Arshu Consultancy Pte. Ltd.

Lazada Connector v1.0.0.0

GUIDE
Guide for Lazada Connector for Microsoft Dynamics 365 Business Central

Date: 03-Feb-2019

Contact : Support_sg@navisionapps.com

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Contents

1. Introduction

Thanks for choosing Lazada Connector.

Lazada connector enables you to seamlessly to connect with Lazada marketplace. It updates inventory/pricing and downloads sales orders/pay-out statements from Lazada without manual intervention.

2. Business Scenario

Companies who uses Business central and wants to sell in Lazada marketplace required needs to update inventory and pricing regularly to fulfil customer orders. and customer places order in Marketplace, the same need to be entered in ERP to do shipment and invoicing.

If both systems are not integrated, its manual and time-consuming process to update orders, pricing and inventory. There is chance of human errors.

If companies don't have any ERP they can chose Business Central is a platform for selling in Lazada and manage orders.
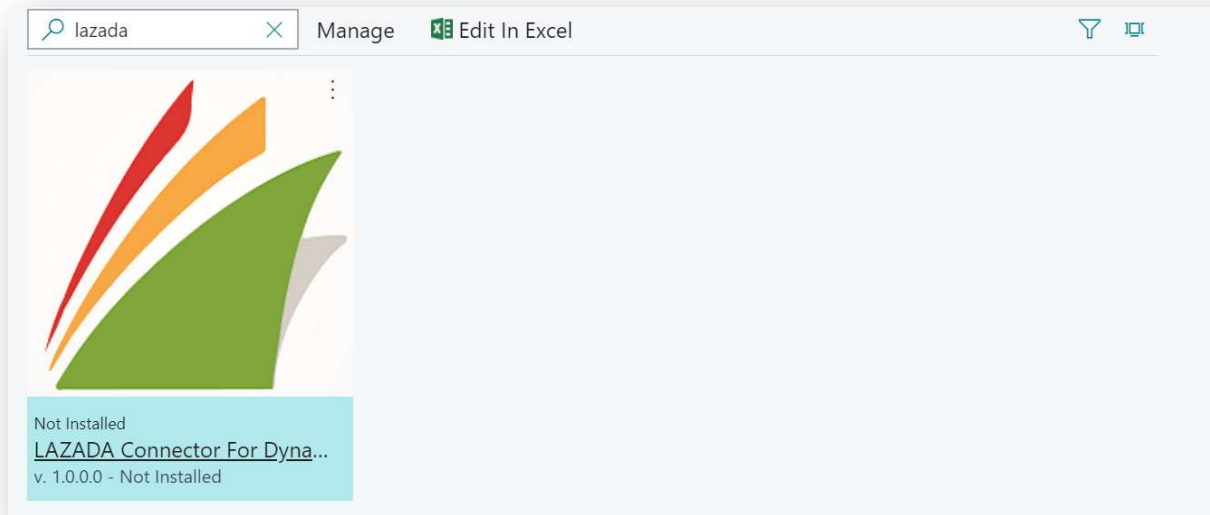
3. Install Extension

The purchased App will be listed under "Extension Management" Page.

Navigate to "Extension"

Click on Lazada Connector for Dynamics Business Central Extension

Click Next

Read "Terms and Conditions" and check Accept the terms and conditions and
Click Install

EXTENSION INSTALLATION

REVIEW EXTENSION INFORMATION BEFORE INSTALLATION

Name	· ·	LAZADA Connector For Dynamics 365 Busines...
Publisher	· · · · · · · · · · · · · · · · · · ·	ARSHU CONSULTANCY PTE. LTD.
Language	· · · · · · · · · · · · · · · · · · ·	English (United States) · · ·

Terms and Conditions

Privacy Statement

I accept the terms and conditions · ·

Back   Install

After its successfully install the app, you will get message successful installed.

ⓘ   The LAZADA Connector For Dynamics 365 Business Central
extension was successfully installed. All active users must log out
and log in again to see the navigation changes.

OK

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Note: To install App, user must have "SUPER" role id

4. Configure

Navigate to assisted setup page and select Set up "Setup Lazada Connector" and double click to configure.

Enable Authorize App and click Next

Enter you Lazada seller email account and License key

For trail license key, please email sales@navisionapps.com.

LAZADA CONNECTOR WIZARD

WELCOME TO LAZADA CONNECTOR SETUP!

Lazada Connector seamlessly connect your business central with Lazada Marketplace

LET'S GO!

Authorize App · · · · · · · · · · · · · · · · · · ⬤

Lazada Seller Email ID · · · · · · · · · · | lazada@Cronus.sg |

Enter License Key · · · · · · · · · · · · | 20191231F2D30F6F1BAC3A6FF400F0B7FA0765C |

| Set Defaults Permission | Back | Next | Finish |

After clicking next, system will ask to confirm to authorize Lazada Connector and upon clicking yes, it will open new window to enter your Lazada seller centre login information to authorize.

? Do you want to authorize Lazada Connector App?

| Yes | No |

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After successful login, it will post back to business central home page URL along with authorization code.

You must copy only below code from the link (without equal to (=))

0_106527_vAIg8LuXSX4zzh5lml4xNP4z1645

Enter Seller Authorization code and validate authorization code

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LAZADA CONNECTOR WIZARD

Enter Authorization Code

Seller Authorization Code · · · · · · · · 0_106527_vAIg8LuXSX4zzh5lml4xNP4z1645

| Validate Authorization Code | Set Defaults Permission | Back | Next | Finish |

After successful validation, you will get a message like below. You can validate code only once. If its fails, you may need to authorize again get new code and update it here.

Validated Sucessfully!

OK

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User Permission

Define which user should able to use Lazada Connector Functionality.

*Note: The pre-requisites role ID. i.e. "**D365 SALES DOC, POST/ D365 SALES DOC, EDIT**". Below screen will list out only user who has role of "D365 SALES DOC, POST or D365 SALES DOC, EDIT".*

Click *"Set defaults Permission"* to enable permission for listed users. Or manually tick "Has Permission" those who wants to assign it.

LAZADA CONNECTOR WIZARD

Check the Assign or Remove Permisson Box to change read permission for the user. User Group members should be managed through the user group only.

Choose Set Defaults and required permissions will be automatically assigned to user group members and users who has role ...

USER FULL NAME	USER GROUP MEMBER	HAS PERMISSION	ASSIGN PERMISSION	REMOVE PERMISSION	
sri s	☐	☑	☐	☐	⋮

Configure E-Commerce Setup as per your company policy.

LAZADA E-Commerce Setup | ⮥ Update Lazada Item Category | More options

GENERAL

Region	Singapore ⌄	Insert Voucher Amt in SO as	New Line ▾
Get Back Days to Sync	30	Internal Voucher GL Account	40300 ⌄
Create Lazada Order as	Order ▾	Insert Shipping Amt in SO	⬤
Order No. Series	S-ORD ⌄	Insert Shipping Service Amt in ...	⬤
Lazada Customer No.	10000 ⌄	Shipping GL Account	⌄
Default Order Location Code	MAIN ⌄	Journal Template Name	CASHRCPT ⌄
Insert Lazada Voucher Amt in SO	⬤	Cash Receipt Journal Batch	GENERAL ⌄
Lazada Voucher GL Account	⌄		

Enter your email and click next

LAZADA CONNECTOR WIZARD

Enter the Registration details.

Registration E-Mail Address .... sales@navisionapps.com

Set Defaults Permission | Back | Next | Finish

Click Next and Finish

The assisted setup status will be changed "Completed" on Clicking Finish button.

| Set up Lazada Connector | ⋮ | **Completed** |

5. Manual Configuration

5.1 Authorization Setup

Navigate to "LAZADA Seller Authorization Setup" (search on Business Central)

Go to Action→Authorize App

After clicking next, system will ask to confirm to authorize Lazada Connector and upon clicking yes, it will open new window to enter your Lazada seller centre login information to authorize.

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After successful login, it will post back to business central home page URL along with authorization code.

You must copy only below code from the link (without equal to (=))

0_106527_vAIg8LuXSX4zzh5lml4xNP4z1645

Enter Seller Authorization code and validate authorization code from action

After success fully validation, system will retrieve token. User also can retrieve token manually after successful validation.

This setup required only once. After that system will retrieve periodically updated token.

5.2 E-Commerce Setup

Navigate to Lazada E-Commerce Setup

Enter details as per your company requirements.

No.	Column Name	Description	Mandatory
1	Region	Lazada Region you want to connect	Yes
2	Get Back Days to Sync	System will always go last 2 days to get orders again if you enter 2. You can enter any days.	Yes
3	Create order as	You can configure to create as sales order or directly as invoice in BC	
3	Order No. Series	When you create Business Central sales orders, it will create in this no. series	Yes
4	Lazada Customer No.	Sales order will be created against this customer. All invoices will be posted agaist this custoemr	Yes
5	Default Order Location	When sales order created, it will create agist this location. User can change before before creating actual orders.	Yes

6	Insert Vouched Amount In SO as	If you select new line, it create a new line order with GL account defined. If you select Ajdjsut unit price, the selling price will be updated after voucher amount	Yes
7	GL Accounts (Voucher,Lazada Voucher, Shiping and etc)	If you enable this, you need to define GL Accounts and it will be inserted into Sales Order	Optional
8	Journal Template Cash Receipt Journal Bank Account	System will generate cash receipt journal as per this configuration	Yes
9	Email Lazada Docs To	You can download or email lazada shipping and Invoice documents to this ID	Optional

You must update below information for first time and whenever necessary.

It will take some time to download data from Lazada

Update Lazada Item Category   Update Shipment Providers

Update Lazada Reason   Get Brands

6   Scheduler Configuration

Scheduler needs to configure to update inventory information to market place and retrieve order details from Lazada.

On Hold		Codeunit	70252929	LAZADA_RefershToken_SGP	Refersh Token
Ready		Codeunit	70252933	LAZADA_OrderMangement_SGP	Get New Orders and Order Sta...
On Hold		Codeunit	70252936	LAZADA_InventoryMgnt_SGP	Update Inventory and Pricing

Schedule below code units as per your required time interval.

70252933 – Get Lazada Orders

This batch job will retrieve new orders from Lazada portal and update status of existing orders

Codeunit · 70252933 · LAZADA_OrderMangement_SGP

Process	Report		Actions	Navigate	Less options

General Show more

Object Type to Run	Codeunit	Description	Get New Orders and Order Status
Object ID to Run	70252933 ···	Earliest Start Date/Time	2/3/2019 5:45 PM
Object Caption to Run	LAZADA_OrderMangement_SGP	Status	On Hold

Recurrence

Recurring Job	(off)	Run on Saturdays	(on)
Run on Mondays	(on)	Run on Sundays	(on)
Run on Tuesdays	(on)	Starting Time	12:00:00 AM
Run on Wednesdays	(on)	Ending Time	
Run on Thursdays	(on)	No. of Minutes between Runs	60
Run on Fridays	(on)	Inactivity Timeout Period	0

70252936 – Inventory Update

This batch job will update inventory quantity and pricing in Lazada Portal.

Schedule frequency as per your policy.

It will update QC Status of pending item.

Process	Report		Actions	Navigate	Less options

General Show more

Object Type to Run	Codeunit	Description	Update Inventory and Pricing
Object ID to Run	70252936 ···	Earliest Start Date/Time	
Object Caption to Run	LAZADA_InventoryMgnt_SGP	Status	On Hold

Recurrence

Recurring Job	(off)	Run on Saturdays	(off)
Run on Mondays	(on)	Run on Sundays	(on)
Run on Tuesdays	(on)	Starting Time	9:00:00 AM
Run on Wednesdays	(on)	Ending Time	9:00:00 PM
Run on Thursdays	(on)	No. of Minutes between Runs	60
Run on Fridays	(on)	Inactivity Timeout Period	0

70252929 – Refresh Token

System API - This batch to update token. It's recommended to run only once in a day.

Process	Report		Actions	Navigate	Less options

Object Type to Run	Codeunit		Description	Refersh Token
Object ID to Run	70252929		Earliest Start Date/Time	2/4/2019 12:00 AM
Object Caption to Run	LAZADA_RefershToken_SGP		Status	On Hold

Recurrence

|			
Recurring Job	⬤	Run on Saturdays	⬤
Run on Mondays	⬤	Run on Sundays	⬤
Run on Tuesdays	⬤	Starting Time	12:00:00 AM
Run on Wednesdays	⬤	Ending Time	1:00:00 AM
Run on Thursdays	⬤	No. of Minutes between Runs	1440
Run on Fridays	⬤	Inactivity Timeout Period	0

7 Lazada Item Profile

7.1 Item Creation

You can copy items from standard Business Central and publish into Lazada.

If you already have items in marketplace, you can sync to Business Central.

From Order processor role canter, click on Lazada Published Items

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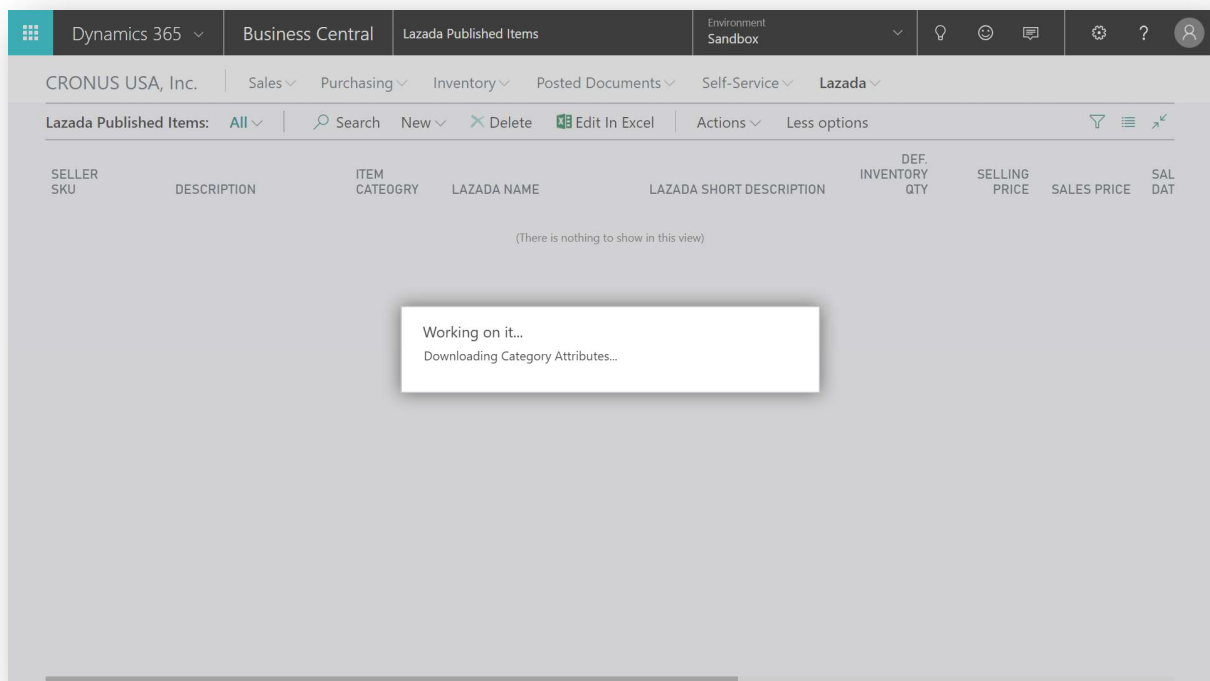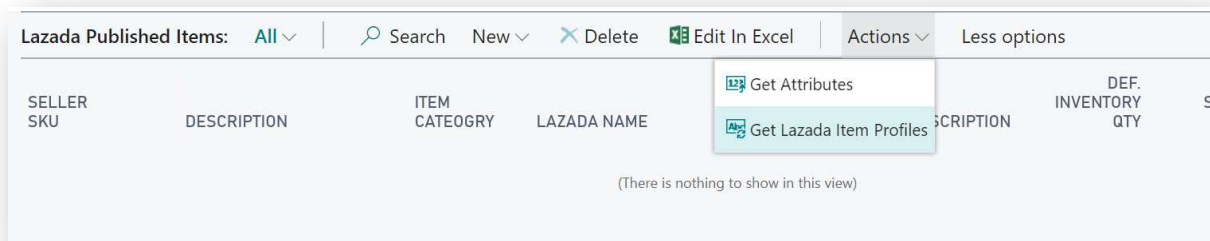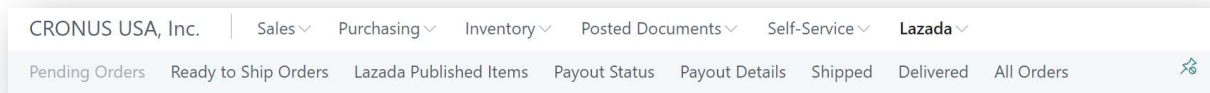
SELLER SKU		DESCRIPTION	ITEM CATEOGRY	LAZADA NAME	LAZADA SHORT DESCRIPTION	DEF. INVENTORY QTY	SELLING PRICE	SALES PRICE	SAL DAT
1000	⋮	name	6614	name	Click to edit	15.00	12.00	0.00	1/9,
10000		BCConnectorTestItem	10001958	BCConnectorTestItem	Click to edit	1.00	7.00	0.00	1/4,
1001		Touring Bicyle	10000827	Touring Bicyle	Click to edit	2.00	15.00	0.00	1/9,
1110		Rim	1989	Rim	Click to edit	1.00	12.00	0.00	1/9,
1120		Spokes	1989	Spokes	Click to edit	2.00	10.00	0.00	1/9,
1121		Spokes	1989	Spokes	Click to edit	2.00	10.00	0.00	1/9,
1150		Front Hub	10001942	Front Hub	Click to edit	1.00	10.00	0.00	1/9,
1151		Axle Front Wheel	10001942	Axle Front Wheel	Click to edit	1.00	10.00	0.00	1/9,
1896-S		ATHENS Desk	10000549	ATHENS Desk	Click to edit	12.00	2.00	0.00	1/9,
70060		Mounting	10002206	Mounting	Click to edit	0.00	100.00	0.00	1/9,

LAZADA ITEM CARD

10000 · BCConnectorTestItem

New | Actions | Less options

Get Attributes | Create Item | Update Item | Get Lazada Item Profiles

Item No./Seller SKU	10000	Sales End Date	1/6/2019 12:00 AM
Description	BCConnectorTestItem	Brand	SkyCraft
Lazada Unit of Measure		Package Content	Click to edit
Item Cateogry	10001958	Product Link	https://www.lazada.sg/-i280517011-s4395...
LAZADA Name	BCConnectorTestItem	QC Status	approved
LAZADA Short Description	Click to edit	Min. of Offline Inventory	0
Def. Inventory Qty	1.00	Shop SKU	280517011_SGAMZ-439525135
Selling Price	7.00	Item ID	280517011
Sales Price	0.00	SKU ID	439525135

Your Lazada item will be download into business central.

You can create an item, update item from business central also from action menu.

No.	Column Name	Description	Mandatory
1	Item No./Seller SKU	Business Central Item No.	Yes
2	Description	Item description. It will not get updated in Lazada Marketpalace	Yes
3	Lazada Unit of Measure	This unit of measures will be used to create a sales order and after inventory is calculated from Base UOM, it will be converted into this UOM and updated into Lazada	Yes
4	Item Category	Lazada Item Category. After choosing lazada item category, Click Action Get Attributes. (by default system will update required attributes in sub page)	Yes
5	Lazada Name	It will be updated in lazada Maximum Length is 250	Yes
6	Lazada Short Description	Short Description	Yes
7	Selling Price	This price will be updated in Lazada	Yes

8	Sales Price	If there is any promotional price, you can update.	Optional
9	Sales Start Date	If sales price is defined, Start Date must be specified	Conditional
10	Sales End Date	If sales price is defined, End Date must be specified	Conditional
11	Brand	Choose from list or free entry	Yes
12	Package Content	You can edit package content to be displayed in Lazada	Yes
13	QC Status	Lazada Status can be updated via by clicking Action→ Get QC Status	-NA-
14	Shop SKU Item ID SKU ID	Assigbed by Lazada	-NA-
15	Block Item	If item is blocked, inventory will be updated as Zero	Optional

Based on Item Category, system will display Item Attributes. Those highlighted as Red is mandatory

Actions

Create Item - Item will be created in Lazada

Update Item

Existing Item master will be in Lazada (Note: if you directly made a change on Portal, it may override in portal when you update from Business Central)

Get Attributes

Retrieves Attributes from Lazada for selected item categories.

Update Inventory/Price

Inventory and Price of this item will be updated in Lazada Portal

Get QC Status

You can retrieve item status after creating or after item updates.

*Currently its supports one SKU – one product

*Image should be uploaded to seller centre directly

Attention: While creating or update items via API, Special characters may update with other/junk values. It must be fixed manually by users.

8 Inventory Configuration

Item Inventory can be updated in Lazada marketplace with pre-defined logic provided in App.

1. Location Configuration

   In a standard Business Central, you may have multiple location configured. You can choose which locations need to be considered for Lazada Market place

   And enter how many percentages should be considered from total inventory for Lazada marketplace (>0 <= 100%)

   If any sales order outstanding quantity should be excluded from inventory or not.

   You can enable more than one location as Lazada location, it will be sum up inventory location which are enabled as "Include in Lazada"

   LAZADA Inventory Location

   Include in LAZADA In... · ⬤   Remove Open SO Qt... · ⬤

   Include LAZADA Inv ... ·   50.00

2. Item Level configuration
   - In addition to existing calculation, if you want to keep some inventory on available quantity calculated from above you can enter in Lazada item profile "Min. of Offline Inventory" (**as per base UOM**).

     E.g. Let say Step 1 has calculated inventory of 50 and if you configure min offline inventory as 10. Then it will exclude 10 from 50 and it will publish it as 40

   - If user want to update quantity with fixed quantity irrespective of the current inventory, you can update in Def. Inventory Qty (must **be entered as per Lazada UOM**)

9 Order Processing

From order processing role enter user van view list of pending orders and ready to shop orders.

On schedule interval, Lazada order will get sync to Business Central or user also manually sync orders from Lazada Order List Page.

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ORDER ID		ORDER NUMBER	INTERNAL ORDER NO.	CUSTOMER FIRST NAME	CUSTOMER LAST NAME	ITEM STATUES	TOTAL ORDER AMOUNT	PAYMENT METHOD	
7538175735932	⋮	7538175735932		S****r		canceled	12.00	COD	
8277635635932		8277635635932		S****r		canceled	12.00	COD	
8279465735932		8279465735932		S****r		canceled	12.00	COD	
8299400135932		8299400135932		S****r		canceled	12.00	COD	
8314734135932		8314734135932		S****r		canceled	12.00	COD	

You can open any existing order to view details and create orders

LAZADA ORDER

7538175735932

New | Actions | Less options

General   Show more

Order ID · · · · · · · · ·	7538175735932	Promised Shipping Ti... ·	
Order Number · · · · · · ·	7538175735932	Delivery Information · ·	
Internal Order No. · · · ·		Remarks · · · · · · · · ·	
Name · · · · · · · · · · ·	S****r	Gift Option · · · · · · ·	
E-Mail · · · · · · · · · ·		Gift Message · · · · · · ·	
Item Statues · · · · · · ·	canceled	Order Date Time · · · · ·	10/31/2018 4:07 PM
Total Order Amount · · ·	12.00	Order Updated Date ... ·	2018-10-31 16:10:05 +0800
Payment Method · · · · · ·	COD	Address Updated At · · ·	

From Action menu, user can Make standard business central orders. Or user can set status to cancel and select the reason for Cancellation (you can do it in line level or order level)

New | Actions   Less options

Update Order   ✕ Set Status to Cancel   Get Shipping Label

Make Order   Set Item Being Packed   Get Invoice

Update Invoice   Set Item Ready To Ship   Get Carrier Manifest

Make Order

If item is purchased more than one quantity, Lazada sends each quantity as one line. Here you must group by item or create same as Lazada Orders.

If user click make order from list page, this option page will not be show. It will automatically create orders.

User can manually select existing sales order no. if Lazada order is created by user manually.

Update Invoice

Invoice no. will be updated in Lazada Portal. In Lazada E-Commerce setup option available to update sales order as invoice no. otherwise user need to update invoice in order and process it.

There few other options to Set Status to Being Packed and Set Item Ready to Ship. (this functionality is subject to availability of Lazada API)

From Open Orders List Page

Since browser does not support to download both invoice and shipping together, but system can email both documents to email id configured in Lazada E-Commerce setup.

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Email

Download

OK   Cancel

10 Pay-out Status

User can get pay-out statement and transaction details information within Business Central.

Navigate to Lazada→Payout Status page

From Action→Click on Get Statement

User can enter created after date to get latest statements

EDIT - DATE FILTER

Created After · · · · · · · · · · · · · · · ·

Lazada changes different type of Fees, you can configure GL Account for each payment type.

If you want fee to be skipped from creating cash receipt journal, Tick skip in Payment Journal.

Navigate Fee G/L Mapping

fee GL mapp

**Go to Pages and Tasks** — Show all (30)

> Fee G/L Maping — Administration

FEE NAME	G/L ACCOUNT	SKIP IN PAYMENT JOURNAL
ADJUSTMENTS OTHERS		☐
ITEM PRICE CREDIT		☐
PAYMENT FEE		☐
PROMOTIONAL CHARGES VOUCHERS		☐
REVERSAL ITEM PRICE		☐
SHIPPING FEE (CHARGED BY LAZADA)		☐
		☐

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Select any one of the statement lines and click create cash receipt journal. System will create journal entry. Navigate to Cash receipt journal and post the transaction.
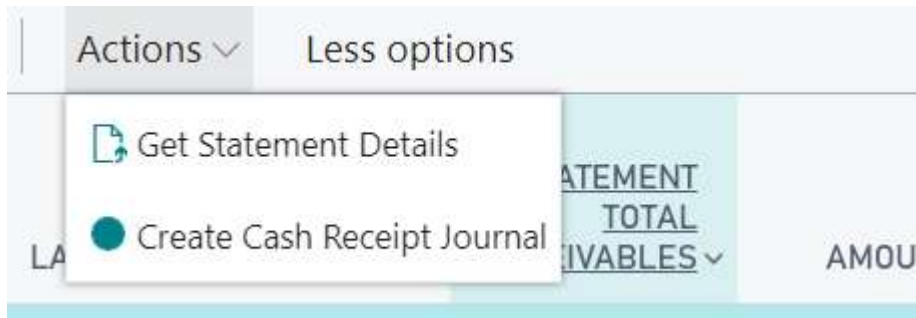
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