



E-Bank Reconciliation

Version 1.0.0.0

Setup and User Manual

For Microsoft Dynamics 365 Business Central

Last Update: August 28, 2018

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Description

SimCrest E-Bank Reconciliation is a time saving application that allows you to reconcile your bank account in Business Central automatically from downloaded statements. E-Bank also easily allows you to reconcile the bank entries that it couldn't match using an intuitive interface and within a few clicks you have the entire reconciliation done.

Features

- E-Bank is easy to use and saves you a lot of time.
- Download a statement from your bank and let E-Bank reconcile your bank ledger with the statement.
- Easy user interface let you reconcile entries that didn't match in minutes, not hours or days.
- Allows simple adjustments to the reconciliation without having to leave the page.
- Any new corrections that might be posted will automatically be loaded into the reconciliation if applicable.

E-Bank Reconciliation License

E-Bank Reconciliation can be acquired as an App in the Extension Market Place inside Business Central. Just click Free trial to install and try out the solution. The trial will last for 30 days. A subscription can be purchased from SimCrest. See later section how to subscribe.

Setup of E-Bank

There are a few steps needed to get E-Bank to work.

Permissions

A permission set for E-Bank is created when the Extension is installed. It's called 'SIMCREST E-BANK'.

ROLE ID		NAME	EXTENSION NAME
SIMCREST E-BANK	...	SimCrest E-Bank Reconciliation	E-Bank Reconciliation

Assign this permission set to all the users that should have access to E-Bank.

E-Bank Setup and Creation of Demo Data

If you like to setup demo data to go through this scenarios in this manual, you will have to go to E-Bank Setup. Subscription details are also listed on the setup page.

Search for E-Bank Setup in the search bar:

SEARCH FOR PAGE OR REPORT

Type page or report name to start search:

e-bank setup

1 search results:

All Administration

Search the help for 'e-bank setup' ?

NAME	DEPARTMENT
 E-Bank Setup	Departments/E-Bank Reconciliation

Click E-Bank Setup and the following page is shown:

HOME

ACTIONS

Edit

New

Delete

Subscription

Create Demo Data

Manage

Process

EDIT - E-BANK SETUP

E-Bank Setup

License

Expiration Date

9/17/2018

Licensed Company Name

Trial Period

☒

Don't show subscription n...

☒

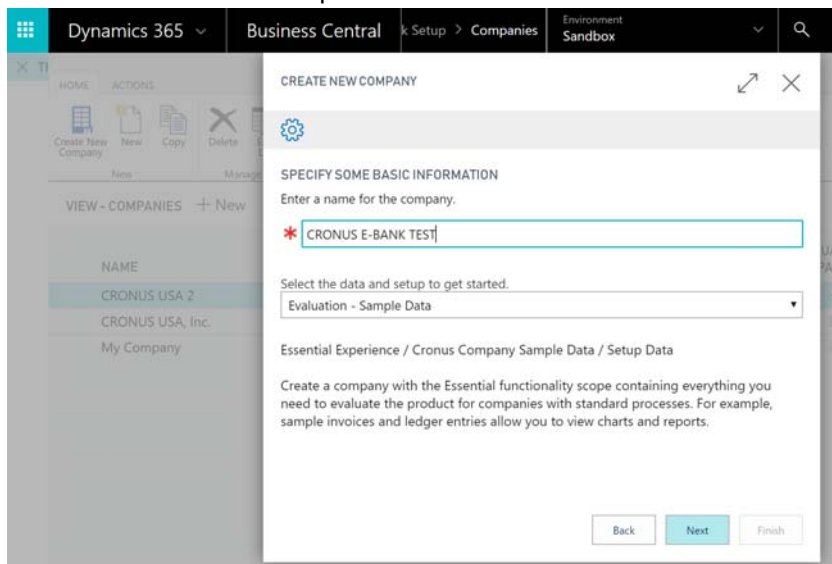
Here is an explanation for all the fields:

- **Expiration Date**
This is the expiration date of the App. After the expiration date, E-Bank will no longer be calculated. The solution will warn you 15 days in advance unless “Don’t show subscription notifications” is checked.
- **Trial Period**
If checked, this is a trial version. All features can be used.
- **Licensed Company Name**
This is the company name used to activate the license. It should be the same as the name of the company in Business Central. If the company name is not the same as this field and the Trial Period is unchecked, the E-Bank system will stop working.
- **Don’t show subscription notifications**
This will turn off all notifications from the subscription system like the message below.

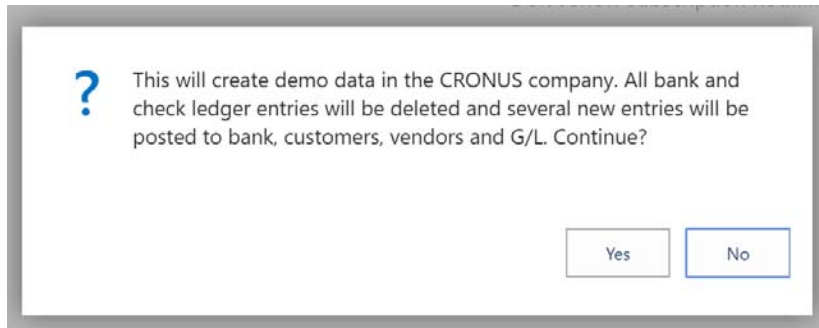
✕ Thank you for trying out the E-Bank Reconciliation app. Your trial period expires in 27 days. Contact SimCrest, Inc. for a subscription. [Contact us](#)

Actions in the Ribbon at the top of the setup page:

- **Subscription**
The Subscription action in the top left corner of the ribbon will be covered later under Subscriptions.
- **Create Demo Data**
This action will create the demo data used in this manual. It will ONLY be available with company names starting with “CRONUS”. Any other company name will not be allowed for this action to successfully complete. If you don’t have a CRONUS company, you create a new company called “CRONUS E-BANK TEST” or similar as long as it starts with CRONUS. Remember to select Evaluation – Sample Data like below:



Once the new company is created, run the Create Demo Data action. You should be a super user to run this action.

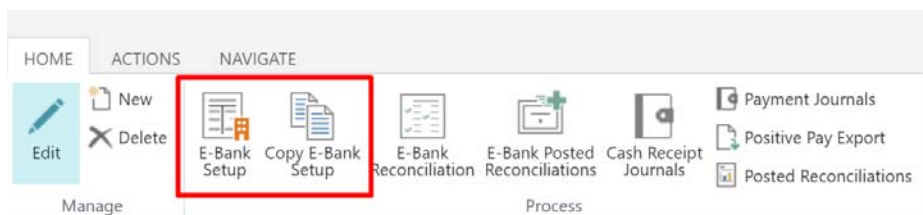


Since the action will delete bank ledger and other tables to prepare the demo data, we suggest that you delete the company afterwards.

Once the demo data has been created, you will be able to run the scenario in this manual. Once you are done with the scenario, you can create the demo data again to run the scenario again.

E-Bank Bank Setup

Each bank account must be set up for E-Bank. Go to each bank account that you plan to reconcile and click E-Bank Setup:



EDIT - BANK ACCOUNT CARD

CHECKING · World Wide Bank

General

- E-Bank Setup
This will show the setup page for E-Bank
- Copy E-Bank Setup
Copy the E-Bank setup from one bank to another

Bank Setup

Click on E-Bank Setup to set E-Bank up:

EDIT - E-BANK ACCOUNT SETUP

CHECKING

General

E-Bank Matching	Match by Doc. No. and Am	Column 4	None
CSV Separator		Column 5	None
Header Lines	0	Column 6	None
Column 1	None	Column 7	None
Column 2	None	Column 8	None
Column 3	None		

The setup page defines the bank statement file you are getting from your bank. E-Bank supports Comma Separated files (CSV files).

Here are the fields in the Setup page:

- E-Bank Matching

There are two options:

- Match by Doc. No. and Amount then by Amount

This option will try to match by document number and then by amount. If E-Bank can't match the document number and the amount, it will try and match by amount only.

- Match by Doc. No. and Amount only

This option match by document and amount. If no match is found, they entries will not be automatically matched.

- CSV Separator

Here you specify the separator. The most normal separator is , (comma). Some formats are using semi-colon. Upon installation of the App, comma is entered automatically. Adjust as needed.

- Header Lines

This is used to indicate how many lines of the import file that should be ignored. Typically, the file will have descriptive elements at the top of the file. See below for an example of a header line (framed in red).

```
Date,Doc. No.,Description,Amount
8/3/2019,39852,Deposit Check,"13,432.87"
8/12/2019,34656,Deposit Check,"30,000.00"
8/12/2019,32267,Check 32267,-564.76
8/16/2019,WT343545,Wire transfer from ABC,"-8,436.21"
8/14/2019,,Health Insurance,"-12,364.11"
8/16/2019,EL23424,FPL auto draft,-457.83
8/20/2019,23123,ACH 329432894,-981.56
8/30/2019,,Building Rent,"-8,719.45"
8/23/2019,32245,Check 32245,"-2,678.41"
8/25/2019,WF498239,Wire fee,-45
8/31/2019,,ACH Customer QWERTY,"2,736.87"
8/21/2019,667,Deposit Check,"45,367.43"
8/17/2019,95658,Deposit,"48,956.56"
```

- Column 1-8

The options are: None, Date, Document No., Description, Amount, Debit, Credit.

Each column in the file needs to be mapped to one of these type. If there is no column data or you like to ignore a column, use None as the option. You may have to edit the file from the bank if it has more than 8 columns.

To follow the scenarios in this manual, use the following setup for bank account CHECKING. We use comma as the separator (may be hard to see below).

EDIT - E-BANK ACCOUNT SETUP



CHECKING

General

E-Bank Matching	Match by Doc. No. and Amount then by An	Column 4	Amount
CSV Separator	,	Column 5	None
Header Lines	1	Column 6	None
Column 1	Date	Column 7	None
Column 2	Document No.	Column 8	None
Column 3	Description		

Copy Setup

By clicking this action, you can copy the setup from one bank to another:

VIEW - E-BANK COPY SETUP

CHECKING · World Wide Bank

Copy

From Bank Account	CHECKING
To Bank Account	

Fill out the bank account that the setup should be copied to and close the page to copy.

E-Bank Reconciliation

The reconciliation of your banks is done separately from the standard reconciliation features of Business Central. Search for E-Bank in Business Central:

SEARCH FOR PAGE OR REPORT

Type page or report name to start search:

E-Bank

3 search results:

[All](#) [Administration](#) [Lists](#) [Archive](#)

Search the help for 'E-Bank' ?

NAME	DEPARTMENT
 E-Bank Setup	Departments/E-Bank Reconciliation
 E-Bank Reconciliations	Departments/E-Bank Reconciliation
 E-Bank Posted Reconciliations	Departments/E-Bank Reconciliation

Click New and fill it out like this:

CHECKING

Reconciliation Summary

Bank Account No.	CHECKING	Balance Manual Matches	0.00
Statement No.	43	Balance Adjustments	0.00
Statement Date	8/31/2019	Balance Non-Matched Entries	0.00
Balance Last Statement	104,569.11	Difference	106,246.40
Statement Ending Balance	210,815.51	Balance Outstanding Checks	0.00
Balance Automatic Matches	0.00	Balance Outstanding Deposits	0.00

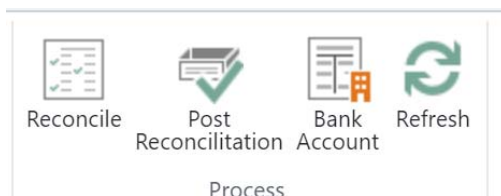
Here are the fields displayed in the reconciliation summary:

- **Bank Account No.**
This is the bank we are reconciling. You can only have one reconciliation open per bank account.
- **Statement No.**
This is the next Statement No. It defaults in from the Bank Account Card and cannot be edited.

- **Statement Date**
The date of the bank statement file you downloaded from your bank.
- **Balance Last Statement**
This is the balance of your last statement. This default from your bank account but can be edited if incorrect. We suggest that you check the statement balance on the bank account to make sure it's correct.
- **Balance Automatic Matches**
This is the sum of all automatic matches. When the E-Bank performs an automatic reconciliation, this field will show the sum of all automatically matched entries.
- **Balance Manual Matches**
This is the sum of all manual matches. They are matches that are done manually by the user and this field will show the sum of all manually matched entries.
- **Balance Adjustments**
This is the sum of all adjustments. Adjustments are corrections to the statement that have not been posted yet. Adjustments must show zero before the Reconciliation can be posted even though the difference is zero.
- **Difference**
This shows the difference that needs to be resolved. The difference **MUST** be zero for the reconciliation to post.
- **Balance Outstanding Checks**
This will show the balance of all outstanding checks up to and including the statement date.
- **Balance Outstanding Deposits**
This will show the balance of all outstanding deposits up to and including the statement date.

For the scenario in this manual, fill out the reconciliation summary like above.

Here are the actions available on this page:



- **Reconcile**
This starts the automatic reconciliation. If started already, it will just show the reconciliation in progress. Any new posted entries to the bank within the statement period will automatically be inserted.
- **Post Reconciliation**
This will post the reconciliation. The difference will be re-calculated just before E-Bank tries to post the reconciliation. It will create a posted reconciliation and close all bank and check ledger entries that were reconciled.
- **Bank Account**
Quick navigation to the bank account page.
- **Refresh**

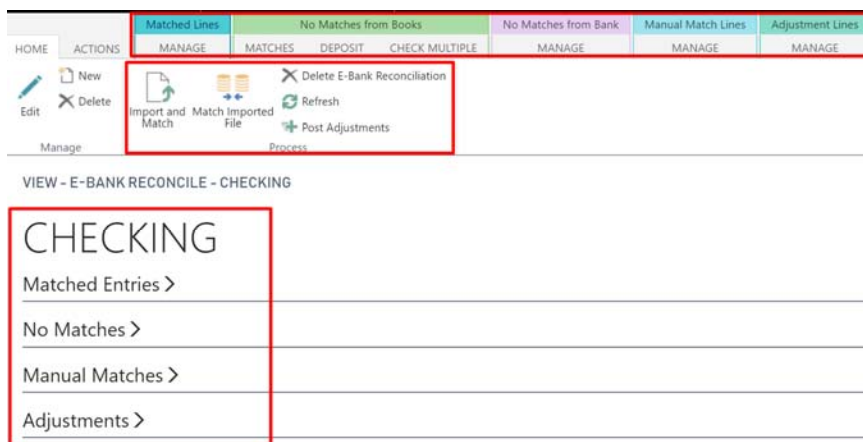
Refreshes the page and recalculates the difference, if applicable. New bank entries may be added to the non-matched area. This is only used, when you reconcile and come back to this page without leaving it.

Automatic Reconciliation

Click Reconcile. An empty page should show up since we have not started the reconciliation yet.

There are three distinct areas (from top):

- Menu
Contains menus and actions for the different types of entries
- Ribbon
Contains actions
- Reconciliation area (all collapsed below)
This is where the reconciliation takes place

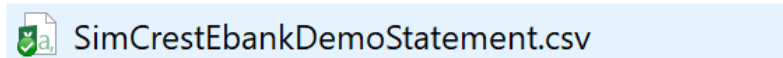


Let's import a file. The demo statement file can be downloaded from SimCrest's website here (<http://simcrest.com/bc/ebank/SimCrestEbankDemoStatement.csv>).

- Click Import and Match
- You will get a warning that your current reconciliation will be deleted. Click yes to continue.



- Click Choose... and pick this file:



Let's go through each section in more detail.

Matched Entries

This shows all automatically matched entries from the bank statement to the books. We use bank and book terminology here. Bank entries are from the bank statement we downloaded. Book entries are loaded from the bank ledger in Business Central.

Matched Entries

Book Entries					Bank Entries					DIFFERE... DAYS
DOCUMENT TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION	DOCUMENT TYPE (BANK)	DOCUMENT NO. (BANK)	POSTING DATE (BANK)	AMOUNT (BANK)	DESCRIPTION (BANK)	
	563774	8/2/2019	13,432.87	Payment for Invoice 15423		39852	8/3/2019	13,432.87	Deposit Check	-1
Check	32245	8/23/2019	-2,678.41	Check Payment for Invoice A7383...		32245	8/23/2019	-2,678.41	Check 32245	0
Check	32267	8/11/2019	-564.76	Check Payment for Invoice B4984...		32267	8/12/2019	-564.76	Check 32267	-1
	1254672	8/12/2019	-8,436.21	Wire transfer for Invoice 15432		WT343545	8/16/2019	-8,436.21	Wire transfer from ABC	-4
	1254672	8/19/2019	-981.56	ACH Payment for Invoice 13434Q		23123	8/20/2019	-981.56	ACH 329432894	-1
	G93856	8/18/2019	-457.83	Electricity		EL23424	8/16/2019	-457.83	FPL auto draft	2
	G93865	8/21/2019	-8,719.45	Office Rent			8/30/2019	-8,719.45	Building Rent	-9
	G93843	8/14/2019	-12,364.11	Health Insurance			8/14/2019	-12,364.11	Health Insurance	0
	DEP000001	8/17/2019	48,956.56	Collapsed Deposit		95658	8/17/2019	48,956.56	Deposit	0

The five left columns are Book details. The five next columns are Bank details. Last column shows the difference in days between the posted book entry and the imported bank entry. If the number of days is long apart, the match might be a mistake we need to correct.

Notice the check entries. They are marked with Document Type = Check.

Notice the Collapsed deposit at the bottom. When deposits in Business Central are posted, each line in the deposit becomes a bank ledger entry on the bank account in Business Central even though the deposit we made in the physical bank ended up as one entry on our statement. E-Bank can figure out how to collapse these deposits and match them correctly. If needed you can expand collapse deposits (more about this later).

Usually there is little to do in this section unless something is wrong. If a match was incorrect, you can un-match it. This will be covered later.

No Matches

This section shows the entries that E-Bank couldn't match. You will have to manually match these entries and/or make adjustments if needed. The goal is to have no entries left in the "No Matches from Bank" section to the right. You cannot post a reconciliation if there are entries in this section.

No Matches															
No Matches from Books								No Matches from Bank							
SE...	DOCUME... TYPE	COLLAP... STATUS	DOCUMENT NO.	POSTING DATE	AMOUNT	DI		SE...	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION		
	...		495485	8/3/2019	-125.56	B...			...	34656	8/12/2019	30,000.00	Deposit Check		
			1254672	8/5/2019	75,367.43	P...				667	8/21/2019	45,367.43	Deposit Check		
			3543534	8/21/2019	125.56	B...				WF498239	8/25/2019	-45.00	Wire fee		
			G93843	8/25/2019	-30.00	W...					8/31/2019	2,736.87	ACH Customer C		
			4953442	8/30/2019	2,736.78	P...									
			95685	8/31/2019	4,560.43	P...									
			Collapsed D... DEP000002	8/31/2019	13,539.26	C...									
												Selected Amount		0.00	

The No Matches from the books are on the left. We will do manual matching a little later.

Manual Matches

This section shows manual matches that you have done.

Manual Matches

Manual Match Lines

SELECTED	DOCUMENT TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
(There is nothing to show in this view)					

Since this is a new reconciliation we are not seeing any entries here yet.

Adjustments

This section is used to make simple adjustments to the reconciliation.

Adjustments

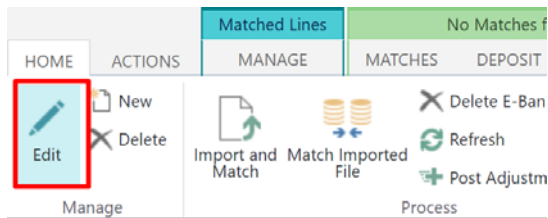
Adjustment Lines

POSTING DATE	ACCOUNT TYPE	ACCOUNT NO.	DOCUMENT NO.	DESCRIPTION	AMOUNT	DEPARTMENT CODE	CUSTOMERGROUP CODE
(There is nothing to show in this view)							

The adjustments will be posted as general ledger entries and loaded automatically into the reconciliation. More on that later.

Reconciliation Walk-Through

We need to edit the reconciliation to be able to match entries. Click Edit.



EDIT - E-BANK RECONCILE - CHECKING

Manual Match – Regular Match

Scroll down to the No Match section (collapse the matched section if needed):

Notice the entries marked below. We found out that an entry in our books was posted as two entries in the bank. Select the entries, by clicking in the select column on the three entries like below. Notice the selected amounts match in each section. They MUST be equal or you can't do a match.

No Matches

No Matches from Books

SE...	DOCUME... TYPE	COLLAP... STATUS	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☐	...		495485	8/3/2019	-125.56	Business Carc
☒	...		1254672	8/5/2019	75,367.43	Payment for I
☐	...		3543534	8/21/2019	125.56	Business Carc
☐	...		G93843	8/25/2019	-30.00	Wire Fee
☐	...		4953442	8/30/2019	2,736.78	Payment for I
☐	...		95685	8/31/2019	4,560.43	Payment for I

Selected Amount

75,367.43

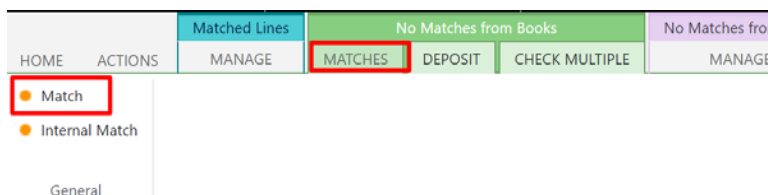
No Matches from Bank

SE...	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	...	34656	8/12/2019	30,000.00	Deposit Check
☒	...	667	8/21/2019	45,367.43	Deposit Check
☐	...	WF498239	8/25/2019	-45.00	Wire fee
☐	...		8/31/2019	2,736.87	ACH Customer QWERTY

Selected Amount

75,367.43

Once selected click Match from the “No Matches from Books” menu



Click Yes to match the entries.

If you matched something wrong, you can un-match them again and they will move back to the non-matched section. We will try this later.

Look in the manual match section.

Manual Matches						
Manual Match Lines						
SE...	DOCUME...	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION	
☐	...	1254672	8/5/2019	75,367.43	Payment for Invoice 14737	

Our match moved here.

Manual Match – Internal Match

Let's go back to the reconciliation under No Matches. Notice the two entries selected below.

No Matches

No Matches from Books

SE...		DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	...	495485	8/3/2019	-125.56	Business Cards
☒	...	3543534	8/21/2019	125.56	Business Cards
☐	...	G93843	8/25/2019	-30.00	Wire Fee
☐	...	4953442	8/30/2019	2,736.78	Payment for Invoice 23234A
☐	...	95685	8/31/2019	4,560.43	Payment for Invoice 99553

Selected Amount

0.00

These entries can be matched internally because they are both on our books and not related to any entries on the bank side.

Click Internal Match and confirm.

HOME ACTIONS

Matched Lines

No Matches from Books

MANAGE

MATCHES

DEPOSIT

Match

Internal Match

Here are the resulting manual matches. They can also be unmatched if needed.

Manual Matches

Manual Match Lines

SE...	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION	Di TY (E
☐	...	495485	8/3/2019	-125.56	Business Cards	
☐	...	1254672	8/5/2019	75,367.43	Payment for Invoice 14737	
☐	...	3543534	8/21/2019	125.56	Business Cards	

Manual Match with Adjustment

Let's look at the entries selected below.

No Matches

No Matches from Books

SE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	... G93843	8/25/2019	-30.00	Wire Fee
☐	... 4953442	8/30/2019	2,736.78	Payment for Invoice 23234A
☐	... 95685	8/31/2019	4,560.43	Payment for Invoice 99553

Selected Amount

-30.00

No Matches from Bank

SE	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	...	WF498239	8/25/2019	-45.00	Wire fee
☐	...		8/31/2019	2,736.87	ACH Customer C

Selected Amount

-45.00

It looks like we posted a wire fee at \$30 instead of \$45. We need to make an adjustment to get these matched. We do this by entering an adjustment and posting it. Fill it out like below.

Adjustments

Adjustment Lines

POSTING DATE	ACCOUNT TYPE	ACCOUNT NO.	DOCUMENT NO.	DESCRIPTION	AMOUNT	DEPARTMENT CODE	C
8/25/2019	... G/L Account	60400	CORRECT	Bank Charges and Fees	15.00		...

An adjustment line is essentially a light general journal line. The entry above will debit the additional \$15 to the expense account and credit the bank account we are reconciling. You don't need to enter any bank. The posting date must be before or on the statement date or an error will be shown.

Post the adjustment and confirm.

HOME

ACTIONS

MANAGED

MANAGES

DEPOSITS

Import and Match

Match Imported File

Delete E-Bank Reconciliation

Refresh

Post Adjustments

EDIT - E-BANK RECONCILE - CHECKING

Once you post the adjustment, the new entry will load automatically into No Matches from Books:

No Matches from Books

SE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	... G93843	8/25/2019	-30.00	Wire Fee
☒	... CORRECT	8/25/2019	-15.00	Bank Charges and Fees
☐	... 4953442	8/30/2019	2,736.78	Payment for Invoice 23234A
☐	... 95685	8/31/2019	4,560.43	Payment for Invoice 99553

Selected Amount

-45.00

No Matches from Bank

SE	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	...	WF498239	8/25/2019	-45.00	Wire fee
☐	...		8/31/2019	2,736.87	ACH Customer C

Selected Amount

-45.00

Check the new entry like above and match the entries.

You can enter as many adjustments that you like and post them all in one batch or post them one at a time. It's up to you. You can only do so much under adjustments. If you need to post sales documents or post and apply payments to customers or vendors, you will need to do that in Business Central and come back to the reconciliation and click Refresh to populate the No Matched from Books section with the new entries you just made.

This is what we have left to match now:

No Matches from Books

SE...	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	4953442	8/30/2019	2,736.78	Payment for Invoice 23234A
☐	95685	8/31/2019	4,560.43	Payment for Invoice 99553

Selected Amount 2,736.78

No Matches from Bank

SE...	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	...		8/31/2019	2,736.87	ACH Customer C

Selected Amount 2,736.87

These two entries look like the cents were slightly off. We need to make another adjustment to get this fixed.

Adjustments

Adjustment Lines

POSTING DATE	ACCOUNTTYPE	ACCOUNT NO.	DOCUMENT NO.	DESCRIPTION	AMOUNT	D
8/31/2019	...	G/L Account	60800	CORRECT2	Cents off	-0.09

Post the adjustment and go to match the last entry.

No Matches from Books

SE...	DOCUME... TYPE	COLLAP... STATUS	DOCUMENT NO.	POSTING DATE	AMOUNT	DI
☒	...		4953442	8/30/2019	2,736.78	Pe
☐	...		95685	8/31/2019	4,560.43	Pe
☒	...		CORRECT2	8/31/2019	0.09	Cr

Selected Amount 2,736.87

No Matches from Bank

SE...	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	...		8/31/2019	2,736.87	ACH Customer C

Selected Amount 2,736.87

Match these entries and you should be left with this section:

No Matches

No Matches from Books

SE...	DOCUME... TYPE	COLLAP... STATUS	DOCUMENT NO.	POSTING DATE	AMOUNT
☐	...		95685	8/31/2019	4,560.43
☐	Check		32275	8/31/2019	-1,578.81
☐	Collapsed D...	DEP000002		8/31/2019	13,539.26

No Matches from Bank

SE...	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
(There is nothing to show in this view)					

Notice that the No Matches from Bank section is empty. This was our goal. We are done. The entry in the books section will most likely be on the next statement from the bank and we can match at that time.

Close the Reconciliation and return to the summary:

VIEW - E-BANK RECONCILIATION CARD

CHECKING

Reconciliation Summary

Bank Account No.	CHECKING	Balance Manual Matches	78,059.30
Statement No.	44	Balance Adjustments	0.00
Statement Date	8/31/2019	Balance Non-Matched Entries	16,520.88
Balance Last Statement	104,569.11	Difference	0.00
Statement Ending Balance	210,815.51	Balance Outstanding Checks	-1,578.81
Balance Automatic Matches	28,187.10	Balance Outstanding Deposits	18,099.69

Notice that the difference is zero as it's supposed to be. Adjustments are also at zero. The reconciliation can be posted now. Click Post Reconciliation.



Once the reconciliation is posted it, you can see the posted reconciliation from the bank card.

Find the E-Bank Posted Reconciliation you just posted (Statement No. will be different than below)



Manage Process Page

VIEW - E-BANK POSTED RECONCILIATION

CHECKING · 44

General >

Lines

MATCH TYPE	DOCUMENT NO.	DOC NO. (BANK)	DESCRIPTION	DESCRIPTION (BANK)	AMOUNT	AMOUNT (BANK)	POSTING DATE	POSTING DATE (BANK)
Automatic	563774	39852	Payment for Invoice 15423	Deposit Check	13,432.87	13,432.87	8/2/2019	8/3/2019
Automatic	32245	32245	Check Payment for Invoice A73...	Check 32245	-2,678.41	-2,678.41	8/23/2019	8/23/2019
Automatic	32267	32267	Check Payment for Invoice B49...	Check 32267	-564.76	-564.76	8/11/2019	8/12/2019
Automatic	1254672	WT343545	Wire transfer for Invoice 15432	Wire transfer from ABC	-8,436.21	-8,436.21	8/12/2019	8/16/2019
Automatic	1254672	23123	ACH Payment for Invoice 1343...	ACH 329432894	-981.56	-981.56	8/19/2019	8/20/2019
Automatic	G93856	EL23424	Electricity	FPL auto draft	-457.83	-457.83	8/18/2019	8/16/2019
Automatic	G93865		Office Rent	Building Rent	-8,719.45	-8,719.45	8/21/2019	8/30/2019
Automatic	G93843		Health Insurance	Health Insurance	-12,364.11	-12,364.11	8/14/2019	8/14/2019
Automatic	DEP000001	95658	Collapsed Deposit	Deposit	48,956.56	48,956.56	8/17/2019	8/17/2019
Manual	495485		Business Cards		-125.56		8/3/2019	
Manual	3543534		Business Cards		125.56		8/21/2019	
Manual	1254672		Payment for Invoice 14737		75,367.43		8/5/2019	
Manual	G93843		Wire Fee		-30.00		8/25/2019	
Manual	CORRECT		Bank Charges and Fees		-15.00		8/25/2019	
Manual	4953442		Payment for Invoice 23234A		2,736.78		8/30/2019	
Manual	CORRECT2		Cents off		0.09		8/31/2019	
Automatic	95685		Payment for Invoice 99553		4,560.43		8/31/2019	
Automatic	32275		Check Payment for Invoice B49...		-1,578.81		8/31/2019	

You can print the reconciliation also. Click Print. See example below.

E-Bank Reconciliation

CRONUS USA, Inc.

8/24/2018 9:09:13 PM

Page 1

CAH

Bank Account No. CHECKING
Statement No. 47
Statement Dates 08/31/2019

Balance Last Statement	104,569.11	Outstanding Checks	-1,578.81
Matched Balance	106,246.40	Outstanding Deposits	18,099.69
Statement Ending Balance	210,815.51	Outstanding Balance	16,520.88
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Checks						
08/23/2019	Check	32245	Check Payment for Invoice A73833X4	-2,678.41	-2,678.41	0.00
08/11/2019	Check	32267	Check Payment for Invoice B4984454	-564.76	-564.76	0.00
Total Checks				-3243.17	(3,243.17)	0.00
Deposits						
08/02/2019	Deposit	563774	Payment for Invoice 15423	13,432.87	13,432.87	0.00
08/12/2019	Deposit	1254672	Wire transfer for Invoice 15432	-8,436.21	-8,436.21	0.00
08/19/2019	Deposit	1254672	ACH Payment for Invoice 13434Q	-981.56	-981.56	0.00
08/18/2019	Deposit	G93856	Electricity	-457.83	-457.83	0.00
08/21/2019	Deposit	G93865	Office Rent	-8,719.45	-8,719.45	0.00
08/14/2019	Deposit	G93843	Health Insurance	-12,364.11	-12,364.11	0.00
08/17/2019	Deposit	DEP000001	Collapsed Deposit	48,956.56	48,956.56	0.00
08/05/2019	Deposit	1254672	Payment for Invoice 14737	75,367.43	75,367.43	0.00
08/03/2019	Deposit	495485	Business Cards	-125.56	-125.56	0.00
08/21/2019	Deposit	3543534	Business Cards	125.56	125.56	0.00
08/25/2019	Deposit	G93843	Wire Fee	-30.00	-30.00	0.00
08/25/2019	Deposit	CORRECT	Bank Charges and Fees	-15.00	-15.00	0.00
08/30/2019	Deposit	4953442	Payment for Invoice 23234A	2,736.78	2,736.78	0.00
08/31/2019	Deposit	CORRECT2	Cents off	0.09	0.09	0.00
Total Deposits				109,489.57	109,489.57	0.00
Outstanding Checks						
08/31/2019	Check	32275	Check Payment for Invoice B4984454	-1,578.81	0.00	-1,578.81
Total Outstanding Checks				-1,578.81		-1,578.81
Outstanding Deposits						
08/31/2019	Deposit	95685	Payment for Invoice 99553	4,560.43	0.0	4,560.43
08/31/2019	Deposit	DEP000002	Collapsed Deposit	13,539.26	0.0	13,539.26
Total Outstanding Deposits				18,099.69		18,099.69

The scenario is now complete. The rest of this manual handles more special issues that may arise during a reconciliation.

Un-Matching

If you accidentally match the wrong entries, you can un-match them and match a different way if you like.

Un-Match Manual Match

Manual Matches

Manual Match Lines

SELECTED	DOCUMENT TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☐	...	495485	8/3/2019	-125.56	Business Cards
☐	...	1254672	8/5/2019	75,367.43	Payment for Invoice 14737
☐	...	3543534	8/21/2019	125.56	Business Cards
☒	...	G93843	8/25/2019	-30.00	Wire Fee
☒	...	CORRECT	8/25/2019	-15.00	Bank Charges and Fees
☐	...	4953442	8/30/2019	2,736.78	Payment for Invoice 23234A
☐	...	CORRECT2	8/31/2019	0.09	Cents off

Since these two entries are linked, you will notice the entry that that is linked also gets selected. Click Un-match.

HOME ACTIONS

Matched Lines

No Matches from Books

Manual Match Lines

MANAGE MATCHES DEPOSIT

MANAGE

Un-match

Here is the result. The entries moved up to the No Match section again.

No Matches from Books

SE...	DOCUME... TYPE	COLLAP... STATUS	DOCUMENT NO.	POSTING DATE	AMOUNT	DI
	...		G93843	8/25/2019	-30.00	W
	...		CORRECT	8/25/2019	-15.00	Bz
	...		95685	8/31/2019	4,560.43	Pa

No Matches from Bank

SE...	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
	...	WF498239	8/25/2019	-45.00	Wire fee

(There is nothing to show in this view)

Un-Match Automatic Match

You can also un-match automatic matches.

Here we marked an entry under Matched Lines:

Matched Entries						
Matched Lines						
DOCUMENT TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION	D T	
	563774	8/2/2019	13,432.87	Payment for Invoice 15423		
Check	32245	8/23/2019	-2,678.41	Check Payment for Invoice A73833X4		
Check	32267	8/11/2019	-564.76	Check Payment for Invoice B4984454		
	1254672	8/12/2019	-8,436.21	Wire transfer for Invoice 15432		
	1254672	8/19/2019	-981.56	ACH Payment for Invoice 13434Q		
	G93856	8/18/2019	-457.83	Electricity		
	G93865	8/21/2019	-8,719.45	Office Rent		
	G93843	8/14/2019	-12,364.11	Health Insurance		

Click Un-Match.

HOME	ACTIONS	Manual Match Lines	Adjustment Lines	Matched Lines
		MANAGE	MANAGE	MANAGE
	Un-Match			

The result is that the entries move to the non-match sections.

No Matches						No Matches from Bank					
No Matches from Books						No Matches from Bank					
SE...	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION		SE...	DOCUME... TYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☐	495485	8/3/2019	-125.56	Business Cards		☐	...	34656	8/12/2019	30,000.00	Deposit Check
☐	1254672	8/5/2019	75,367.43	Payment for Invoice 14737		☐	...	WT343545	8/16/2019	-8,436.21	Wire transfer fro
☐	1254672	8/12/2019	-8,436.21	Wire transfer for Invoice 15432		☐	...	95658	8/17/2019	48,956.55	Deposit
☐	DEP000001	8/17/2019	48,956.56	Collapsed Deposit		☐	...	667	8/21/2019	45,367.43	Deposit Check
☐	3543534	8/21/2019	125.56	Business Cards		☐	...	WF498239	8/25/2019	-45.00	Wire fee

Un-Match Internal Match

It's also possible to un-match an internal match. Select the entries. Since they are linked, when selecting one, the other one gets selected automatically.

Manual Match Lines

SELECTED	DOCUMENTTYPE	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION
☒	...	495485	8/3/2019	-125.56	Business Cards
☒	...	3543534	8/21/2019	125.56	Business Cards

Click Unmatch

HOME	ACTIONS	Matched Lines	No Matches from Books	No Matches from Bank	Manual Match Lines
		MANAGE	MATCHES DEPOSIT CHECK MULTIPLE	MANAGE	MANAGE
	Unmatch				

The result is shown below. They moved back to the non-matched section again.

No Matches					
No Matches from Books					
SE...	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION	
☐	495485	8/3/2019	-125.56	Business Cards	
☐	1254672	8/5/2019	75,367.43	Payment for Invoice 14737	
☐	1254672	8/12/2019	-8,436.21	Wire transfer for Invoice 15432	
☐	DEP000001	8/17/2019	48,956.56	Collapsed Deposit	
☐	3543534	8/21/2019	125.56	Business Cards	
☐	G93843	8/25/2019	-30.00	Wire Fee	
☐	CORRECT	8/25/2019	-15.00	Bank Charges and Fees	
☐	4953442	8/30/2019	2,736.78	Payment for Invoice 23234A	

Matching Collapsed and Expanded Deposits

Deposits are special entries because they usually consist of several deposit lines. Each deposit line is posted as a payment to the bank ledger in Business Central. So, a deposit with three lines will post three bank ledger entries in Business Central. This can become an issue because the deposit is usually posted as one entry with the physical bank. E-Bank will try to match it both ways. First it will try to match each individual deposit line and then as a collapsed deposit, which would be the sum of the deposit lines. See

how a deposit it made below:

VIEW - POSTED DEPOSIT - DEP000001



DEP000001

General

No.	DEP000001	Posting Date	8/17/2019
Bank Account No.	CHECKING	Document Date	8/17/2019
Total Deposit Amount	48,956.56	Department Code	
Total Deposit Lines	48,956.56	Customergroup Code	
Difference	0.00	Currency Code	

Posted Deposit Subform

ACCOUNT TYPE	ACCOUNT NO.	DESCRIPTION	DOCUMENT DATE	DOCUMENT TYPE	DOCUMENT NO.	AMOUNT
G/L Account	...		5/17/2018		104	0.00
Customer	20000	Trey Research	8/17/2019		30498	28,537.02
Customer	30000	School of Fine Art	8/17/2019		59935	7,764.63
Customer	10000	Adatum Corporation	8/17/2019		948549	12,654.91

If a deposit is not being matched it will enter the non-match section and it will be collapsed.

No Matches from Books

SE...	COLLAP... STATUS	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION	EXTERNAL DOCUME... NO.	BAL L
☐	...	495485	8/3/2019	-125.56	Business Cards		
☐		1254672	8/5/2019	75,367.43	Payment for Invoice 14737		
☐	Expanded D...	1254672	8/12/2019	-8,436.21	Wire transfer for Invoice 15432		
☒	Collapsed D...	DEP000001	8/17/2019	48,956.56	Collapsed Deposit	DEP000001	
☐		3543534	8/21/2019	125.56	Business Cards		

If you like to match against the deposit lines instead of the sum of all lines, you must expand it. Select the collapsed entry and click Expand:

HOME ACTIONS

Matched Lines

No Matches from Books

MANAGE

MATCHES

DEPOSIT

CHECK MULTIPLE

Collapse

Expand

Here is the result:

No Matches from Books

SE...	COLLAP... STATUS	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION	EXTERNAL DOCUME... NO.	BANK. LED EN
☐		495485	8/3/2019	-125.56	Business Cards		
☐		1254672	8/5/2019	75,367.43	Payment for Invoice 14737		
☐	...	Expanded D... 1254672	8/12/2019	-8,436.21	Wire transfer for Invoice 15432		
☐	...	Expanded D... 30498	8/17/2019	28,537.02	Trey Research	DEP000001	
☐		Expanded D... 59935	8/17/2019	7,764.63	School of Fine Art	DEP000001	
☐		Expanded D... 948549	8/17/2019	12,654.91	Adatum Corporation	DEP000001	
☐		3543534	8/21/2019	125.56	Business Cards		
☐		693843	8/25/2019	-30.00	Wire Fee		

Notice that the External Document No. is set to the number of the actual deposit. Notice how the amounts match the posted deposit. You are now able to match each deposit line individually as needed.

If you like to collapse the deposit again, click one of the deposit lines and click collapse.

Here is the result:

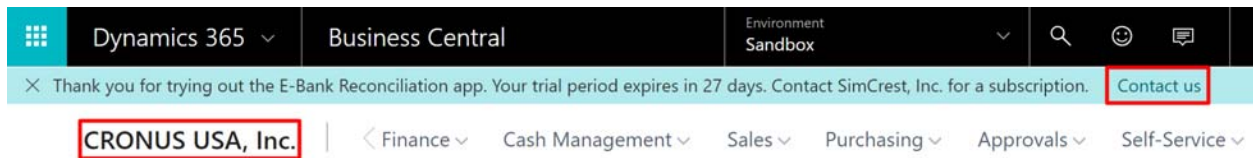
No Matches

No Matches from Books

SE...	COLLAP... STATUS	DOCUMENT NO.	POSTING DATE	AMOUNT	DESCRIPTION	EXTERNAL DOCUME... NO.	BAL L
☐	...		495485	8/3/2019	-125.56	Business Cards	
☐	...		1254672	8/5/2019	75,367.43	Payment for Invoice 14737	
☐	...	Expanded ...	1254672	8/12/2019	-8,436.21	Wire transfer for Invoice 15432	
☐	...	Collapsed ...	DEP000001	8/17/2019	48,956.56	Collapsed Deposit	DEP000001
☐	...		3543534	8/21/2019	125.56	Business Cards	

Trial Period and Activating/Renewing a Subscription

When you have installed the E-Bank App, it will automatically run for a trial period of 30 days. During that time, you are free to evaluate the solution and there are no restrictions to the version running under the trial period. Each time anyone logs into Business Central they will see a trial period message in their Role Center.



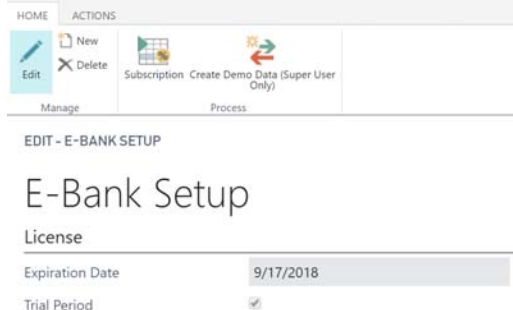
Once the trial period has expired, the E-Bank system will stop working. To avoid that, you need to subscribe to E-Bank. Contact SimCrest to purchase a subscription. You can click the "Contact us" link in the message to send us a message (<http://simcrest.com/ContactUs>).

E-Bank is licensed per company and is tied to the company name. You can see the company name in the Role Center when Business Central starts up (see above).

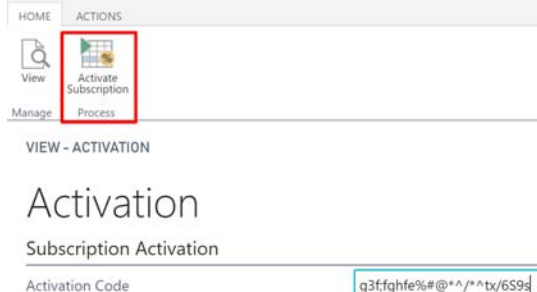
Send the company name to SimCrest together with the request for a subscription. Subscriptions usually run for 1 year at a time but can be customized to your specific needs.

Once purchased, SimCrest will issue you an activation code. Here is how to activate the subscription:

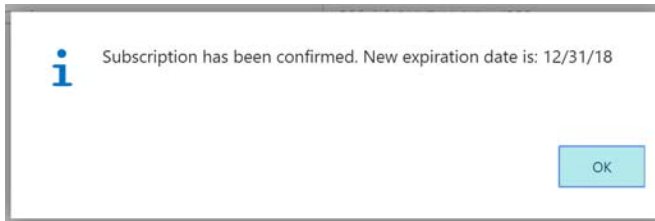
- Go to E-Bank Setup and click Subscription



- Paste the activation code into the field and click Activate Subscription



- Here is the resulting message



Subscription Expiration

If the E-Bank subscription expires the solution will no longer work. You also won't be able to access any of the E-Bank features. We suggest you uninstall the extension if you are no longer using it.

Customer Support and Request for new features

If you have questions how to use E-Bank or have issues to report, we would love to hear from you. Please go to <http://simcrest.com/ContactUs> and send us a message. Use the same link if you like to request new features for E-Bank.