



MISSION: Auto Number Client Guide

MISSION: Auto Number enables user to create a range of sequencing rules that range from the simple to the complex. Include attribute values, add time stamps and concatenate values to create the identifier that suits your needs.

Author: CJ Brooks Last Revision: January 23rd, 2018

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Setup and Configuration

This section will detail how to initially import and load the MISSION: Account Number solution and successfully register it for first use.

Import the MISSION: Auto Number Solution

Instructions on how to import the MISSION: Auto Number solution into an existing Dynamics 365 instance. These instructions apply to both online and on-premises instances.

Note: These steps do not apply when applying the app via the Microsoft Dynamics 365 Marketplace. Skip to the registration step here if this is the case

Roles Required

To complete these steps, the user performing these actions must have:

- System administrator security role
- Be a global administrator (Only required when performing a Dynamics 365 online backup). You can also sign in with Dynamics 365 System Administrator or Delegated Admin security roles.

Introduction

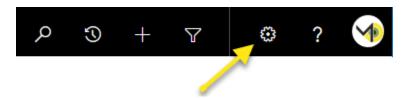
Prior to importing the MISSION: Auto Number solution, prepare your deployment checklist. Deploying a new solution into your environment can affect the existing components and solutions already installed. If you have a staging or test environment, load the solution and test your existing components prior to deploying to a production instance.

- 1. Verify you have a compatible MISSION: Auto Number Solution
- 2. Back up your instance
 - Follow these steps for Dynamics 365 online
 - Follow <u>these</u> steps for Dynamics 365 on-premises
- 3. Export your full solution
- 4. Export a separate sitemap solution if you have customized the default sitemap

Verifying your version of Dynamics 365

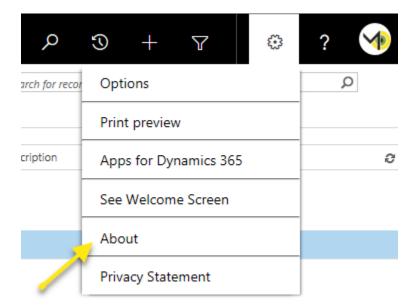
To check the current version of your Dynamics 365 instance, open your dynamics 365 instance in a browser.

Select "Settings"

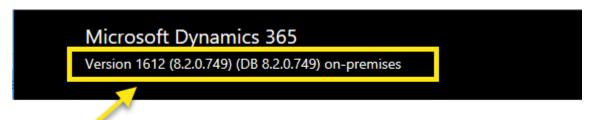




Select "About"

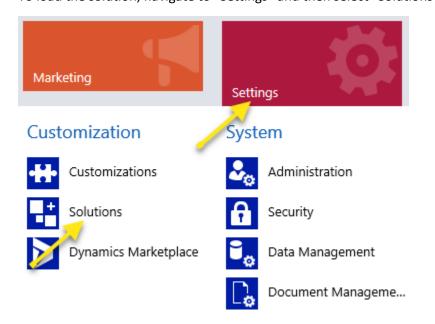


Make a note of the version of Dynamics 365 and whether it is "on-premises" or being hosted by Microsoft "online"



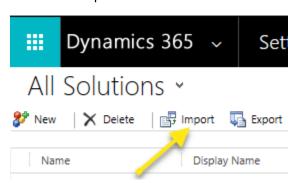
Loading the Solution

To load the solution, navigate to "Settings" and then select "Solutions"



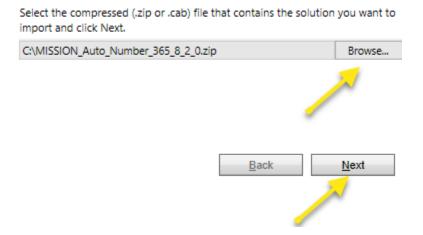


Select the "Import" Icon



A wizard will now appear guiding you through the import process. Select "Browse" to locate the solution file that has been provided to you. Once selected, press "Next"

Select Solution Package



A warning may be shown if this solution is an update to an existing MISSION: Auto Number solution. If this is the case, simply ignore this warning and select "Import". If no warning is received, continue to select "Import"

A notification will appear stating that the import has been successful. Please contact help@missioncrm.ca if any error messages appear and you are unable to complete these steps successfully.



30-Day Trial

A thirty-day trial is automatically applied upon first time registration of a solution.

Roles Required

To complete these steps, the user performing these actions must have:

System administrator security role

Trial Eligibility

A 30-day trial is automatically granted during the registration process. One (1) 30-day trial is granter per organization, the license is updated automatically upon registration of the solution and uses your organizations "Unique Organization Name" to determine if a trial license has been previously granted.

If you have previously implemented this solution into your organization and want to extend your trial, please contact help@missioncrm.ca or create a case via https://help.missioncrm.ca requesting an extension. Only one 30-day trial and one 15-day extension can be granted per "Unique Organization Name"

When a License Has Already Been Purchased

If you have already purchased a license for your organization, simply complete the registration process and the license will automatically be applied to your organization.

If you have purchased a solution for your organization and want to change the "Unique Organization Name", please contact help@missioncrm.ca or create a case via https://help.missioncrm.ca requesting an organization name change. Only two (2) "Unique organization name" changes can occur per license.



Register the Solution

Follow the registration steps to enable the thirty-day trial or activate your purchased license.

Roles Required

To complete these steps, the user performing these actions must have:

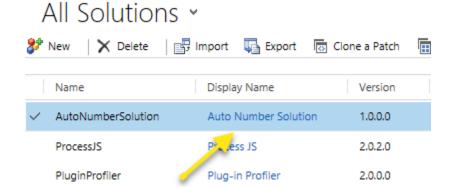
• System administrator security role

Completing the Registration Process

To register the solution, navigate to "Settings" and then select "Solutions"

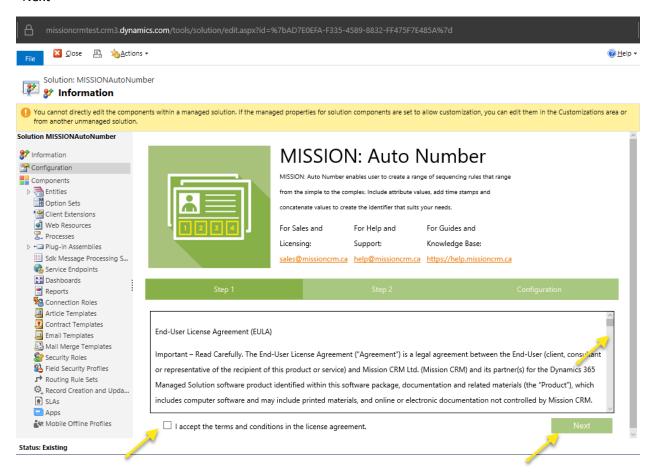


Locate the MISSION Solution that requires registering and click on the "Display Name" to open the solution and complete the registration process





Review the user agreement, accept the terms and conditions by selecting the check box and then select "Next"



Complete the registration information then select "Register". The values that are mandatory are:

- Company
- First Name
- Last Name

- Email
- Telephone

- Line 1
- City
- State or Province
- Country





Upon successful registration, an email will be sent to the email address listed in the registration process, upon confirming the email address the solution will be registered.

At this point the option to "Re-Register" is available. Please contact help@missioncrm.ca if any error messages appear and you are unable to register the solution.

Re-run the Registration Process

To re-run the registration process simply check the "Terms and Condition's" check box and select, "re-run registration process". The registration process will start again allowing you to update or amend the contact information and re-apply / update the latest license.

Trial Eligibility

A 30-day trial is automatically granted during the registration process. One (1) 30-day trial is granter per organization, the license is updated automatically upon registration of the solution and uses your organizations "Unique Organization Name" to determine if a trial license has been previously granted.

If you have previously implemented this solution into your organization and want to extend your trial, please contact help@missioncrm.ca or create a case via https://help.missioncrm.ca requesting an extension. Only one 30-day trial and one 15-day extension can be granted per "Unique Organization Name"

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If you have already purchased a license for your organization, simply complete the registration process and the license will automatically be applied to your organization.

If you have purchased a solution for your organization and want to change the "Unique Organization Name", please contact help@missioncrm.ca or create a case via https://help.missioncrm.ca requesting an organization name change. Only two "Unique organization name" changes can occur per license.



Update the Solution

Instructions on how to update the MISSION: Auto Number solution into an existing Dynamics 365 instance. These instructions apply to both online and on-premises instances.

Roles Required

To complete these steps, the user performing these actions must have:

- System administrator security role
- Be a global administrator (Only required when performing a Dynamics 365 online backup). You can also sign in with Dynamics 365 System Administrator or Delegated Admin security roles.

Introduction

Prior to updating the MISSION: Auto Number solution, prepare your deployment checklist. Deploying a new solution into your environment can affect the existing components and solutions already installed. If you have a staging or test environment, load the solution and test your existing components prior to deploying to a production instance.

- 1. Verify you have a compatible MISSION: Auto Number Solution
- 2. Back up your instance
 - Follow <u>these</u> steps for Dynamics 365 online
 - Follow <u>these</u> steps for Dynamics 365 on-premises
- 3. Export your full solution
- 4. Export a separate sitemap solution if you have customized the default sitemap

Verifying your version of Dynamics 365

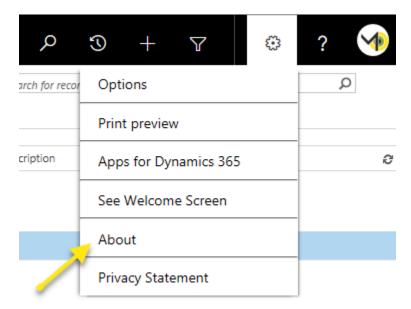
To check the current version of your Dynamics 365 instance, open your dynamics 365 instance in a browser.

Select "Settings"

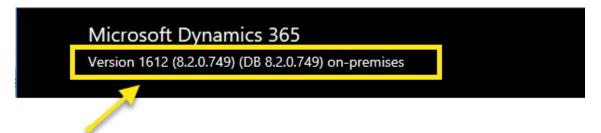




Select "About"

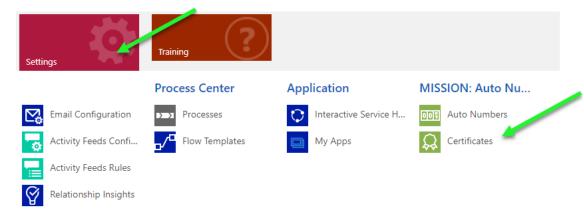


Make a note of the version of Dynamics 365 and whether it is "on-premises" or being hosted by Microsoft "online"



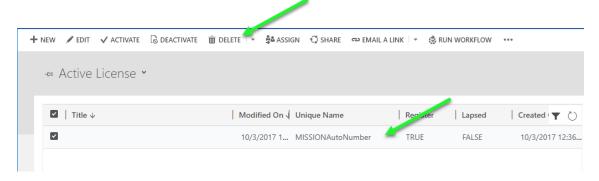
Delete the existing license record

As the licenses are tied to the version of the MISSION: Auto Number that you may be using, you must first delete the existing license record. To do so, navigate to "Settings" and Select "Certificates"



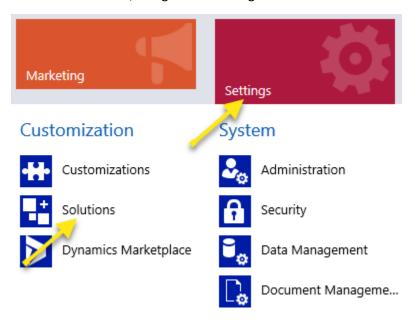


Within the "Certificates" view, select and highlight the certificate that has the value of the "Unique Name" set to "MISISONAutoNumber" and select "Delete"



Loading the Solution

To load the solution, navigate to "Settings" and then select "Solutions"



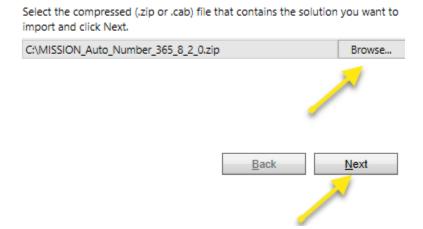
Select the "Import" Icon



A wizard will now appear guiding you through the import process. Select "Browse" to locate the solution file that has been provided to you. Once selected, press "Next"



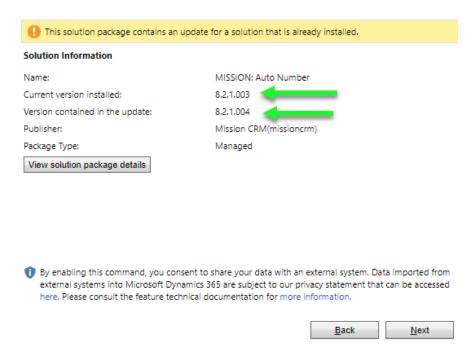
Select Solution Package



A warning may be shown if this solution is an update to an existing MISSION: Auto Number solution. If this is the case, simply ignore this warning and select "Import". If no warning is received, continue to select "Import".

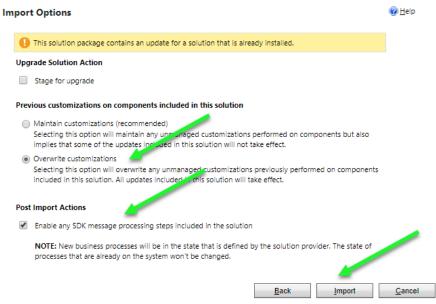
You can also verify at this point the version of your solution, the notification should list your current and your target versions for the upgrade, verify the target version is what you are expecting.

Solution Information



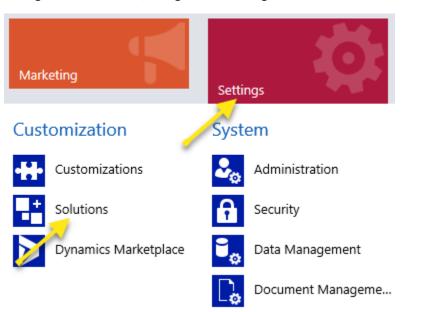
Select "Next" and at the confirmation screen, ensure you have set the values "Overwrite customizations" and "Enable any SDK message processing steps included in the solution" to TRUE.





Re-run the Registration Process

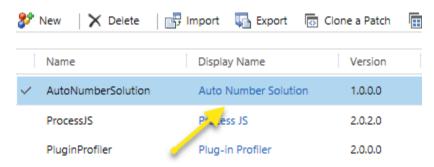
To register the solution, navigate to "Settings" and then select "Solutions"



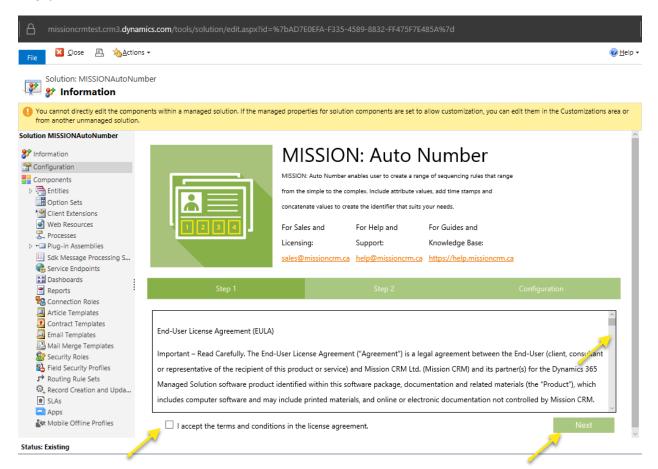
Locate the MISSION Solution that requires registering and click on the "Display Name" to open the solution and complete the registration process



All Solutions >



Review the user agreement, accept the terms and conditions by selecting the check box and then select "Next"



Complete the registration information then select "Register". The values that are mandatory are:

- Company
- First Name
- Last Name

- Email
- Telephone

- Line 1
- City
- State or Province
- Country



	Step 1	Step 2			Configuration	
Company *	Mission CRM Ltd.	Line 1 *	500 King Street West	ZIP Code	M5V1L9	
First Name *	Your First Name	Line 2	Suite 300	Country *	Canada	
Last Name *	Your Last Name	Line 3				
Email *	help@missioncrm.ca	City *	Toronto		* Indicates Mandatory Fields	
Telephone	+1 647 829 8967	State	Ontario		Register	

At this point the option to "Re-Register" is available. Please contact help@missioncrm.ca if any error messages appear and you are unable to register the solution.



Purchase a License

Instructions on how to purchase a valid MISSION: Auto Number License.

Purchasing a License

A credit card authorization form can be requested by emailing help@missioncrm.ca, methods pf payment can be Credit Card, Cheque or Direct Deposit.

What Do You Get?

- 1. A single production license for a Dynamics 365 organization (on-premises or online).
- 2. A single non-production license for a Dynamics 365 organization (on-premises or online)
- 3. Unlimited support for the MISSION solution purchased as per the MISSION fair terms of use
- 4. Licenses are perpetual, unlike the competition no maintenance payments are required and users are automatically entitled to future versions of the solution.

What About the Maintenance or Per User Charges?

Unlike our competitors, there's no per user licenses, no ongoing maintenance required. Support is free and your licenses are perpetual meaning you have access to the latest versions of the same solution for as long we make the solution.

When a License Has Already Been Purchased

If you have already purchased a license for your organization, simply complete the registration process and the license will automatically be applied to your organization.

If you have purchased a solution for your organization and want to change the "Unique Organization Name", please contact help@missioncrm.ca or create a case via https://help.missioncrm.ca requesting an organization name change. Only two "Unique organization name" changes can occur per license.



Remove the Solution

Follow these steps to permanently remove the MISSION: Auto Number solution.

Roles Required

To complete these steps, the user performing these actions must have:

• System administrator security role

Introduction

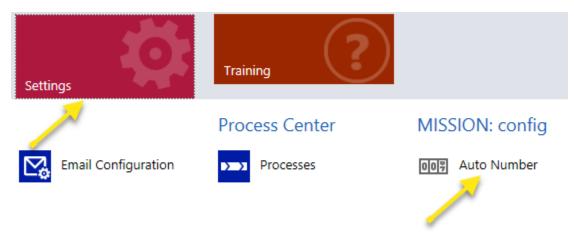
Prior to deleting the MISSION: Auto Number solution, prepare your solution removal checklist. Removing a solution from your environment can affect the existing components and solutions already installed. If you have a staging or test environment, test removing the solution from that organization and test your existing components prior to completing the steps on a production instance.

- 1. Back up your instance
 - Follow these steps for Dynamics 365 online
 - Follow these steps for Dynamics 365 on-premises
- 2. Export your full solution without the sitemap
- 3. Export a separate sitemap solution

Note: deleting a managed solution from your Dynamics 365 organization will permanently remove and delete any data held in the records contained within the solution. Ensure you have backed up any data that you may later rely upon.

Exporting Your MISSION: Auto Number Rules

To export your rules, navigate to "Settings" and then select "Auto Number"

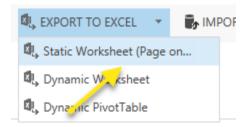


Change the view by selecting the down arrow to the right of the default "Active Auto Numbers View" and select "Export Auto Number Records"





Select "EXPORT TO EXCEL" and then select "Static Worksheet" or "Static Worksheet (Page only)"



Note: "Static Worksheet" will export all records and is only visible if there is more than one page of records. "Static Worksheet (Page only)" will export only the records visible on the current page.

Save the records that are exported from Dynamics 365.

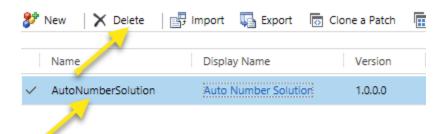
Delete the MISSION: Auto Number Solution

Navigate to "Settings" and then select "Solutions"





Highlight the MISSION: Auto Number solution, then select "Delete"



Note: The solution name depicted in this guide is an example. See the <u>MISSION</u>: <u>Auto Number Change</u> <u>Log</u> for a list of applicable solution names and versions.

Select OK to delete the solution. Please contact <u>help@missioncrm.ca</u> if any error messages appear and you are unable to delete the solution.



Configure an MISSION: Auto Number

This section will walk a user through setting up an example MISSION: Auto Number rule and details the list of rules that can be applied to a MISSION: Auto Number record.

MISSION: Auto Number Overview

An overview of the MISSION: Auto Number form.

Roles Required

To complete these steps, the user performing these actions must have:

- System administrator security role or
- MISSION: Auto Number Administrator

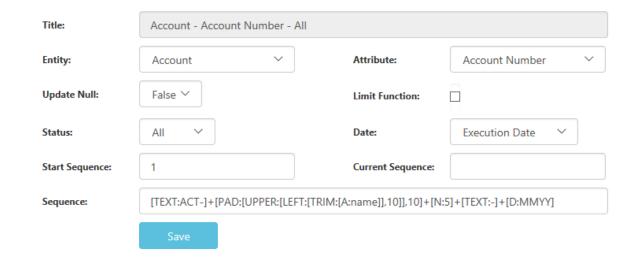
Introduction

To create a MISSION: Auto Number sequence there are three values that must exist on the MISSION: Auto Number record to execute correctly. These attributes are:

- Entity
- Attribute
- Sequence

Overview of the MISSION: Auto Number Record

Auto Number Configuration



Title: The title of the MISSION: Auto Number record, this is automatically created upon save or update of the record. This attribute is used for identification purpose and is read only.

Entity: A selection of system and custom entities in your Dynamics 365 organization. A user selects a value to dictate what entity the completed sequence value will be written to.

Attribute: A selection of system and custom attributes filtered by the selected entity in your Dynamics 365 organization. A user selects a value to dictate what attribute on the chosen entity the completed value will be written to.



Update Null: A flag that instructs the MSSION: Auto Number rule to also trigger on update of a record when no value exists in the target attribute.

Note: When a MISSION: Auto Number rule contains a NULL reference, no value is written to the target record. Set the "Update Null" to true so when the MISSION: Auto Number rule does contain the correct data the full value will be written to the target record.

Date: When utilizing the date and time functions within an MISSION: Auto Number rule, users can specify what date and time attribute to use from the target entity, or alternatively they can select the "Execution Date" which will then use the date and time of when the rule had been calculated. This is particularly useful when importing data into Dynamics 365 where the created-on date and time may differ from the execution date and time of the MISSION: Auto Number rule.

Start Sequence: When using the number functions, a value in the start sequence is required as a user can manipulate the starting sequence number e.g. 1020 instead of 20.

Current Sequence: This value represents the current numbering value that the MISSION: Auto Number rule has consumed when writing a number value to a record. Users may wish to change this value to a different value prior to importing historic data, this way a user can differentiate imported records from ongoing real time transactions.

Status: The status value allows users to specify what "Status" the target record needs to be in prior to a sequence value being generated and applied. This allows you to specify that a value only be generated when either a record is created in a certain status or updated to a certain status when combined with the "Update Null" option.

Sequence: Contains the functions used to calculate the MISSION: Auto Number rule value

Limit Functions (Increases Performance): When this flag is set to true, the functions allowed within the sequence attribute of the record are limited to:

- [TEXT:VALUE]
- [D:*VALUE*]
- [N:VALUE]
- [S:VALUE]
- The date selection is limited to "Execution Date"

Note: Beware of the character limitations of the target attribute prior to creating the sequence. Typically, system attributes used to contain identifying information are limited to twenty characters. Increase the value of the target attribute length prior to using combinations of functions that result in large values being written to the target record.



Referencing Empty or NULL Values

By design, functions in your MISSION: Auto Number record that reference NULL values will not be written to the target record. Use the "Update Null" flag on the MISSION: Auto Number to write the full value when the referenced attribute contains a value.

An example of this would be:

- You reference the address1_postalcode attribute on the account record in your MISSION: Auto Number rule
- An account record is created but no value is entered in the address1 postalcode attribute
- No MISSION: Auto Number value is written to the target record
- Later, a user corrects the missing data and enters a value in the address1_postalcode
- The MISSION: Auto Number is correctly calculated and the value written to the target record (If the flag "Update NULL" is set to true)



MISSION: Auto Number User Security

An overview of the MISSION: Auto Number roles and privileges required to create and utilize the MISSION: Auto Number features.

Create New MISSION: Auto Number Records

The default security role "MISSION: Auto Number User" contains the correct privileges to utilize (execute) the sequence rules.

The security role contains the following specific privileges:

Customization	
Plug-in Assembly	Global Read
Plug-in Type	Global Read
Sdk Message	Global Read
	Global Create
Sdk Message Processing Step	Global Read
	Global Create
Sdk Message Processing Step Image	Global Read
	Global Create
Custom Entities	
Auto Number	Global Read
	Global Write
	Global Create

Privileges Required to Execute a MISSION: Auto Number Rule

The default security role "MISSION: Auto Number User" contains the correct privileges to utilize (execute) the sequence rules.

The security role contains the following specific privileges:

Customization	
Plug-in Assembly	Global Read
Plug-in Type	Global Read
Sdk Message	Global Read
Sdk Message Processing Step	Global Read
Sdk Message Processing Step Image	Global Read
Custom Entities	
Auto Number	Global Read
	Global Write



Create a MISSION: Auto Number Example

Follow these steps to create an example MISSION: Auto Number rule for the Dynamics 365 Account entity.

Roles Required

To complete these steps, the user performing these actions must have:

- System administrator security role or
- MISSION: Auto Number Administrator

Introduction

To create a MISSION: Auto Number sequence there are three values that must exist on the MISSION: Auto Number record to execute correctly. These attributes are:

- Entity
- Attribute
- Sequence

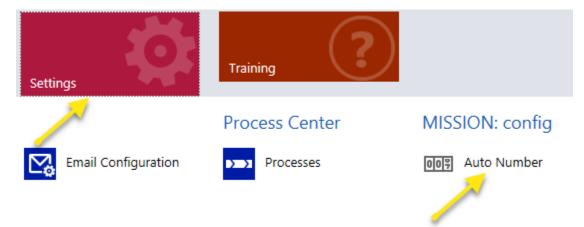
In this example, we will create a MISSION: Auto Number record that generates a value that abides by the following rules:

- Starts with the value "ACT-"
- Uses the first ten characters of the name with any white space removed such as "TheCompany" instead of "The Company Name"
- Has a number that increments to make the value unique, for example "01020"
- Add a month and year marker so users know when this record had been created such as "0517"
- Ensures all alphabetic values are in upper case

The result should look like: "ACT-THECOMPANY01020-0517"

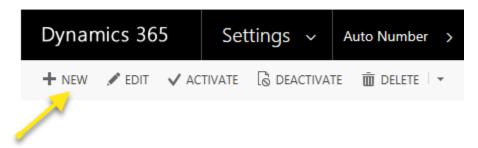
Create the MISSION: Auto Number Record

To create a new MISSION: Auto Number rule, navigate to "Settings" and then select "Auto Number"





Select "New" to open the MISSION: Auto Number Form



Enter the following details:

Title: This is generated upon save of the record, no value is required and this attribute should be read only

Entity: From the drop-down list, select "Account"

Note: Your system administrator may have renamed the system entities and attributes

Attribute: Select "Account Number" and ensure that the maximum characters has been set to at least "40". By default, this attribute is typically set to "20" characters

Update Null: Set to true

Date: Set to "Execution Date"

Start Sequence: Set to 1020

Current Sequence: This value should be left blank

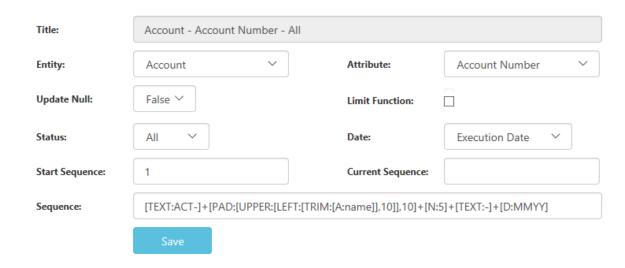
 $\textbf{Sequence:} \ enter \ the \ value \ "[\texttt{TEXT:ACT-}] + [\texttt{PAD:}[\texttt{UPPER:}[\texttt{LEFT:}[\texttt{TRIM:}[\texttt{A:name}]], 10]], 10] + [\texttt{N:5}] + [\texttt{TEXT:-PAD:}[\texttt{UPPER:}[\texttt{LEFT:}[\texttt{TRIM:}[\texttt{A:name}]], 10]], 10] + [\texttt{N:5}] + [\texttt{N:5$

]+[D:MMYY]" without the double quotes

Limit Functions (Increases Performance): Set to false

The completed record should look as so:

Auto Number Configuration





Select "save" to save the record, enable the MISSION: Auto Number rule and return to the previous list view

Review the Sequence Rule

When using a combination of functions on a single value, it is important that you nest them correctly to get the desired result. In this example, we nested several functions around the [A:name] value to cater for potential whitespace, limit the characters being returned and to ensure the values are all upper case. Let's breakdown this Sequence so we can understand the correct order of these functions:

[PAD: [UPPER: [LEFT: [TRIM: [A:name]],10]],10]

- [A:name] With any sequence that has nested functions, we always start with the source data as the very first function, the nested functions will always be wrapped around this
- [TRIM:] As our desired result for the sequence value is to remove any whitespace; our immediate step is to wrap the source value in the "TRIM" function which removes all white space before any other function utilizes this value
- [LEFT:,10] As the "LEFT" function will count white space towards the number of characters to use, it sits outside of the "TRIM" function. For example
 - o [LEFT: [A:name] ,10] would return: "The Compan" (Note the inclusion of the whitespace)
 - [LEFT: [TRIM: [A:name]],10] would return: "TheCompany" (Note the exclusion of the whitespace
- [UPPER:] With the end value manipulated, we can now nest the "UPPER" function to convert the value we have so far to upper case characters
- [PAD:,10] As the original source value ([A:name]) is a variable, we want to ensure that whatever the source value at least ten characters are returned. For this reason, we complete the nesting with the final function, the "PAD" function. The "PAD" function will ensure that regardless the character length of the source value, at least ten characters will be returned by padding the value with "0"

Testing the Rule



List of Functions and Examples

An itemized list of number, date and time, attribute and miscellaneous rules with their intended use and examples.

Number Functions

Function	Example	Example Start Sequence	Description
[N:0]	20	20	Returns an incremental number with no padding
[N:5]	00020	20	Returns an incremental number with padding up to five characters
[N:8]	00010020	10020	Returns an incremental number with padding up to eight characters

Examples

Functions	Example Output
[TEXT:ACCT-]+[A:name]+[TEXT:_]+[N:0]	ACCT-MISSION CRM Ltd 20
[TEXT:ACCT-]+[TRIM:[UPPER:[A:name]]]+[TEXT:_]+[N:5]	ACCT-MISSIONCRMLTD 00020

Suffix Functions

Function	Example	Description
[S:3]	YYZ	Returns three randomly generated characters (suffix) comprising of alphabetic characters only.
[S:4]	HJLQ	Returns four randomly generated characters (suffix) comprising of alphabetic characters only.
[S:5]	OPQRS	Returns five randomly generated characters (suffix) comprising of alphabetic characters only.

Examples

Functions	Example Output
[TEXT:ACCT-]+[A:name]+[S:4]	ACCT-MISSION CRM LtdHJLQ
[TEXT:ACCT-]+[TRIM:[UPPER:[A:name]]]+[TEXT:_]+[S:5]	ACCT-MISSIONCRMLTD OPQRS

Date Functions

Function	Example	Description
[D:DD]	19	Returns the numeric day of the month based on the selection in the "Date" attribute
[D:MM]	12	Returns the numeric month of the year based on the selection in the "Date" attribute
[D:YY]	16	Returns the partial numeric value of the year based on the selection in the "Date" attribute
[D:YYYY]	2016	Returns the full numeric value of the year based on the selection in the "Date" attribute
[D:MMDD]	1219	Returns the numeric value of the month and the numeric value of the day based on the selection in the "Date" attribute
[D:MMDDYY]	121916	Returns the numeric value of the date using the partial year based on the selection in the "Date" attribute
[D:MMDDYYYY]	12192016	Returns the numeric value of the date using the full year based on the selection in the "Date" attribute
[D:MM-DD]	12-19	Returns the numeric value of the month and the numeric value of the day based on the selection in the "Date" attribute separated with hyphens



[D:MM-DD-YY]	12-19-16	Returns the numeric value of the date using the partial year based on the selection in the "Date" attribute separated with hyphens
[D:MM-DD-YYYY]	12-19-2016	Returns the numeric value of the date using the full year based on the selection in the "Date" attribute separated with hyphens
[D:MM/DD]	12/19	Returns the numeric value of the month and the partial numeric value of the year based on the selection in the "Date" attribute separated with a stroke
[D:MM/DD/YY]	12/19/16	Returns the numeric value of the date using the partial year based on the selection in the "Date" attribute separated with a stroke
[D:MM/DD/YYYY]	12/19/2016	Returns the numeric value of the date using the full year based on the selection in the "Date" attribute separated with a stroke
[D:DD-MM]	19-12	Returns the numeric value of the day and the value of the month based on the selection in the "Date" attribute separated with hyphens
[D:DD-MM-YY]	19-12-16	Returns the numeric value of the date using the partial year based on the selection in the "Date" attribute separated with hyphens
[D:DD-MM-YYYY]	19-12-2016	Returns the numeric value of the date using the full year based on the selection in the "Date" attribute separated with hyphens
[D:DD/MM]	19/12	Returns the numeric value of the day and the value of the month based on the selection in the "Date" attribute separated with a stroke
[D:DD/MM/YY]	19/12/16	Returns the numeric value of the date using the partial year based on the selection in the "Date" attribute separated with a stroke
[D:DD/MM/YYYY]	19/12/2016	Returns the numeric value of the date using the full year based on the selection in the "Date" attribute separated with a stroke
[D:mmmm dd, yyyy]	December 19, 2016	Returns the full written date using the partial year based on the "Date" attribute
[D:mmmm dd]	December 19	Returns the full written date excluding the year based on the "Date" attribute
[D:mmmm]	December	Returns the full written month based on the "Date" attribute

Examples

Functions	Example Output
[TEXT:ACCT-]+[A:name]+[TEXT:_]+[D:MMDDYY]+[N:0]	ACCT-MISSION CRM Ltd 05251720
[TEXT:ACCT-]+[LEFT:[UPPER:[A:name]],7]+[D:MMDDYYYY]	ACCT-MISSION05252017

Time Functions

Function	Example	Description
		Returns the formatted hour and minute based on
[T:hh:mm tt]	04:16 PM	the 24-hour format with the AM or PM marker
		based on the "Date" attribute



[T:hh:mm:ss tt]	04:16:45 PM	Returns the formatted hour, minute and second based on the 24-hour format with the AM or PM marker based on the "Date" attribute
[T:hh:mm]	16:16	Returns the formatted hour and minute based on the 24-hour format based on the "Date" attribute
[T:hh:mm:ss]	16:16:45	Returns the formatted hour, minute and second based on the 24-hour format based on the "Date" attribute

Examples

Functions	Example Output
[TEXT:ACCT-]+[A:name]+[TEXT:_]+[T:hh:mm:ss tt]	ACCT-MISSION CRM Ltd 04:16:45 PM
[TEXT:ACCT-]+[LEFT:[UPPER:[A:name]],7]+[T:hh:mm:ss]	ACCT-MISSION16:16:45

Attribute Functions

Function	Example	Description	
[A:address1_line1]	186 Smith Avenue	Returns the value of the attribute referenced in the function. The attribute must exist on the target entity	
[A:fullname]	Jain Smith	Returns the value of the attribute referenced in the function. The attribute must exist on the target entity	

Examples

Functions	Example Output
[LEFT:[UPPER:[TRIM:[A:address1]]],10]+[N:2]	186SMITHAV20
[LEFT:[UPPER:[TRIM:[A:name]]],5]+[A:address1_postalcode]	MISSI0L3Y9B2

Text Functions

Function	Example	Description
[TEXT:VALUE]	ACCT-	Allows users to enter plain text including special characters. The special Character "[" and "]" are always omitted from any text specified
[TEXT:VALUE]	ACCT -	As by default white space is omitted from individual functions, use the underscore "_" to create spaces between functions and text
[LEFT:[VALUE],5]	186 S	Takes the left most characters from the value as specified in the function. Typically combined with the [A:] function.
[TRIM:[<i>VALUE</i>]]	186SmithAvenue	Removes any whitespace from the value specified in the function. Typically combined with the [A:] function.
[PAD:[<i>VALUE</i>],20]	186SmithAvenue000000	Will pad the value specified in the function with '0' values to ensure the total characters are that which have been specified in the function. Typically combined with the [A:] or [LEFT:] function
[UPPER:[VALUE]]	186 SMITH AVENUE	Converts all alpha characters to uppercase

Examples

Functions	Example Output
[PAD:[LEFT:[UPPER:[TRIM:[A:address1]]],16],16]	186SMITHAVENUE00
[PAD:[LEFT:[UPPER:[TRIM:[A:address1]]],16],16]+[N:5]	186SMITHAVENUE0000020



Lookup Functions

Function	Example	Description
[L:lookupattribute,entity,attribute]	Parent Company Name	Returns the value of the attribute referenced in the function. The attribute must exist on the target entity

Examples

Functions	Example Output
[L:parentcustomerid,account,name]	Parent Company Name
[LEFT:[UPPER:[TRIM:[L:parentcustomerid,account,name]]],10]	PARENTCUST



Disable an Existing MISSION: Auto Number

Instructions on how to disable an existing active MISSION: Auto Number rule.

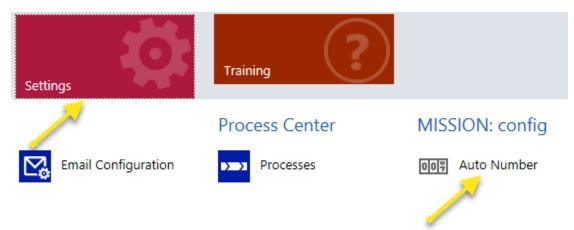
Roles Required

To complete these steps, the user performing these actions must have:

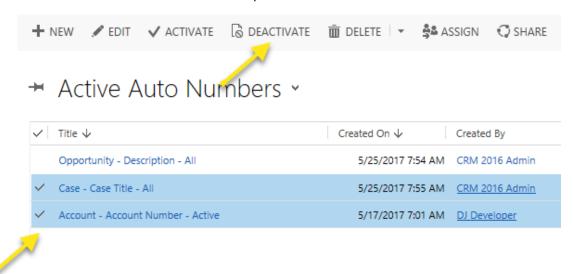
- System administrator security role or
- MISSION: Auto Number Administrator

Disable the Rule

To disable a rule, navigate to "Settings" and then select "Auto Number"



Highlight the MISSION: Auto Number Rule(s) and then select disable to prevent the rules from processing new records on either create of a record or update of a record



Enable a Disabled Rule

To enable an existing disabled rule, simply locate the rule that needs to be enabled, select it and then select "Activate". Disabled rules can be found under the "Inactive Auto Numbers View"



In Addition

This section contains miscellaneous rules, items to consider when using MISSION: Auto Number and current change log.

Importing Data

There are functions built into MISSION: Auto Number specifically for importing data.

MISSION: Auto Number has a specific function named "IGNORE", which when used during the create or update of a record tells the sequence rule to skip processing the record and instead write a "NULL" value in lieu of the "IGNORE" value.

An example would be:

- A user wants to import a large amount of historic account records but does not want to trigger the sequence rule that will write a value to the "Account Number" attribute
- The user may want to do this instead of temporarily disabling the rule so that ongoing processing of accounts will continue to generate sequence rule values
- For the user to achieve this they simply enter the text value of "IGNORE" in the "Account Number" attribute.
- The sequence rule reads the value "IGNORE", does not apply the rule to that record and instead replaces the "IGNORE" value with NULL when it is written to the account record

Using Special Characters

Information on how special characters are stripped from the MISSION: Auto Number rules.

Be sure to avoid using the "[" or "]" characters in your sequence, the MISISON: Auto Number utilizes these characters to process the value and therefore they are reserved exclusively. When referencing values from an attribute, all special characters are removed, only alpha numeric values are returned.

For example:

- Company Name (Subdivision)
 Becomes:
- Company Name Subdivision

Referencing Empty or NULL Values

What to expect when using empty or NULL values during the execution of a MISSION: Auto Number rule.

By design, functions in your MISSION: Auto Number record that reference NULL values will not be written to the target record. Use the "Update Null" flag on the MISSION: Auto Number to write the full value when the referenced attribute contains a value.

An example of this would be:

- You reference the address1_postalcode attribute on the account record in your MISSION: Auto Number rule
- An account record is created but no value is entered in the address1 postalcode attribute
- No MISSION: Auto Number value is written to the target record
- Later, a user corrects the missing data and enters a value in the address1_postalcode
- The MISSION: Auto Number is correctly calculated and the value written to the target record (If the flag "Update NULL" is set to true)



Referencing System Attributes

What to expect when using a system attribute as the destination for your MISISON: Auto Number sequence value.

By design, certain "System" attributes in dynamics 365 have their own specific logic which changes dependent on the attribute, related entity and form design. Although MISISON: Auto Number allows you to write to these attributes, we cannot control or overcome how they react to being used, as such we offer this support as is.

Examples of how certain "system" attributes react:

- Quote Number: When you write a sequence value to the quote number, the MISSION: Auto Number will supersede the default Microsoft auto numbering allowing you to customize how your quote numbers are generated.
- **Order Number:** When you write a sequence value to the order number, the MISSION: Auto Number will supersede the default Microsoft auto numbering allowing you to customize how your order numbers are generated.
- **Invoice Number**: When you write a sequence value to the invoice number, the MISSION: Auto Number will supersede the default Microsoft auto numbering allowing you to customize how your invoice numbers are generated.

NOTE: Form logic exists on this attribute, if the attribute is on the form and set to editable, Dynamics 365 will not allow you to save the record without a value in this field. We recommend that you either remove the attribute from the form or set it to read only which will allow you to save the record with a null value in that attribute and allow the MISSION: Auto Number to generate a custom sequence for you.

• **Product Number**: The product number attribute requires a value regardless of the form design, however if you have set up a MISSION: Auto Number sequence to reference that attribute, any value you enter will be overwritten with the custom value.



Dynamics 365 Compatibility List

A list of compatible Dynamics 365 versions and there applicable MISISON: Auto Number solutions.

Article title	Version	MISSION: Auto Number
December 2016 update for Dynamics 365 (online and on-premises)	8.2.0.0749	8.2.x.x.x
Service Update 1 for Microsoft Dynamics 365 8.2	8.2.0.0773	8.2.x.x.x
Service Update 2 for Microsoft Dynamics 365 8.2	8.2.0.0774	8.2.x.x.x
Service Update 3 for Microsoft Dynamics 365 8.2	8.2.0.0780	8.2.x.x.x
Service Update 4 for Microsoft Dynamics 365 8.2	8.2.0.0781	8.2.x.x.x
Service Update 5 for Microsoft Dynamics 365 8.2	8.2.0.0788	8.2.x.x.x
Service Update 6 for Microsoft Dynamics 365 8.2	8.2.0.0792	8.2.x.x.x
Service Update 7 for Microsoft Dynamics 365 8.2	8.2.0.0795	8.2.x.x.x
Microsoft Dynamics 365 (online and on-premises) Update 2.1	8.2.1.0176	8.2.x.x.x
Service Update 1 for Microsoft Dynamics CRM 8.2.1	8.2.1.0178	8.2.x.x.x
Service Update 2 for Microsoft Dynamics CRM 8.2.1	8.2.1.0185	8.2.x.x.x
Dynamics 365 Spring Release	9.0.0.1103	8.2.x.x.x

MISSION: Auto Number Change Log

Information on performance impacts of utilizing MISSION: Auto Number can also be found in this article.

MISSION: Auto Number	Description	Solution Delivery	Information
8.2.1.002	Initial Production Release	Direct Solution	Select <u>here</u> for details
8.2.1.004	Updated Release	Microsoft App Store	Select <u>here</u> for details
8.2.1.104	Initial Production Release	Microsoft App Store	Select <u>here</u> for details

8.2.1.002

The initial production release via direct solution download

8.2.1.003

The initial production release via the Microsoft App Store download



8.2.1.004

This solution released on the 3rd of October contains fixes and additional functionality, the following has been resolved/added:

- **FIX**: Users may receive an error where by the auto number sequence fires inadvertently when an attribute used in the sequence is updated.
- **FIX**: License shows as expired despite having extended the solution expiry date. When this error occurs, the license required deleting and the registration process to be run again.
- **New Functionality**: The auto number can now accommodate attributes of type 'system', these include but are not limited to:
 - o quote.quotenumber
 - salesorder.salesordernumber
 - o invoice.invoicenumber

8.2.1.104

This solution released on the 22nd of January 2018 contains fixes and additional functionality, the following has been resolved/added:

- **FIX**: Unable to remove the solution due to a failure in the license check. The solution has now been updated to not check for a valid license when deleting existing Auto Number sequence records.
- New Functionality: An administrator can now create multiple 'Auto Number' sequence records for a single entity.
- **New Functionality**: A new sequence switch called 'Lookup Control' has been added. This allows administrators to reference attributes within a sequence that are located on a related entity. The structure of the new switch is: [L:lookupattribute,entity,attribute]



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Important – Read Carefully. The End-User License Agreement ("Agreement") is a legal agreement between the End-User (client, consultant or representative of the recipient of this product or service) and Mission CRM Ltd. (Mission CRM) and its partner(s) for the Dynamics 365 Managed Solution software product identified within this software package, documentation and related materials (the "Product"), which includes computer software and may include printed materials, and online or electronic documentation not controlled by Mission CRM. By installing, configuring and executing the use of this Product, you agree to be bound by the terms of this Agreement and those of Mission CRM partner(s). If you, the End-User, do not agree to the terms of this Agreement, do not install or use this Product or consume any related services.

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- 14. This Agreement is the complete and exclusive statement of the understanding between the parties, with respect to the subject matter, superseding all prior agreements, representations, statements and proposals, oral or written.



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- (i) understand their respective rights and obligations under this Agreement and its nature and consequences;
- (ii) acknowledge that this Agreement is fair and reasonable;
- (iii) acknowledge that they are not under any undue influence or duress; and
- (iv) acknowledge that all parties are signing this Agreement voluntarily.

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