



Aardvark Sales for Teams Prerequisites Checklist

- Activate a [trial](#)
- OR
- Purchase a [subscription](#) via the JFDI [website](#)

Microsoft Teams - Checklist

- [Roll out](#) Microsoft Teams
- [Teams is installed](#) and [licenses are assigned](#) in your environment. At a minimum licenses should be assigned to your core team and to the early adopters who will participate in this initial project phase.
- You've downloaded the desktop and mobile applications.

Microsoft SharePoint - Checklist

- Each person who accesses SharePoint Online must be assigned to an Office 365 plan or SharePoint Online Plan 1 or SharePoint Online Plan 2 standalone service.
- Office 365 is available in a variety of plans to best meet the needs of your organization. For information about different plans, including standalone plan options and information on moving from one plan to another, see [Office 365 Plan Options](#).
- A SharePoint Administrator to follow [deployment steps](#) and to enable the Aardvark Sales for Teams application

