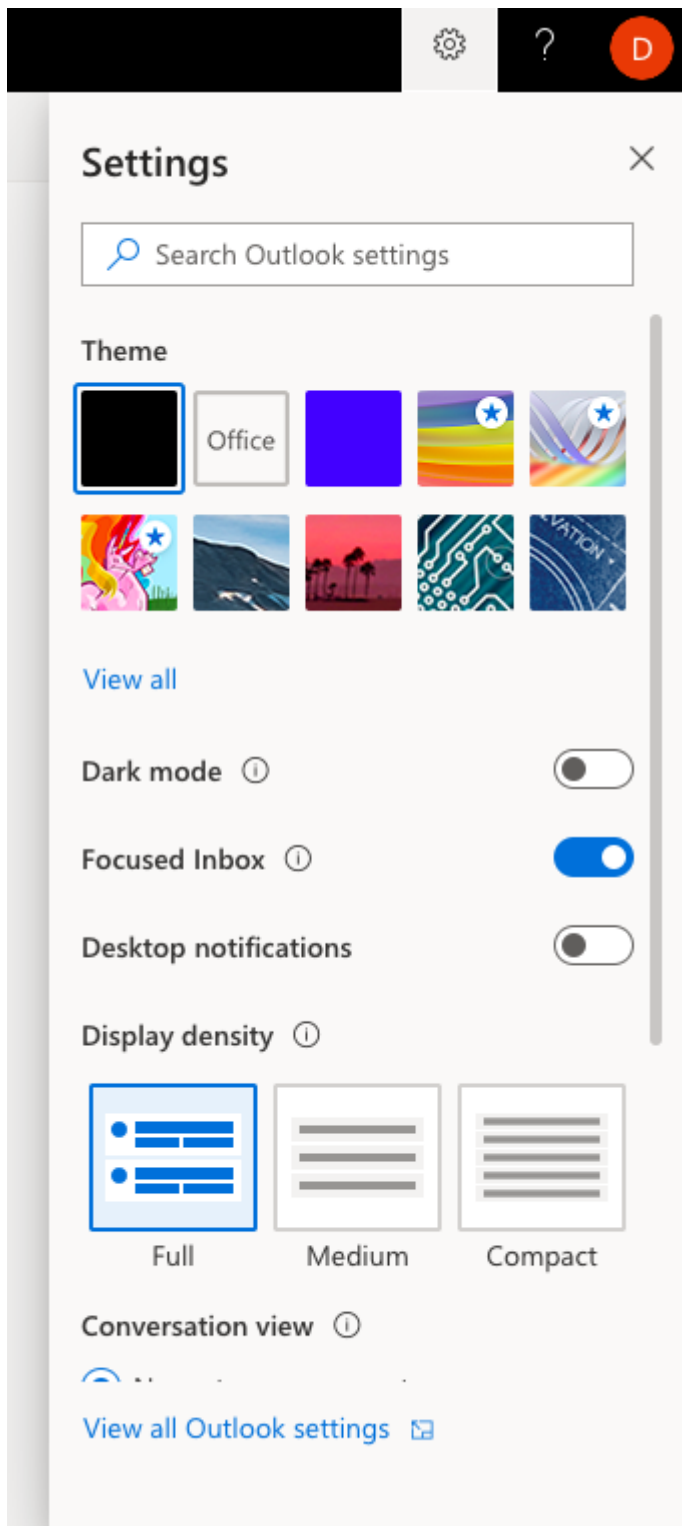
Bitdam's BAS for Email | Outlook for O365 with the new look



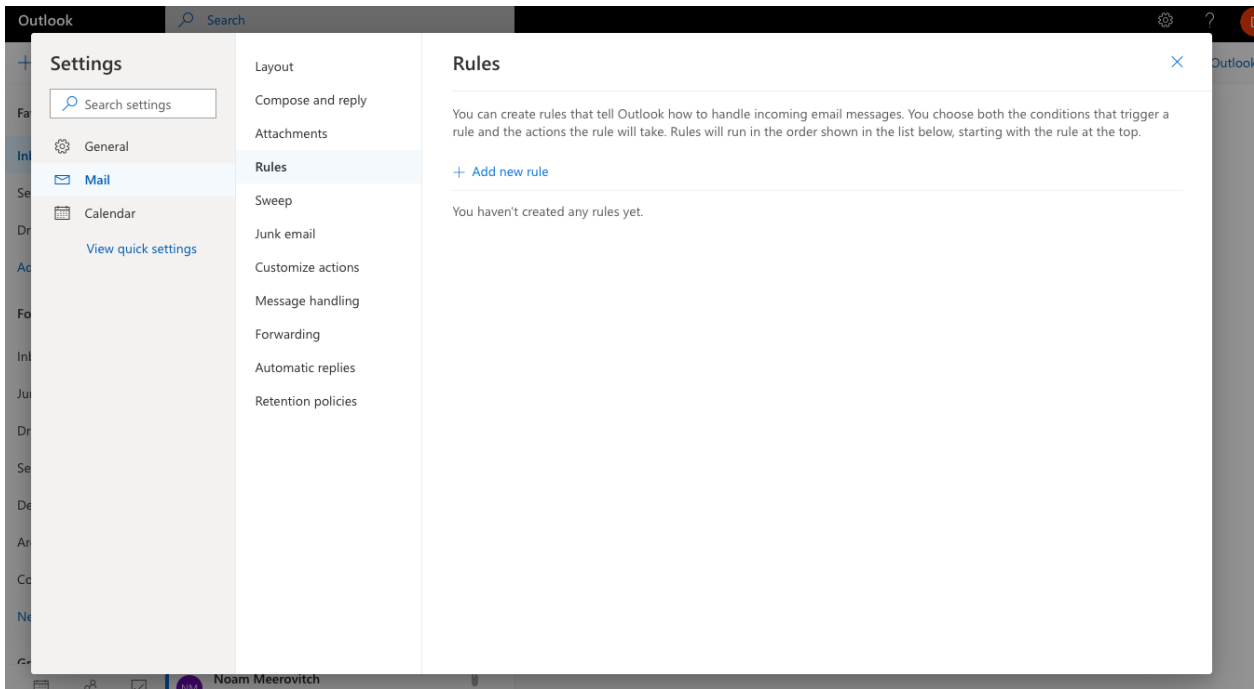
Go to Setting on the top right corner of the Outlook for O365 app and click it.



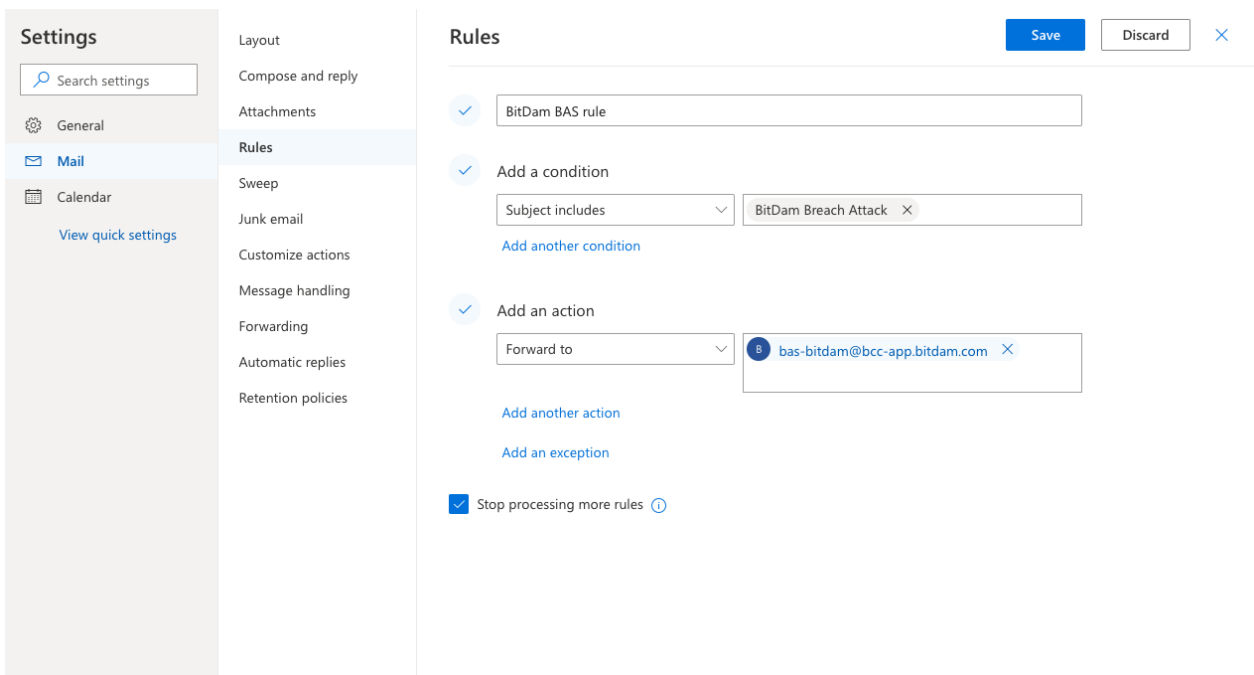
On the bottom of the panel opened, click on the “View all Outlook settings” hyperlink



Under the Mail Settings, navigate to “Rules” and click the “Add new rule” hyperlink.



Fill in the 1,2,3 steps in the rule configuration section and click the Save button once you're done. Make sure to add "Subject includes" condition with "BitDam Breach Attack" as value. The action should be "Forward to" with the provided email address in the BAS Configuration screen.



Settings

Search settings

- General
- Mail**
- Calendar

[View quick settings](#)

- Layout
- Compose and reply
- Attachments
- Rules**
- Sweep
- Junk email
- Customize actions
- Message handling
- Forwarding
- Automatic replies
- Retention policies

Rules ✕

You can create rules that tell Outlook how to handle incoming email messages. You choose both the conditions that trigger a rule and the actions the rule will take. Rules will run in the order shown in the list below, starting with the rule at the top.

[+ Add new rule](#)

BitDam BAS rule

If the message includes specific words in the subject 'BitDam Breach Attack', forward the message to 'bas-bitdam@bcc-app.bitdam.com' and stop processing more rules on this message. ↑ ↓ ✎ 🗑

[If your rules aren't working, generate a report.](#)

That is it.
You're all set.