



# NOS<sup>TM</sup>

New Organization System



INNOVATIVE WEB SOLUTION FOR ORGANIZATION AND REGULATIONS COMPLIANCE OF PROCESSES

Milan, December 2018



## ASSUMPTIONS

*ORGANIZATION: «A big corporation's people, in their day to day work, have to be able to easily access information regarding Legislation, Business Processes, and Corporate structure»*

*COMPLIANCE: «To achieve long-term success, organizations need to maintain a culture of integrity and conformity, and have to be aware of stakeholders' needs and expectations. The integrity and conformity of products and business processes are not only the basics of a sound organization, but also an opportunity for ensuring ongoing corporate success»*

## THE BIG BUSINESS GOAL

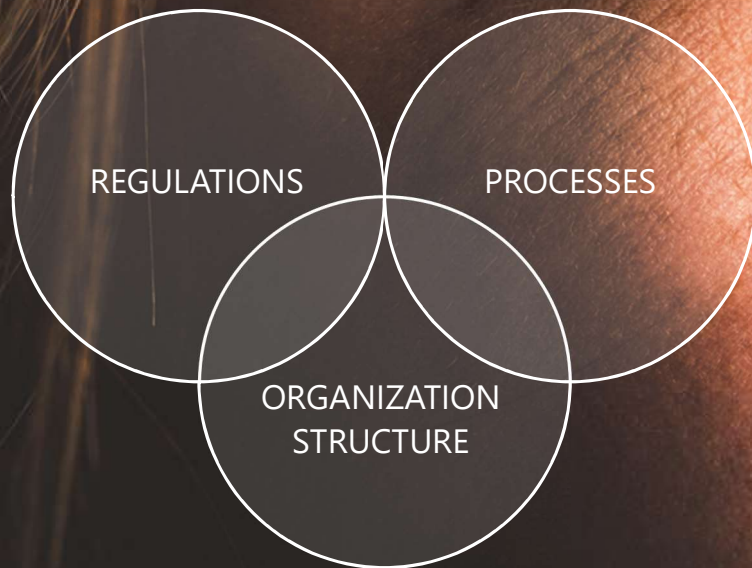
There is a growing need, in every market sector, for large companies to improve the efficiencies of their Corporate Governance Systems, and for business processes to be compliant with internal policy, national, community, and international laws, as well as with a specific sector's legislation.

The goal of senior management is to be confident that internal procedures guarantee external and internal regulations are not violated, and so avoiding risk of financial losses, penalties or loss of reputation.





## KEY CONCEPT



The improvement of efficiency of day-to-day work in managing an Organization and ensuring regulatory compliance requires a full integration of **PROCESSES, REGULATIONS, and ORGANIZATIONAL STRUCTURE** of a corporation.

## THE UNDERLYING TECHNOLOGY

The answer to this specific challenge is found in the innovative web application suite:



specifically designed and developed to improve the efficiency in the management of organizational and regulatory requirements, integrated with business processes and organization structures.





New Organization System

The NOS™ suite consists of three different web applications that can be activated individually or simultaneously, ready to be integrated into your corporate intranet.



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## THE NOS™ POTENTIALS

To support the organization's management, NOS™ facilitates real time communication of organizational setup, and importantly, any changes in corporate structure, to all the company's people, wherever they are operating, be it in the central office or in the field.

At the same time, NOS™ allows easy access for all employees to regulatory, organizational, and operational information through a PC and through most commonly used mobile devices, using a search engine or browsing the business processes digital Map and the Organizational Chart.

To support the management of Corporate Compliance, NOS™ allows for the creation and activation of several Check Points in each Business Process for: Privacy (GDPR UE), Anti-bribery (ISO 37001), Occupational Health and Safety (ISO 45001), Information Security (ISO 27001), Business Continuity (ISO 22301), Quality (ISO 9001), Environment Management (ISO 14001), Risk Management (ISO 31000, as well as for specific requirements of the corporation's market sector, correlating all these control points to Processes, Regulations, and Organizational Structure.



## INTEGRATED MANAGEMENT OF THE REGULATORY PLANT

NOS Norma™ allows for the optimization and simplification of corporate regulations.

The issuance of all documents is subject to an ISO-9001 compliant workflow, which automatically delegates the editing, verification, approval, and publication activities, with automatic email notification for operational deadlines.

The system supports distribution lists, correlation of documents with business roles, and Acknowledgment.

The application manages reserved documents and makes available ready-to-use document templates.

Regulations are linkable to the digital Map of Processes, realized using NOS Compliance™, as well as to all Control Points present in a process.

Regulations are also linkable to the Organization Chart made available with NOS Organization Chart™.

Searching of documents is performed by the integrated SharePoint search engine. It is also possible to integrate the platform with semantic search engines.

NOS™ Norma supports documents historical archiving.





## THE DIGITAL MAP OF PROCESSES WITH CONTROL POINTS

NOS Compliance<sup>TM</sup> allows for the drawing of a Business Processes digital Map and browsing it to access all relative Regulations, Control Points, and Organization Structures.

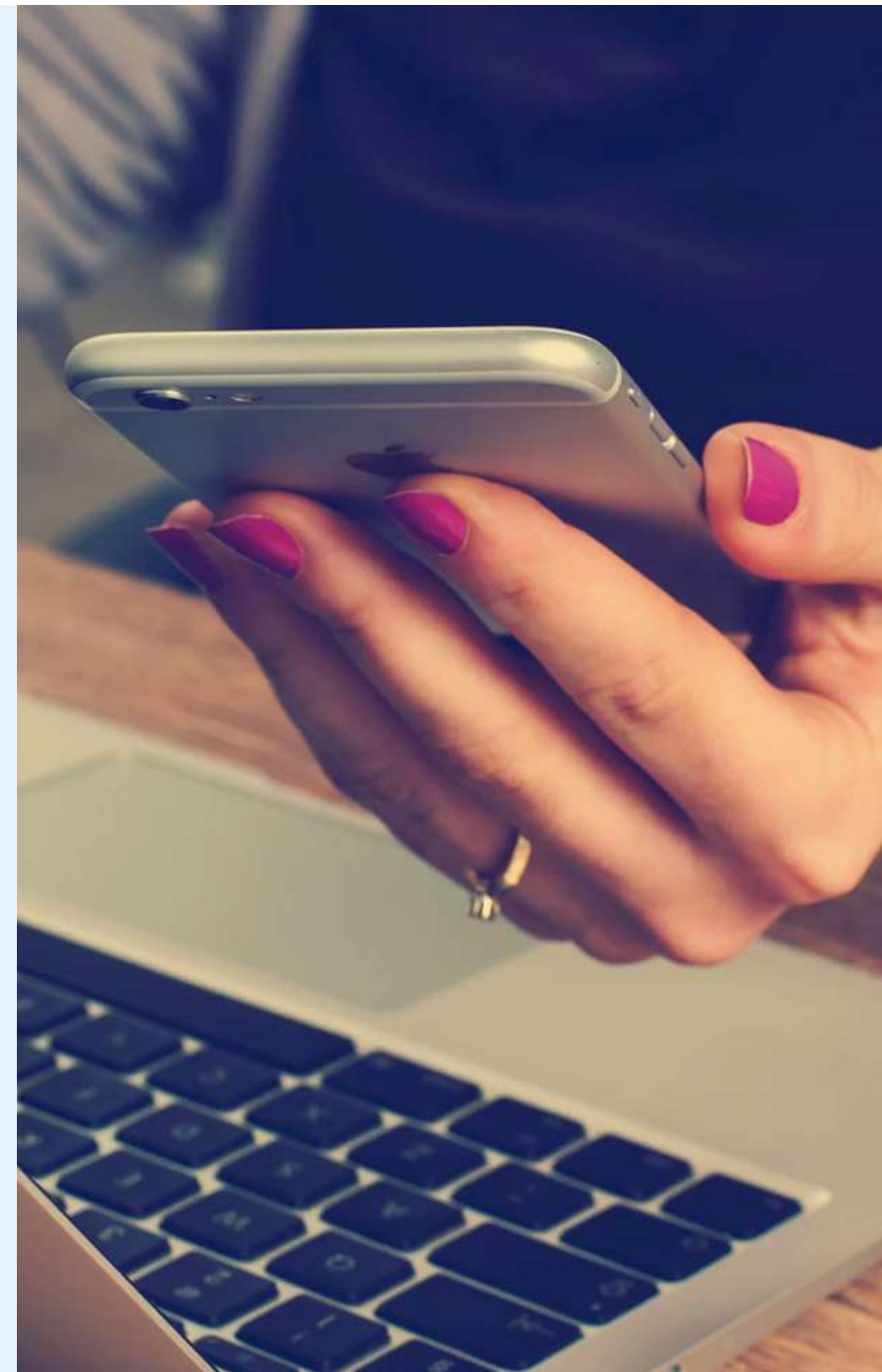
The application improve the knowledge of the corporate organization and the understanding of organizational and operational changes, regarding new regulation or changes in the current regulations.

Before publication, each digital map of processes is subject to workflow approval.

The application is integrated with Microsoft Visio® for the creation of your own mapping of processes, drilling down to the level of the basic flow-chart or to import processes previously created with this tool.

Control points for regulatory compliance can be inserted into the schematic diagrams, with the option to correlate these with relevant documents.

NOS Compliance can be integrated with semantic search engine and also supports historical archiving of digital maps.



## THE DIGITAL ORGANIZATION CHART

NOS Organization Chart<sup>TM</sup> provides an effective means to share the Organizational Structure with the corporation's people, and importantly, any organizational changes.

This web application allows for the creation, management, consultation, and browsing of the digital organization charts at every level, offering high level or detailed views.

Each Organizational Structure can be linked at Regulations and/or Processes

Each structure is subject to a specific workflow for performing the activities of editing, validation and publication.


The system is integratable with external applications, such as HR systems and Master Data for automatic loading/updating of information.

Also available are functionalities such as "People in Structure", to search people among members of Organization Structures and "Multiparents", to manage multiple reporting lines.

Supports historical archiving for later prints or query.

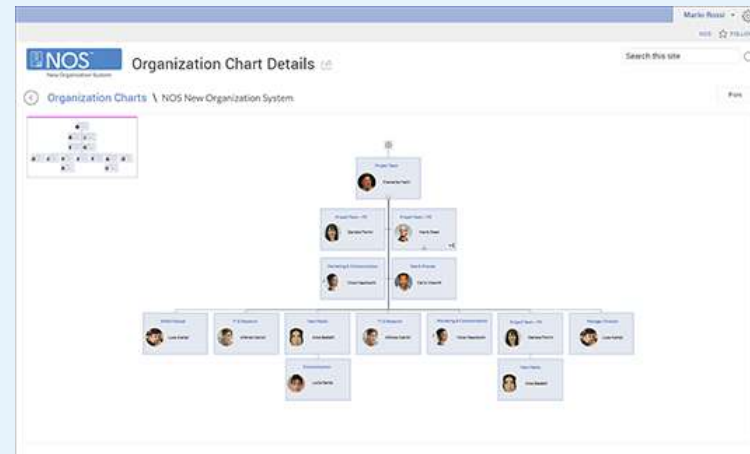
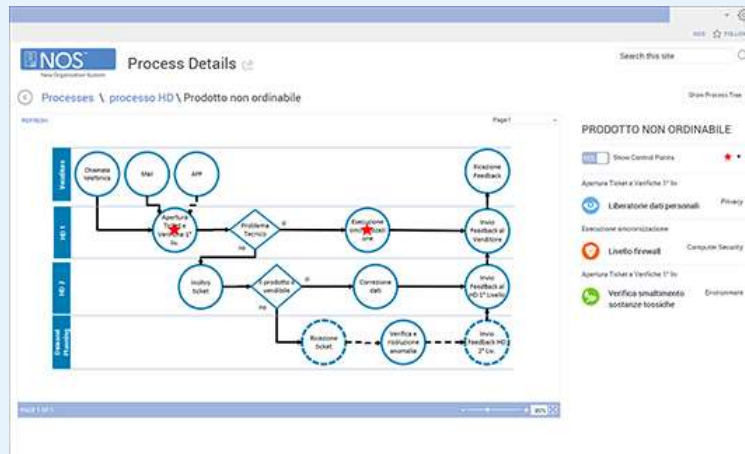


## USER INTERFACE


**Regulation Management**

Regulations Group: **Commerciale**

Title	Code	Version	Typology	Publicat.	Expires.	Status	Regulations Group Responsibility
Commerciale							
Contracts							
Regulations							
Politica 501	POL001	0	Manuale			Pending	
Procedura 001	DT	1	Procedura	9/9/2018		Pending	
Procedura 002	DT-500	1	Procedura	11/2/2018		Approved	
Doc Test ISO							
Adegness1							
Adegness2							
Adegness3							
Adegness4							



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## MACRO TECHNICAL SPECIFICATION AND ACTIVATION POLICIES

All NOS™ web applications are available with Microsoft SharePoint technology for a better integration into intranets using this technology



NOS™ is integrated with Microsoft Visio® to create diagrams of Processes and to import processes previously created with this tool



NOS™ can be integrated in the customer's infrastructure in two ways: "web-site" as an intranet application, or as "web-part" with SharePoint intranet native functionalities or directly from Microsoft Azure Cloud.



## THE ADVANTAGES THAT JUSTIFY THE NOS™ INVESTMENT

The improvement in the efficiency of Corporate Governance Systems to prevent the violation of external or internal regulations to avoid the risk of financial penalties or loss of reputation.

The reduction in the level of Management liability and the ability to at any time present up-to-date information regarding the organization and regulatory compliance of business processes to all relevant regulatory bodies.



CONTACTS



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Sistema integrato per la Qualità e l'Anticorruzione certificati

