





Projection of your Cash Flow at bank account level



Easy implementation for your Financial Department



Reliable forecast to enterprise decision making

User guide

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01. Introduction

Cashflow by Nunsys allows you to perform Cash Flow forecast by bank account in a very agile way. Receipt and payment bank accounts are related to each account of customers, vendors and employees. It can be setup in each related card, so that payables and receivables will have informed this field (**Company Bank Account**).

If it is not possible to establish a default bank account, or this changes, you will be able to modify the right Company Bank from Orders, Invoices, Receipt and Payment journals, Pending documents (customer, vendor and employee ledger entries) and Cartera.

Through Forecasts, you can inform to the system recurrent receipts and payments that you have established (forecast salary expenses, estimated supply costs, rents, etc). Forecast's generation is very agile with **Cashflow by Nunsys**.

Our assisted setup process will allow you, in a few minutes, to start to use the app in a totally functional way. The setup process consists of 3 steps:

- Forecasts' serial numbers configuration.
- Forecasts' types configuration.
- Company Bank setup in customers, vendors and employees.

Once ready to start, remember that the Cash Flow Pages offers you in one click the balance forecast for selected period and the balance forecast for each bank account (bank).

02. Workflow

2.1. Assisted setup

If you have the app installed, a configuration wizard will guide you in the needed configuration process:

CRONUS España S.A. | Sales ▾ | Purchasing ▾ | Inventory ▾ | Posted Documents ▾ | **Setup & Extensions ▾**

Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

NAME ↑	STATUS
Cash Flow Assisted Setup - NUNSYS	Completed
Migrate business data	Not Completed
Set up a customer approval workflow	Not Completed
Set up a payment approval workflow	Not Completed
Set up an item approval workflow	Not Completed
Set up approval workflows	Not Completed
Set up Azure Active Directory	Not Completed
Set up cash flow forecast	Not Completed
Set up consolidation reporting	Not Completed
Set up Dynamics 365 for Sales connection	Not Completed
Set up email	Not Completed

2.2. Forecasts' serial numbers

Define the serial number to generate receipt/payments forecasts:

CRONUS España S.A. | Sales ▾ | **SIMPLE CASH FLOW ASSISTED SETUP - NUNSYS** ⏏

Assisted Setup: All ▾ | 🔍 Search | ⚙️

NAME ↑

Cash Flow Assisted Setup - NUNSYS

Migrate business data

Set up a customer approval workflow

Set up a payment approval workflow

Set up an item approval workflow

Set up approval workflows

Set up Azure Active Directory

Set up cash flow forecast

Set up consolidation reporting

NO. TREASURY

Indicate the serial number for the treasury movements

Cash Nos. CFLOW ...

2.3. Forecasts' types

Define forecast's types that you to consider in your analysis. That is, those rights/obligations in the future that are not yet registered in the system such as salary expenses, general expenses, supply costs, as well as planned or recurring income.

CODE	DESCRIPTION	TYPE
ALQUILER NAVE	Ingresos mensuales alquiler Nave Indust	Receivable
ALQUILER NAV...	Ingresos trimestrales alquiler Nave Ind...	Receivable
SALARIOS	Gastos salariales personal	Payable

2.4. Company bank

To be able to have itemized cash flow by bank account, you must inform the bank account by which receipts and payments will be made. If you wish, you can inform a Bank by default in Customers', Vendors' and Employee's cards.

NO.	NAME
BO-EUR	Banco Olimpia
BO-INV	Banco Olimpia
BO-USD	Banco Olimpia
GIRO	Banco Giro
NBE	Nuevo Banco España
BO-EUR	Banco Olimpia

03. Update

3.1. Forecast' generation

From Forecasts' List task, you can manually create each income or expense forecast using Forecast Card, or more commonly, by batches.

Options

Forecast Type	SALARIOS
Concept	SALARIOS 2021
Amount	75.000,00
Bank	BO-EUR
Payable/Receivable	Payable
First forecast date	31/01/2022
Interval	1M
Calculate by	Iterations
Iterations	0

OK Cancel

It is possible to create the income or expense forecasts automatically, using the process Generate period forecast. As parameters you have to indicate the starting date, a repetition interval and the amount to use. You can specify an ending date or a number of iterations.

NO.	FORECAST TYPE	CONCEPT	AMOUNT	DUE DATE	PAYABLE...	PAYABLE/R... BANK	CA...	CC
CF-00001	SALARIOS	SALARIOS 2021	0,00		Receivable	BO-EUR	<input checked="" type="checkbox"/>	
CF-00002	SALARIOS	SALARIOS 2021	75.000,00	31/01/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00003	SALARIOS	SALARIOS 2021	75.000,00	28/02/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00004	SALARIOS	SALARIOS 2021	75.000,00	28/03/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00005	SALARIOS	SALARIOS 2021	75.000,00	28/04/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00006	SALARIOS	SALARIOS 2021	75.000,00	28/05/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00007	SALARIOS	SALARIOS 2021	75.000,00	28/06/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00008	SALARIOS	SALARIOS 2021	75.000,00	28/07/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00009	SALARIOS	SALARIOS 2021	75.000,00	28/08/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00010	SALARIOS	SALARIOS 2021	75.000,00	28/09/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00011	SALARIOS	SALARIOS 2021	75.000,00	28/10/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00012	SALARIOS	SALARIOS 2021	75.000,00	28/11/2021	Receivable	BO-EUR	<input type="checkbox"/>	
CF-00013	SALARIOS	SALARIOS 2021	75.000,00	28/12/2021	Receivable	BO-EUR	<input type="checkbox"/>	

3.2. Update receipt/payment bank

Pending documents (customers' and Vendor's invoices/credit memos and pending employees' movements) have informed the bank, indicated in their card by default. If this is unknown or someone decides to change the receipt/payment account, it will be easily edited from invoices and diaries (before posting them) or after, from posted customers', Vendor's and employee's movements, as well from Cartera (open receivable/payable documents).

← **CUSTOMER LEDGER ENTRIES** WORK DATE: 28/01/2021 ✓ SAVED

Search Edit List Process Line Entry Navigate Show Attached Open in Excel More options

POSTING DATE	DOCUME... TYPE	DOCUMENT NO.	BILL NO.	DOCUME... SITUATION	DOCUME... STATUS	NO.	NAME	CURF CODE
28/01/2021	Bill	103036	1	Cartera	Open	BO-EUR	Banco Olimpia	
28/01/2021		103036				BO-INV	Banco Olimpia	
28/01/2021	Invoice	103036				BO-USD	Banco Olimpia	
28/01/2021	Payment	103035				GIRO	Banco Giro	
28/01/2021	Invoice	103035				NBE	Nuevo Banco España	
18/01/2021	Invoice	103034						
29/11/2020	Invoice	103033						
07/12/2020	Bill	103032	3	Cartera	Open	BO-EUR	40000 Efecto 103032/3	
07/12/2020	Bill	103032	2	BG/PO	Open	NBE	40000 Efecto 103032/2	
07/12/2020	Bill	103032	1	BG/PO	Open	NBE	40000 Efecto 103032/1	
07/12/2020		103032					40000 Convertir factura 103032 en efe...	
07/12/2020	Invoice	103032					40000 Factura 1001	

← **RECEIVABLES DOCS** WORK DATE: 28/01/2021

Search Edit List Process Report Show Attached Open in Excel More options

Options

Category Filter

DOCUME... TYPE	COLLECTI... AGENT	NUN PAYABLE/REC BANK	ACCEPTED	DUE DATE	PAYMENT METHOD CODE	DOCUM NO.
Bill	Bank	NBE	Not Required	19/02/2021	EFACTO	1030
Invoice	Bank	BO-USD	Not Required	21/02/2021	FACTORING	1030
Bill	Bank	BO-EUR	Not Required	28/02/2021	GIRO	1030

Total Rmg. Amt. (LCY) 62.941,61

Rec. Docs Analysis Fact Box

No. of Documents
Amount
Amount (LCY)

Notes +
(There is nothing to show in this view)

Once receipt/payment forecasts are included, and the cartera's information is reviewed, the responsible of the financial department can consult Cash Flow forecast. You can update the company bank account from any page where the pending receivable/payable documents are editable.

04. Cash Flow Forecast

Cash Flow Page allows you to consult balance to date or of the selected period.

At the top, appears a Bank textbox, which can be used to filter the information. In case that you do not filter by any bank, the page will display balances of all movements.

The displayed information is the following:

- **Bank balance:** balance of selected bank (or balance of all bank accounts) until the date of the line.
- **Customer pending balance:** pending balance of customers assigned to the filtered bank in the header in the indicated date in the line.
- **Vendor pending balance:** pending balance of Vendors assigned to the filtered bank in the header on the due date marked in the line.
- **Employee pending balance:** pending balance of employees assigned to the filtered bank in the header on the due date marked in the line.
- **Receipt/payment forecast:** Cash Flow forecasts assigned to the header bank and in the period of the line. Already posted forecasts must be cancelled so as to not duplicate the data. The Cancel forecast process allows you to do this in one click.
- **Forecast balance:** corresponds to the following calculation:
Bank balance + Customer Balances – Vendor Balances – Employee Balances + Receipt Forecasts – Payment Forecast
Clicking on each balance column, the system shows all the lines that sum up that amount.

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NUN Treasury Overview by Period

📄 Open in Excel

Options

Bank

▼

See by

Day

▼

Total type

Net change

▼

Treasury Receivable/Payable Lines

📄

PERIOD START	PERIOD NAME	BANK BALANCE	CUSTOMER PENDING BALANCE	VENDOR PENDING BALANCE	EMPLOYEE PENDING BALANCE	REC FC
03/01/0001	Wednesday	0,00	0,00	0,00	0,00	
04/01/0001	Thursday	0,00	0,00	0,00	0,00	
05/01/0001	Friday	0,00	0,00	0,00	0,00	
06/01/0001	Saturday	0,00	0,00	0,00	0,00	



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