

User Manual

Prepared for:

OK365 Field Sales



Version 1.0

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1 OVERVIEW

OK365 Field sales app is an integrated solution between Dynamics 365 Business Central and Mobile to perform sales activities for the sales persons/drivers when they visit the customers.

Routing is planned and configured in Dynamics 365 Business Central. Each routing is assigned to Sales Person or Driver. Each route is setup with daily visit of customers at different locations.

Sale Person/Driver logs in to the OK365 Field Sales app on their Mobile device and they will be able to see the Customers need to be visited in their route for that day. From the mobile they can take orders from customers, deliver the goods, check the inventory, issue the invoice, collect the payment for the outstanding invoices and creation of Sales Returns. And all these transactions are real time update back to Dynamics 365 Business Central.

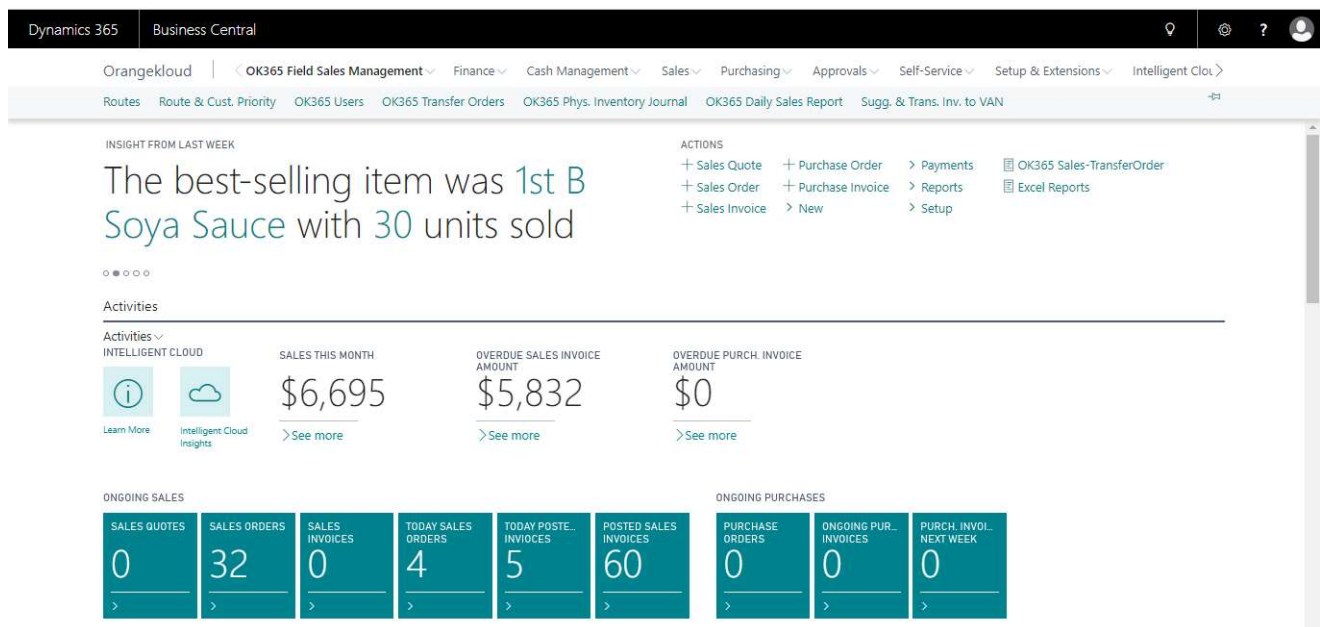
At the end of the day sales person/driver can perform the day end activities from their mobile like Stock take, transferring back stock to main warehouse and reconcile the actual cash collection and cheque collection against the daily sales report available in the app before submitting the cash collection Back office.

For all the cash collection and cheque collection, cash receipt journals will be auto generated and applied against the invoices.

Back office as part of the day end activity, they reconcile the cash and cheques submitted by Sales people with the cash receipt journals generated in the Dynamics 365 Business Central.

Daily sales report screen in Dynamics 365 Business Central helps back office to reconcile total cash sales, total credit sales for that day.

From the Dynamics 365 Business Central Home page, Back office can access and configure routes and monitor daily sales as shown in the below screen shot.

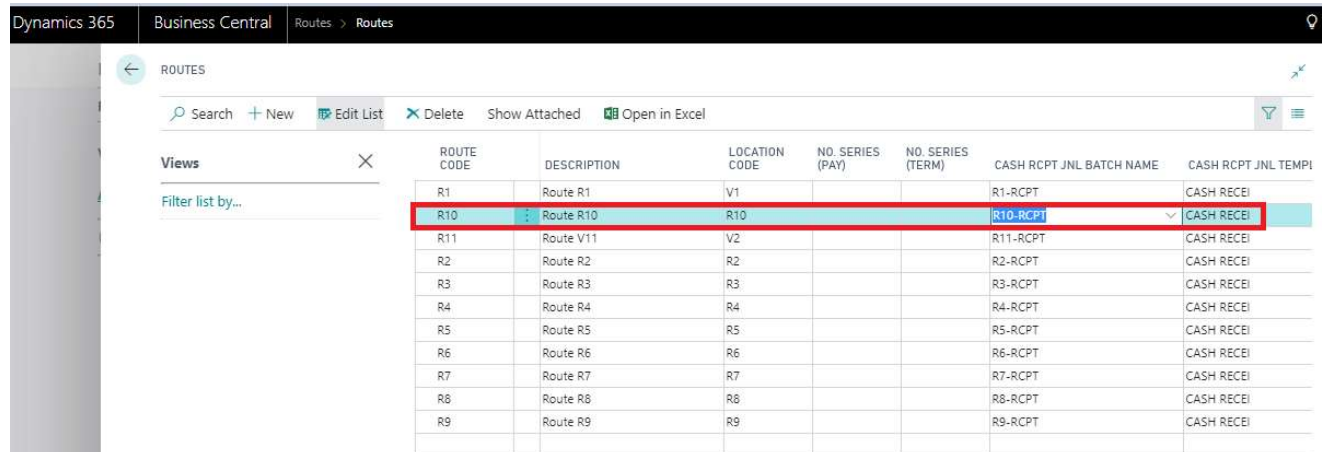


2 OK365 FIELD SALES - DYNAMICS 365 BUSINESS CENTRAL

2.1 Route planning

Multiple routes can be created using Route Master screen as shown in the below screen shot.

Cash receipt journal batches will be created per route and assigned to the routes for easy reconciliation of cash collection by route.

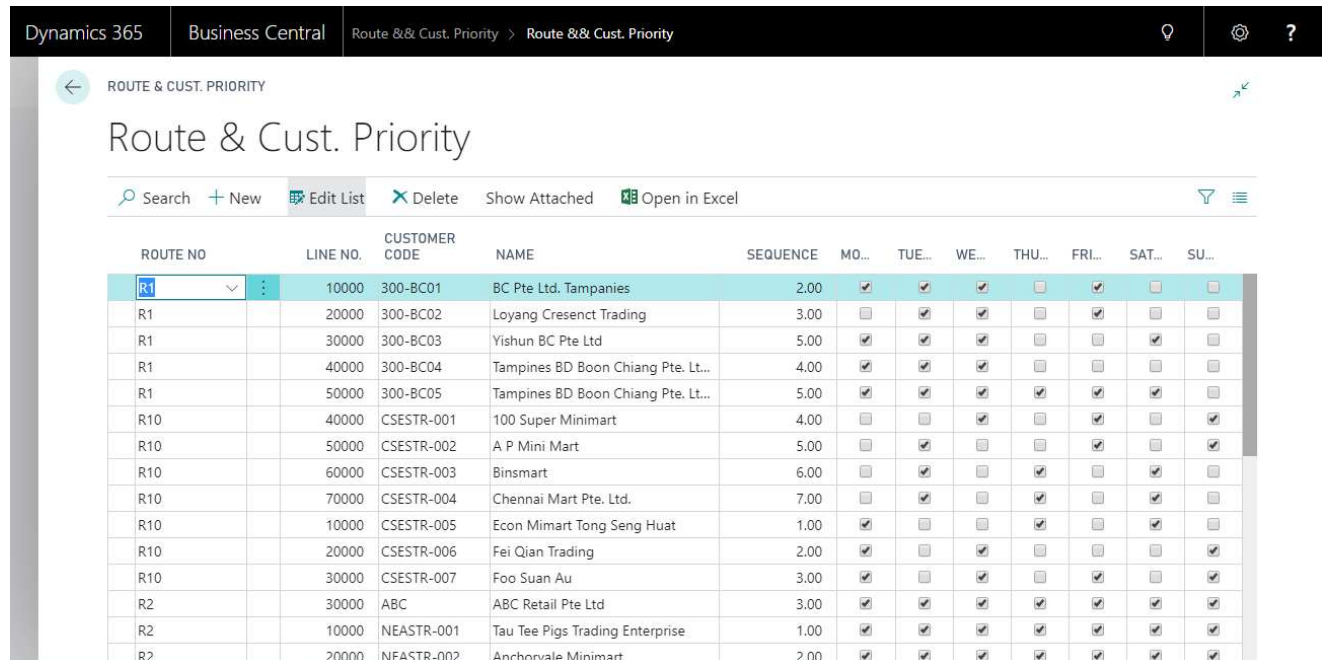


The screenshot shows the 'Routes' screen in Dynamics 365 Business Central. The table lists routes with columns: ROUTE CODE, DESCRIPTION, LOCATION CODE, NO. SERIES (PAY), NO. SERIES (TERM), CASH RCPT JNL BATCH NAME, and CASH RCPT JNL TEMPI. Route R10 is highlighted in red, showing its associated batch name 'R10-RCPT' and journal name 'CASH RECEI'.

ROUTE CODE	DESCRIPTION	LOCATION CODE	NO. SERIES (PAY)	NO. SERIES (TERM)	CASH RCPT JNL BATCH NAME	CASH RCPT JNL TEMPI
R1	Route R1	V1			R1-RCPT	CASH RECEI
R10	Route R10	R10			R10-RCPT	CASH RECEI
R11	Route V11	V2			R11-RCPT	CASH RECEI
R2	Route R2	R2			R2-RCPT	CASH RECEI
R3	Route R3	R3			R3-RCPT	CASH RECEI
R4	Route R4	R4			R4-RCPT	CASH RECEI
R5	Route R5	R5			R5-RCPT	CASH RECEI
R6	Route R6	R6			R6-RCPT	CASH RECEI
R7	Route R7	R7			R7-RCPT	CASH RECEI
R8	Route R8	R8			R8-RCPT	CASH RECEI
R9	Route R9	R9			R9-RCPT	CASH RECEI

Using Route & Cust. Priority screen, Customers can be mapped to each route day wise.

Sequence column helps to form speedy routes. When Sales person/Driver logs into the Field Sales App from mobile, they will see the order of customers to visit according to the sequence assigned.



The screenshot shows the 'Route & Cust. Priority' screen in Dynamics 365 Business Central. The table lists routes with columns: ROUTE NO, LINE NO., CUSTOMER CODE, NAME, SEQUENCE, and days of the week (MO, TUE, WE, THU, FRI, SAT, SU) with checkboxes for assignment. Route R10 is highlighted in blue.

ROUTE NO	LINE NO.	CUSTOMER CODE	NAME	SEQUENCE	MO...	TUE...	WE...	THU...	FRI...	SAT...	SU...
R1	10000	300-BC01	BC Pte Ltd, Tampanias	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
R1	20000	300-BC02	Loyang Cresenct Trading	3.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
R1	30000	300-BC03	Yishun BC Pte Ltd	5.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
R1	40000	300-BC04	Tampines BD Boon Chiang Pte. Lt...	4.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
R1	50000	300-BC05	Tampines BD Boon Chiang Pte. Lt...	5.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
R10	40000	CSESTR-001	100 Super Minimart	4.00	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
R10	50000	CSESTR-002	A P Mini Mart	5.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
R10	60000	CSESTR-003	Binsmart	6.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
R10	70000	CSESTR-004	Chennai Mart Pte. Ltd.	7.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
R10	10000	CSESTR-005	Econ Mimart Tong Seng Huat	1.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
R10	20000	CSESTR-006	Fei Qian Trading	2.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
R10	30000	CSESTR-007	Foo Suan Au	3.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
R2	30000	ABC	ABC Retail Pte Ltd	3.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
R2	10000	NEASTR-001	Tau Tee Pigs Trading Enterprise	1.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
R2	20000	NEASTR-002	Anchorvale Minimart	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2.2 Mobile User creation

Mobile User Master maintains the user id and password details of Sales Persons/Drivers that are going to use Field Sales app in the Mobile.

Route card No. column in the Mobile User Master is used to assign route to Mobile user.

MOBILE LOGIN USER ID	PASSWORD	USER TYPE	ROUTE CARD NO.
MOBUSER	*****	Driver	R1
MOBUSER1	*****	Driver	R1
MOBUSER10	*****	Driver	R10
MOBUSER11	*****	Driver	R11
MOBUSER2	*****	Driver	R2
MOBUSER3	*****	Driver	R3
MOBUSER4	*****	Driver	R4
MOBUSER5	*****	Driver	R5
MOBUSER6	*****	Driver	R6
MOBUSER7	*****	Driver	R7
MOBUSER8	*****	Driver	R8
MOBUSER9	*****	Driver	R9

2.3 Stock Suggestion by Transfer Order Batch Job

As part of OK365 Field Sales solution, Dynamics 365 Business central has a batch job which suggests the Stock to be replenished for each route based on the Sales Orders and Current Inventory of each Vehicle.

Back office runs the batch job from Dynamics Business Central. Batch creates Transfer order for each route suggesting the quantity to transfer from warehouse to vehicle.

Mobile Salesperson/Driver can check the Transfer order details and can update the quantity from mobile.

Once updated the quantity, Mobile Salesperson/Driver releases the Transfer Order. Transfer Order status will be updated to Release in Dynamics 365 Business central.

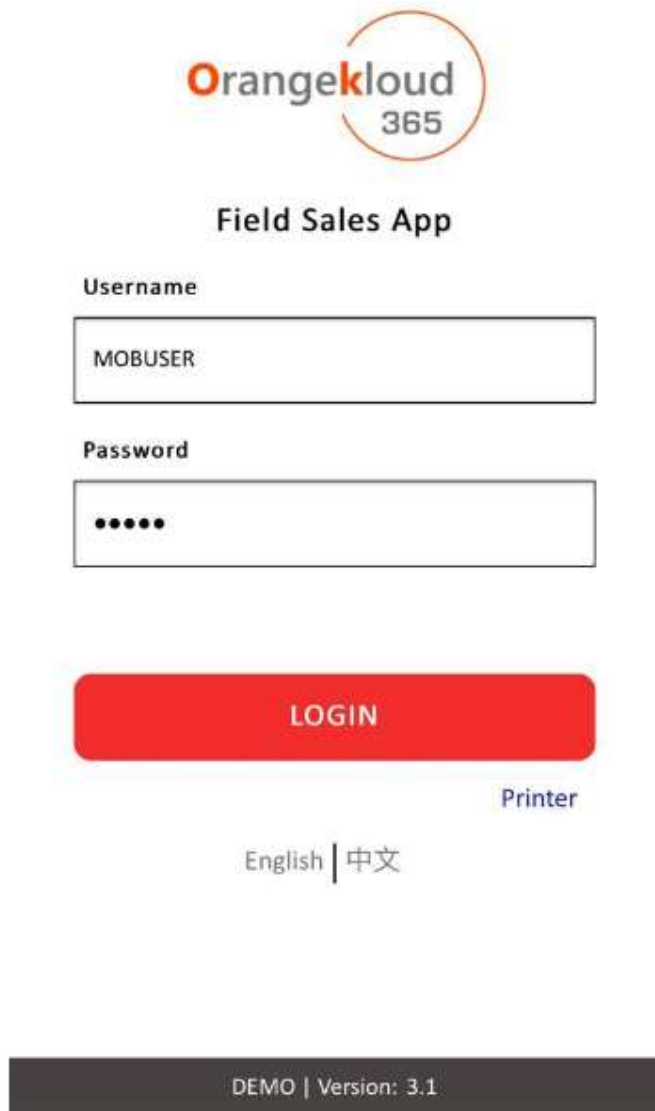
Back office posts the Released Transfer orders.

3 OK365 FIELD SALES - MOBILE SALES MANAGEMENT

3.1 Salesperson/Driver Login

Salesperson/Driver logs into the mobile app by entering the Salesperson/Driver name and password.

All the mobile Salesperson/Drivers configuration and route assignment will be done in Dynamics 365 Business Central.



Orangecloud 365

Field Sales App

Username

MOBUSER

Password

.....

LOGIN

Printer

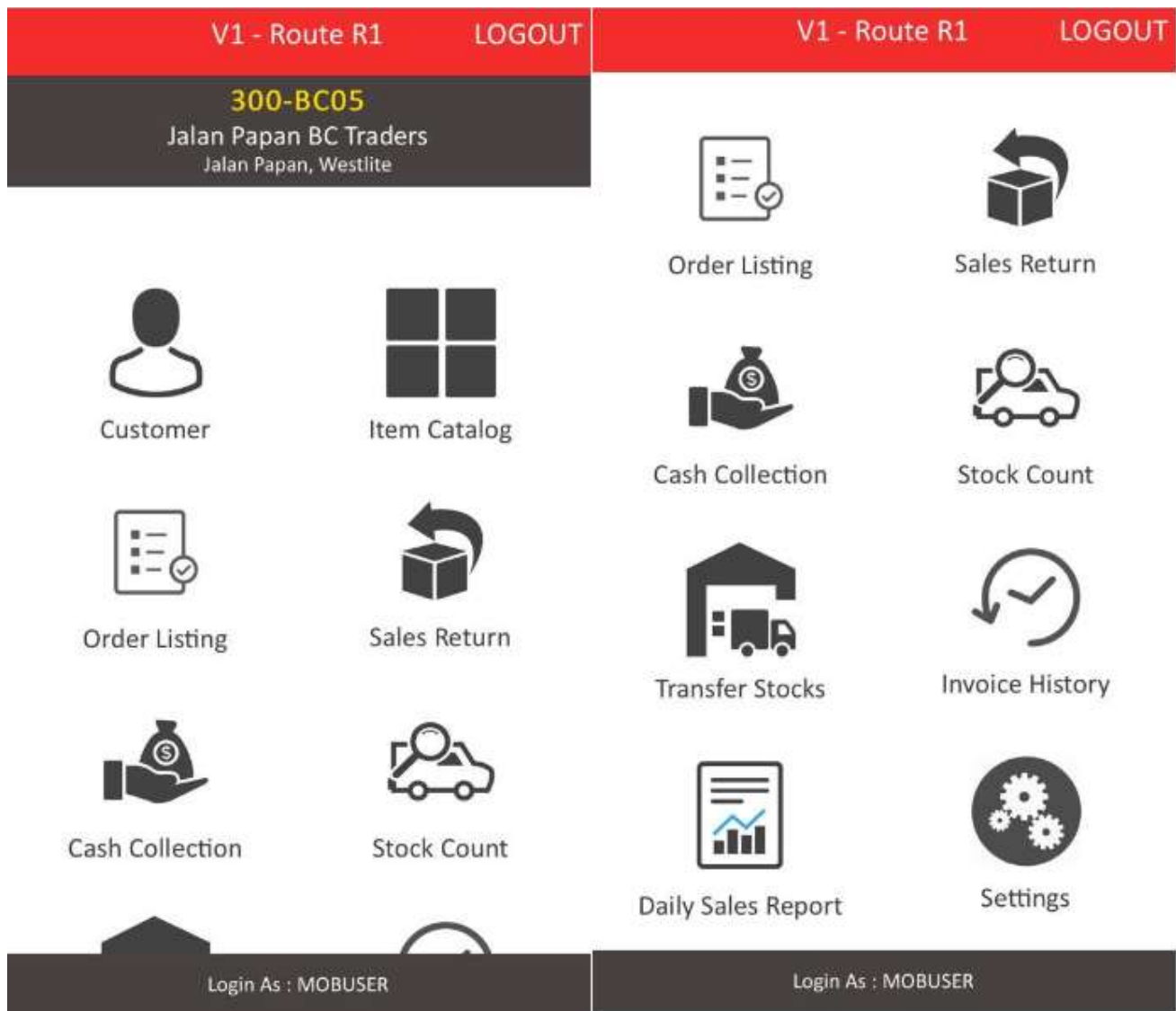
English | 中文

DEMO | Version: 3.1

3.2 Main Menu

Main menu with different operation will be displayed once the Salesperson/Driver logged into the mobile app.

Salesperson/Driver can see the route information on the top of the main menu screen.



3.3 Customers

Upon clicking the Customer icon from main menu, mobile app displays the list of the customers mapped to the route for that day. All the customers will be appeared in the order as per the sequence defined in the routing.

CUSTOMER LIST My

20-03-2019

Q Search

CSESTR-001
100 Super Minimart

CSESTR-006
Fei Qian Trading

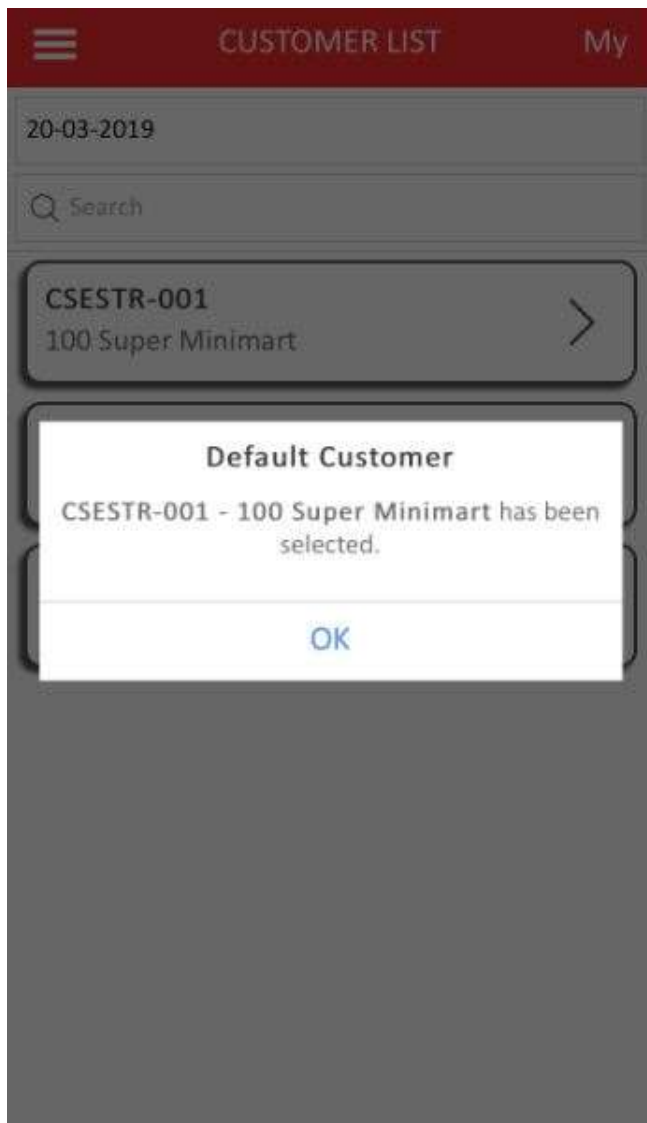
CSESTR-007
Foo Suan Au

3.3.1 Customer Selection

When visited the customer, Salesperson/Driver logs into the field sales app and select the customer from the Customer list.

Upon selecting the customer from the list, mobile app prompts the customer selection message.

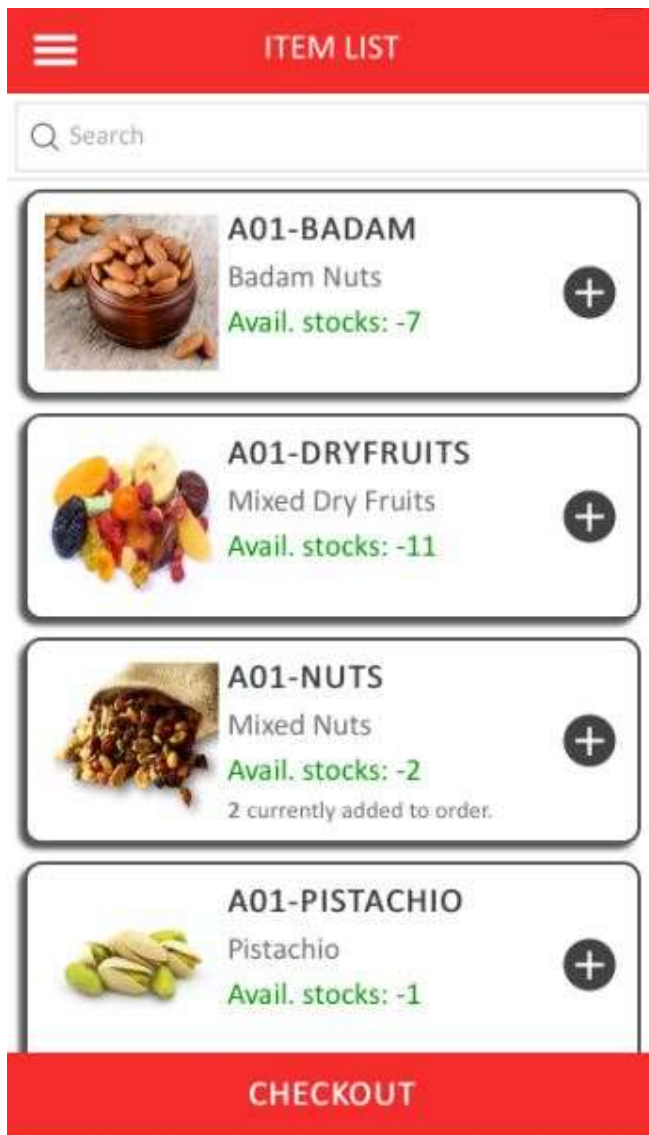
Selected Customer information can be seen on the top of the Main Menu screen.



3.4 Item Catalog

Item Catalog lists all the items and their available stock details.

Item Catalog will throw error message if the customer is not selected.



3.5 Order Taking, Invoicing and Payment

3.5.1 Sales Order Creation

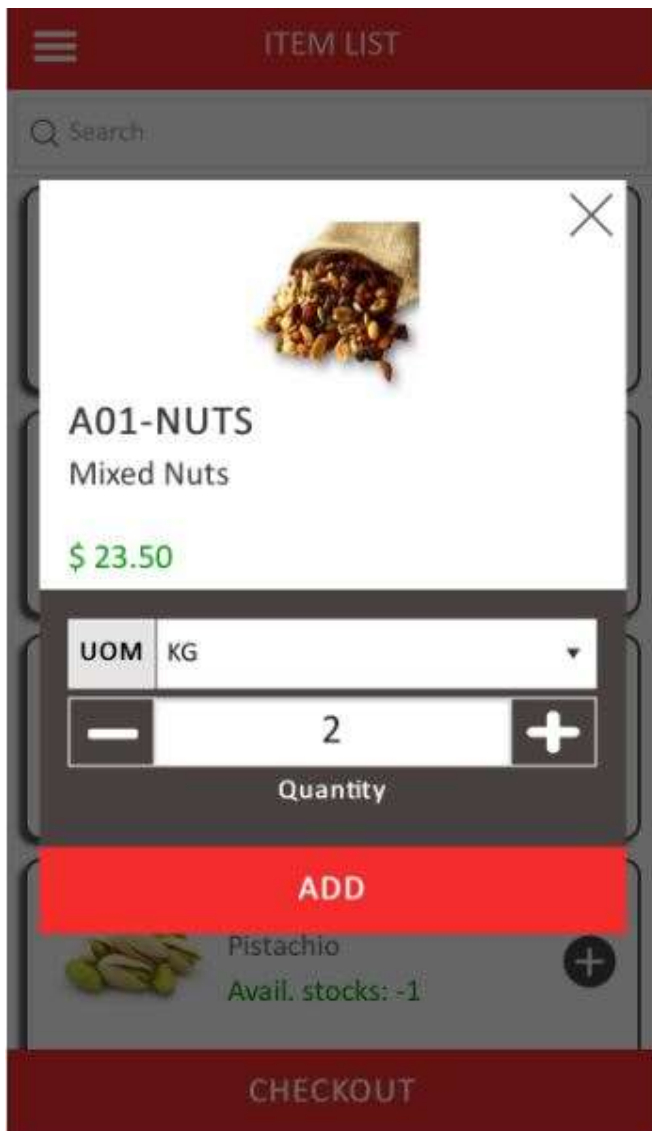
If the customer requests any of the items, Salesperson/Driver can create sales order from the Item Catalog screen by clicking the Plus Button besides the requested items.

Mobile Salesperson/Driver can scroll down to see the other items.

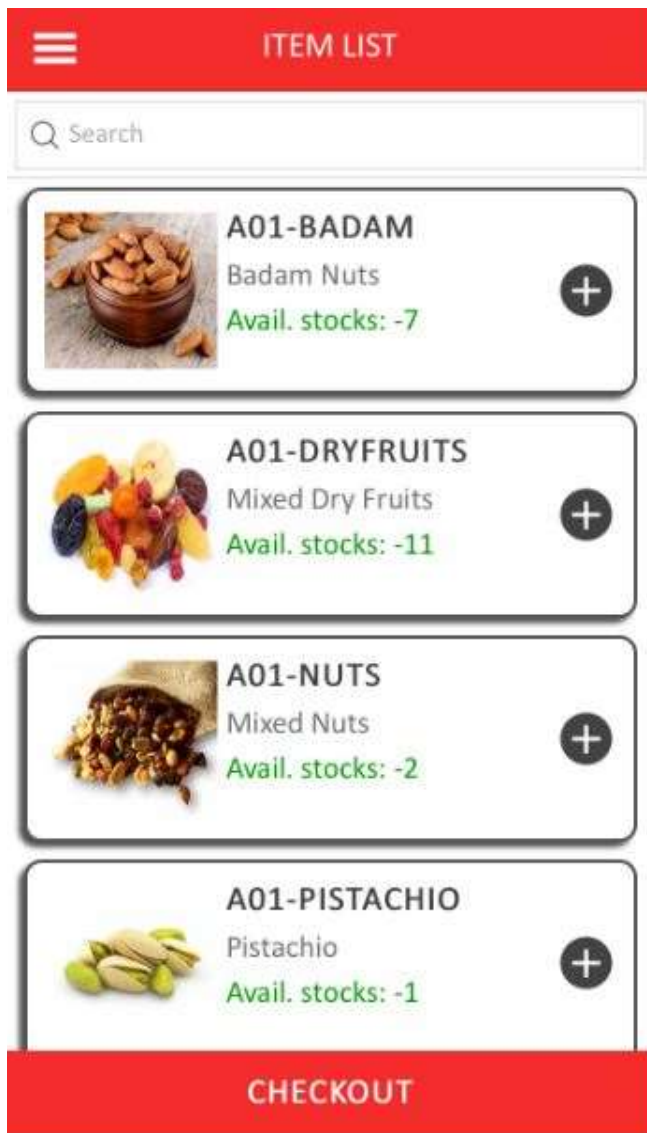
Upon clicking the plus button beside the item, a screen will pop up to enter the quantity as shown in the below screen shot. Popup screen will also show the Item unit price.

Salesperson/Driver either can click plus button to increase/reduce the quantity or manually can enter the required quantity.

After entering the quantity, click ADD button to add the items.

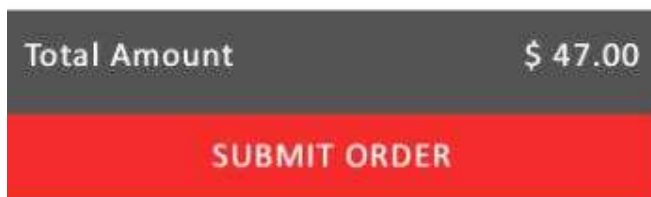
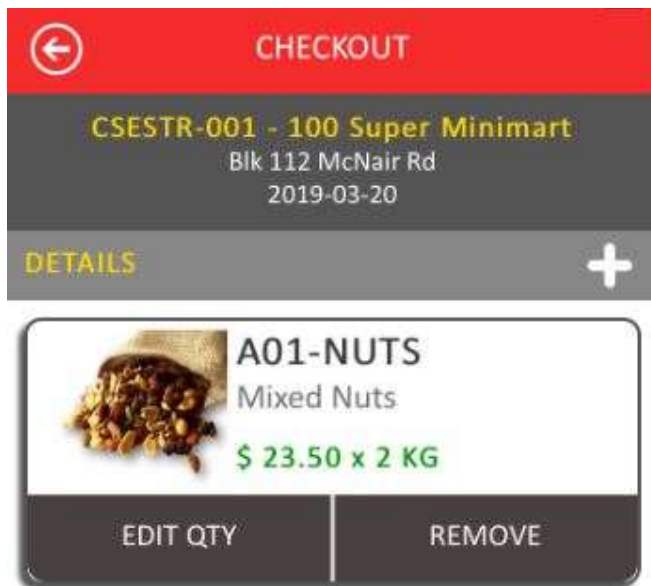


After adding the item requested by customer, Click on Checkout button placed below the Item Catalog screen.

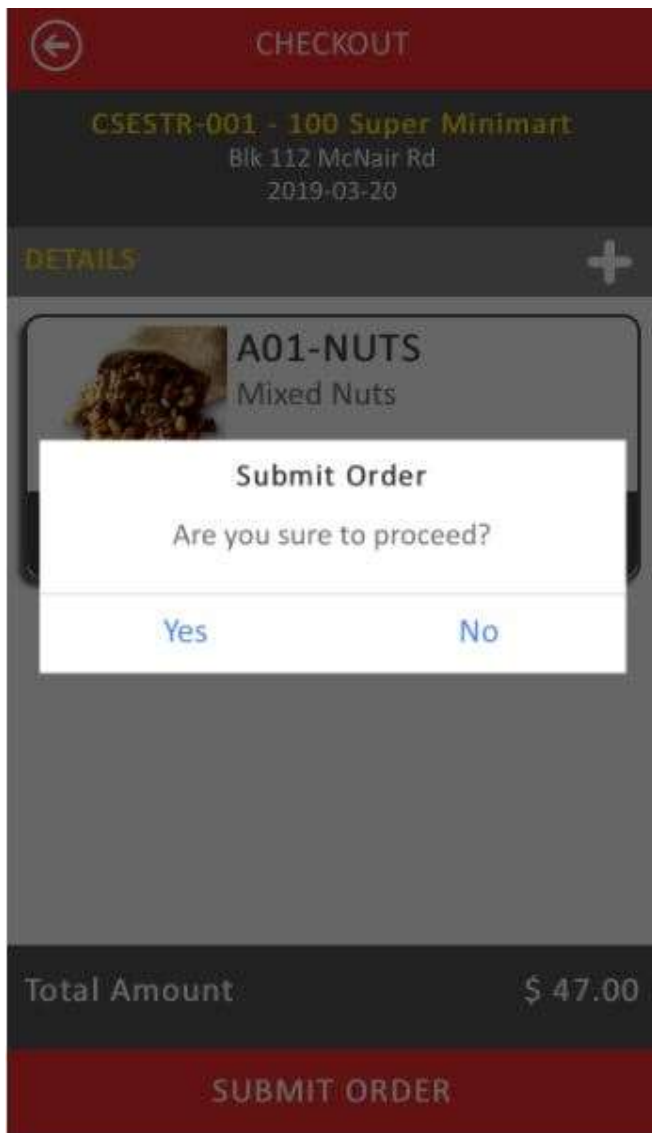


Upon clicking the Checkout button, Order summary screen will be displayed with all the items that are selected, quantity ordered, unit price and Order total amount details as shown in the below screen shot.

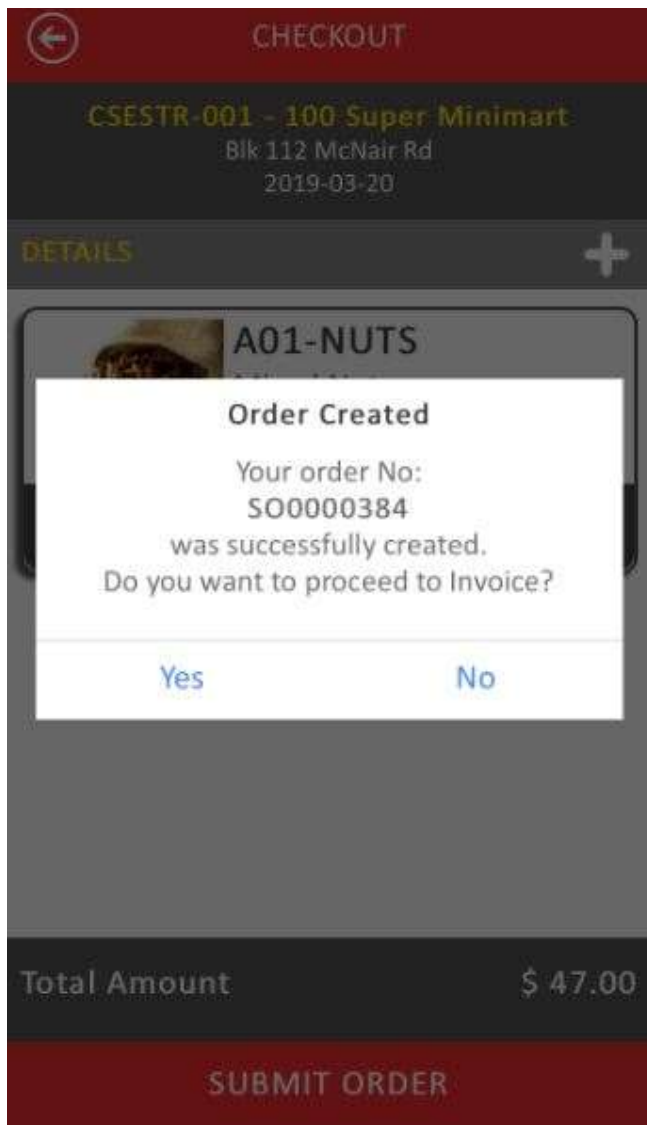
Click on Submit Order button.



A prompt will be appeared as shown in the below screen shot. Click yes to proceed to create the order.



App prompts the message with the order number created as shown in the below screen shot.




3.5.2 Invoicing

When the Sales Order is created, app prompts with a message “Do you want to proceed to Invoice?” as seen in the previous screen shot.

Choose Yes and the Summary Screen will be displayed with amount, gst and item details.

Click on Confirmed button



SUMMARY

SO0000384

CSESTR-001 - 100 Super Minimart

Blk 112 McNair Rd

20-03-2019

Sub Total

\$ 47.00

GST 7.00%

\$ 3.29

Total Amount

\$ 50.29

ITEMS

A01-NUTS

Mixed Nuts

2 KG

\$ 47.00

CONFIRMED

Choose the Payment Method example cash or cheque and choose Pay&Invoice if the customer making cash payment or cheque payment.

Otherwise choose just Invoice.

For the Pay&Invoice option, Field Sales Solution post the Invoice and auto generates the Cash Receipt journal in Dynamic Business Central.

Invoice option posts the Invoice in Dynamics 365 Business Central.



PAYMENT

SO0000384
CSESTR-001 - 100 Super Minimart
Blk 112 McNair Rd

Order Date
20-03-2019

Invoice Date

Amount to Pay
\$ 50.29

Payment Method

Payment Amount

PAY & INVOICE

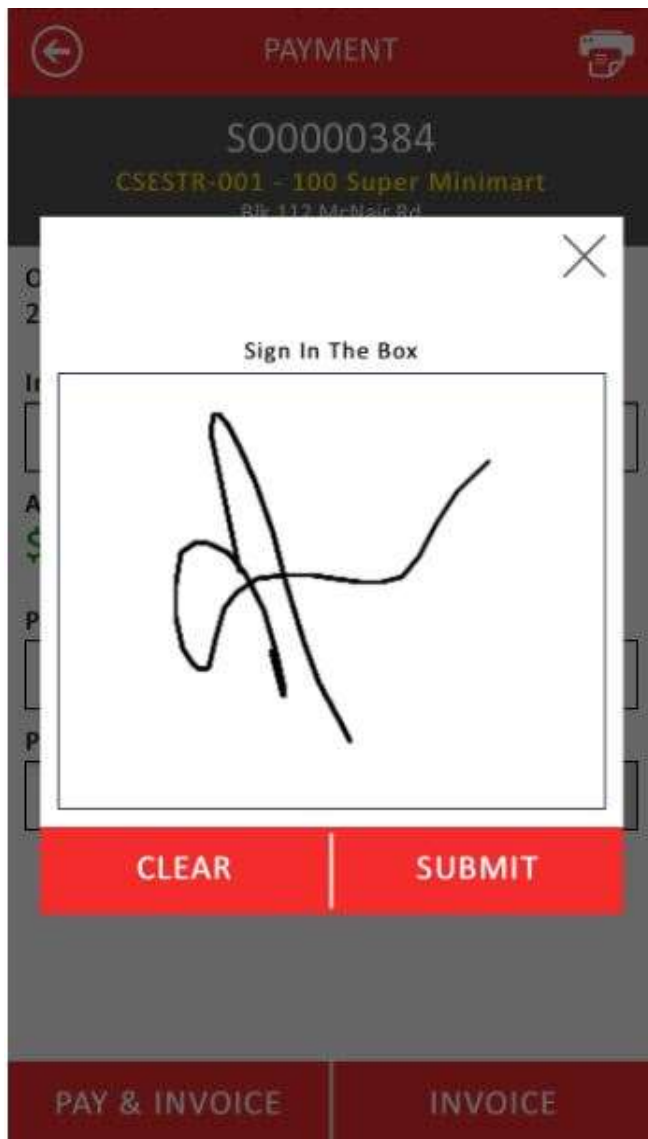
INVOICE

3.5.3 Customer Sign, Post and Print Invoice.

Customer Sign in the Signature area.

Once Customer Signed, click on Submit button.

Use Clear button, If the signature is not proper and in case Customer wants to clear and sign again.



Upon clicking on Submit button, app prompts with a message as shown in the below screen shot. Choose Yes to post the Invoice.

The screenshot shows a mobile application interface for processing a payment. At the top, a dark red header bar contains a back arrow icon on the left, the word "PAYMENT" in the center, and a printer icon on the right. Below the header, a dark grey section displays the invoice number "SO0000384" in large white text, followed by the business name "CSESTR-001 - 100 Super Minimart" and address "Blk 112 McNair Rd" in smaller yellow text. The main area has a light grey background and contains the following fields: "Order Date" with the value "20-03-2019", "Invoice Date" with a dropdown menu showing "Mar 20, 2019", and "Payment Amount" with a text input field containing "50.29" and a "FULL" button to its right. A white modal dialog box is centered over the screen, titled "Post Invoice" and asking "Are you sure to proceed?". It has two buttons at the bottom: "Yes" and "No". At the very bottom of the app, there is a dark red bar with two white buttons: "PAY & INVOICE" and "INVOICE".

App triggers the posting of both Shipment and Invoice in the Dynamics 365 Business Central real time.

After posting, app prompts the message with the Posted Invoice Number details as shown in the below screen shot.

App also prints the two copies of Invoice with Customer Signature on it.

PAYMENT

SO0000384

CSESTR-001 - 100 Super Minimart
Blk 112 McNair Rd

Order Date
20-03-2019

Invoice Date

Completed

INV0011166

New Invoice number
Your order has been successfully posted.

Yes


Payment Amount


50.29 FULL

PAY & INVOICE INVOICE


3.6 Order Listing

Order list displays all the open Sales Orders. All the pre orders and sales orders created at the customer site will be displayed under Order Listing.


ORDER LIST

 Search


SO0000383
CSESTR-006 - Fei Qian Trading
20/03/2019
\$ 184.65




SO0000377
300-BC05 - Jalan Papan BC Traders
14/03/2019
\$ 59.70



SO0000376
300-BC05 - Jalan Papan BC Traders
14/03/2019
\$ 86.80



SO0000361
300-BC05 - Jalan Papan BC Traders
20/03/2019
\$ 1.75



3.6.1 View and Edit Sales Orders

Form the Order list, Salesperson/Driver can click on the arrow symbol of the order to see the details.

ORDER DETAILS

SO0000383

CSESTR-006 - Fei Qian Trading

275 Balestier Rd

20-03-2019

DETAILS

+

A01-BADAM

Badam Nuts

\$ 19.90 x 4 KG

EDIT QTY

REMOVE

A01-RAISIN

Raisin

\$ 14.70 x 4 KG

EDIT QTY

REMOVE

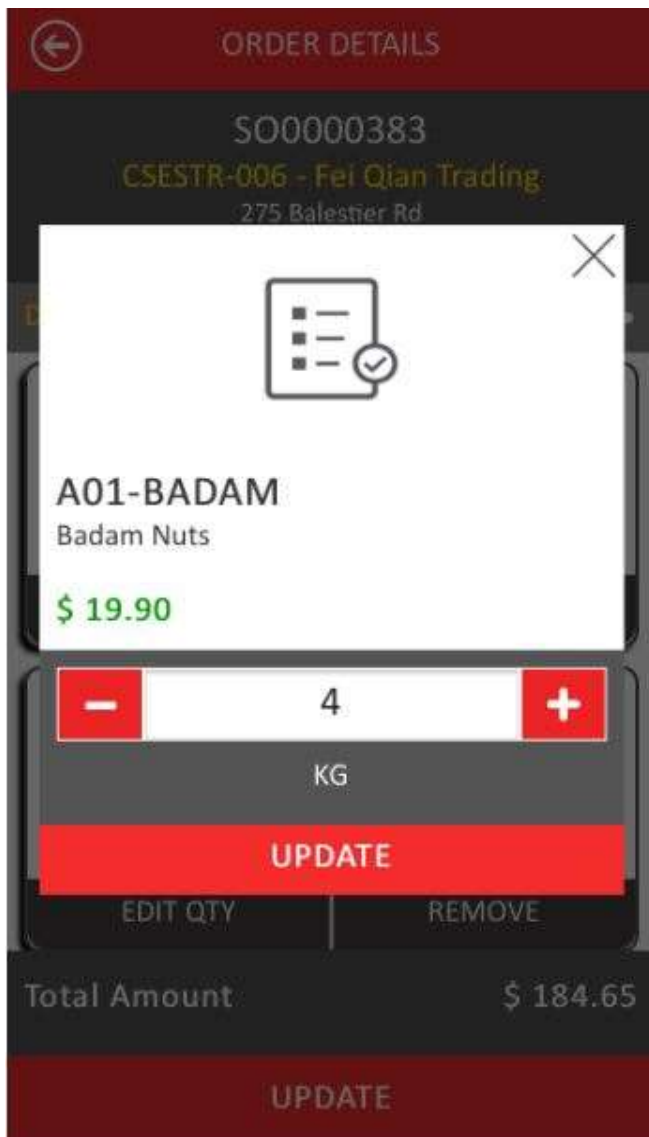
Total Amount

\$ 184.65

UPDATE

Salesperson/Driver can edit the Order created upon customer request. Salesperson/Driver can edit the quantity or remove the item and can Update the order as shown in the below screen shot.

All the updates are real time and immediately updated back to Dynamics 365 Business Central.



3.7 Sales Return

Sales Return shows the list of Sales Return orders created as shown in the below screen.

SALES RETURNS NEW

Search

1024
CSESTR-001 - 100 Super Minimart
20/03/2019

1023
300-BC05 - Jalan Papan BC Traders
14/03/2019

3.7.1 View and Edit Sales Return Orders

From the Sales Return Order list, Salesperson/Driver can click on the arrow symbol of the order to see the details.

Salesperson/Driver can edit the Order created upon customer request.

Salesperson/Driver can edit the quantity or remove the item and can Update the order as shown in the below screen shot.

All the updates are real time and immediately updated back to Dynamics 365 Business Central.

SALES RETURN DETAILS

CSESTR-001 - 100 Super Minimart

Blk 112 McNair Rd

2019-03-20

ITEMS

+

A01-DRYFRUITS

Mixed Dry Fruits

\$ 17.00 x 1 KG

EDIT QTY

REASON

REMOVE

A01-NUTS

Mixed Nuts

\$ 23.50 x 1 KG

EDIT QTY

REASON

REMOVE

SUBMIT

3.7.2 Sales Return Order Creation

From the Sales Return Order list screen, Salesperson/Driver can click on New button placed at the right corner of the screen to create Sales Return Order.

When Salesperson/Driver click on New button, app displays below screen.

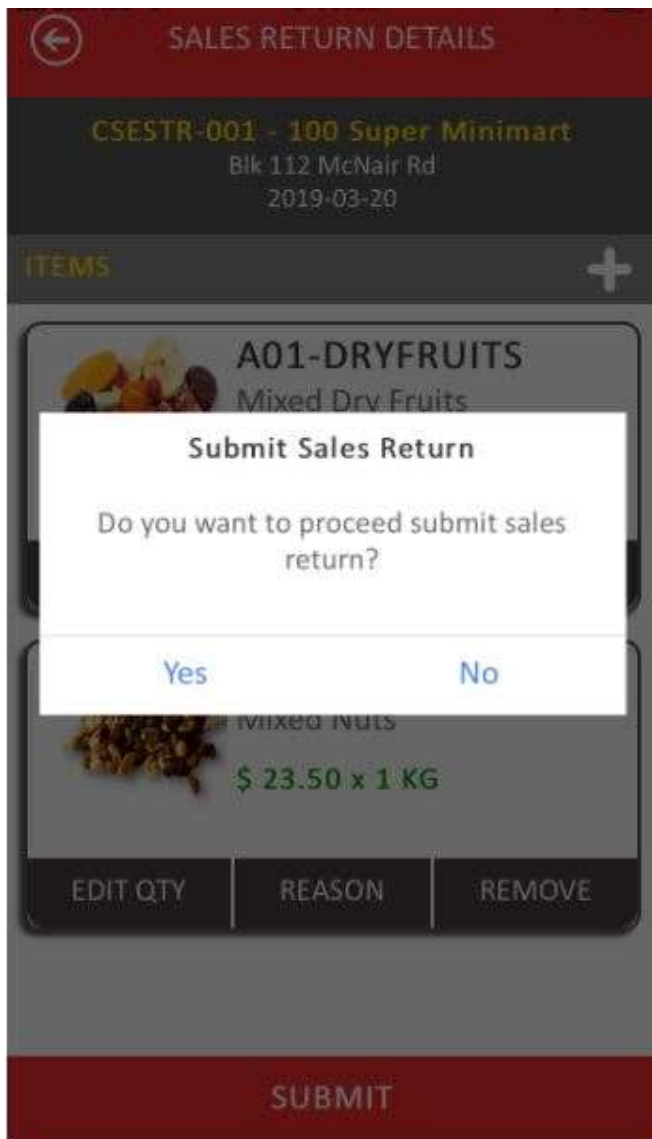
Salesperson/Driver click on Plus symbol to add the items and quantity to return.



After completing selection of items and quantity to return, Click on Submit button.

App prompts with a message. Choose Yes.

Sales return order will be immediately created in Dynamics 365 Business central and app prompts a message on mobile screen with the Return order number.



3.8 Cash Collection

Cash collections allows Salesperson/Driver to collect payments from the customers for the Outstanding invoices.

When Salesperson/Driver click on Cash collection, app displays the cash collection screen as shown in the below screen shot.

By default, displays the Customer selected from the Customer list and also shows the Total outstanding amount.

Click on the "Click to select Invoices".

**CASH COLLECTION**

300-BC05 - Jalan Papan BC Traders
Jalan Papan, Westlite

Total Outstanding

384.30

Payment Method

Payment Amount

FULL

Click to select invoices

SUBMIT

SUBMIT & PRINT

App shows all the outstanding invoices for that customer as shown in the below screen shot.

Tick the invoices that customer would like to make the payment and click ok.

OUTSTANDING INVOICES

<input checked="" type="checkbox"/>	Invoice No. : INV0011147 Outstanding : 72.49 Posting Date : 14 March 2019
<input type="checkbox"/>	Invoice No. : INV0011150 Outstanding : 3.75 Posting Date : 14 March 2019
<input type="checkbox"/>	Invoice No. : INV0011151 Outstanding : 18.19 Posting Date : 14 March 2019
<input checked="" type="checkbox"/>	Invoice No. : INV0011153 Outstanding : 3.75 Posting Date : 14 March 2019
<input type="checkbox"/>	Invoice No. : INV0011154 Outstanding : 1.87 Posting Date : 14 March 2019
<input type="checkbox"/>	Invoice No. : INV0011155 Outstanding : 18.19

OK

CANCEL

SUBMIT

SUBMIT & PRINT

Payment Amount and Invoice Amount will be updated with the total amount of invoices selected for the payment as shown in the below screen shot.

Click on Submit or Submit&Print button.

Both options immediately auto create the cash receipt journals in Dynamics 365 Business Central and applies the invoices against cash receipt journal created.

Submit&Print option prints the Receipt apart from creation of cash receipt journals.

**CASH COLLECTION**

300-BC05 - Jalan Papan BC Traders
Jalan Papan, Westlite

Total Outstanding

384.30

Payment Method

Cash

Payment Amount

76.24

FULL

Click to select invoices

Invoice Amount

76.24

Remark

Cash

SUBMIT

SUBMIT & PRINT

3.9 Stock Count

At the end of the day when driver returns to Office, Driver performs Stock count as part of Day end activity.

Upon Clicking on Stock Count, app prompts with message “Do you want to calculate stocks?” as shown in the below screen shot.

Choose yes.



App triggers the Calculate Inventory function of Dynamics 365 Business Central Physical Inventory Journal.

Physical inventory journals will be created in Dynamics 365 Business Central and app displays those journals as shown in the below screen shot.



STOCK COUNT

ADD



Search

A01-NUTS - Mixed Nuts

-2 (KG)



BRKAYA - Bread with Kaya
flavour

1,000 (PCS)



VSM5000 - 1st Black Soya
Sauce (SP)

1,000 (TINS)



VSM5001 - 1st B Soya Sauce

1,000 (BOTTLE)



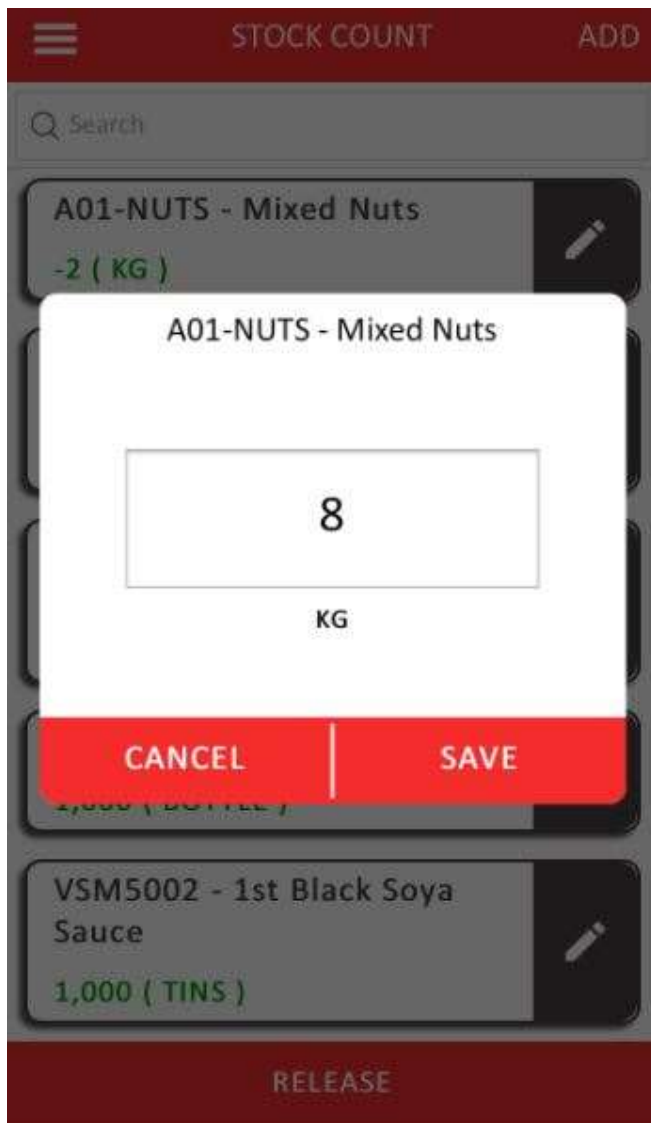
VSM5002 - 1st Black Soya
Sauce

1,000 (TINS)



RELEASE

Salesperson/Driver counts the physical stock for each item and update the quantity if found any discrepancy as shown in the below screen shot.



After updating the actual quantity for all the items, Salesperson/Driver click Release button.

All the quantity will be updated back to Dynamics 365 Business Central.

Physical Journal Lines status in Dynamics 365 Business Central change to Released indicating the back office to post.

Physical Journal Status as Released is an indication to the back office that driver did the stock count and updated the quantity from Mobile.

STOCK COUNT

ADD

Q Search

A01-NUTS - Mixed Nuts

8 (KG)

BRKAYA - Bread with Kaya flavour

1,000 (PCS)

VSM5000 - 1st Black Soya Sauce (SP)

1,000 (TINS)

VSM5001 - 1st B Soya Sauce

1,000 (BOTTLE)

VSM5002 - 1st Black Soya Sauce

1,000 (TINS)

RELEASE

3.10 Transfer Stocks

Transfer stocks allows Mobile driver to replenish his van before visiting to customers.

Also, as part of the day end activity, Mobile driver can transfer back goods from his vehicle to Main office.

3.10.1 Transfer from Warehouse to Van

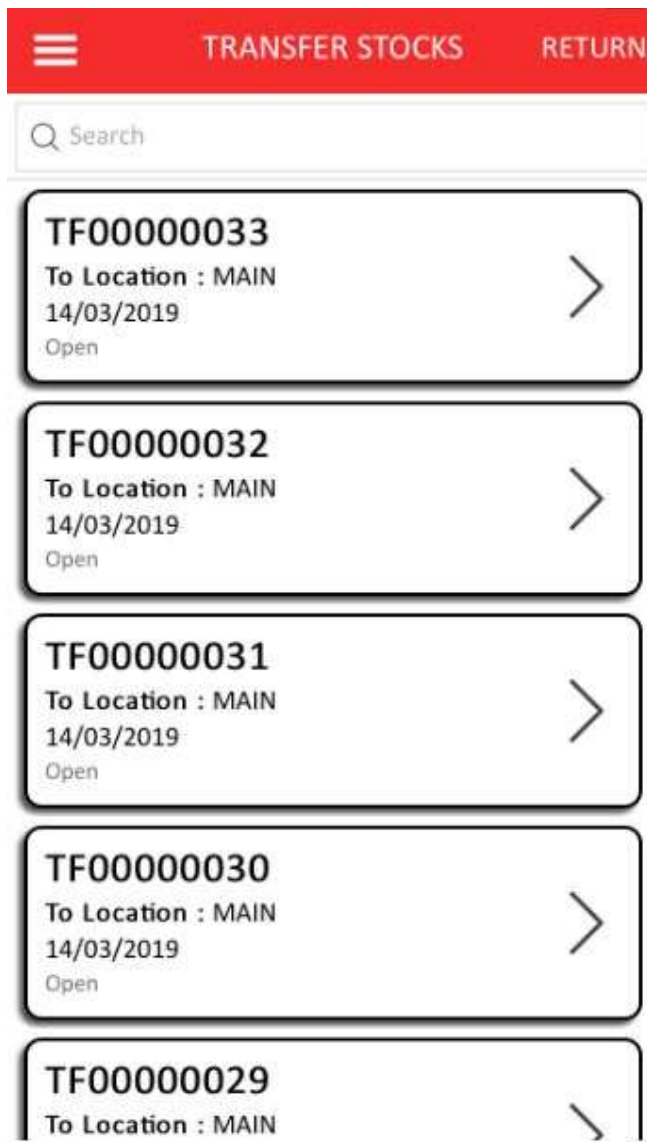
As part of OK365 Field Sales solution, Dynamics 365 Business central has a batch job which suggests the Stock to be replenished for each route based on the Sales Orders and Current Inventory of each Vehicle.

Back office runs the batch job from Dynamics Business Central. Batch creates Transfer order for each route suggesting the quantity to transfer from warehouse to vehicle.

Mobile Salesperson/Driver can check the Transfer order details and can update the quantity from mobile.

Once updated the quantity, Mobile Salesperson/Driver releases the Transfer Order. Transfer Order status will be updated to Release in Dynamics 365 Business central.

Back office posts the Released Transfer orders.

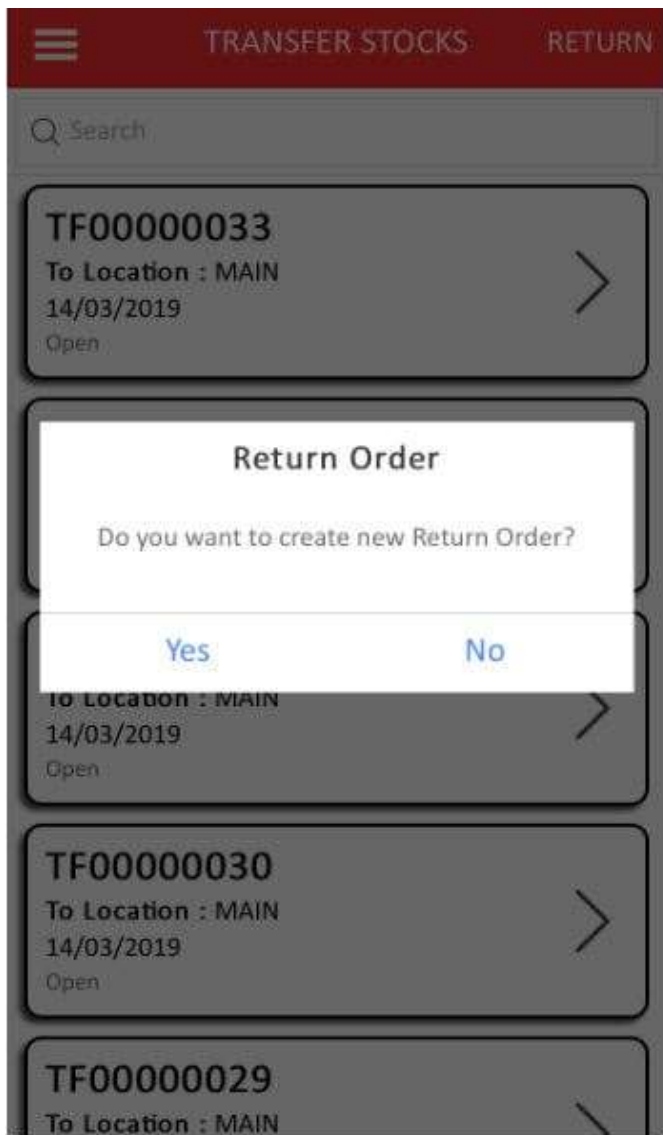


3.10.2 Transfer Return

End of the Day when the driver returns to office, Driver can transfer back the stock from his van to warehouse to empty the van by creating Transfer Return.

Driver click on Return button placed on top right corner of Transfer order list screen.

App prompts a message. Click Yes to create Transfer return.



App displays the below screen by creating Transfer order from Vehicle to Main warehouse.

Driver can add items by clicking on ADD button placed on top right corner.



After Adding the items and quantity to be returned to warehouse, Driver clicks on Release button.

Transfer lines will be updated and Transfer order status will be released in Dynamics 365 Business Central.

TRANSFER STOCKS
TF00000034
ADD

R10 → MAIN

DETAILS

A01-BADAM - Badam Nuts

1
KG

CANCEL | OK

RELEASE

3.11 Invoice History

Invoice History shows the list of outstanding invoices for the selected customer.

Mobile Salesperson/Driver can select and click on arrow button to see the details of the Invoice.

INVOICE HISTORY	
Q Search	
INV0011165 300-BC05 - Jalan Papan BC Traders 19/03/2019 \$ 72.76	>
INV0011164 300-BC01 - BC Pte Ltd. Tampanies 19/03/2019 \$ 21.29	>
INV0011163 300-BC01 - BC Pte Ltd. Tampanies 19/03/2019 \$ 21.29	>
INV0011162 300-BC01 - BC Pte Ltd. Tampanies 19/03/2019 \$ 21.29	>

Below screen shot shows the details of the invoice.


INVOICE HISTORY DETAILS


INV0011165
300-BC05 - Jalan Papan BC Traders
 Jalan Papan, Westlite
 19-03-2019

DETAILS

A01-DRYFRUITS
 Mixed Dry Fruits
 \$ 17.00 x 4 KG
\$ 68.00

Subtotal	\$ 68.00
GST 7%	\$ 4.76
Total Amount	\$ 72.76

RE-PRINT

3.12 Daily Sales Report

3.13 Settings

Through Settings, Salesperson/Driver can select the language and configure the printer to print invoices and cash receipts.

Field Sales app supports both English and Chinese language.



SETTINGS

SAVE

Default Printer

1494609B-8FA9-ED86-13C8-CC94BE7E82A1

Default Language

English



Done

English

Chinese