




## CEM Onboarding Software

CEM's Onboarding software gets your new hire on the right track by bringing them into the company's culture and ensuring efficiency and productivity from day one. Adapt your new hires to the company's goals, values and policies with ease. Easily manage, track and add any tasks or forms to your workflow.

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## Challenges

- Handling personal transition and relocation
- Lack of role clarity
- Process Orientation
- Challenges with expectations and results
- New hire training
- Assets allocation
- Coordination between the manager and the new hire
- Navigating the culture



## Solutions

- Automated workflows
- Manuals and Training videos
- Customized workflow
- Onboarding activity management
- Data capture and data import





## Features

- Easily send out invitations to newly hired employees to begin the onboarding process
- New hire portal with tasks for the new hire to complete with an intuitive interface
- Organizational user / onboarding staff's work-flow for the onboarding process
- Onboarding tasks and status with real time monitoring
- Onboarding activity management
- Data capture and data import of important information
- Secure access to the new hire only



## Benefits

- Easy Transition
- Configurable Workflow
- Biometrics Integration
- Job/ Applicant portal
- Independent stand-alone system
- Job Ready new hire

