



## **About Us**

Arquiconsult is an information systems consulting company, based on Microsoft Dynamics technology, with offices in Lisbon, Oporto and Luanda.

We are currently the largest certified team of the most experienced consultants, operating in Portugal and working with Microsoft Dynamics technology. Arquiconsult has been frequently referred to international customers, by Microsoft, for their implementations in Portugal

Arquiconsult constantly innovates its offer, adding value to Microsoft Dynamics by building verticalizations for various sectors of activity.

The Portuguese Localization Pack for Dynamics 365 for Operations is a clear example of a solution, which allows us to make available to multinational companies in Portugal the best and most comprehensive response to local legal requirements for new and existing Dynamics 365 Operations customers.

We currently have customers in various sectors such as:

- Teka
- Hevea (Dunlop Boots)
- Sapa
- Polopique
- Gunnebo
- Coviran
- Klaveness

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## About the Solution

The Portuguese Localization from Arquiconsult for Dynamics 365 for Operations allows your organization to fulfill the tax regulations and requirements in terms of software certification and legal reports to the Portuguese Public Administration.

Our solution covers a wide range of functionalities - from software certification, SAF-T, communication of transport documents, transaction registration in VAT according to national legislation, a statement tool for VAT validation and Declaration File Generation and also management of fixed assets according to current legislation.

Dynamics 365 for Operations is a fully integrated system (ERP) that addresses all the areas of an organization, from Logistics, Manufacturing, Human Resources to Finance. This type of system is usually developed on an international Framework, which combines worldwide accepted best practices, with local country requirements and functionality.

Dynamics 365 for Operations supports your business in regular support activities (logistics, purchases, financial) as well as specific requirements of your own sector (discrete or process industry, distribution, retail, public sector). This solution is present and available worldwide with their own localization structure in 36 countries.

Expand your business through the identification of new opportunities and the continuous search for greater efficiency in process control. This solution allows you to access full information, continuous and simultaneously ensures the organization's involvement with daily operations and the generation itself.

Arquiconsult is a market reference in the Dynamics World, providing proven solutions since 2000. We chose to develop a Portuguese Localization Pack that combines local legal requirements with the added functionality the Portuguese market expects from a business solution.

The Portuguese Localization is divided into six main components: Certification, SAF-T, VAT & Statutory Reports, Fixed Assets, IES and Retail (Dynamics 365 for Operations for Retail).



# Certification

**Software Certification:** Legal requirement which determines that all documents related to a sale or transport of goods need to be signed by a digital key assigned to each software producer. This requirement also enforces specific guidelines related to document layout and numbering.

**VAT validation number:** Functionality that validates using an online service (VIES webservice), if the VAT number is valid in terms of registration (only for certain types of VAT numbers).

**Communication of Transport Documents:** electronic submission of transport documents to the AT (Tax Authorities).

## SAF-T

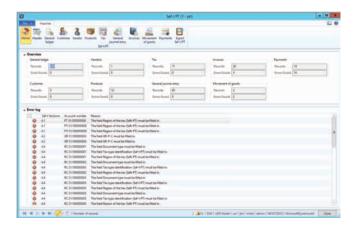
SAF-T is a XML audit file usually required by tax authorities in specific situations (usually audit processes) and its simplified form is used for monthly sales submission to the Tax Authority. This file typically includes several sections of information about the company and, more importantly, master data (chart of accounts, suppliers, customers, products, etc.), accounting transactions and sales documents, transport documents, working documents and payments.

This file can be exported in several versions:

- · Integrated (all the information);
- Accounting (does not include products and sales documents);
- Billing (not including account charts, suppliers and accounting transactions):
- It is also possible to create simplified versions that allow for partial extraction, including versions to submit monthly sales and transport documents

Since Dynamics AX version 2012 R3 (CU8) we implemented a new module that includes a SAF-T validator integrated into the solution, allowing the user to have control of the submission process and validation of data delivered to the Tax Authority.

**Customer Receipt management:** VAT Cash receipts and general receipts. Allows the user to manage the receipts with options to cancel and replace receits



# VAT and Statutory Reports

**Inventory Transactions Accounting:** It refers to some specific types of transactions to support local requirements regarding taxes and specific posting requirements (P&L).

**Billing models:** functionality that allows you to automate the process of treatment and VAT classification for sales and purchases at the order level. This feature allows you to manage billing per type, with specific numbering sequences, VAT classification and respective registration in accounting.

**Purchases Charges:** it's a feature that allows a specific accounting for VAT, according to the purchasing account originally used in the acquisition.

**VAT Statutory Reports:** Statutory (Recapitulative) Reports for VAT on purchases and sales.

**Letter of VAT Adjustment (credit note):** document that is delivered alongside with the credit note and allows the support of the VAT regularization process.

COPE: Statistic file for Bank of Portugal

Withholding Tax: Functionality that allows basic management of the retention process in payment to customers as well as to suppliers

PS2: Supporting file to bank transfers (not international)

Process and support file to bank wire transfers

**Vendor settlement note:** Allows the user to print a report showing the payed documents to a specific vendor.

#### **Trial Balance for Customers and Suppliers**

**VAT Statement:** tool that allows the user to configure and generate the VAT Statement directly in Dynamics 365 for Operations. The solution generates the electronic submission files to the Tax Authority.

This tool is based on the use of VAT groups and classification of documents, and allows you to create the base of the following statements:

- Periodic statement and annexes
- Statement of intra-Community acquisitions by country and VAT numbers
- 40 and 41 attachments

**Cash Flows Statement:** Tool that allows you to manage and generate the Cash Flows Statement according to the Portuguese law requirements.

Cash discounts: Specific treatment to VAT for cash discount.

### **IFS**

Annual Statement.

## **Fixed Assets**

The fixed assets module has been completely revised and redesigned in order to comply with Portuguese legal requirements. This module also allows generating the main legal reports:

- · Losses and Gains (Model 31)
- · Depreciation and amortization (Model 32)
- · Legal revaluations (Models 33)

# Dynamics for Retail

With the introduction of a Microsoft Omnichannel solution dedicated to retail, Arquiconsult developed, starting from the Dynamics AX 2012 R3 version, a specific module that allows retailers to use the Retail POS application on a fully compliant platform, according to the latest legal requirements in Portugal. The most relevant changes are related to the sales document certification, mandatory customer information capture at POS, tax (VAT) treatment, SAF-T exportation and a complete integration into accounting.