

Eventix™ Events

An adaptable business application for Microsoft® Dynamics™ 365

Manage your events, register attendees, capture their payments and generate invoices. It can all be done easily from within your Dynamics 365 System.

Putting the power of Dynamics 365 and Eventix Events together means that you can store all your account, contact, opportunity, and event information in one place. No longer will you have to do double data entry to maintain event, attendee, and customer information.

Event Information

Event Name *	Dynamics 365 Customer Engagement Administrator Class			Event Planner Contact	
Event Start Date *	7/16/2019	Event End Date *	7/19/2019	Event Planner Account	
Event Start Time *	8:00 AM	Event End Time *	5:00 PM	Presented By Contact	
Event Start Day	Tuesday	Event End Day	Friday	Presented By Account	
Time Zone *	Pacific Time Los Angeles	Week Number	29	A-Z Sort	FOU
Event Type	Training - Public	Event Code		Color	
Event Status	Confirmed	Event Number		Reference Number	EVT-01076-VT06AW
		Template Event	No	Owner *	Trial Administrator

Event View

RAPID EVENT CREATION

As an event manager, you know how much work goes into setting up a new event. With our event creation wizard, you can quickly copy your template event and create one, one hundred, or as many new events as you need. This includes the main event, related events, venue details, agenda items, time schedule, checklists, attendee capacities, event pricing, invitations, web resource links, and much more.

REGISTRATION PROCESS AND ATTENDEE MANAGEMENT

Using our Event Registration Wizard, you can easily tackle both simple and complex registrations. Register one person or a group of people to one or more events. If an event is at capacity, just add them to the waiting list.

You can track invoices, payments, and balance due for each attendee or for a group.

The attendance status of one or more attendees for an event can be updated using a simple wizard too.

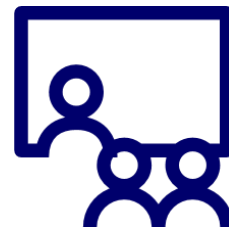
Generate management reports off of your past event records to show which events were well-attended and how much revenue they brought in.

ATTENDEE REGISTRATION ON THE WEB

Make it easy for your attendees to self-register for your events. With our web services kit, your web team can add the ability to show your upcoming events in real-time on the web. Plus, you can offer online event registration that you have complete control over.

EVENT CAPACITIES TRACK ATTENDEES, INVITATIONS & WAITLIST

Each event can have one or more attendee capacity groups (e.g. Students, Guests, VIP, Staff). For each group, specify the maximum number of people that can register. You can create and email invitations from marketing lists. At capacity? No problem, add additional prospective attendees to the waiting list.



Now it's
Easy to
Manage Your
Adventures,
Boot Camps,
Continuing
Education,
Meetings,
Seminars,
Road Shows,
Training Classes,
Workshops,
or whatever you
call your events,
using the power
of Eventix Events
and
Dynamics 365



Get in touch.

We are waiting to
help you.

Hello@Eventix.com

Works With:

Online and On-premises

- ☒ Dynamics 365
- ☒ Dynamics CRM 2016

Language Versions:

English, Dutch, French, German,
Spanish.

Available Regions:

Australia, Canada, Europe,
United Kingdom, United States

Created in California By
Eventix LLC

US: +1 949 567 6400
AU: +61 (0) 2 8073 4434
UK: +44 (0) 845 868 0732

www.Eventix.com

Event Registration Wizard

TRACK YOUR ACCOUNTING

Invoicing, payments, and credit memos can all be tracked within your Dynamics 365 system. This makes it easy for you to keep track of outstanding attendee invoice balances.

SIMPLIFY COURSE MANAGEMENT

The Course Catalog allows you to keep all your educational details in one place, including course pre-requisites, outlines of what is covered, labs that students will perform and learning objectives. You can even track who is qualified to present the course.

MARKET MORE EFFECTIVELY

Keeping track of your marketing efforts will be a lot easier. You set up all of your key-codes inside of Dynamics 365 and then as each attendee is registered, you can capture their mailing code and associate an event registration and revenue with your campaign. This is really helpful when you are using purchased third-party contact lists where you don't know their name until they contact you.

MANAGE ATTENDEE LODGING

Accurately track all your contracted lodging and accommodation space. Attendees room reservations are a few easy clicks in the registration process. Fees for lodging nights can be billed to the attendee either by you, at the time they register for the event, or directly by the property.

KEEP YOUR EVENT REVENUE RECOGNITION ACCURATE

Accounting for event revenue is made easy. Accurate tracking of earned and unearned revenue by date for each invoice line item is included.

SCHEDULE STAFF, VENUE, & EQUIPMENT RESOURCES

Add the optional Eventix Schedules app for even more power. Using its schedule wizards, you can easily tackle complex resource scheduling. You can select multiple resources, one or more dates/times, and view potential conflicts too. Plus you can scheduled resources for cases and opportunities, if needed. Also, included is a stunning graphical calendar to view your resources and their schedules.

MEETS YOUR INTERNATIONAL NEEDS

Are you offering events in more than one country, currency, or language? We have you covered. Event week numbers, based on dates, phonetic spelling, multi-language, and multi-currency pricing support are all built-in. Dynamics 365 form support for English, Dutch, French, German, and Spanish languages.