



User Manual
Bank Payments for Italy
Version BC 15

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User Manual

Bank Payments for Italy

Version BC 15

Prepared by
Alterna

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1 PREMISE

This document is a user guide for Bank Payments for Italy app.

2 CUMULATIVE BANK RECEIPTS

In the Bank Payments setup click on Enable Customer Bill.

Bank Payments Setup

General

Enable Customer Bill ☒

Enable Credit/Debit B... ☐

Enable Vendor Bill ☐

A new setup section appears.

The fields to fill in are:

- Starting Position: from which character of the invoice number to begin extracting the values.
- Length String: how many characters extract from the invoice number.

For example, if the invoice number format is VF19-00001 and it is necessary to extract only the string 00001, then starting position is 6 and length string is 5.

Customer Bill

Default RIBA Payment...

Starting Position

Default RIBA Dish. Re...

Length String

In the bank account used for issue the customer bills it is necessary to fill in the field SEPA Direct Debit Exp. Format with "APS_EFFETTI".

SEPA Direct Debit...

Create a new customer bill with cumulative bank receipt and whose due date are identical.

Lines											Manage	Functions	Fewer options
CUSTOMER NO.		CUSTOMER NAME	TEMPOR... CUST. BILL NO.	DOCUME... TYPE	DOCUMENT NO.	DOCUME... DATE	AMOUNT	DUE DATE	CUSTOMER BANK ACC. NO.	CU... BA... RE...			
	30000	School of Fine Art	TEC00001	Invoice	19-CX010005	01/02/2019	1,378.44	28/02/2019		<input checked="" type="checkbox"/>			
	30000	School of Fine Art	TEC00002	Invoice	19-CX010007	23/02/2019	18,408.60	28/02/2019		<input checked="" type="checkbox"/>			
	30000	<div><div></div><div></div><div></div></div> School of Fine Art	TEC00003	Invoice	19-CX010008	28/02/2019	3,215.28	28/02/2019		<input checked="" type="checkbox"/>			

Issue the bill and export the EFFETTI.txt file.

In the file there isn't the text "sundry invoices". The system extracts the invoice numbers according to the setup. For example, 500000001010005/010007/010008 where 010005/010007/010008 are the invoice numbers.

3 BILLS RE-ISSUE

Go to the issued customer bill card.
Open the bill.

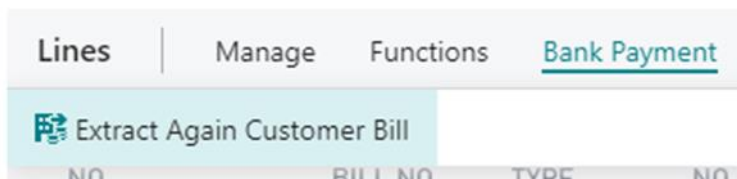
DEC000001

Process	Report	Actions	Report	Fewer options
General				
No.	DEC000001		List Date	
Bank Account No.	CORRENTE		Type	
Payment Method Code	RIBA		Partner Type	
Posting Date	01/04/2019			

Lines	Manage	Functions	Bank Payment	Fewer options
CUSTOMER NO.	CUSTOMER NAME	FINAL CUST. BILL NO.	DOCUME... TYPE	DOCUMENT NO. DOCUME... DATE
30000	School of Fine Art	FATTC00001	Invoice	19-CX010005 01/02/2019
30000	School of Fine Art	FATTC00001	Invoice	19-CX010007 23/02/2019
30000	School of Fine Art	FATTC00001	Invoice	19-CX010008 28/02/2019

Recall a line of the customer bill with the appropriate function.

From the line toolbar select Bank payment - Extract Again Customer Bill.



The function of recall set the flag "Allow Issue" to FALSE.
The function "Extract Again Customer Bill" set the flag to TRUE.
In this way is possible to create a new bank receipt for a recalled invoice.

4 CUMULATIVE VENDORS BILLS

In the Bank Payments setup it is necessary to enable vendor bill function:

Bank Payments Setup

General

Enable Customer Bill ☒

Enable Credit/Debit B... ☐

Enable Vendor Bill ☒

In the Bank Accounts used for the issue of vendor bills it is necessary to fill in the field Payment Export Format with "APS_SEPACT".

CORRENTE · World Wide Bank

Report Bank Account Navigate More options

General >

World Wide Bank 000009999888 0,00

Communication >

Posting >

23 0,00 CORRENTE

Transfer

Transit No.	<input type="text"/>	BBAN	G5271410180000009999888
ABI	52714 ...	CUC	<input type="text"/>
CAB	10180 ▾	Bank Statement Import Format	BANKDATACONV SERVSTMT ▾
SWIFT Code	<input type="text"/>	Payment Export Format	APS_SEPACT ▾
IBAN	<input type="text"/>		

Create a vendor bill that has multiple lines for the same vendor with the same due date and issue it.

Lines								Manage	More options	
VENDOR NO.			VENDOR NAME	MA... LINE	DOCUME... TYPE	DOCUME... DATE	DOCUMENT NO.	EXTERN/ DOCUMENT NO.		
	30000	⋮	Graphic Design Institute	<input type="checkbox"/>	Invoice	08/03/2019	19-V010009	107198		
	30000		Graphic Design Institute	<input type="checkbox"/>	Invoice	13/03/2019	19-V010010	107204		
	30000		Graphic Design Institute	<input type="checkbox"/>	Invoice	14/03/2019	19-V010011	107207		
	30000		Graphic Design Institute	<input type="checkbox"/>	Invoice	15/03/2019	19-V010012	107208		

From the vendor bill list issued export the xml file.

In the file there isn't the text "sundry invoices". The system extracts the invoice numbers.

For example, 198-204-207-208 are the invoice numbers.

5 IMPORT DISHONORED BANK RECEIPTS

In the Bank Payments setup it is necessary to enable Customer bill function:

←
✎ + 🗑
✓ SAVED ↗

Bank Payments Setup

General

Enable Customer Bill ☐

Enable Vendor Bill ☐

Enable Credit/Debit B... ☐

In Customer Bill section compile:

- Default RIBA payment methods;
- Default RIBA Dish. Reason Code.

Customer Bill

Default RIBA Payment... ASSEGNO ▼

Default RIBA Dish. Re... DISH ▼

Starting Position 6

Length String 6

Open cash receipt journals from actions -> Bank payments -> import Dishonored. Then select the file to import. The system will automatically create the dishonored lines and apply them to the Customer Receipts. The lines will have the payment method and the reason code selected in the setup.

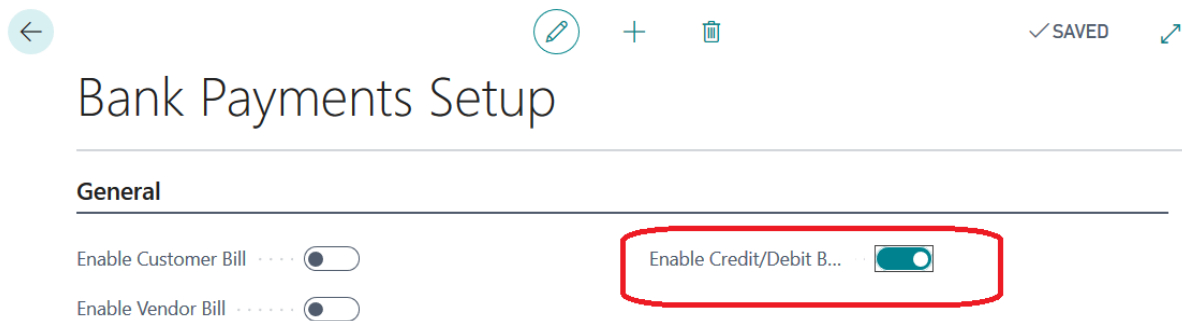
POSTING DATE	DOCUME... TYPE	DOCUME... NO.	ACCOUNT TYPE	ACCOUNT NO.	FISCAL CODE	COUNTRY/... CODE	INC... IN VAT TR... REP.	IND... PE...	RESIDENT	FIRST NA
01/04/2019	Dishonored	G02001	Customer	30000		US	<input type="checkbox"/>	<input type="checkbox"/>	Resident	
01/04/2019	Dishonored	G02001	Customer	30000		US	<input type="checkbox"/>	<input type="checkbox"/>	Resident	
01/04/2019	Dishonored	G02001	Customer	30000		US	<input type="checkbox"/>	<input type="checkbox"/>	Resident	
							<input type="checkbox"/>	<input type="checkbox"/>		

If the imported dishonored line refers to a recalled bank receipts will not be possible to post it.

Posting the dishonored lines, the bank receipts will be closed. The invoices are open.

6 CREDIT/DEBIT BANK ACCOUNT

In the Bank Payment setup enable “Credit/Debit Bank Account”



Bank Payments Setup

General

Enable Customer Bill ☐

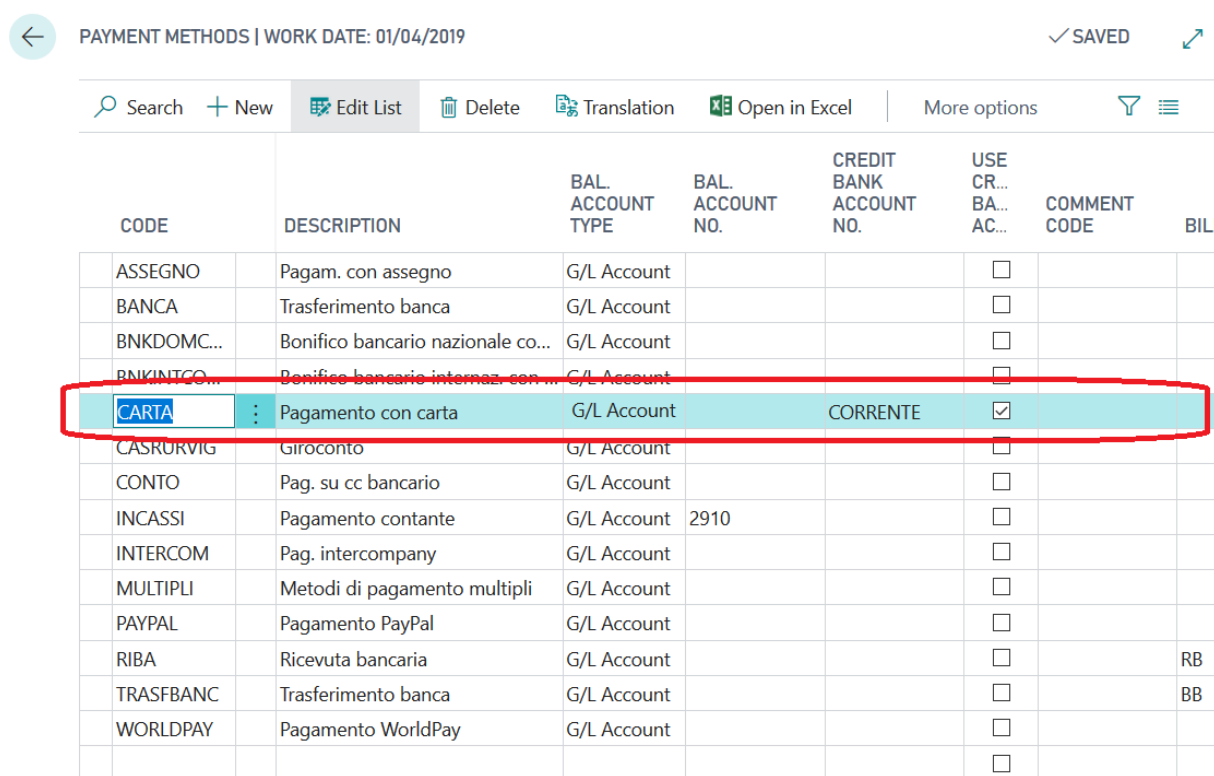
Enable Credit/Debit B... ☒

Enable Vendor Bill ☐

You can setup Bank Account in the payment methods page or in the customer/vendor card

6.1 Credit Bank account – Payment methods

In payment methods page you can fill in “credit bank account no.” and flag “Use Credit Bank Account” to assign a default bank account used on sales documents.



PAYMENT METHODS | WORK DATE: 01/04/2019

Search + New Edit List Delete Translation Open in Excel More options

CODE	DESCRIPTION	BAL. ACCOUNT TYPE	BAL. ACCOUNT NO.	CREDIT BANK ACCOUNT NO.	USE CR... BA... AC...	COMMENT CODE	BIL
ASSEGNO	Pagam. con assegno	G/L Account			<input type="checkbox"/>		
BANCA	Trasferimento banca	G/L Account			<input type="checkbox"/>		
BNKDOMC...	Bonifico bancario nazionale co...	G/L Account			<input type="checkbox"/>		
BNKINTCO...	Bonifico bancario internaz. con ...	G/L Account			<input type="checkbox"/>		
CARTA	Pagamento con carta	G/L Account		CORRENTE	<input checked="" type="checkbox"/>		
CASRUUVIG	Giroconto	G/L Account			<input type="checkbox"/>		
CONTO	Pag. su cc bancario	G/L Account	2910		<input type="checkbox"/>		
INCASSI	Pagamento contante	G/L Account			<input type="checkbox"/>		
INTERCOM	Pag. intercompany	G/L Account			<input type="checkbox"/>		
MULTIPLI	Metodi di pagamento multipli	G/L Account			<input type="checkbox"/>		
PAYPAL	Pagamento PayPal	G/L Account			<input type="checkbox"/>		
RIBA	Ricevuta bancaria	G/L Account			<input type="checkbox"/>		RB
TRASFBANC	Trasferimento banca	G/L Account			<input type="checkbox"/>		BB
WORLDPAY	Pagamento WorldPay	G/L Account			<input type="checkbox"/>		

When this payment method is used on sales then Credit Bank Account values are copied to the document in whole sales process (order, posted invoice, customer ledger entry).

These fields can be used in a document report to retrieve bank information to show in the printout.

←

SALES ORDER | WORK DATE: 01/04/2019

✎

+

🗑

101009 · Test

Process

Release

Posting

Prepare

Order

Request Approval

Print/Send

Navigate

More options

Prepayment

Prepayment %

0

Prepayment Due D...

01/04/2019

Prepayment T...

Prepmt. Payment ...

0

Prepmt. PMT. Disc...

Prepmt. CM Refers...

▼

Compress Prepay...

Individual

Individual Person

Resident

▼

First Name

Last Name

Date of Birth

Fiscal Code

Bank Payments

Use Credit Bank Ac...

Credit Bank Accou...

CORRENTE

▼

6.2 Credit Bank Account – Customer Card

Default bank account can be set up in customer card using both fields "Use credit Bank Account No" and "Credit Bank Account No."

←

CUSTOMER CARD | WORK DATE: 01/04/2019

✎

+

🗑

C00020 · TEST1

New Document

Request Approval

Navigate

Customer

Actions

Navigate

Report

Fewer op

Shipping >

Statistics >

Bank Payments

Use Credit Bank Ac...

Credit Bank Accou...

CORRENTE

▼

Special Prices & Discounts


Manage

UNIT OF MEASURE CODE

MINIMUM QUANTITY

LIN DISCOUNT

(There is nothing to show in this view)



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These values are then copied to sales document when selecting the customer as Bill-to.

SALES ORDER | WORK DATE: 01/04/2019

101010 · TEST1

Process Release Posting Prepare Order Request Approval Print/Send Navigate More option

Prepayment

Prepayment % 0 Prepm. Payment ... 0

Compress Prepay... ☒ Prepm. Pmt. Disc...

Prepayment Due D... 01/04/2019 Prepm. CM Refers...

Prepm. Payment T...

Individual

Individual Person ☒ Last Name

Resident Resident Date of Birth

First Name Fiscal Code

Bank Payments

Use Credit Bank Ac... ☒ Credit Bank Accou... CORRENTE

6.3 Debit Bank Account – Vendor Card

For vendors the behaviour is the same described for customer card.

VENDOR CARD | WORK DATE: 01/04/2019

F00010 · TEST

Process Request Approval New Document Navigate Vendor More options

Prepayment % 0 Block Payment Tol... ☒

Application Method Manual Int. on Arrears Code

Payment Terms Co... Preferred Bank Acc...

Prepm. Payment T... Partner Type

Payment Method ... Cash Flow Paymen...

Priority 0 Creditor No.

Receiving >

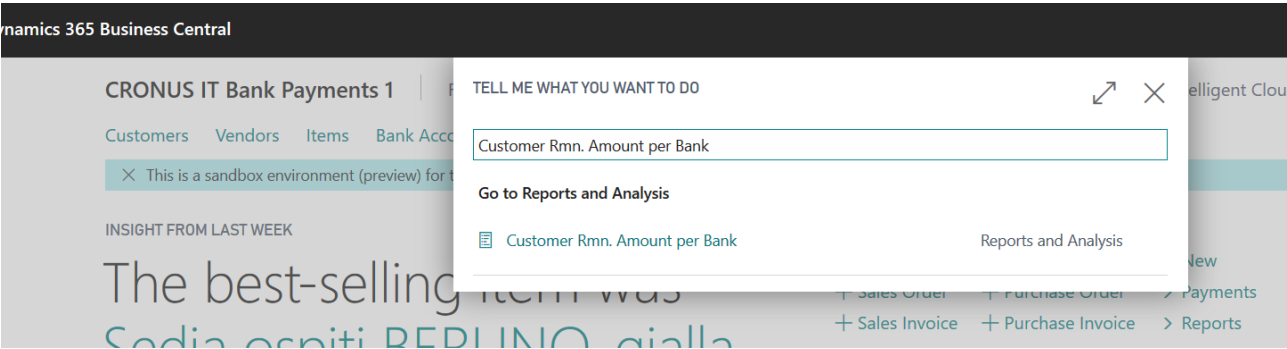
Bank Payments

Debit Bank Account No. CORRENTE

Unique Certifying >

6.4 Report Customer/Vendor Remaining Amount per Bank

You can run a report that shows remaining amounts grouped by Credit/Debit Bank Account



You can apply a filter by Bank Account No. and Due Date and then run the printout as shown below.

EDIT - CUSTOMER RMN. AMOUNT PER BANK

Bank Account

Show results:

Where: No. is: CORRENTE

Cust. Ledger Entry

Show results:

Where: Due Date is:

And: Customer No. is:

And: On Hold is:

Send to...

Print

Preview

Cancel

Customer Rmn. Amount per Bank

CRONUS IT Bank Payments 1

12/07/2019 15:22

Page 1

FROMERIO

Cust. Ledger Entry:

Expiration Date	Posting Date	Document Date	Document No.	Description	Customer No.	Name	Payment Method Code	Remaining Amount
Bank: CORRENTE World Wide								
31/05/2019	01/04/2019	Invoice	19-102024	Invoice 102411	C00010	Test	CARTA	-402,28
31/05/2019	01/04/2019	Invoice	19-102024	Invoice 102411	C00010	Test	CARTA	-402,28
Total at Date								-804,56
30/06/2019	01/04/2019	Invoice	19-102024	Invoice 102411	C00010	Test	CARTA	-402,40
Total at Date								-402,40
Total Bank								-1.206,96

7 APP SUBSCRIPTION

Every App feature requires a valid subscription.

At first installation, a trial plan is automatically activated by the system.

After this period, you can subscribe for a product level (feature) using the Alterna Apps page or directly from the system notifications by clicking on the link which opens the product activation wizard.