

NAVHR

PORTUGUESE
PAYROLL

HUMAN RESOURCES - PORTUGUESE PAYROLL

More complex your payroll greater is your need to find a solution capable of streamlining HR Management. NAVHR allows us a flexible payroll!

Payroll what is?

A tool that aggregates employee data, alerts for necessary changes, crosses information and allows you to extract official reports for certain entities - ACT, SS, AT, among others. The NAVHR allows flexible processing.

What to expect from NAVHR Portuguese Payroll Module

As payroll and its retribution components get more complex, Human Resources professionals need a reliable tool that can embody their staff's data, display alerts on the necessary changes, match data, extract official reporting (ACT, Social Security, Tax Authority and others) and that can also automatically reflect on the General Ledger the payroll information.

If we add the ability to automatically email payslips to employees, their individual income tax forms and other documents, we definitely provide a tool that simplifies the processes and the interaction with the employees.

Furthermore we also include the ability to extract the Vacation Report, Hire Transfer files, Insurance Reports, UE Reports and other official reports.

Benefits

- ♦ Centralization of Employee Data (as well as family information);
- ♦ Track of change records;
- ♦ Control over the number, duration and notice or probationary periods of the labor contracts, allowing the extraction of lists to identify the ones that are almost due and therefore require further action (either renewal or termination) and its notification by e-mail;
- ♦ Customization of work schedules, including rotation schedules and shifts;
- ♦ Attendance control, with the possibility of integration with attendance control systems, (for an immediate impact on payroll the vacation and complementary rest balances);
- ♦ Flexibility on the calculation of fixed and variable retributions, based on a widely customizable application;
- ♦ Ability to establish approval workflows on the monthly records;
- ♦ Automatic calculation of termination compensations;
- ♦ Automatic pledge management;
- ♦ Ability to manage health systems cost-sharing;
- ♦ Ability to automatically e-mail employees with payslips and individual income tax forms;
- ♦ Ability to pay bonuses and allowances on different periods than the ones in payroll (Christmas and Vacation Bonuses or Commissions, for example);
- ♦ Distribution of payroll costs by more several cost centers (in more than one analytical dimensions level of analysis);
- ♦ Custom documents templates. Ideal for customizing Labor Contracts and other documents.

Payroll tasks assured by NAVHR

Among the payroll tasks ensured by NAVHR are included the following:

- ♦ Centralization of Employee Data;
- ♦ Analysis of Organizational Structure;
- ♦ Verification of Qualification Levels and Degrees Verification;
- ♦ Characterization of Work Schedules;
- ♦ Attendance Control;
- ♦ Labor Contracts Management;
- ♦ Pledge Management;
- ♦ Management of Monthly Records Approval Workflow;
- ♦ Automatic calculation of Compensations;
- ♦ Payroll Cost Distribution;
- ♦ General Ledger Integration;
- ♦ Document Management;
- ♦ Medical Consultations Management;
- ♦ Extraction of numerous reports;
- ♦ Custom Document Templates;
- ♦ Public Administration Specific Requirements.



About Arquiconsult

Arquiconsult is an information systems consulting company based on Microsoft Dynamics technologies, formed by a consultants team with great experience in such projects operating in Lisbon, Oporto, Barcelona and Luanda.

Arquiconsult has the best and most certified team working on Microsoft Dynamics in Portugal, having already implemented some of the most complex Microsoft Dynamics Business Solutions and being often referred to international clients for their implementations in our country.

Currently we have customers in the most diverse sectors:

- A Loja do Gato Preto
- Casa da Música
- Go Natural
- Renascimento
- Veolia
- Cork Supply
- Essencis
- Sisav
- Maltha
- Grupo Salmeron
- Fox Reciclagem
- EGEO
- TRIU

Microsoft
Partner



Gold Enterprise Resource Planning
Gold Cloud Platform
Gold Application Development



Microsoft
Dynamics 365



Arquiconsult

Lisbon | Oporto | Barcelona | Luanda

www.arquiconsult.com | comercial@arquiconsult.com

COMPETE
2020

PORTUGAL
2020



UNIÃO EUROPEIA
Fundos Europeus Estruturais
e de Investimento