TIME AND EXPENSES

FOURVISION'S WEB APP FOR MICROSOFT DYNAMICS 365 FOR TALENT

EASY REGISTERING OF TIME AND EXPENSES

Time is the most valuable resource in any aspect of business. That's why it's important to pay close attention to how you organize your Timesheets. Timesheets are used for detailed time organizations. They provide data that can be used for measuring project performance, billability and invoicing. Timesheet data can also help you get much better insight into your working processes.

The FourVision Timesheet Web App offers the ability to register Time and Expenses. It facilitates the approval process by the Manager (Position Management) and the Expense pay out by Finance. Via the Power BI cockpit you have real time insight in the status of your timesheets. You will not have a missing timesheet anymore.

TIME

Employees can easily register on a daily base their time based on customers, projects, work orders, project tasks and location. Once completed, the employee can submit the Timesheet and the Manager can check and approve all Timesheets of his team (via Position Management). Missing timesheets will be reported to the Manager. Employees can access the Timesheet via every device, like their mobile device.

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EXPENSES

In Expenses, the employee can easily register via every device, like a mobile device, the expenses. Expenses can be booked on expense type, customer and project.

You can define your own expense types and currencies. Per expense type you can configure if an attachment is mandatory.

Once completed, the employee can submit the expense entry and the designated person (like Finance) can check, approve and pay out the expenses.

Attachments kept stored and can be used for tax evidence.

Add Expense

Select date

📅 09/18/2018

Description (Not more than 200 chara

Interview with applicant - Coffee

| Select Type |
| Food & Drink |
| Travel & Flight |
| Miscellaneous |
| Hotel |
| Parking |

Select Currency
Euro

Amount
8.50

Select Customer
Contoso Ltd.

Select Project
Impl. Talent Phase 1

Upload Attachment
C:\Users\HansMalestein\P   Browse...

Add   Cancel

KEY TAKEAWAYS

• Fill in your time on customers, projects, project tasks, work orders, internal, external.
• Fully integrated with other Microsoft Dynamics 365 solutions like Field Service and Projects
• Approval process by Manager via Position Management
• Easy upload of your expenses, notes, pictures or other evidence
• Quick registration per expense type
• Direct insight in payment of your expenses
• Manage your expenses via your mobile device. Fully compatible with Android and iOS
• Fully integrated with Power BI for real time analytics

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