Overtime calculation

MICROSOFT DYNAMICS D365

USER MANUAL

CEM Business Solutions

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Module Overview

Overtime is a component for the employee. If the employee who has worked more than the working hours of the organization it will be considered as OT. Here is the steps for overtime calculated based on different overtime ID's. This will be considered as a component and added to employee monthly earning's.

<u>Overtime Calculation</u>

1.   Go to Payroll add on > Setup > Time management > Overtime.

2.   Click New.
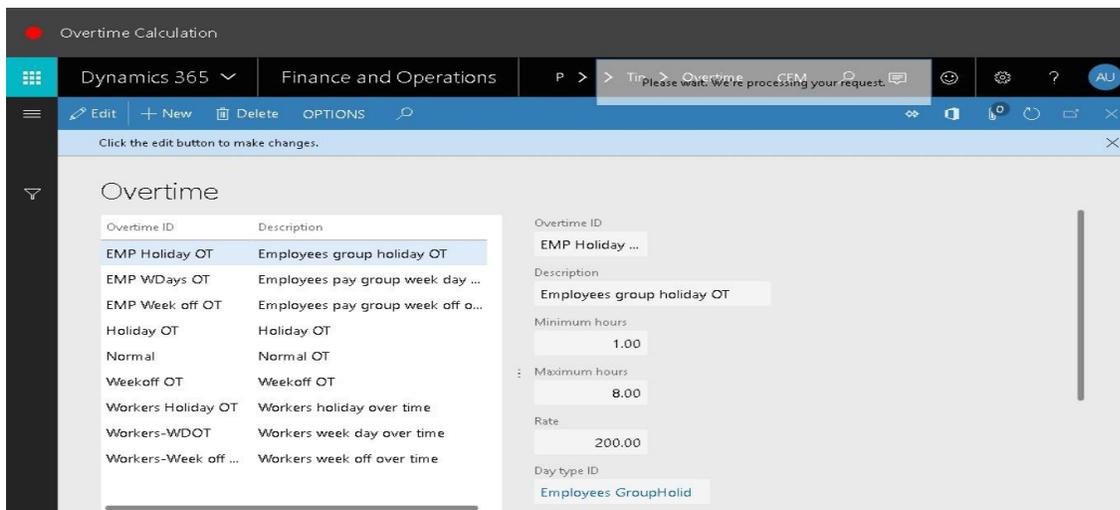
3.   In the Overtime ID field, type a value.

4.   In the Description field, type a value.

5.   In the Minimum hours field, enter a number.

6.   In the Maximum hours field, enter a number.

7.   In the Rate field, enter a number.
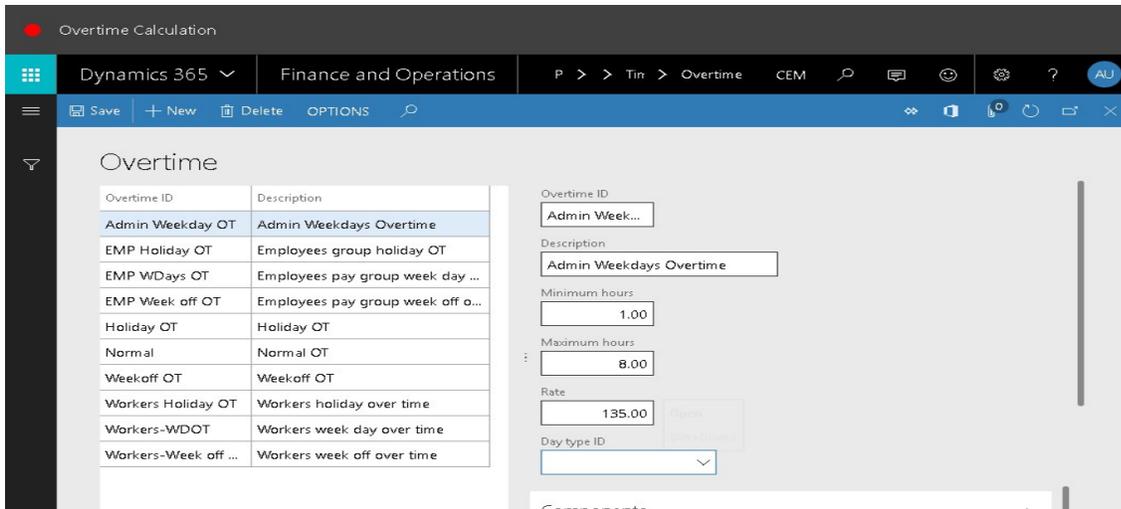
8.   In the Day type ID field, enter or select a value.
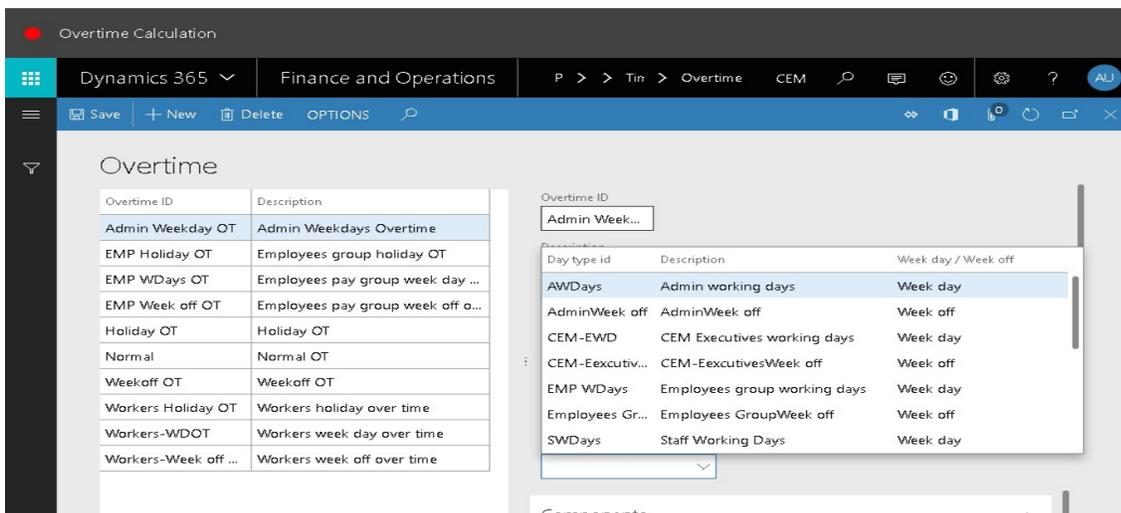
9.   Click Add.
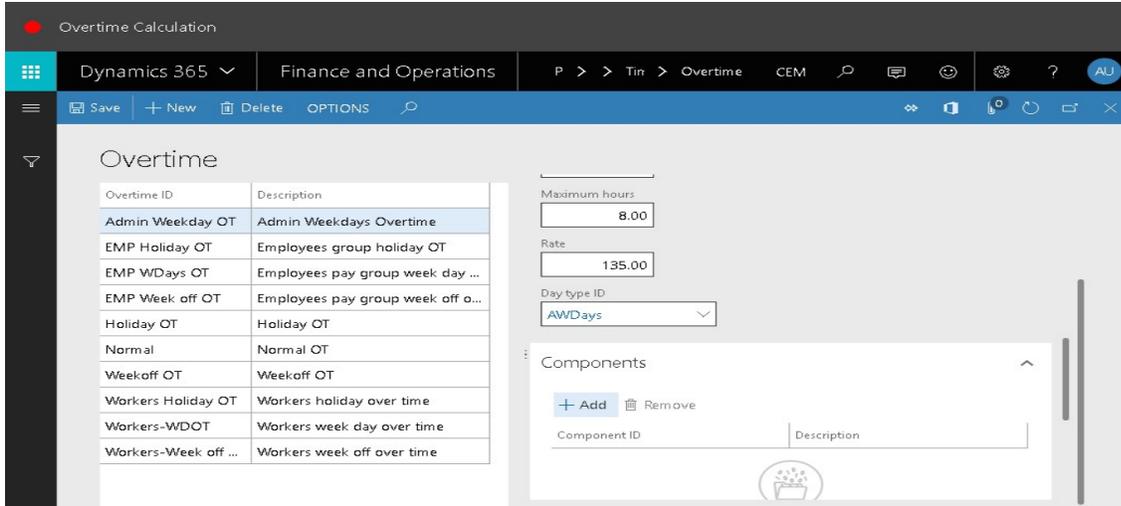
10.   In the Component ID field, enter or select a value.
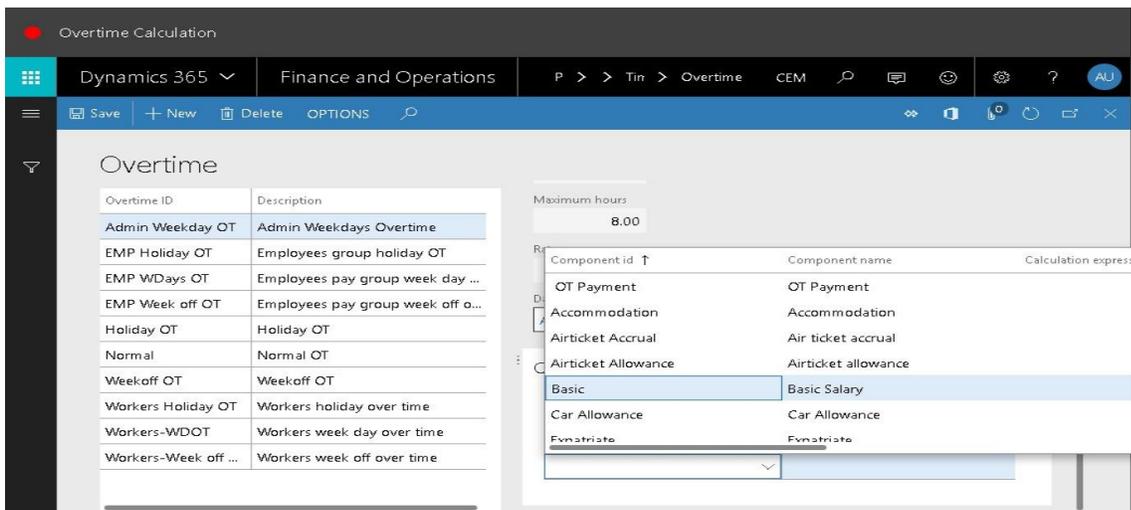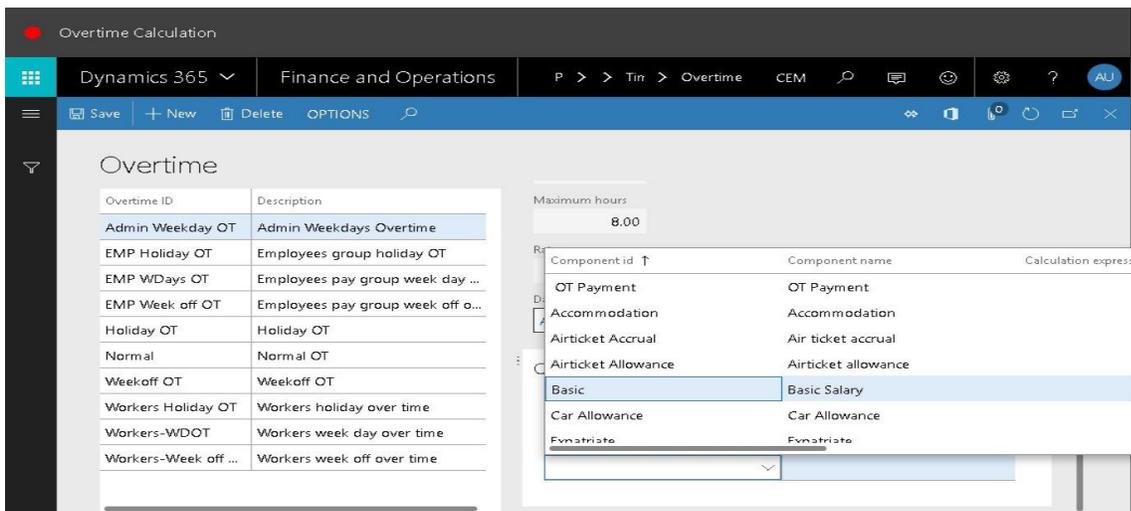

11.   Click Add to create another record

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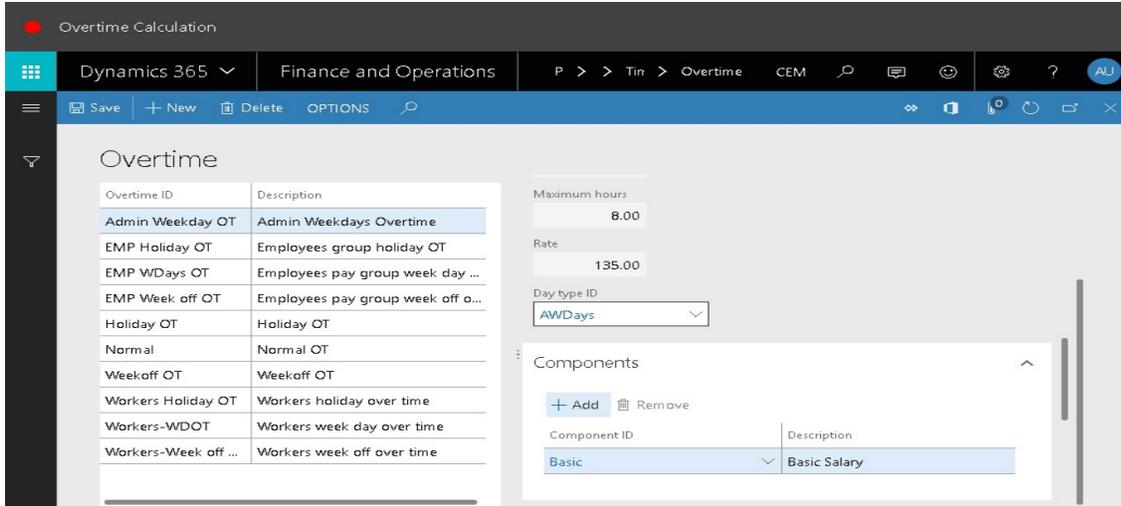
12.   In the Component ID field, enter or select a value.
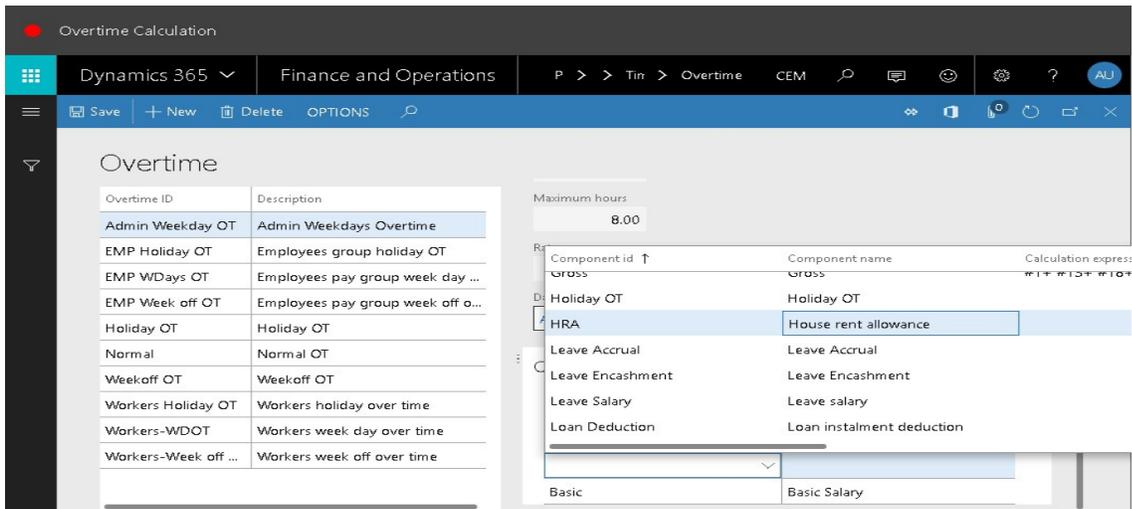
13.   In the list, find and select the desired record.

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14.   Click Save.

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