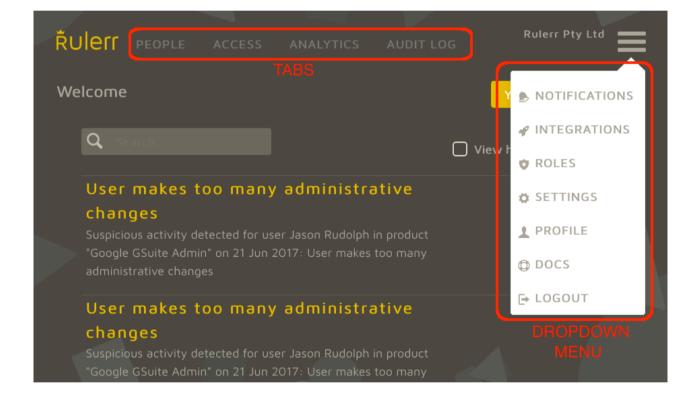
# **RULEFF** Quick Start Guide

## **1. Accept Microsoft AppSource Free Trial Offer**

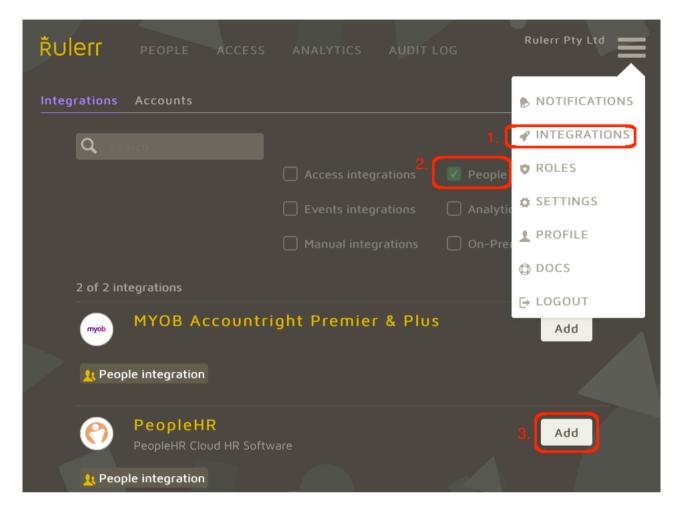
After the signup process a dashboard is displayed. The dropdown menu on the right-hand side and tabs across the top allow access to Rulerr's features. The company name appears top right of screen in this guide its Rulerr Pty Ltd.



## 2. Add Company People

Other people within the company must now be added as a person by one of the two methods overleaf. They cannot access Rulerr via Microsoft AppSource free trial offer because the company has already accepted this offer and signed up. People can login using their Microsoft credentials at <u>www.rulerr.com</u> once added as a person.

<u>Method One</u>: Add people by selecting Integrations from the dropdown menu right of screen. Filter by people and connect to company HR software by pressing 'Add' button.



<u>Method Two</u>: If the company HR software is not listed then add people manually by navigating to the People tab and pressing 'Add person' button. CSV import also available.

Řulerr 1. PEOPLE					Rulerr Pt	y Ltd 📕
People Groups			3. Add per	son	Import	Export
NAME 🖡 🔻	EMAIL	Ŧ	DEPARTMENT	T	JOB TITLE	Ŧ

# **3. Add Company Products**

Add company products by selecting Integrations from the dropdown menu. Scroll down the list and connect relevant company software by pressing 'Add' button.

Rulerr					Rulerr Pty Ltd
Integrations	Accounts				NOTIFICATIONS
Q se					1NTEGRATIONS
		Access integr	ations	🔽 People	🕈 ROLES
		🗹 Events integr	ations	🔽 Analyti	
		🗌 Manual integi	ations	🗌 On-Pre	1 PROFILE
					O DOCS
					E→ LOGOUT
	Events Integration for Azure ActiveDirectory				Add
Acce	ess integration				
<b>e</b>	Dropbox Dropbox integration is o	designed to display wh	ich files ar	nd fo	2. Add

Any products not in the list must be added as a Manual Integration. Untick all integration types and then locate the 'Add Custom' button bottom left of screen (see screenshot overleaf).

Řı	ulerr			ANALYTICS	Rulerr Pty Ltd
Int	egrations	Accounts			
	<b>Q</b> Search				
			Access in	tegrations	People integrations
			Events in	tegrations	Analytics integrations
			🗌 Manual in	tegrations	On-Premise integrations
			2		
		N	o integratio	ns found.	
		Please, change c	or remove filter	to see more in	tegrations.
					2. Add custom

### 4. Link People to Products

Once products are integrated with Rulerr its time to link accounts in the Product to People in Rulerr. This linkage allows Rulerr to show what access privileges a user has within each company product. Information on how to complete this process is available online see:

https://www.rulerr.com/docs/access/#link-accounts-to-people

### **Further Reading**

Visit https://www.rulerr.com/docs for extensive Rulerr documentation