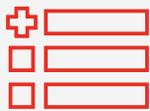# DocAve Governance Automation
for Microsoft® SharePoint® & Office 365 Governance

Your Policy. Our Automation.

Key Benefits

Provisioning

Enable self-service provisioning for SharePoint, Microsoft Teams, and Office 365 Groups with built in policy control. Apply policies to govern how collaborative workspaces are requested, created and approved. Enforce corporate policies to ensure provisioned assets have correct classification, retention, metadata and access controls in place—so it's easy for users to do the right thing.

Management

Ensure ongoing compliance with established policies. Oversee site, Team, and Group configuration settings, membership and ownership change requests with the ability to delete, revert or notify of unauthorized changes. Keep policies intact for the life of sites and users with automated recertification, to validate permissions and metadata.

Lifecycle

Improve data quality, reduce cost, speed up processes and empower end users with automated lifecycle management. Create, retain and dispose of content with flexible end-of-life workflows that trigger alerts for potentially irrelevant sites and content. Site renewal processes allow owners to extend leases for continual content access. Increase transparency of content ownership and access by maintaining an up-to-date list of accountable business users for site collections, Microsoft Teams, and Office 365 Groups.

Your data.... where it should be.

With DocAve Governance Automation, you can provide end users with a business-centric, role-based service catalog for SharePoint and Office 365 provisioning, restructuring, or content migrating. Easily manage lifecycle and permissions recertification requests and transcend the capabilities of rigid provisioning and security management solutions. Close the custom code gap created by homegrown governance solutions. Take advantage of the entire DocAve Software Platform with integrated data protection, administration, deployment management, file share management, storage optimization, compliance, and reporting.
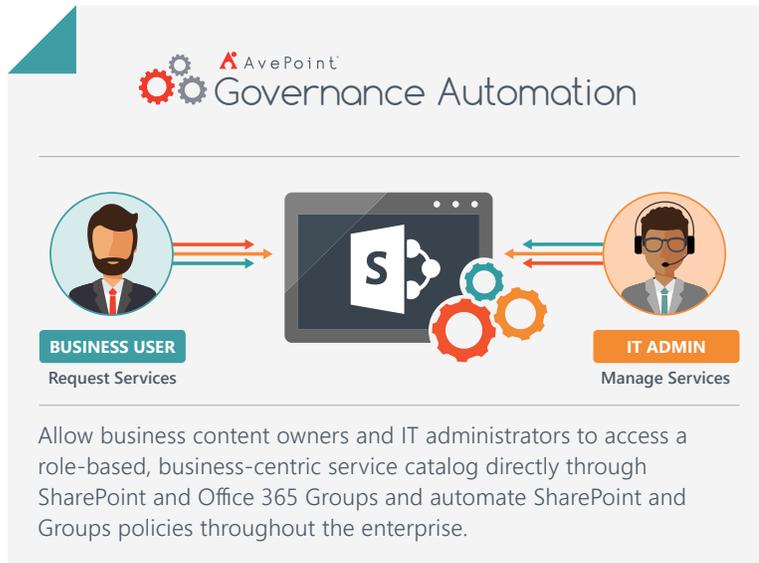
Governance Automation

BUSINESS USER
Request Services

IT ADMIN
Manage Services

Allow business content owners and IT administrators to access a role-based, business-centric service catalog directly through SharePoint and Office 365 Groups and automate SharePoint and Groups policies throughout the enterprise.

- Supports SharePoint Server 2016, 2013, 2010, Office 365 (SharePoint Online, Microsoft Teams, and Office 365 groups) and hybrid deployments
- Dynamic Service Creation option adds flexible and intelligent logic into service request forms, allowing admins to easily satisfy complex provisioning workflows with minimal effort and maintenance
- Defines policies, metadata, approval processes, permissions, and auditing parameters associated with SharePoint and Office 365 Groups management tasks – including site, Team, and Group provisioning and maintenance
- Client extensibility API allows integration between existing IT service management systems, external workflow systems, and SharePoint to minimize impact on existing infrastructure
- Integrates with third-party workflow systems – such as Nintex or K2 – to align with organizational business processes
- Active Directory (AD) integration allows Governance Automation to directly add users into any existing AD group or create new groups when granting permissions or requesting a site collection
- Complies with Voluntary Product Accessibility Template to support disabled accessibility

Supported Service Request Types

Provisioning

- Automatically provision policy-based Office 365 Groups, Microsoft Teams, and SharePoint site collections, sites, lists, and libraries
- Apply conditional logic to options and fields on request forms based on who the requestor is or what they are requesting
- Automatically apply appropriate auditing, branding, business templates, taxonomy and classification, backup, archiving, storage, and permissions policies to sites and site collections upon creation for consistency and IT efficiency
- Centralize and reuse policy definitions to enhance consistency across service requests for storage management, site and Office 365 Groups leases, and inactivity with a flexible policy wizard
- Site Information Cards/Panel – For either SharePoint classic sites or SharePoint Online Communication sites, surface information such as metadata, ownership, and service request directly within the site
- Mobile app – available for Android and iOS devices – allows approvers to address requests quickly and on the go, minimizing any impact on user productivity

Management

- Manage ownership, classification, and content policies for SharePoint sites, Microsoft Teams, and Office 365 Groups
- Automate enterprise content migration and restructuring while maintaining all content, configurations, security settings, and metadata
- Increase application reliability with the ability to request sample production data for development or testing environments
- Utilize a centralized dashboard with security-trimmed access to allow administrators, and site and Office 365 Group owners to view site collection, site and Office 365 Group reports, all task reports, and user activity reports, including requests and permissions changes
- Reroute SharePoint, Microsoft Teams, and Office 365 Group access requests to service requests to ensure compliance with corporate security policies
- Trigger permission, ownership and membership recertification tasks for sites, Microsoft Teams, or Office 365 Groups to confirm business ownership to maintain accountability

Lifecycle

- Utilize automated reports and approval processes to ask accountable business users to proactively delete or archive sites or Office 365 Groups that are inactive or have pending lease expirations
- Increase transparency of content ownership and access by maintaining an up-to-date list of accountable business users for each site collection, site or Office 365 Groups throughout its lifecycle
- Implement an automated, multi-stage ownership nomination process to drive lifecycle decisions and ensure contacts are accurate and up-to-date
- Automatically enforce end-of-life workflows for dead account cleaning to remove or transfer permissions for deactivated users, stale content, and irrelevant sites

For a comprehensive list of new features in this release, please view our DocAve 6 Service Pack Release Notes.

How to Buy DocAve

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