Redefine Your Procure-to-Pay Process in the Digital Age

SutiProcure

Procurement Management – Why You Need to Automate It?

Procurement management is the systematic approach used for purchasing the goods and services required for a business to stay sustainable. If companies can manage procurement well, it will add value to all the business practices and saves both time and money.

In order to be competitive in the market, organizations are placing more emphasis on the strategic value of their procurement. Innovation through automation is crucial to enhance its value and its strategic importance. To be successful, businesses need a comprehensive procurement solution that is specifically designed to streamline and automate the procure-to-pay process.

SutiProcure helps you automate the entire procurement process - starting with the initial requisitions and approvals to purchases and order tracking - within just a few clicks. The web-based system changes the way procurement process is managed to provide quick and compliant procurement services across all your business units.

SutiProcure – Make every stage of your procurement more efficient and successful.

REQUISITIONS

Create and approve requisitions and receive goods and services from a centralized location.

The modern capabilities of SutiProcure enable you to easily create requisitions or find required goods from approved catalogs. It helps you manage the full end-to-end RFQ process, from initial expression of interest to final price.

Create Requisition

Req #	Will be generated automatically	Requester	Spectra Foods Hospitality / USD
Req Name	Req18	Req Date	04-Sep-2018
Venue	HQ (0000) (0000)	Req Type	Budgeted Capital
Budget Name	HQ Department 2018	Item Type	Bill Back
Client Approval Req'd	No		
Need By Date	18-Sep-2018	Attn	Ovations Food Services
Asset Tag Required	No	Shipping Term	FOB
Select Administrative fee	Per Total	Ship To	Lutz
Fee	0 (% You can also enter 0 value)		18228 US Hwy 41 North,Lutz,FL,United States,33549

Edit Purchase Order

PO	PO-0225-0034	Status	Unsent
Supplier	US Food Service	Currency	USD
Ship To	Toyota Park / 7000 South Harlem Ave, Bridgeview, IL, United States, 60455	Bill To	Ovations Food Services / 18228 US Hwy 41 North, Lutz, FL, United States, 33549
Attn	Attn: GM		
PO Date	29-Sep-2018	PO Req'd Date	29-Sep-2018
PO Templates	Template 1		
Contact	Therese Maloney	Phone #	813-948-6900
Department	Toyota Park (0225)	Budget Name	0225 - Toyota Park 1st Year Investment
Req #	REQ-0225-0034	Req Name	ARC - 43FLI9002524
Invoice #	43fli9002524		

PURCHASE ORDER MANAGEMENT

Gain complete visibility of the movement of your purchase orders at all times.

The advanced capabilities of SutiProcure will streamline your purchase order processes. The solution lets you easily track and manage purchase orders in real-time, thus reducing time and costs.

INVENTORY MANAGEMENT

Make the best use of your inventory from anywhere at any time.

Address all your staff requirements for goods and information faster with real-time tracking visibility into inventory. The software helps you better track and manage inventory levels, refill stocks at the right time and minimize stocking costs by reducing excess inventory.

Add Receipt

Receipt #	Will be generated automatically	Inspection	Waiting for Invoice ▼
Goods Received Date	04-Sep-2018 📅		

Receipt Lines

PO #	PO Line #	Item Name	UOM	Notes	Supplier
PO-0000-0094	1	Printer Cable	Each	Printer Cable	Miles of Wood

Ordered Quantity	Received Quantity	Receiving Quantity	Accepted Quantity	Rejected Quantity	Warehouse	Location
1000.00	0.00	1	1	0	WRH1	ROW1 ▼

Notes

View Invoice Details

Invoice # 3213223	Account Budget Name Expense	Payment Due Date 20-Sep-2018
PO PO-0000-0019	Status Approval Process	Currency USD
Payment Term Net 30	Invoice Date 15-Sep-2018	Venue HQ (0000)
Supplier Name Vendor Two		

Ship To 4984 El Camino Real,Suite 200, Los Altos, CA, United States, 94022
Bill To 4984 El Camino Real,Suite 200, Los Altos, CA, United States, 94022

Invoice Lines

Item Name	Notes	Quantity	UOM	Unit Price	Line Total
Printer Cable	Printer Cable	10	Each	$10.00	$100.00
Line Tax	Line Tax Amount				
	$0.00				

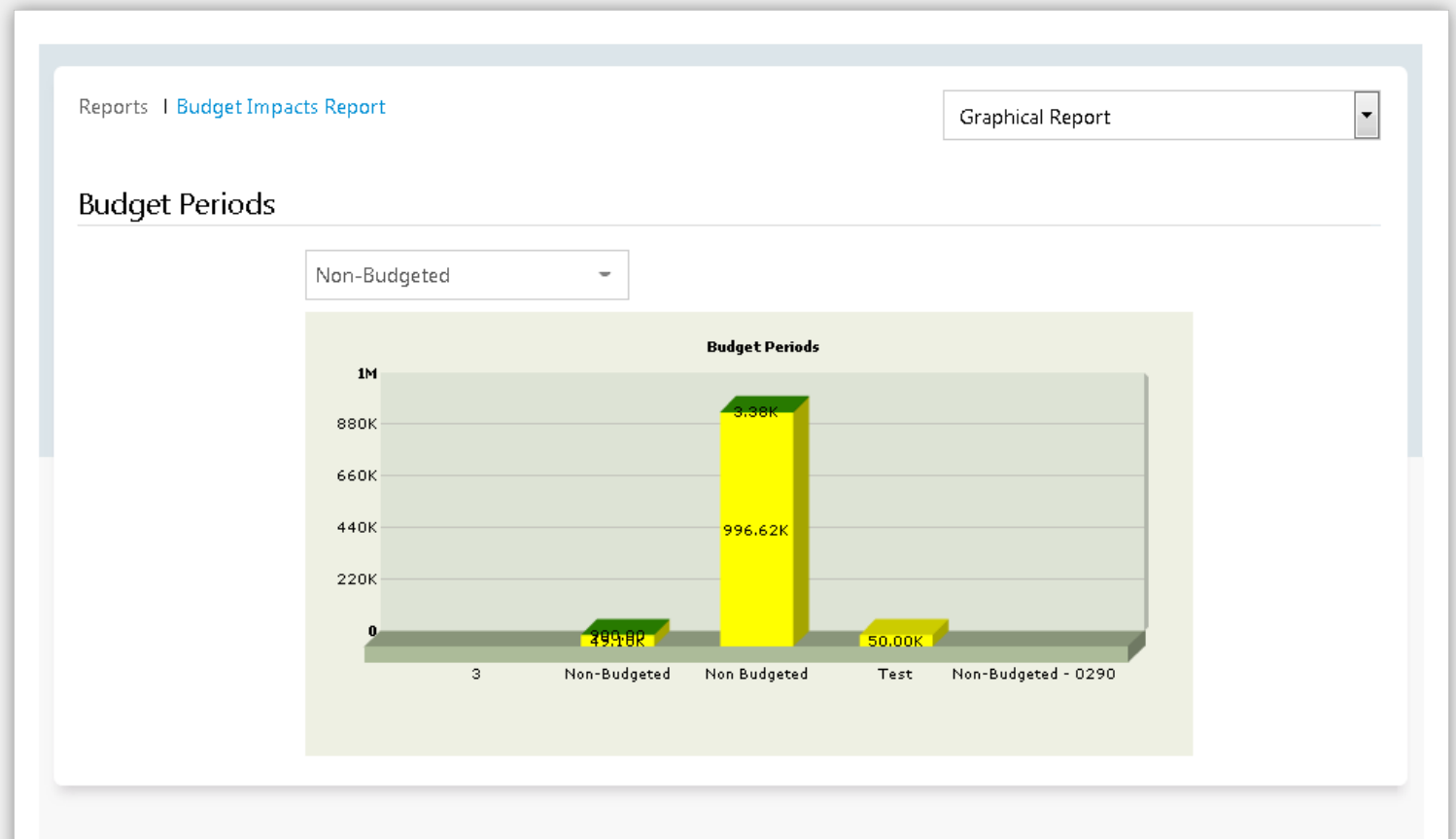|	
Line Total Amount	$100.00
Total Tax Amount	$0.00
Shipping Charges	$0.00

INVOICE MANAGEMENT

Eliminate complexities, reinforce supplier relationships, and achieve higher savings with better invoice management.

The robust invoice management feature automates invoice handling processes including validation, matching, and reconciliation. The system creates an advanced audit trail, recording all relevant information to smooth the execution of audit processes and to ensure global invoicing compliance.

SPEND ANALYSIS

Improve savings across all spends, find problems and make better spend decisions.

The spend analysis tools offer complete visibility into your procurement spend. Easily view where you're spending your money and with whom. Real-time analysis, custom queries, and reports help identify opportunities and risks in spending.

PAYMENTS AND DISCOUNTS

Enhance working capital management and supplier relationships with timely payments.

The system supports all payment platforms - including electronic check/ACH, P-cards, and third-party electronic payment platforms. It automatically detects rejected transactions, and notifies the specific users, detects duplicate payment attempts, and prevents them. The robust payments and discounting capability provide better cash management.

SUPPLIER MANAGEMENT

Achieve a comprehensive view of your company's suppliers across the complete procure-to-pay process.

The solution allows you to manage thousands of suppliers across categories. Beyond basic supplier scorecards, SutiProcure offers actionable tools for segmenting suppliers based on performance, risk and future development. It helps you manage risk, improve compliance and enhance visibility into the entire supply base throughout the process.

CATALOG MANAGEMENT

Easily access the goods and services you need to purchase on a single platform.

The advanced catalog brings everything together in one place, making it easy for buyers to purchase the goods they required, when they required - just like they would on a consumer shopping portal. The solution automatically classifies the catalog items, including punch-out items.

ONE CLICK REPORTS

Generate quick reports on purchase orders, invoices, the amount paid and the details of the previous orders. Easily keep track of spending across departments and see how much you are saving on each purchase order.

Waiting for Invoice POs

Supplier Name

Department Code

Search   View All

PO Number	Receipt Number	Department	Amount	Supplier Name
PO-1120-0002	RCP-1120-0002	Yardmen Arena (1120)	42841.50	Bypass Mobile, LLC
PO-4880-0018	RCP-4880-0018	Sioux Falls Event Center (4880)	16894.39	Lil Orbits
PO-0450-0031	RCP-0450-0031	Alameda County Fairgrounds (0450)	2869.15	Cummins Allison Corp

Create Workflow

Name	Budget 1to1000limit	From Amount	1.00 USD
Workflow Type	Budgeted	To Amount	1000.00 USD
Budget Amount Limit	Not Applicable		

Workflow Conditions

Workflow Condition Type	Workflow Condition	Condition Value	
Department	Not equal to	Finance	☐

+ Add Lines   ✖ Remove Lines

Approvers

Approver	Amount(Amount>=Total Exceeds)	Currency	
Capital Requisition	1000.00	USD	☐
Purchase	100000	USD	☐

+ Add Lines   ✖ Remove Lines

Save   Cancel

CUSTOMIZATION

Customize workflows that match your business processes and the rules that maximize performance.

With a fully customizable interface, the solution allows you to create workflows for your unique business needs. Create customized approval workflows based on value, category, location, and business unit.

INTEGRATIONS

The software offers seamless integration with any ERP application or database through in-built API connector and third party web services. It can be easily integrated with in house applications - SutiSign, SutiAP, SutiExpense and can be harmonized with Google Docs, Contacts, Calendars, and Outlook Calendar.

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